



**NORTH RIVERSIDE  
PUBLIC LIBRARY**

NORTH RIVERSIDE, IL

**North Riverside Public Library District  
Board of Trustees  
Regular Meeting, October 20, 2025  
6:00 pm**

**1. Open of Meeting**

- A. Call to order
- B. Determination of quorum
- C. Recognition of visitors to the meeting
- D. Approval of agenda

**2. Open Forum**

**3. Consent Agenda**

Secretary:

- a. Minutes of the September 15, 2025 B & A Hearing
- b. Minutes of the September 15, 2025 Regular Board Meeting
- c. Minutes of the October 6, 2025 Committee of the Whole Meeting
- d. Correspondence

Treasurer:

- a. September 2025 Financial Statements
  - b. Authorization of transfer of \$80,000 from IL Funds account to First American Bank which currently has a balance as of 10/20/2025 of:
    - i. First American Money Market: \$XXX
    - ii. First American Checking: \$XXX
    - iii. IL Fund: \$XXX
- Total: \$XXX

**4. President's Report**

**5. Director's Report**

**6. Committee Reports**

**7. New Business**

- A. Consideration of an ordinance authorizing the issue and sale of Corporate Purposes Tax Anticipation Warrants in evidence of a no interest loan from the County pursuant its Local Taxing District Loan Program (*action*)
- B. Meeting Room (*action*)
- C. Social Media/AI Policy (*action*)
- D. Committee and System Representation Policy (*action*)



**NORTH RIVERSIDE  
PUBLIC LIBRARY**

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NORTH RIVERSIDE, IL

**8. Closed session**

**9. Return to open session**

**10. Possible action item** (pertaining to closed session discussion)

**11. Adjournment**

*Note: Agenda items may be added that pertain to discussion or information.*

*No items may be added to the final agenda that require Board action.*

Next regular Board Meeting is scheduled for November 17, 2025 at 6:00 p.m.

**NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT**

2400 S. DesPlaines Avenue  
North Riverside, IL 60546

**Minutes of the September 15, 2025 B & A Hearing**

1. Open of Meeting

A. The meeting was called to order by President Gordon at 6:02 p.m. Roll call was taken.

Present: Trustee Annette Corgiat, President Greg Gordon, Trustee Jeanne Ottenweller , Trustee Ken Rouleau

Trustee John Mathias was present virtually

Absent: Trustee Kathy Bonar, Trustee Fernando Flores,

Also Present: Director Jenny Cutshall & Jill Cannizzo

B. A quorum was established.

C. Recognition of visitors. No one was present.

D. Approval of agenda

Trustee Rouleau made a motion to approve the agenda as presented. Trustee Corgiat seconded the motion. A roll call vote was taken.

Ayes: Trustee Annette Corgiat, President Greg Gordon, Trustee Jeanne Ottenweller , Trustee Ken Rouleau

Nays: none

Motion carried

2. Open Forum

No one was present

3. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 6:05 pm Trustee Ottenweller seconded the motion. All in favor, motion carried

# NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue  
North Riverside, IL 60546

## Minutes of the September 15, 2025 Regular Board Meeting

### 1. Open of Meeting

A. The meeting was called to order by President Gordon at 6:06 p.m. Roll call was taken.

Present: Trustee Annette Corgiat, President Greg Gordon, Trustee Jeanne Ottenweller , Trustee Ken Rouleau

Trustee John Mathias was present virtually

Absent: Trustee Kathy Bonar, Trustee Fernando Flores,

Also Present: Director Jenny Cutshall & Jill Cannizzo

B. A quorum was established.

C. Recognition of visitors. No one was present.

### D. Approval of agenda

Trustee Rouleau made a motion to approve the agenda as presented. Trustee Ottenweller seconded the motion.

All in favor, motion carried

### 2. Open Forum

### 3. Consent Agenda

Trustee Rouleau made a motion to approve the consent agenda as presented. Trustee Ottenweller seconded the motion.

Ayes: Trustee Annette Corgiat, President Greg Gordon, Trustee Jeanne Ottenweller , Trustee Ken Rouleau

Nays: none

Motion carried

### 4. President

Next meeting will be a committee of the whole. At that meeting President Gordon wants to talk more about committees.

### 5. Director's Report

Director Jenny Cutshall reported that Trimline did a lot of work around the Library property. Quality Backflow came and they did their inspection. She noticed that the wood from previous flooding near the fireplace needs to be refinished. She will get quotes. She is also getting quotes for carpet cleaning. She has a few quotes for stripping and refinishing the linoleum. There are also several ceiling tiles throughout the building that need to be replaced. Lights for flag poles need to be fixed and take down the flags that look bad and order new ones. Mary Johnson former employee passed away. Sent a card staff and trustees signed. Next in-service is in a month. Director is reaching out to people to be there to talk to the staff. IPLAR was submitted before the deadline. Audit has not been completed yet, Hoping they will come to the next meeting to report. Chili cook off was fun and very well attended. SWAN report has a lot of stats in it. Director will do a quick write up for the next meeting that goes with that report. She

reported that North Riverside has a lot of check outs and a lot of non-residents that use the NR Library. Patron usage has gone up for ebooks. ILA conference is next month in Rosemont. A few employees are going. Director Cutshall is going and presenting. President Gordon is going to go as a Trustee.

Trustee Fernando Flores joined the meeting at 6:40 p.m.

## 6. Committee Reports

Trustee Ottenweller reported that her block party was a bust. No one took the Library stuff. There was some discussion about the Library WIFI and that it doesn't always work well. Director Cutshall is looking into this. Buildings and Grounds Trustee Rouleau got a price to clean the condensers out in back. About \$1400 to have that done. If it can wait until Spring then have them do it then since it is going to be shut off soon. After the meeting Trustee Rouleau is going to look at the clock and see what he can do with it.

## 7. New Business

### A. Approval of Budget and Appropriation Ordinance #250801

Trustee Ottenweller made a motion to approve the Budget and Appropriation Ordinance #250801 for July 2025 through June 2026. Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Trustee Annette Corgiat, Trustee Fernando Flores, President Greg Gordon, Trustee Jeanne Ottenweller , Trustee Ken Rouleau

Nays: none

Motion carried

### B. Boiler Repairs

Trustee Rouleau made a motion to approve the invoices to replace the heat exchanger, burners and to descale the humidifier for a total of \$39,158.00 plus tax. Trustee Ottenweller seconded the motion. A roll call vote was taken.

Ayes: Trustee Annette Corgiat, Trustee Fernando Flores, President Greg Gordon, Trustee Jeanne Ottenweller , Trustee Ken Rouleau

Nays: none

Motion carried

### C. Holiday Closings

Trustee Ottenweller made a motion to approve the following hours for the Thanksgiving holiday close early the day before Thanksgiving at 4 pm, closed on Thanksgiving and the day after open at noon. Trustee Flores seconded the motion. All ayes, motion carried.

## 8. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 6:42 p.m. Trustee Ottenweller seconded the motion. All ayes, motion carried.

The next Board meeting is scheduled for October 20, 2025 at 6:00 p.m.

Respectfully Submitted  
Jill M. Cannizzo

## NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue  
North Riverside, IL 60546

### Minutes of the October 6, 2025 Committee of the Whole Meeting

#### 1. Open of Meeting

A. The meeting was called to order by President Gordon at 6:02 p.m. Roll call was taken.

Present: Trustee Kathy Bonnar, Trustee Annette Corgiat, , President Greg Gordon, Trustee Jeanne Ottenweller, Trustee Ken Rouleau

Trustee John Mathias is present remotely

Absent: Trustee Fernando Flores

Also Present: Director Jenny Cutshall & Jill Cannizzo

B. A quorum was established.

C. Recognition of visitors. No one was present.

D. Approval of agenda and requested changes to the agenda.

Trustee Ottenweller made a motion to approve the agenda Trustee Bonnar seconded the motion. All ayes, motion carried.

#### 2. Open Forum

No one was present

#### 3. Advocacy

Nothing to report tonight.

#### 4. Buildings and Grounds

The sink in meeting room was repaired for \$506.00.

Director Cutshall has asked Jeff to put mums in the planters. That should happen this week hopefully.

#### 5. Finance

Waiting to hear about the bridge loan.

#### 6. Personnel

New Employee Circulation Clerk Connor Beggs has worked here for about 3 weeks now.

#### 7. Policy

Trustee Bonnar and Director Cutshall have been working on these policies and polishing them up to get them ready to vote on at the next Board meeting. These policies can be changed at any time.

Social Media / AI policy would need to be reviewed at least annually. It basically says that if AI is used patrons will know.

#### Committee and System Representation Policy

Remove System Representation from the policy. The committees that will remain in the policy are Buildings and Grounds, Finance, Personnel/Policy committee. The personnel and policy committees would combine. Advocacy and Strategic Planning would be discussed during the committee of the whole meeting or an adhoc committee meeting if needed.

#### Meeting Room

Not much has changed. Director Cutshall will have the form for the next meeting. She has made it more simple.

Director Cutshall has decided to give the card playing group a chance but if there is a problem, they will be asked to leave.

#### Distribution

There is not a policy for this. Director Cutshall spoke with Roger and he helped her create this policy.

#### Social Media

The only changes are wherever it said parents in now guardian.

#### 8. Strategic Planning

Nothing tonight

#### 9. Other Business

Nothing tonight

#### 10. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 7:03 p.m. Trustee Ottenweller seconded the motion. All ayes, motion carried.

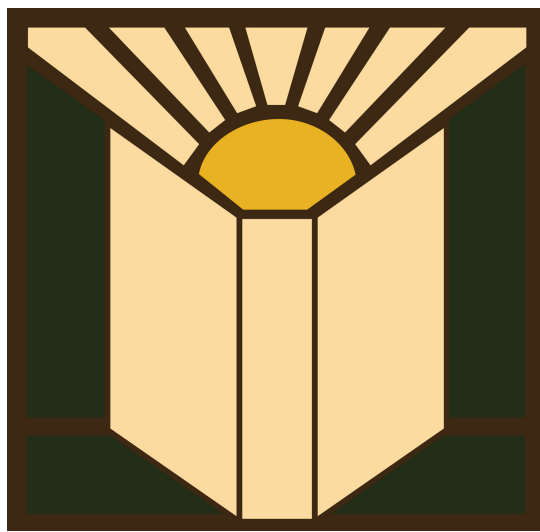
Respectfully Submitted

Jill M. Cannizzo

# Management Report

North Riverside Public Library District

For the period ended September 30, 2025



Prepared on

October 14, 2025

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# Profit and Loss

July - September, 2025

	<b>Total</b>
<b>INCOME</b>	
6903-01 Fines & Fees	926.55
6904-01 Donations	853.51
6905-01 Grants	13,509.27
Interest	
6906-01 Interest	4,227.50
<b>Total Interest</b>	<b>4,227.50</b>
Property Taxes	
6901-01 Property Tax Revenue - Corporate Fund	3,421.22
6901-04 Property Tax Revenue - Audit Fund	25.52
6901-05 Property Tax Revenue - Liability Insurance	43.70
6901-06 Property Tax Revenue - Unemployment Insurance	3.82
6901-07 Property Tax Revenue - Building Fund	156.26
6901-08 Property Tax Revenue - Social Security Fund	121.21
6901-12 Property Tax Revenue - IMRF Fund	153.10
<b>Total Property Taxes</b>	<b>3,924.83</b>
<b>Total Income</b>	<b>23,441.66</b>
<b>GROSS PROFIT</b>	<b>23,441.66</b>
<b>EXPENSES</b>	
8360-01 Grants	2,107.97
8360-01 Petty Cash	-438.86
Advertising & Marketing	
8365-01 Library Promotion	484.54
8375-01 Advertising	63.10
8399-01 ILL Loss/Damage	72.51
8404-01 Staff Recognition	524.82
8410-01 Printing	3,429.64
<b>Total Advertising &amp; Marketing</b>	<b>4,574.61</b>
Bank Charges & Fees	
8396-01 Bank Charges & Fees	2,053.60
<b>Total Bank Charges &amp; Fees</b>	<b>2,053.60</b>
Benefits	
7600-05 Health Insurance	12,698.81
7650-09 IMRF	8,510.80
7660-06 Unemployment Insurance	-178.06
7670-01 Taxes-Fica Expense	12,608.28
<b>Total Benefits</b>	<b>33,639.83</b>
Building Expense	
8306-07 Building Supplies & Maintenance	721.39
8308-07 Service Contracts	17,781.72

	<b>Total</b>
8330-01 Casual Labor	500.00
8335-07 Building Repairs	8,803.90
<b>Total Building Expense</b>	<b>27,807.01</b>
Computers/Technology	
8171-01 Tech Service	11,114.33
8175-01 SWAN	5,455.64
8180-01 Software	359.97
8190-01 Website	164.98
<b>Total Computers/Technology</b>	<b>17,094.92</b>
Legal & Professional Services	
8400-01 Accounting	4,522.00
8402-01 Legal Fees	4,194.79
8405-01 Appraisal	285.00
8430-01 Payroll Expenses	3,058.51
8435-01 Background Checks	19.00
<b>Total Legal &amp; Professional Services</b>	<b>12,079.30</b>
Library Materials	
8090-01 Adult A/V	1,744.86
8091-01 Children's A/V	962.30
8096-01 Teen A/V	587.21
8105-01 Adult Fiction/Non-Fiction	2,869.50
8106-01 Children Fiction / Non-Fiction	736.70
8107-01 Teen Fiction/Non-Fiction	857.15
8120-01 Newspapers	476.78
8130-01 Internet Databases	2,063.06
8140-01 Periodicals	0.00
<b>Total Library Materials</b>	<b>10,297.56</b>
Office Supplies & Software	
8202-01 Office Supplies	1,224.51
<b>Total Office Supplies &amp; Software</b>	<b>1,224.51</b>
Programs & Strategic Initiatives	
8150-01 Children's Programs	1,875.77
8153-01 Teen Programs	661.24
8154-01 Makerspaces/library of things	1,117.68
8155-01 Adult Programs	1,445.91
8158-01 Strategic Initiatives	208.04
<b>Total Programs &amp; Strategic Initiatives</b>	<b>5,308.64</b>
Salaries	
7504-01 Circulation	30,030.83
7505-01 Adult Services	19,373.73
7506-01 Youth Services	26,388.40
7507-01 Pages	0.00
7508-01 Administration	90,100.50

	<b>Total</b>
7509-01 Facilities	0.00
<b>Total Salaries</b>	<b>165,893.46</b>
Travel & Training	
7700-01 Educational Training Trustees	570.75
7800-01 Educational Staff Training	1,470.16
8342-01 Lodging, Meals, Mileage	100.80
8355-01 Memberships	960.00
<b>Total Travel &amp; Training</b>	<b>3,101.71</b>
Utilities	
8301-07 Internet/Phone	5,187.34
8302-07 Electricity	6,422.84
8303-07 Gas	1,014.04
8304-07 Water/Garbage	709.80
<b>Total Utilities</b>	<b>13,334.02</b>
<b>Total Expenses</b>	<b>298,078.28</b>
<b>NET OPERATING INCOME</b>	<b>-274,636.62</b>
<b>OTHER EXPENSES</b>	
Other Miscellaneous Expense	
8395-01 Miscellaneous Expense	4,421.78
8490-01 Athene Program Expenses	3,621.04
<b>Total Other Miscellaneous Expense</b>	<b>8,042.82</b>
<b>Total Other Expenses</b>	<b>8,042.82</b>
<b>NET OTHER INCOME</b>	<b>-8,042.82</b>
<b>NET INCOME</b>	<b>\$ -282,679.44</b>

# Balance Sheet

As of September 30, 2025

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1500-01 First American MM (5015)	307,817.61
1500-04 Cash-Audit Fund	6,168.31
1500-05 Cash-Liability Insurance Fund	-7,169.21
1500-06 Cash-Unemployment Ins Fund	202.80
1500-07 Cash-Building Fund	-348,682.49
1500-08 Cash-Social Security Fund	-28,739.36
1500-09 Cash-Pension Fund	-93,301.80
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	0.00
1500-13 Capital Projects	283,953.00
<b>Total 1500-01 First American MM (5015)</b>	<b>120,248.86</b>
1501-01 First American Checking (5001)	9,452.35
1501-02 Athene Special Programs	11,740.91
<b>Total 1501-01 First American Checking (5001)</b>	<b>21,193.26</b>
1509-07 Cash - IPTIP IL Funds	156,670.13
1512-02 Kadlec Annuity #71797	40,848.99
<b>Total Bank Accounts</b>	<b>338,961.24</b>
<b>Accounts Receivable</b>	
2000-01 RE Taxes Receivable-Corp	508,219.23
2000-04 Taxes Receivable-Audit	4,133.89
2000-05 Taxes Receivable-Insurance	11,185.83
2000-06 Taxes Receivable-Liab Insur	2,188.53
2000-07 Taxes Recievable-Bldg Fund	40,414.89
2000-08 Taxes Receivable-SS Fund	23,344.33
2000-09 Taxes Receivable-Pension Fund	0.00
2000-12 Property Tax Recievable - IMRF	24,317.00
2100-01 Accounts Receivable	0.00
<b>Total Accounts Receivable</b>	<b>613,803.70</b>
<b>Other Current Assets</b>	
1500-01 Kadlec Annuity	300,720.37
1500-02 Kadlect Annuity #19563	120,202.23
1500-03 Kadlec Annuity #37743	441,601.79
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	0.00
2400-05 Prepaid Expenses 05	0.00

	<b>Total</b>
2400-07 Prepaid Expense	0.00
<b>Total Other Current Assets</b>	<b>862,524.39</b>
<b>Total Current Assets</b>	<b>1,815,289.33</b>
<b>TOTAL ASSETS</b>	<b>\$1,815,289.33</b>

## LIABILITIES AND EQUITY

### Liabilities

#### Current Liabilities

##### Accounts Payable

4100-01 Accounts Payable	0.00
4100-02 Accounts Payable UC Fund	0.00
4100-05 Accounts Payable Liability Fund	0.00
4100-06 Accounts Payable Unemployment Fund	0.00
4100-07 Accounts Payable Building Fund	0.00
4100-09 Accounts Payable Pension Fund	0.00

<b>Total Accounts Payable</b>	<b>0.00</b>
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##### Other Current Liabilities

4002-01 IMRF - Employee Contribution	1,658.05
4003-01 Child Support	0.00
4200-01 Accrued Wages	28,715.87
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	435.94
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	508,219.23
4300-04 Deferred Tax Rev - Audit Fund	4,133.89
4300-05 Deferred Tax Rev Liability Fund	11,185.83
4300-06 Deferred Tax Rev Unemployment	2,188.53
4300-07 Deferred Tax Rev Building Fund	40,414.89
4300-08 Deferred Tax Rev SS	23,344.33
4300-09 Deferred Tax Rev Pension	0.00
4300-12 Deferred Tax Rev - IMRF	24,317.00
4470-07 Due to/from Corp - Building fund	0.00

<b>Total Other Current Liabilities</b>	<b>644,613.56</b>
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<b>Total Current Liabilities</b>	<b>644,613.56</b>
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#### Total Liabilities

<b>644,613.56</b>
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### Equity

3200-00 Retained Earnings	11,242.00
5600-01 General Fund Balance	1,636,626.41
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	283,953.00
5600-04 Audit Fund	6,168.31

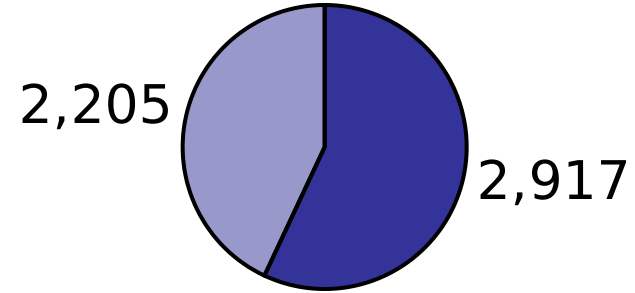
	<b>Total</b>
5600-05 Public Liability Fund Balance	-7,169.21
5600-06 Unemployment Insurance Fund Balance	202.80
5600-07 Building Fund Balance	-352,950.37
5600-08 Social Security Fund Balance	-28,739.36
5600-09 Pension Fund Balance	-95,978.37
Opening Balance Equity	0.00
Net Income	-282,679.44
<b>Total Equity</b>	<b>1,170,675.77</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,815,289.33</b>

### Item Library

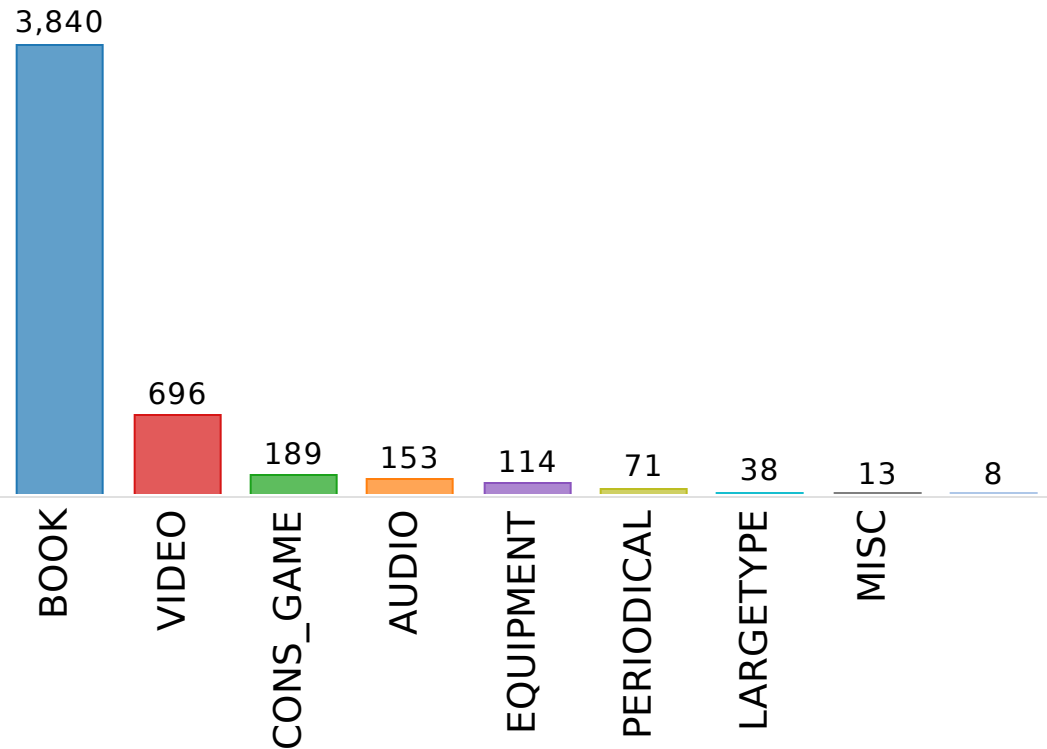
NRS ▼

#### Checkouts & Renewals of Your Items

Trans Stat Command Desc	Transactions	% of Total
<b>Total</b>	<b>5,122</b>	<b>100.00%</b>
Charge Item Part B	2,917	56.95%
Renew Item	2,205	43.05%



Item Cat1	Transactions	% of Total
<b>Total</b>	<b>5,122</b>	<b>100.00%</b>
BOOK	3,840	74.97%
VIDEO	696	13.59%
CONS_GAME	189	3.69%
AUDIO	153	2.99%
EQUIPMENT	114	2.23%
PERIODICAL	71	1.39%
LARGETYPE	38	0.74%
MISC	13	0.25%
	8	0.16%



### Item Library

NRS ▼

#### Checkouts & Renewals of Your Items

Item Type	Transactions	% of Total
<b>Total</b>	<b>5,122</b>	<b>100.00%</b>
<b>BOOK</b>	3,587	70.03%
<b>DVD_FEAT</b>	405	7.91%
<b>BOOK_NEW</b>	337	6.58%
<b>CONSOLEGAM</b>	156	3.05%
<b>BLURAY_FEA</b>	119	2.32%
<b>PERIODICAL</b>	75	1.46%
<b>DVD_BOXSET</b>	65	1.27%
<b>DVD_NEWFEA</b>	56	1.09%
<b>TOY</b>	40	0.78%
<b>CD_AUDIO</b>	39	0.76%
<b>EQUIPMENT</b>	39	0.76%
<b>CONSOLENEW</b>	33	0.64%
<b>DVD</b>	30	0.59%
<b>LARGETYPE</b>	27	0.53%
<b>EQUIPMENTC</b>	26	0.51%
<b>CD_SPOKEN</b>	22	0.43%
<b>DVD_BOXNEW</b>	12	0.23%
<b>MISC_NONPR</b>	11	0.21%
<b>LARGETYPEN</b>	9	0.18%
<b>BLURAY_NFE</b>	7	0.14%
<b>CD_SPOKNEW</b>	6	0.12%
<b>KIT</b>	6	0.12%
<b>NS_ILL_PRT</b>	6	0.12%
<b>BLURAY_BOX</b>	4	0.08%
<b>CD_NEW</b>	2	0.04%
<b>NS_ILL_VID</b>	2	0.04%
<b>REF-BOOK</b>	1	0.02%

Item Home Location	Transactions	% of Total
<b>Total</b>	<b>5,122</b>	<b>100.00%</b>
<b>STACKS_JUV</b>	2,717	53.05%
<b>STACKS</b>	1,663	32.47%
<b>YOUNGADULT</b>	273	5.33%
<b>NEW_ADULT</b>	258	5.04%
<b>NEW_JUV</b>	162	3.16%
<b>NEW_YA</b>	40	0.78%
<b>ILL_IN</b>	8	0.16%
<b>REFERENCE</b>	1	0.02%

### Item Library

NRS ▼

#### Checkouts & Renewals of Your Items

User Library	Trans Stat User Profile Name	Transactions	% of Total
<b>Total</b>		<b>5,122</b>	<b>100.00%</b>
<b>NRS</b>	<b>NRS_ADULT</b>	2,251	43.95%
	<b>NRS_JUV</b>	756	14.76%
<b>RSS</b>	<b>RSS_ADULT</b>	301	5.88%
<b>OPS</b>	<b>OPS_PATRON</b>	158	3.08%
<b>BYS</b>	<b>BYS_ADULT</b>	134	2.62%
<b>BFS</b>	<b>BFS_PATRON</b>	73	1.43%
<b>BRS</b>	<b>BRS_ADULT</b>	73	1.43%
<b>OZS</b>	<b>OPS_PATRON</b>	73	1.43%
<b>CIS</b>	<b>CIS_ADULT</b>	47	0.92%
<b>WVD</b>	<b>WVD_PATRON</b>	45	0.88%
<b>DGS</b>	<b>DGS_PATRON</b>	43	0.84%
<b>FPS</b>	<b>FPS_ADULT</b>	42	0.82%
<b>MWS</b>	<b>MWS_ADULT</b>	42	0.82%
<b>SCD</b>	<b>SCD_PATRON</b>	42	0.82%
<b>GED</b>	<b>GED_PATRON</b>	41	0.80%
<b>INS</b>	<b>INS_PATRON</b>	40	0.78%
<b>LPS</b>	<b>LPS_PATRON</b>	39	0.76%
<b>BRS</b>	<b>BRS_JUV</b>	35	0.68%
<b>GVD</b>	<b>GVD_PATRON</b>	34	0.66%
<b>EPS</b>	<b>EPS_PATRON</b>	31	0.61%
<b>RFS</b>	<b>RFS_ADULT</b>	31	0.61%
<b>BLD</b>	<b>BLD_PATRON</b>	30	0.59%
<b>FPS</b>	<b>FPS_JUV</b>	30	0.59%
<b>TPS</b>	<b>TPS_PATRON</b>	29	0.57%
<b>ILL_LIBS</b>	<b>CHICAGO_P</b>	28	0.55%
<b>WRS</b>	<b>WRS_PATRON</b>	25	0.49%
<b>CIS</b>	<b>CIS_JUV</b>	24	0.47%

### Item Library

NRS ▼

#### Checkouts & Renewals of Your Items

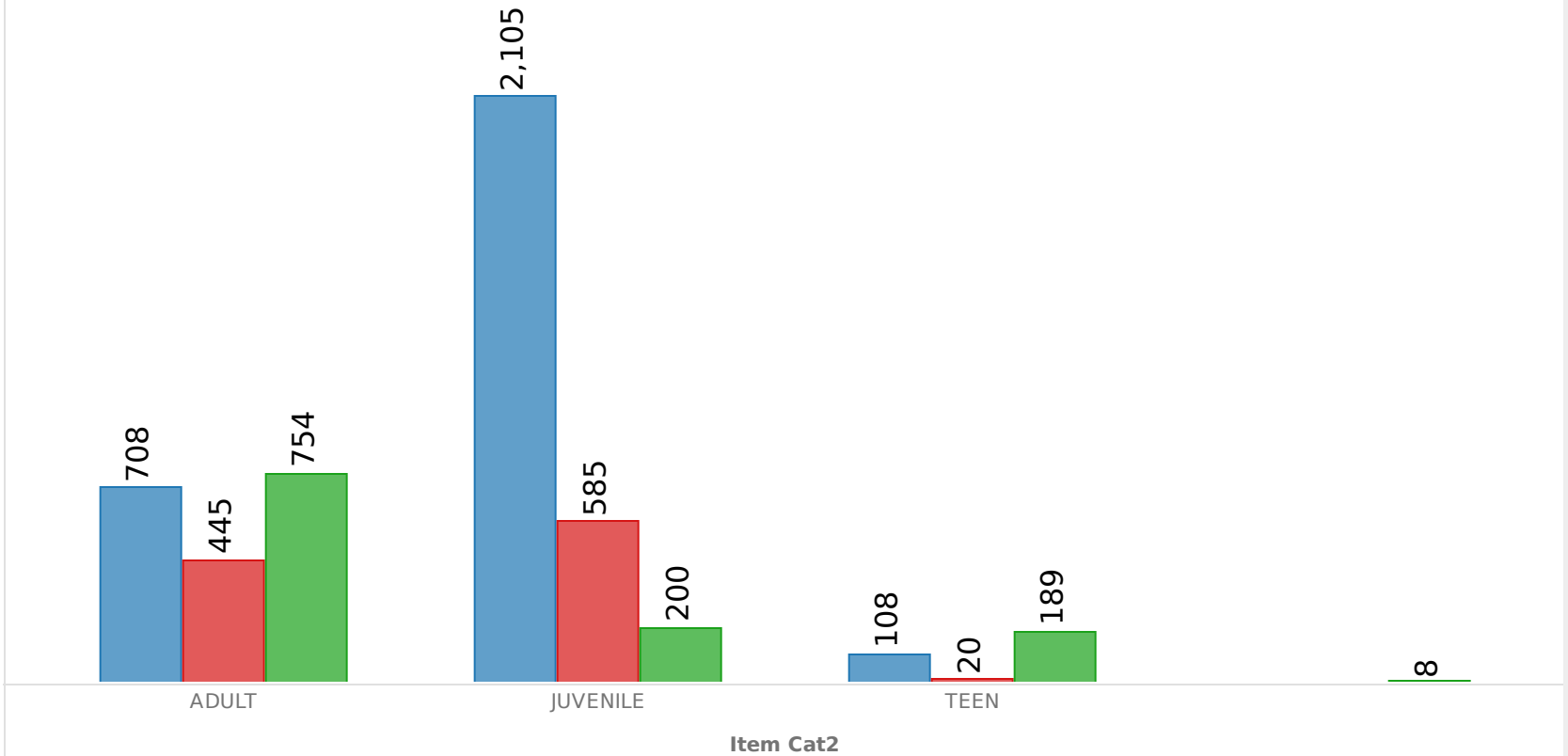
Item Cat2	Transactions	% of Total
ADULT	1,907	37.23%
JUVENILE	2,890	56.42%
TEEN	317	6.19%
	8	0.16%
<b>Total</b>	<b>5,122</b>	<b>100.00%</b>

Item Cat3	Transactions	% of Total
FICTION	2,921	57.03%
NONFICTION	1,050	20.50%
	1,151	22.47%
<b>Total</b>	<b>5,122</b>	<b>100.00%</b>

#### Circs by Cat2 & Cat3

Item Cat3

- FICTION
- NONFICTION
- 

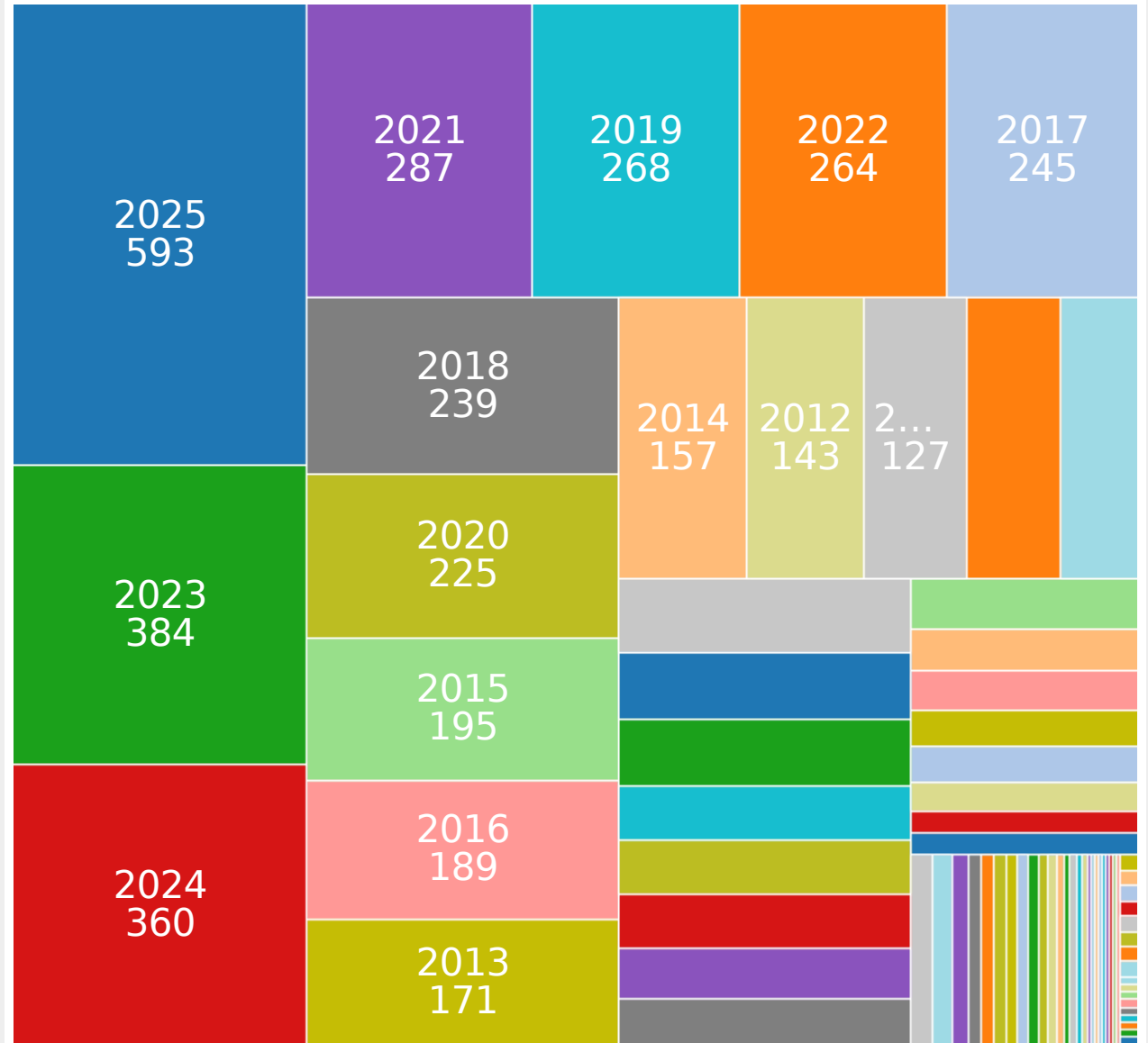


### Item Library

NRS v

### Checkouts & Renewals of Your Items

Publication Year	Transactions	% of Total
<b>Total</b>	<b>5,122</b>	<b>100.00%</b>
2025	593	11.58%
2023	384	7.50%
2024	360	7.03%
2021	287	5.60%
2019	268	5.23%
2022	264	5.15%
2017	245	4.78%
2018	239	4.67%
2020	225	4.39%
2015	195	3.81%
2016	189	3.69%
2013	171	3.34%
2014	157	3.07%
2012	143	2.79%
2010	127	2.48%
2006	114	2.23%
2011	95	1.85%
0	93	1.82%
2009	85	1.66%
2007	84	1.64%
2003	70	1.37%
2004	69	1.35%
2008	69	1.35%
2005	64	1.25%
2002	58	1.13%
1999	49	0.96%
1998	41	0.80%
2000	39	0.76%
1997	36	0.70%



### Station Library

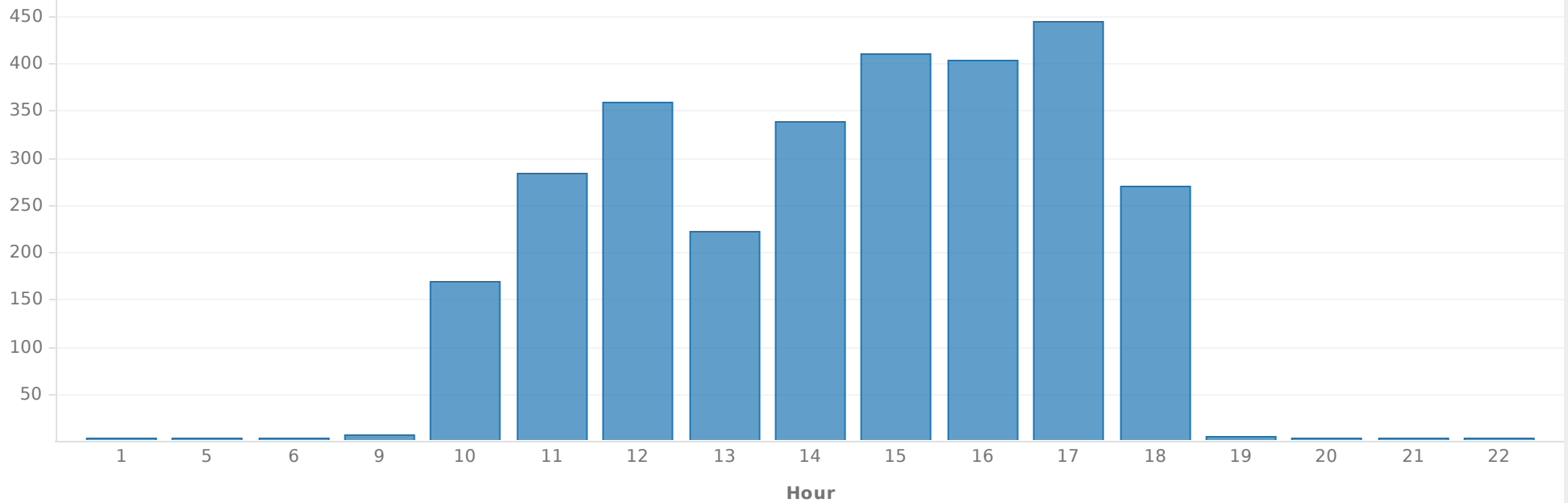
NRS ▼

#### Checkouts & Renewals at Your Library

Trans Stat Command Desc	Transactions	% of Total
<b>Total</b>	<b>4,855</b>	<b>100.00%</b>
Charge Item Part B	2,731	56.25%
Renew Item	2,124	43.75%

Trans Stat Station Login User Access	Transactions	% of Total
<b>Total</b>	<b>4,855</b>	<b>100.00%</b>
AUTORENEW	1,931	39.77%
NRSCIRCSR	1,498	30.85%
SIPCHK	870	17.92%
NRSTECHSR	535	11.02%
PUBLIC	21	0.43%

#### Average Transactions per Hour



### Station Library

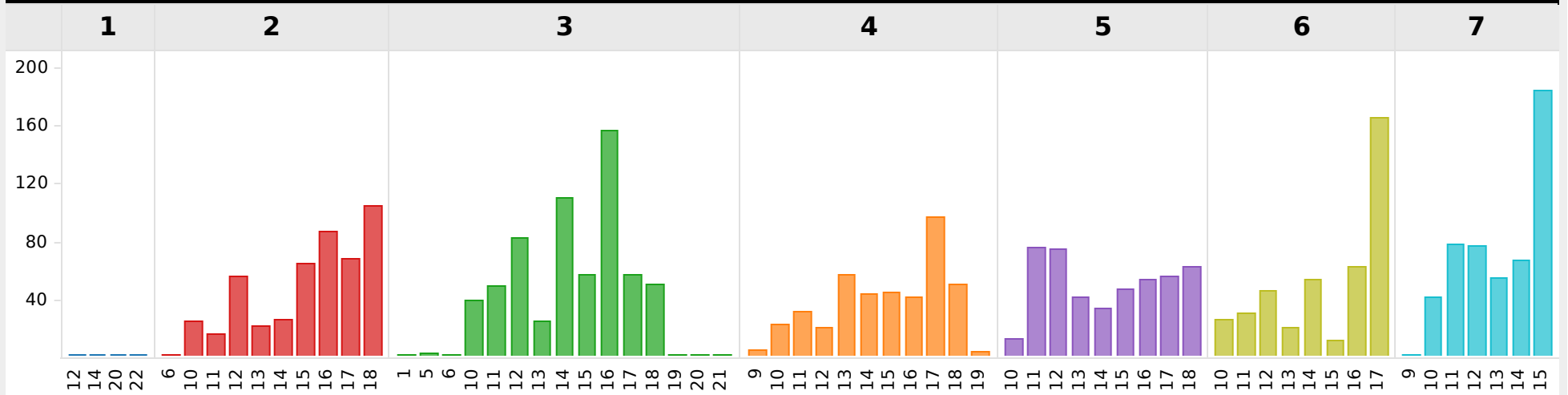
NRS ▼

### Checkouts & Renewals at Your Library

Trans Stat Dow	Transactions	% of Total
Sunday	5	0.17%
Monday	473	16.18%
Tuesday	641	21.92%
Wednesday	422	14.43%
Thursday	460	15.73%
Friday	419	14.33%
Saturday	504	17.24%

Hour	Transactions	% of Total
9	6	0.21%
10	169	5.80%
11	284	9.74%
12	359	12.31%
13	223	7.65%
14	338	11.59%
15	410	14.06%
16	403	13.82%
17	445	15.26%
18	270	9.26%
19	5	0.17%
20	3	0.10%
21	1	0.03%

### Circs by Hour and Day



### Station Library

NRS v

#### Checkouts & Renewals at Your Library

##### Library Users at Your Library

User Library	Transactions	% of Total
<b>Total</b>	<b>2,924</b>	<b>100.00%</b>
NRS	2,291	78.35%
RSS	189	6.46%
OPS	88	3.01%
BYS	53	1.81%
CIS	47	1.61%
BRS	42	1.44%
FPS	38	1.30%
BFS	32	1.09%
OZS	28	0.96%
ILL_LIBS	25	0.85%
MWS	25	0.85%
EPS	12	0.41%
LYS	10	0.34%
LPS	9	0.31%
WVD	7	0.24%
TFS	5	0.17%
GHS	4	0.14%
LGS	4	0.14%
CRS	3	0.10%
HWS	3	0.10%
BWS	2	0.07%
VPD	2	0.07%
FPD	1	0.03%
GED	1	0.03%
HSS	1	0.03%
ROS	1	0.03%
WCS	1	0.03%

##### Library Items at Your Library

Item Library	Transactions	% of Total
<b>Total</b>	<b>2,924</b>	<b>100.00%</b>
NRS	2,448	83.72%
TPS	17	0.58%
BLD	16	0.55%
ADD	15	0.51%
SCD	15	0.51%
FRS	13	0.44%
OPS	13	0.44%
OLS	12	0.41%
ESS	11	0.38%
INS	10	0.34%
ITD	10	0.34%
VPD	10	0.34%
DGS	9	0.31%
FPD	9	0.31%
LGS	9	0.31%
BYS	8	0.27%
GSD	8	0.27%
LSS	8	0.27%
MED	8	0.27%
NLS	8	0.27%
PTS	8	0.27%
TFS	8	0.27%

### Station Library

NRS ▼

#### Checkouts & Renewals by Library & User Profile at Your Library

Library Users/Profiles at Your Library				Library Items/Profiles at Your Library			
User Library	Trans Stat User Profile Name	Transactions	% of Total	Item Library	Trans Stat User Profile Name	Transactions	% of Total
<b>Total</b>		<b>2,924</b>	<b>100.00%</b>	<b>Total</b>		<b>2,924</b>	<b>100.00%</b>
NRS	NRS_ADULT	1,833	62.69%	NRS	NRS_ADULT	1,478	50.55%
	NRS_JUV	453	15.49%		NRS_JUV	410	14.02%
RSS	RSS_ADULT	182	6.22%		RSS_ADULT	160	5.47%
OPS	OPS_PATRON	87	2.98%		OPS_PATRON	82	2.80%
BYS	BYS_ADULT	49	1.68%		BYS_ADULT	47	1.61%
BRS	BRS_ADULT	41	1.40%		BRS_ADULT	41	1.40%
CIS	CIS_ADULT	34	1.16%		CIS_ADULT	34	1.16%
BFS	BFS_PATRON	32	1.09%		BFS_PATRON	24	0.82%
OZS	OPS_PATRON	28	0.96%		MWS_ADULT	24	0.82%
ILL_LIBS	CHICAGO_P	25	0.85%		CHICAGO_P	22	0.75%
MWS	MWS_ADULT	25	0.85%		FPS_JUV	19	0.65%
FPS	FPS_ADULT	19	0.65%		FPS_ADULT	14	0.48%
	FPS_JUV	19	0.65%	SCD	NRS_ADULT	14	0.48%
CIS	CIS_JUV	13	0.44%	TPS	NRS_ADULT	14	0.48%
EPS	EPS_PATRON	12	0.41%	BLD	NRS_ADULT	12	0.41%
LYS	LYS_ADULT	10	0.34%	NRS	CIS_JUV	12	0.41%
LPS	LPS_PATRON	9	0.31%		EPS_PATRON	12	0.41%
RSS	RSS_JUV	7	0.24%	ADD	NRS_ADULT	10	0.34%
WVD	WVD_PATRON	7	0.24%	FRS	NRS_ADULT	10	0.34%
TFS	TFS_PATRON	5	0.17%	NRS	LYS_ADULT	10	0.34%
BYS	BYS_JUV	4	0.14%		LPS_PATRON	9	0.31%
GHS	GHS_PATRON	4	0.14%	OLS	NRS_ADULT	9	0.31%
CRS	CRS_PATRON	3	0.10%	DGS	NRS_ADULT	8	0.27%
HWS	HWS_PATRON	3	0.10%	ESS	NRS_ADULT	8	0.27%
LGS	LGS_JUV	3	0.10%	OPS	NRS_ADULT	8	0.27%
BWS	BWS_ADULT	2	0.07%	BYS	NRS_ADULT	7	0.24%
NRS	NRSCIRCM	2	0.07%	GSD	NRS_ADULT	7	0.24%
				INS	NRS ADULT	7	0.24%

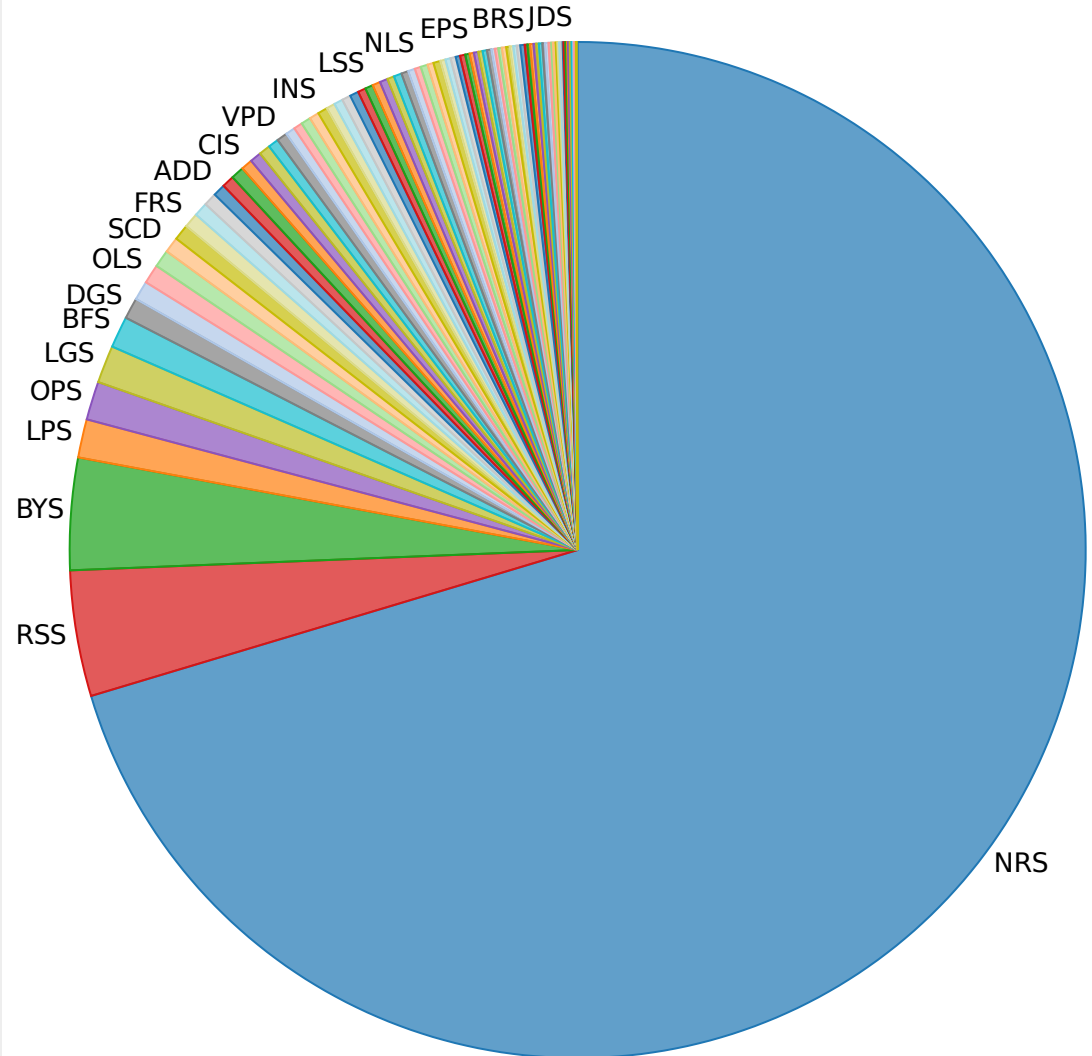
### User Library

NRS v

### Checkouts & Renewals from Your Patrons

Item Library	Transactions	% of Total
<b>Total</b>	<b>4,282</b>	<b>100.00%</b>
NRS	3,012	70.34%
RSS	171	3.99%
BYS	152	3.55%
LPS	53	1.24%
OPS	52	1.21%
LGS	51	1.19%
BFS	43	1.00%
DGS	28	0.65%
TPS	27	0.63%
OLS	26	0.61%
MED	23	0.54%
SCD	22	0.51%
BLD	21	0.49%
FRS	21	0.49%
AMS	18	0.42%
WCS	18	0.42%
ADD	17	0.40%
HDS	17	0.40%
TFS	17	0.40%
CIS	16	0.37%
ESS	16	0.37%
ITD	15	0.35%
GSD	14	0.33%

Your Users Checkout Items from...



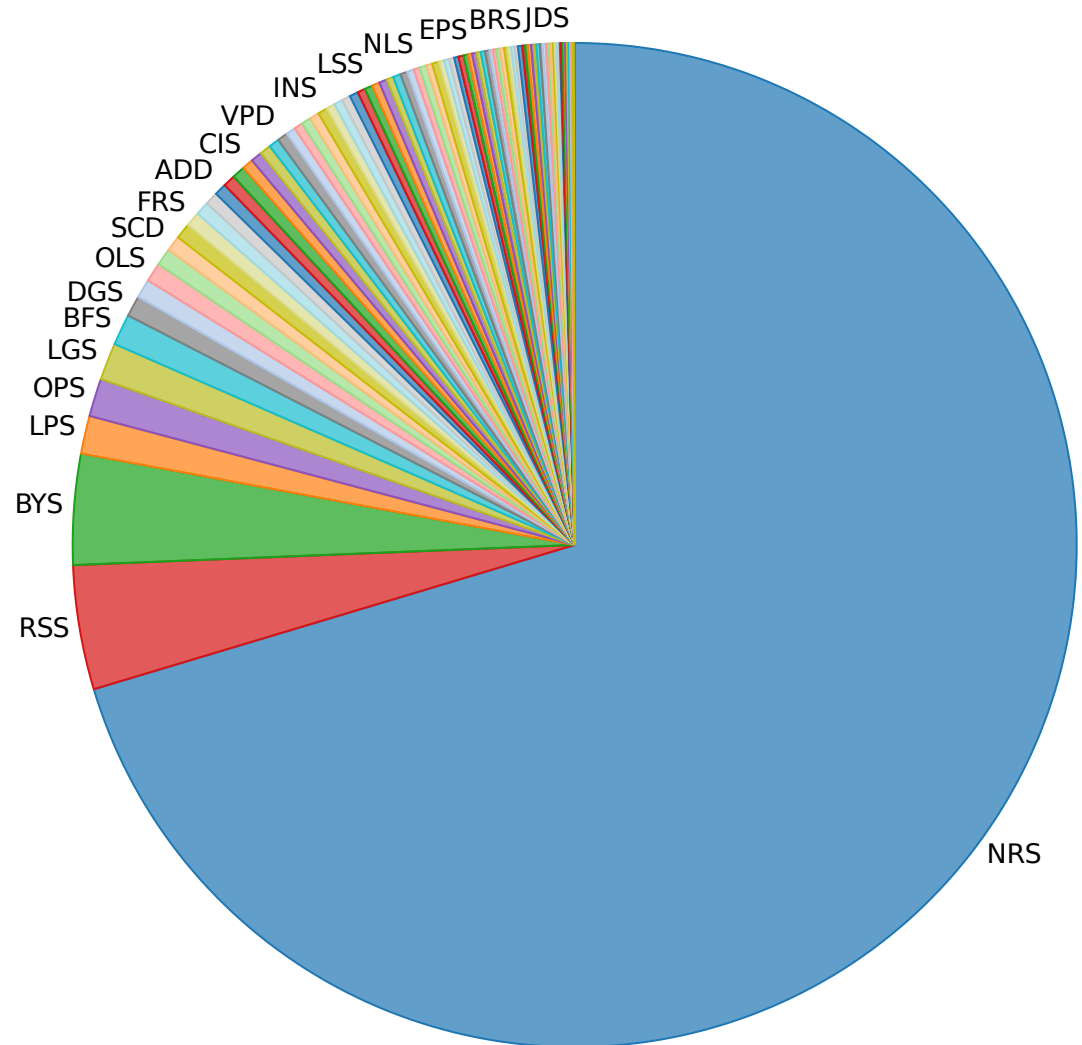
## User Library

NRS ▼

### Checkouts & Renewals from Your Patrons

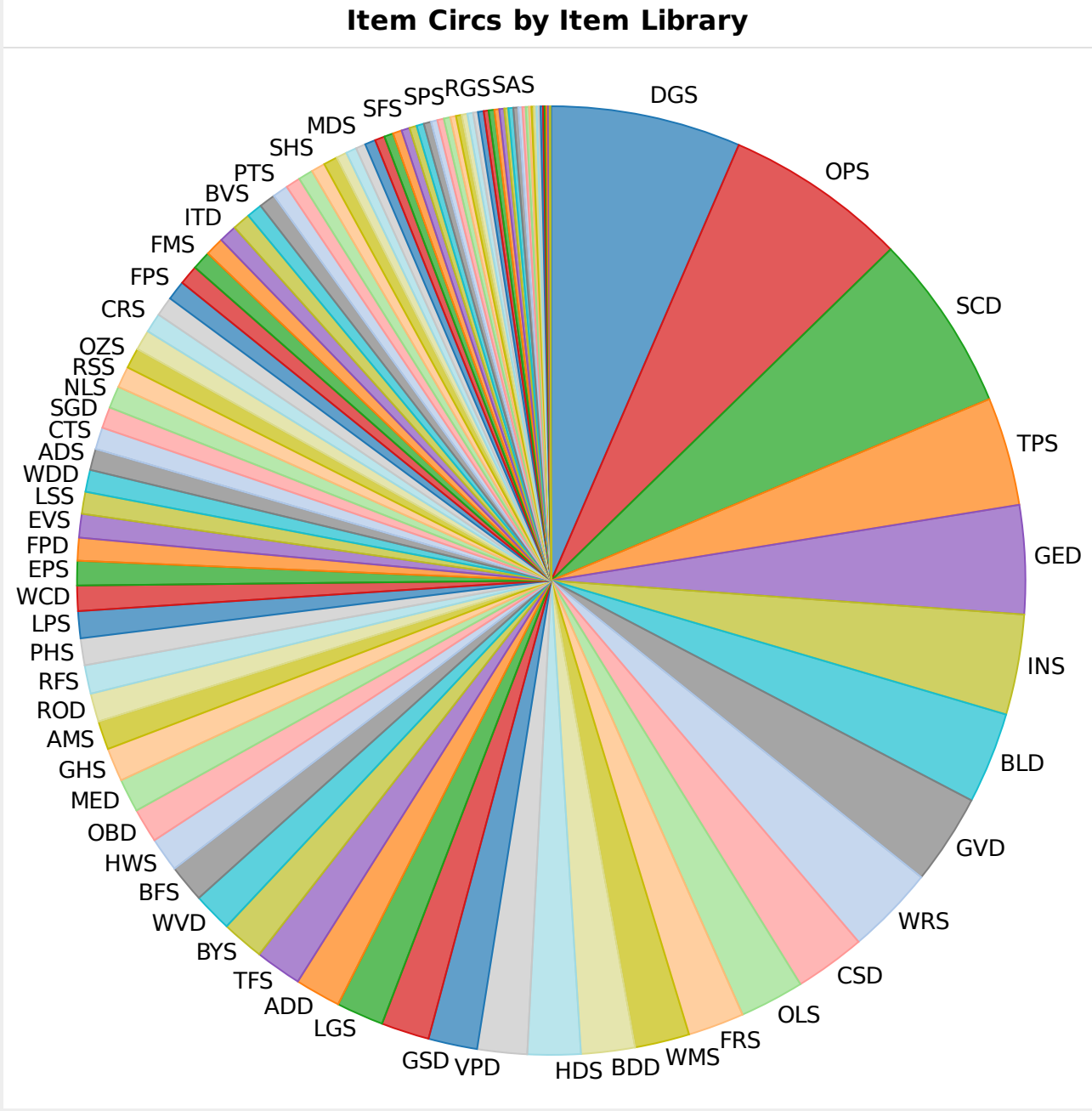
Station Library	Transactions	% of Total
<b>Total</b>	<b>4,282</b>	<b>100.00%</b>
NRS	3,690	86.17%
RSS	185	4.32%
BYS	154	3.60%
BFS	54	1.26%
LPS	47	1.10%
LGS	39	0.91%
OPS	31	0.72%
OES	18	0.42%
WCS	12	0.28%
FPS	9	0.21%
MED	9	0.21%
DGS	6	0.14%
RFS	6	0.14%
TFS	5	0.12%
AMS	4	0.09%
FPD	2	0.05%
MWS	2	0.05%
SWS	2	0.05%
BVS	1	0.02%
CIS	1	0.02%
EPS	1	0.02%
HSS	1	0.02%
MCS	1	0.02%

### Your Users Checkout at...



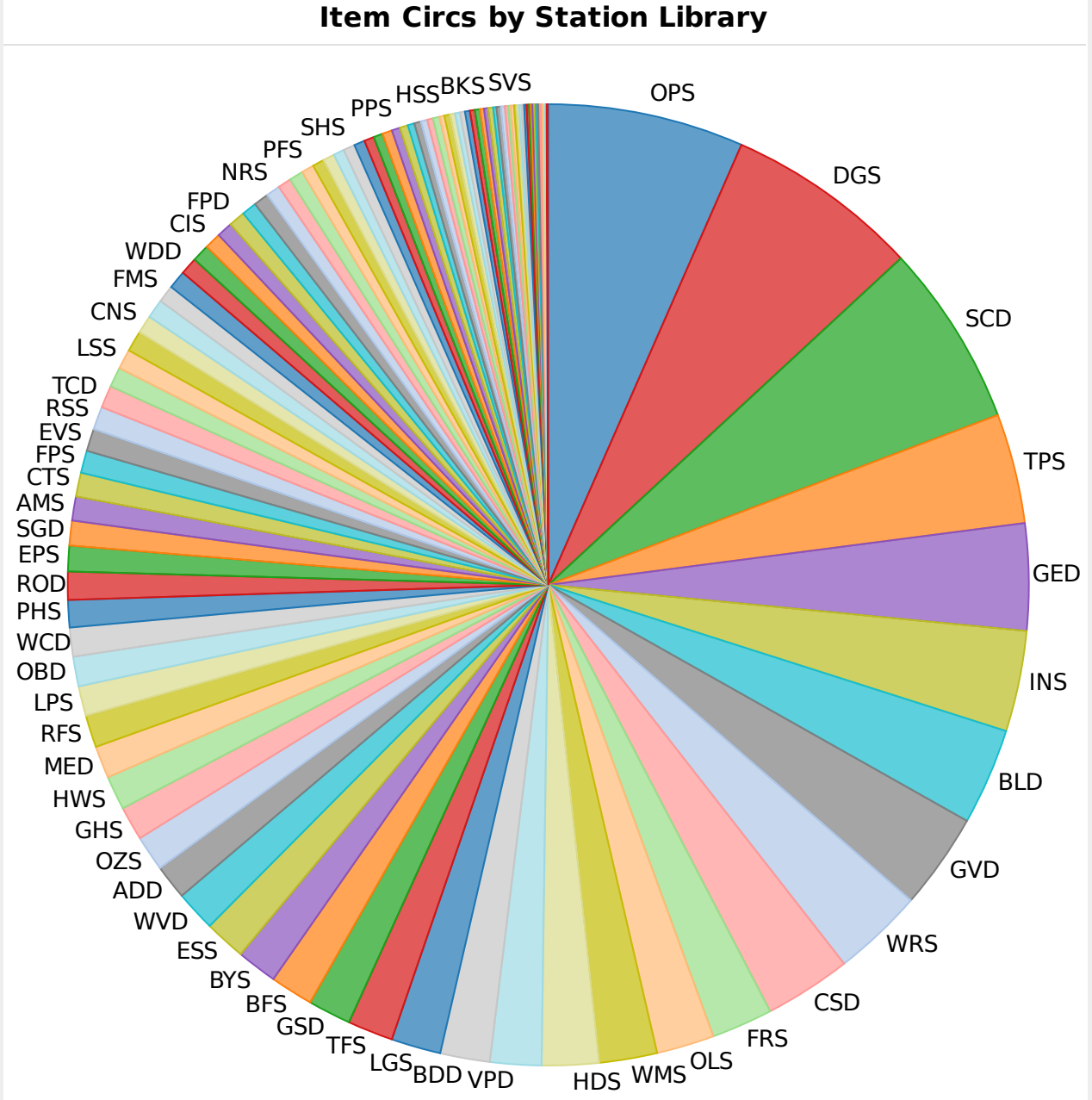
## Checkouts & Renewals from all SWAN Libraries

Item Library	Transactions	% of Total
<b>Total</b>	<b>1,014,355</b>	<b>100.00%</b>
DGS	65,471	6.45%
OPS	62,899	6.20%
SCD	61,478	6.06%
TPS	37,626	3.71%
GED	37,485	3.70%
INS	34,610	3.41%
BLD	31,525	3.11%
GVD	31,125	3.07%
WRS	30,869	3.04%
CSD	24,533	2.42%
OLS	22,129	2.18%
FRS	19,504	1.92%
WMS	18,769	1.85%
BDD	18,606	1.83%
HDS	18,463	1.82%
VPD	17,302	1.71%
GSD	16,907	1.67%
ESS	16,493	1.63%
LGS	16,342	1.61%
ADD	15,879	1.57%
TFS	15,817	1.56%
BYS	14,880	1.47%
WVD	13,553	1.34%
BFS	12,870	1.27%
HWS	11,813	1.16%
OBD	11,722	1.16%
MED	11,638	1.15%
GHS	11,553	1.14%
AMS	9,887	0.97%
ROD	9,838	0.97%
RFS	9,829	0.97%
PHS	9,317	0.92%
...	...	...



### Checkouts & Renewals from all SWAN Libraries

Station Library	Transactions	% of Total
<b>Total</b>	<b>1,014,355</b>	<b>100.00%</b>
OPS	66,427	6.55%
DGS	66,384	6.54%
SCD	62,273	6.14%
TPS	37,282	3.68%
GED	36,407	3.59%
INS	34,391	3.39%
BLD	33,025	3.26%
GVD	32,508	3.20%
WRS	31,172	3.07%
CSD	29,661	2.92%
FRS	20,655	2.04%
OLS	19,829	1.95%
WMS	19,664	1.94%
HDS	19,492	1.92%
VPD	17,478	1.72%
BDD	16,915	1.67%
LGS	16,900	1.67%
TFS	15,381	1.52%
GSD	14,725	1.45%
BFS	14,554	1.43%
BYS	14,049	1.39%
ESS	13,906	1.37%
WVD	13,719	1.35%
ADD	12,061	1.19%
OZS	11,933	1.18%
GHS	11,720	1.16%
HWS	11,500	1.13%
MED	11,087	1.09%
RFS	10,869	1.07%
LPS	10,152	1.00%
OBD	10,083	0.99%
WCD	9,829	0.97%
BLC	9,164	0.90%



### Checkouts & Renewals from all SWAN Libraries

User Library	Transactions	% of Total
<b>Total</b>	<b>1,014,355</b>	<b>100.00%</b>
DGS	65,362	6.44%
SCD	64,171	6.33%
OPS	63,517	6.26%
GED	36,626	3.61%
TPS	35,127	3.46%
GVD	34,855	3.44%
INS	34,726	3.42%
ILL_LIBS	33,154	3.27%
BLD	29,512	2.91%
WRS	28,362	2.80%
CSD	28,349	2.79%
FRS	20,115	1.98%
WMS	19,740	1.95%
OLS	18,351	1.81%
HDS	17,901	1.76%
VPD	16,983	1.67%
BVD	16,172	1.59%
TFS	15,482	1.53%
BDD	15,423	1.52%
BFS	15,193	1.50%
GSD	15,023	1.48%
BYS	14,903	1.47%
LGS	14,587	1.44%
WVD	12,572	1.24%
GHS	11,911	1.17%
WCD	11,232	1.11%
ADD	11,192	1.10%
MED	11,100	1.09%
LPS	10,585	1.04%
OZS	10,397	1.02%
RFS	10,365	1.02%
HWS	10,247	1.01%
ROD	10,041	0.99%

