

## NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue  
North Riverside, IL 60546

### Minutes of the August 4, 2025 Committee of the Whole Meeting

1. Open of Meeting
  - a. The meeting was called to order by President Gordon at 6:00 p.m. Roll call was taken.  
Present: Trustee Annette Corgiat, Trustee Fernando Flores, President Greg Gordon, Trustee John Mathias, Trustee Jeanne Ottenweller  
Absent: Trustee Kathy Bonnar  
Trustee Ken Rouleau arrived at 6:10pm  
Also Present: Director Jenny Cutshall & Jill Cannizzo
  - b. A quorum was established.
  - c. Recognition of visitors. No one was present.
  - d. Approval of agenda and requested changes to the agenda.  
Trustee Mathias made a motion to approve the agenda with an addition of 9.5 Trustees and director who does what. Trustee Ottenweller seconded the motion. A roll call vote was taken.  
Ayes: Corgiat, Flores, Gordon, Mathias, Ottenweller  
Nays: None  
Motion carried.
2. Open Forum  
No one was present.
3. Advocacy  
Trustee Ottenweller reported that she will be distributing Library promotional materials to her neighbors at an upcoming block party.
4. Buildings and Grounds
  - a. The locksmith has been contacted regarding repair of three exterior doors.
  - b. North Riverside Public Works notified the Library they will be removing and replacing light posts near to the sidewalk.
  - c. The landscaping service has been contacted regarding the removal of overgrowth in the outbuilding and the upkeep of the planting bed alongside the fence line.
5. Finance  
Director Cutshall reported the First American Bank accounts were briefly overdrawn. All returned checks are being reissued. Director Cutshall has an upcoming meeting scheduled with the bank to discuss putting preventative measures in place to prevent any recurrence.
6. Personnel  
Friday, August 8, 2025 is an In-service day for Library staff.
7. Policy  
Nothing to report.

8. Strategic Planning  
Nothing to report.

9. Other Business

Trustees discussed the need for separate committee meetings as opposed to Committee of the Whole.

9.5. President Gordon plans to invite Dieters & Todd Library Consulting to give a presentation for trustees at an upcoming meeting.

10. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 6:55 p.m. Trustee Mathias seconded the motion. All ayes, motion carried.

Respectfully Submitted,  
Jill M. Cannizzo