NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT
2400 S. DesPlaines Avenue
North Riverside, IL 60546

Minutes of the July 7, 2025 Committee of the Whole Meeting

1. Open of Meeting
A. The meeting was called to order by Trustee Rouleau at 6:05 p.m. Roll call was taken.
Present: Trustee Kathy Bonnar, Trustee Fernando Flores, Trustee John Mathias, Trustee Jeanne Ottenweller, Trustee Ken Rouleau
Absent: Trustee Annette Corgiat, President Greg Gordon
Also Present: Jenny Cutshall, Britney Musial, & Jill Cannizzo

B. A quorum was established.

C. Recognition of visitors. No one was present.

D. Approval of agenda and requested changes to the agenda.

Trustee Ottenweller made a motion to approve the agenda as presented. Trustee Bonnar seconded the motion. All ayes, motion carried.

2. Open Forum
No one was present

3. Advocacy
A. Trustee Ottenweller reported that they are waiting for the new director to be more settled and then they will have a meeting.

4. Buildings and Grounds
A. Jeff will plant the flowers soon. Ken has the sprinkler system ready to go.

5. Finance
A. Review the Budget and Appropriation Ordinance to be approved at the next meeting.

6. Personnel
A. Director's Search Update
The new director, Jenny Cutshall started today.

7. Policy
A. Remove policy 6.1 from the agenda as it was already approved. Nothing additional to report tonight.

8. Strategic Planning
Nothing tonight

9. Other Business
A. Foundation and Friends Funding discussion tabled until a future meeting. Trustee Mathias reported that the foundation gets requests from the Library Director and then if it gets approved the foundation gives the Library the money. They are always trying to raise more funds.

B. Need for separate committee meetings vs. committee of the whole only. Trustee Rouleau suggested that the committee discuss things at this meeting rather than having separate meetings for all of the committees. If your committee needs a separate meeting it can be scheduled. The meetings need to be posted and a quorum would be the committee chair, 2 committee members and the director. If 2 trustees come in and talk to the director, that is okay and is not considered a meeting. Meetings will be set by the committee char on an as needed basis. This will be discussed at another meeting when President Gordon is present and the new committees are established.

10. Adjournment
Trustee Mathias made a motion to adjourn the meeting at 6:21 p.m. Trustee Ottenweller seconded the motion. All ayes, motion carried.

Respectfully Submitted
Jill M. Cannizzo