



**NORTH RIVERSIDE  
PUBLIC LIBRARY**

NORTH RIVERSIDE, IL

**North Riverside Public Library District  
Board of Trustees  
Special Meeting, January 29, 2024  
6:00pm**

- 1. Open of Meeting**
  - A. Call to order
  - B. Determination of quorum
  - C. Recognition of visitors to the meeting
  - D. Approval of agenda
  
- 2. Open Forum**
  
- 3. Treasurer's Report**
  - a. November 2023 and December 2023 Financial Statements (action)
  - b. Authorization to transfer \$80,000 from the money market account which currently has a balance of \$283,175.81 as of 01/11/24 to checking. (action)
  
- 4. New Business**
  - A. Appoint Library Director as FOIA and OMA officer for 2024 (action)
  
- 5. Adjournment**

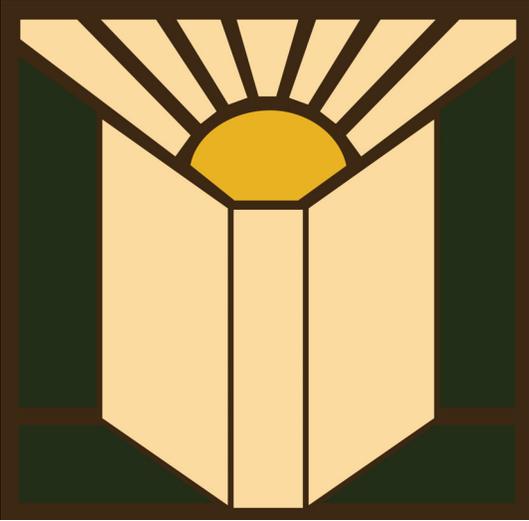
*Note: Agenda items may be added that pertain to discussion or information.*

*No items may be added to the final agenda that require Board action.*

Next regular Board Meeting is scheduled for February 19<sup>th</sup>, 2024 at 6:00 p.m.

# Management Report

North Riverside Public Library District  
For the period ended November 30, 2023



Prepared on  
December 12, 2023

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# Profit and Loss

July - November, 2023

	<b>Total</b>
<b>INCOME</b>	
6903-01 Fines & Fees	3,232.70
6904-01 Donations	8,184.62
6905-01 Grants	22,376.27
Interest	
6906-01 Interest	4,819.45
<b>Total Interest</b>	<b>4,819.45</b>
Property Taxes	
6901-01 Property Tax	122,479.60
6901-04 Tax Revenue-Audit Fund	822.64
6901-05 Tax Revenue-Liability Ins	474.64
6901-06 Tax Revenue-Unemploy Ins	126.52
6901-07 Tax Revenue-Bldg Fund	5,853.84
6901-08 Tax Revenue-SS	4,303.29
6901-12 Property Tax - IMRF Fund	1,234.00
<b>Total Property Taxes</b>	<b>135,294.53</b>
<b>Total Income</b>	<b>173,907.57</b>
<b>GROSS PROFIT</b>	<b>173,907.57</b>
<b>EXPENSES</b>	
8360-01 Grants	13,193.45
Advertising & Marketing	
8365-01 Library Promotion	27.00
8370-01 Postage	290.00
8375-01 Advertising	1,902.06
8385-01 Memorials & Tributes	12.00
8404-01 Staff Recognition	545.71
8410-01 Printing	2,559.45
<b>Total Advertising &amp; Marketing</b>	<b>5,336.22</b>
Bank Charges & Fees	
8396-01 Bank Charges & Fees	210.18
<b>Total Bank Charges &amp; Fees</b>	<b>210.18</b>
Benefits	
7600-05 Health Insurance	17,345.50
7650-09 IMRF	15,005.77
7660-06 Unemployment Insurance	2,715.83
7670-01 Taxes-Fica Expense	16,889.30
<b>Total Benefits</b>	<b>51,956.40</b>
Building Expense	
8306-07 Building Supplies & Maintenance	4,921.63
8308-07 Service Contracts	21,139.46

	<b>Total</b>
8315-07 Fees & Permits	1,007.00
8320-07 Building & Grounds	0.00
8330-01 Casual Labor	450.00
8335-07 Building Repairs	20,212.41
<b>Total Building Expense</b>	<b>47,730.50</b>
Computers/Technology	
8171-01 Tech Service	30,966.31
8172-01 Computer Equipment	679.05
8175-01 SWAN	15,175.47
8180-01 Software	1,548.70
8190-01 Website	208.92
<b>Total Computers/Technology</b>	<b>48,578.45</b>
Legal & Professional Services	
8400-01 Accounting	6,251.00
8401-04 Audit	7,950.00
8402-01 Legal Fees	2,349.18
8406-01 Collection Agency	19.70
8430-01 Payroll Expenses	1,304.20
<b>Total Legal &amp; Professional Services</b>	<b>17,874.08</b>
Library Materials	
8090-01 Adult A/V	2,586.84
8091-01 Children's A/V	110.68
8096-01 Teen A/V	326.07
8105-01 Adult Fiction/Non-Fiction	10,528.96
8106-01 Children Fiction / Non-Fiction	6,614.20
8107-01 Teen Fiction/Non-Fiction	3,132.92
8108-01 eBooks	5,000.00
8120-01 Newspapers	2,009.38
8130-01 Internet Databases	3,514.16
<b>Total Library Materials</b>	<b>33,823.21</b>
Office Supplies & Software	
8202-01 Office Supplies	3,512.88
<b>Total Office Supplies &amp; Software</b>	<b>3,512.88</b>
Programs & Strategic Initiatives	
8150-01 Children's Programs	3,846.60
8153-01 Teen Programs	1,142.60
8154-01 Makerspaces/library of things	1,607.67
8155-01 Adult Programs	7,696.85
8158-01 Strategic Initiatives	240.80
<b>Total Programs &amp; Strategic Initiatives</b>	<b>14,534.52</b>
Salaries	
7504-01 Circulation	41,546.88
7505-01 Adult Services	22,352.09

	<b>Total</b>
7506-01 Youth Services	39,835.29
7507-01 Pages	4,116.01
7508-01 Administration	124,128.47
7509-01 Facilities	12,413.86
<b>Total Salaries</b>	<b>244,392.60</b>
Travel & Training	
7800-01 Educational Staff Training	1,323.68
8342-01 Lodging, Meals, Mileage	225.32
8355-01 Memberships	225.00
8390-01 Mileage Reimbursement	0.00
<b>Total Travel &amp; Training</b>	<b>1,774.00</b>
Utilities	
8301-07 Internet/Phone	7,315.69
8302-07 Electricity	17,911.17
8303-07 Gas	1,774.45
8304-07 Water/Garbage	1,525.57
<b>Total Utilities</b>	<b>28,526.88</b>
<b>Total Expenses</b>	<b>511,443.37</b>
<b>NET OPERATING INCOME</b>	<b>-337,535.80</b>
<b>OTHER EXPENSES</b>	
Other Miscellaneous Expense	
8395-01 Miscellaneous Expense	3.69
<b>Total Other Miscellaneous Expense</b>	<b>3.69</b>
<b>Total Other Expenses</b>	<b>3.69</b>
<b>NET OTHER INCOME</b>	<b>-3.69</b>
<b>NET INCOME</b>	<b>\$ -337,539.49</b>

# Balance Sheet

As of November 30, 2023

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1500-01 First American MM (5015)	83,946.11
1500-04 Cash-Audit Fund	1,396.00
1500-05 Cash-Liability Insurance Fund	12,319.00
1500-06 Cash-Unemployment Ins Fund	0.00
1500-07 Cash-Building Fund	-0.27
1500-08 Cash-Social Security Fund	0.00
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	23,608.79
1500-13 Capital Projects	30,000.00
<b>Total 1500-01 First American MM (5015)</b>	<b>127,660.84</b>
1501-01 First American Checking (5001)	17,967.13
1509-07 Cash - IPTIP IL Funds	50,508.09
1512-02 Kadlec Annuity #71797	56,915.03
<b>Total Bank Accounts</b>	<b>253,051.09</b>
<b>Accounts Receivable</b>	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
<b>Total Accounts Receivable</b>	<b>0.00</b>
<b>Other Current Assets</b>	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	2,013.07
2400-05 Prepaid Expenses 05	0.00
2400-07 Prepaid Expense	179.35
<b>Total Other Current Assets</b>	<b>772,003.66</b>
<b>Total Current Assets</b>	<b>1,025,054.75</b>
<b>TOTAL ASSETS</b>	<b>\$1,025,054.75</b>

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**LIABILITIES AND EQUITY**
**Liabilities****Current Liabilities****Accounts Payable**

4100-01 Accounts Payable	13,788.74
4100-02 Accounts Payable UC Fund	0.00
4100-05 Accounts Payable Liability Fund	419.38
4100-06 Accounts Payable Unemployment Fund	204.29
4100-07 Accounts Payable Building Fund	6,480.20
4100-09 Accounts Payable Pension Fund	0.00

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<b>Total Accounts Payable</b>	<b>20,892.61</b>
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**Other Current Liabilities**

4002-01 IMRF - Employee Contribution	1,078.81
4003-01 Child Support	0.00
4200-01 Accrued Wages	17,961.93
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	1,515.34
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00

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<b>Total Other Current Liabilities</b>	<b>20,556.08</b>
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<b>Total Current Liabilities</b>	<b>41,448.69</b>
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<b>Total Liabilities</b>	<b>41,448.69</b>
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**Equity**

3200-00 Retained Earnings	-88,074.45
5600-01 General Fund Balance	1,703,307.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	1,396.00
5600-05 Public Liability Fund Balance	11,900.00
5600-06 Unemployment Insurance Fund Balance	-3,383.00
5600-07 Building Fund Balance	-223,829.00
5600-08 Social Security Fund Balance	-18,304.00
5600-09 Pension Fund Balance	-91,867.00
Opening Balance Equity	0.00

	<b>Total</b>
Net Income	-337,539.49
<b>Total Equity</b>	<b>983,606.06</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,025,054.75</b>



# North Riverside Public Library District

## Balance Sheet

As of November 30, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
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1500-11 Equipment Fund	0.00
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<b>Total 1500-01 First American MM (5015)</b>	<b>127,660.84</b>
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2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
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1500-02 Kadlect Annuity #19563	116,393.94
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2200-01 Due to/from Special Accounts	0.00
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2400-01 Prepaid Expenses	2,013.07
2400-05 Prepaid Expenses 05	0.00
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<b>Total Other Current Assets</b>	<b>\$772,003.66</b>
<b>Total Current Assets</b>	<b>\$1,025,054.75</b>
<b>TOTAL ASSETS</b>	<b>\$1,025,054.75</b>

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Liabilities	
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4003-01 Child Support	0.00
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4220-01 Federal Withholding	0.00
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4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00
<b>Total Other Current Liabilities</b>	<b>\$20,556.08</b>
<b>Total Current Liabilities</b>	<b>\$41,448.69</b>
<b>Total Liabilities</b>	<b>\$41,448.69</b>
Equity	
3200-00 Retained Earnings	-88,074.45
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5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	1,396.00
5600-05 Public Liability Fund Balance	11,900.00
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5600-09 Pension Fund Balance	-91,867.00

# North Riverside Public Library District

## Balance Sheet

As of November 30, 2023

	TOTAL
Opening Balance Equity	0.00
Net Income	-337,539.49
<b>Total Equity</b>	<b>\$983,606.06</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,025,054.75</b>



## North Riverside Public Library District Budget vs. Actuals FY24 July - November 2023

	Nov 2023 MTD Actual	FY24 YTD Actual	FY24 Budget	over Budget	% of Budget
<b>Income</b>					
6901-14 Estimated loss due to property assessment appeals	0.00	0.00	-10,000.00	10,000.00	0.00%
6903-01 Fines & Fees	576.70	3,232.70	12,000.00	-8,767.30	26.94%
6904-01 Donations	1,212.76	8,184.62	35,000.00	-26,815.38	23.38%
6905-01 Grants	7,500.00	22,376.27	120,000.00	-97,623.73	18.65%
6907-01 Credit Card Income	0.00	0.00	2,500.00	-2,500.00	0.00%
6920-01 Unrealized Income-Annuities	0.00	0.00	20,000.00	-20,000.00	0.00%
6906-01 Interest	446.96	4,819.45	3,000.00	1,819.45	160.65%
6901-01 Property Tax	124,516.56	135,294.53	1,174,665.00	-1,039,370.47	11.52%
<b>Total Income</b>	<b>\$ 134,252.98</b>	<b>\$ 173,907.57</b>	<b>\$ 1,357,165.00</b>	<b>-\$ 1,183,257.43</b>	<b>12.81%</b>
<b>Expenses</b>					
8360-01 Grants	3,222.41	13,193.45	100,000.00	-86,806.55	13.19%
<b>Advertising &amp; Marketing</b>					
8361-01 Donations	0.00	0.00	35,000.00	-35,000.00	0.00%
8365-01 Library Promotion	27.00	27.00	5,500.00	-5,473.00	0.49%
8370-01 Postage	290.00	290.00	3,200.00	-2,910.00	9.06%
8375-01 Advertising	300.22	1,902.06	4,500.00	-2,597.94	42.27%
8385-01 Memorials & Tributes	0.00	12.00	500.00	-488.00	2.40%
8399-01 ILL Loss/Damage	0.00	0.00	250.00	-250.00	0.00%
8404-01 Staff Recognition	364.50	545.71	2,500.00	-1,954.29	21.83%
8410-01 Printing	0.00	2,559.45	12,000.00	-9,440.55	21.33%
<b>Total Advertising &amp; Marketing</b>	<b>\$ 981.72</b>	<b>\$ 5,336.22</b>	<b>\$ 63,450.00</b>	<b>-\$ 58,113.78</b>	<b>8.41%</b>
<b>Bank Charges &amp; Fees</b>					
8396-01 Bank Charges & Fees	34.91	210.18	500.00	-289.82	42.04%
<b>Total Bank Charges &amp; Fees</b>	<b>\$ 34.91</b>	<b>\$ 210.18</b>	<b>\$ 500.00</b>	<b>-\$ 289.82</b>	<b>42.04%</b>
<b>Benefits</b>					
7600-05 Health Insurance	5,842.04	17,345.50	32,000.00	-14,654.50	54.20%
7650-09 IMRF	3,739.60	15,005.77	49,250.00	-34,244.23	30.47%
7660-06 Unemployment Insurance	395.78	2,715.83	1,000.00	1,715.83	271.58%
7670-01 Taxes-Fica Expense	3,482.36	16,889.30	38,655.00	-21,765.70	43.69%
<b>Total Benefits</b>	<b>\$ 13,459.78</b>	<b>\$ 51,956.40</b>	<b>\$ 120,905.00</b>	<b>-\$ 68,948.60</b>	<b>42.97%</b>
<b>Building Expense</b>					
8306-07 Building Supplies & Maintenance	186.21	4,921.63	12,000.00	-7,078.37	41.01%
8308-07 Service Contracts	2,546.46	21,139.46	30,500.00	-9,360.54	69.31%
8315-07 Fees & Permits	1,007.00	1,007.00	1,950.00	-943.00	51.64%
8330-01 Casual Labor	100.00	450.00	900.00	-450.00	50.00%
8335-07 Building Repairs	12,730.41	20,212.41	30,000.00	-9,787.59	67.37%
<b>Total Building Expense</b>	<b>\$ 16,570.08</b>	<b>\$ 47,730.50</b>	<b>\$ 75,350.00</b>	<b>-\$ 27,619.50</b>	<b>63.35%</b>
<b>Computers/Technology</b>					
8171-01 Tech Service	3,290.96	30,966.31	25,000.00	5,966.31	123.87%
8172-01 Computer Equipment	0.00	679.05	5,000.00	-4,320.95	13.58%
8175-01 SWAN	5,816.23	15,175.47	24,500.00	-9,324.53	61.94%
8180-01 Software	31.86	1,548.70	1,500.00	48.70	103.25%
8190-01 Website	77.97	208.92	3,500.00	-3,291.08	5.97%
8195-01 Email	0.00	0.00	500.00	-500.00	0.00%
<b>Total Computers/Technology</b>	<b>\$ 9,217.02</b>	<b>\$ 48,578.45</b>	<b>\$ 60,000.00</b>	<b>-\$ 11,421.55</b>	<b>80.96%</b>
<b>Insurance</b>					
8460-05 Liability Insurance	0.00	0.00	24,000.00	-24,000.00	0.00%
<b>Total Insurance</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 24,000.00</b>	<b>-\$ 24,000.00</b>	<b>0.00%</b>
<b>Interest Paid</b>					

8601-02 Debt Service-Interest	0.00	0.00	16,500.00	-16,500.00	0.00%
8701-02 Debt Certificate Principle	0.00	0.00	28,000.00	-28,000.00	0.00%
<b>Total Interest Paid</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 44,500.00</b>	<b>-\$ 44,500.00</b>	<b>0.00%</b>
<b>Legal &amp; Professional Services</b>					
8400-01 Accounting	2,462.00	6,251.00	17,000.00	-10,749.00	36.77%
8401-04 Audit	7,950.00	7,950.00	9,200.00	-1,250.00	86.41%
8402-01 Legal Fees	446.77	2,349.18	6,000.00	-3,650.82	39.15%
8405-01 Appraisal	0.00	0.00	1,500.00	-1,500.00	0.00%
8406-01 Collection Agency	19.70	19.70	500.00	-480.30	3.94%
8430-01 Payroll Expenses	793.90	1,304.20	6,500.00	-5,195.80	20.06%
8435-01 Background Checks	0.00	0.00	200.00	-200.00	0.00%
<b>Total Legal &amp; Professional Services</b>	<b>\$ 11,672.37</b>	<b>\$ 17,874.08</b>	<b>\$ 40,900.00</b>	<b>-\$ 23,025.92</b>	<b>43.70%</b>
<b>Library Materials</b>					
8090-01 Adult A/V	824.56	2,586.84	9,200.00	-6,613.16	28.12%
8091-01 Children's A/V	24.98	110.68	3,600.00	-3,489.32	3.07%
8096-01 Teen A/V	51.07	326.07	3,300.00	-2,973.93	9.88%
8100-01 Replacement Materials	0.00	0.00	2,000.00	-2,000.00	0.00%
8103-01 Foreign Lang. Materials	0.00	0.00	3,000.00	-3,000.00	0.00%
8105-01 Adult Fiction/Non-Fiction	2,931.09	10,528.96	26,000.00	-15,471.04	40.50%
8106-01 Children Fiction / Non-Fiction	1,021.59	6,614.20	17,000.00	-10,385.80	38.91%
8107-01 Teen Fiction/Non-Fiction	762.26	3,132.92	9,500.00	-6,367.08	32.98%
8108-01 eBooks	0.00	5,000.00	6,500.00	-1,500.00	76.92%
8120-01 Newspapers	1,844.99	2,009.38	3,600.00	-1,590.62	55.82%
8130-01 Internet Databases	468.93	3,514.16	18,000.00	-14,485.84	19.52%
8140-01 Periodicals	0.00	0.00	1,600.00	-1,600.00	0.00%
<b>Total Library Materials</b>	<b>\$ 7,929.47</b>	<b>\$ 33,823.21</b>	<b>\$ 103,300.00</b>	<b>-\$ 69,476.79</b>	<b>32.74%</b>
<b>Office Supplies &amp; Software</b>					
8202-01 Office Supplies	1,898.30	3,512.88	13,500.00	-9,987.12	26.02%
<b>Total Office Supplies &amp; Software</b>	<b>\$ 1,898.30</b>	<b>\$ 3,512.88</b>	<b>\$ 13,500.00</b>	<b>-\$ 9,987.12</b>	<b>26.02%</b>
<b>Programs &amp; Strategic Initiatives</b>					
8150-01 Children's Programs	707.30	3,846.60	6,300.00	-2,453.40	61.06%
8153-01 Teen Programs	263.05	1,142.60	2,900.00	-1,757.40	39.40%
8154-01 Makerspaces/library of things	810.70	1,607.67	5,200.00	-3,592.33	30.92%
8155-01 Adult Programs	1,707.34	7,696.85	6,000.00	1,696.85	128.28%
8156-01 Technology Programs	0.00	0.00	750.00	-750.00	0.00%
8158-01 Strategic Initiatives	0.00	240.80	2,000.00	-1,759.20	12.04%
<b>Total Programs &amp; Strategic Initiatives</b>	<b>\$ 3,488.39</b>	<b>\$ 14,534.52</b>	<b>\$ 23,150.00</b>	<b>-\$ 8,615.48</b>	<b>62.78%</b>
<b>Salaries</b>					
7504-01 Circulation	8,159.53	41,546.88	85,500.00	-43,953.12	48.59%
7505-01 Adult Services	4,954.53	22,352.09	77,500.00	-55,147.91	28.84%
7506-01 Youth Services	6,921.81	39,835.29	95,000.00	-55,164.71	41.93%
7507-01 Pages	773.08	4,116.01	11,000.00	-6,883.99	37.42%
7508-01 Administration	22,705.54	124,128.47	300,000.00	-175,871.53	41.38%
7509-01 Facilities	2,247.01	12,413.86	30,000.00	-17,586.14	41.38%
<b>Total Salaries</b>	<b>\$ 45,761.50</b>	<b>\$ 244,392.60</b>	<b>\$ 599,000.00</b>	<b>-\$ 354,607.40</b>	<b>40.80%</b>
<b>Travel &amp; Training</b>					
7700-01 Educational Training Trustees	0.00	0.00	500.00	-500.00	0.00%
7800-01 Educational Staff Training	0.00	1,323.68	5,500.00	-4,176.32	24.07%
8342-01 Lodging, Meals, Mileage	0.00	225.32	2,200.00	-1,974.68	10.24%
8355-01 Memberships	0.00	225.00	2,450.00	-2,225.00	9.18%
8390-01 Mileage Reimbursement	0.00	0.00	0.00	0.00	
<b>Total Travel &amp; Training</b>	<b>\$ 0.00</b>	<b>\$ 1,774.00</b>	<b>\$ 10,650.00</b>	<b>-\$ 8,876.00</b>	<b>16.66%</b>
<b>Utilities</b>					
8301-07 Internet/Phone	245.22	7,315.69	12,300.00	-4,984.31	59.48%
8302-07 Electricity	5,348.83	17,911.17	16,500.00	1,411.17	108.55%
8303-07 Gas	204.72	1,774.45	8,860.00	-7,085.55	20.03%
8304-07 Water/Garbage	0.00	1,525.57	5,000.00	-3,474.43	30.51%

<b>Total Utilities</b>	<b>\$ 5,798.77</b>	<b>\$ 28,526.88</b>	<b>\$ 42,660.00</b>	<b>-\$ 14,133.12</b>	<b>66.87%</b>
8395-01 Miscellaneous Expense	0.00	3.69	0.00	0.00	0%
<b>Total Expenses</b>	<b>\$ 120,034.72</b>	<b>\$ 511,447.06</b>	<b>\$ 1,321,865.00</b>	<b>-\$ 810,421.63</b>	<b>38.69%</b>
<b>Net Operating Income</b>	<b>\$ 14,218.26</b>	<b>-\$ 337,539.49</b>	<b>\$ 35,300.00</b>	<b>-\$ 372,835.80</b>	<b>-956.20%</b>
<b>Net Income</b>	<b>\$ 14,218.26</b>	<b>-\$ 337,539.49</b>	<b>\$ 35,300.00</b>	<b>-\$ 372,835.80</b>	<b>-956.20%</b>



**North Riverside Public Library District**  
**Check Detail**

November 2023

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Description</b>	<b>Amount line</b>
11/06/2023	15712	AEP ENERGY	AEP ENERGY # 3014417557 UTILITY #	5,348.83
11/06/2023	15713	AT&T 1	ACCOUNT # 831-001-2131 606 INV. 5679313800	63.10
11/06/2023	15714	Black Stone	INV. 2124179 - ADULT A/V	75.99
11/06/2023	15715	BOOKPAGE	INV. S80967 - 12 MONTH SHIPMENTS	402.00
11/06/2023	15716	CAPITAL ONE	ADULT/CHILDREN/TEEN FICTION/NONFICTION	9,725.59
11/06/2023	15717	FIRST AMERICAN BANK .	INTERNET DATABASES/TECH SERVICES	185.98
11/06/2023	15718	Franczek Radelet	INV 226568, 226567 - PROFESSIONAL SERVICES RENDERED THROUGH SEPT. 30, 2023	446.77
11/06/2023	15719	Gail Galivan	TAI CHI DECEMBER 20, 2023	60.00
11/06/2023	15720	GW & ASSOCIATES PC	INV 2310365 - AUDITING SERVICES RENDERED FOR FISCAL YEAR ENDED JUNE 30, 2023	7,950.00
11/06/2023	15721	Midwest Tape	INV 504577841	365.99
11/06/2023	15722	INGRAM LIBRARY SERVICES	FY 2022-2023 INV 78445033 - CHILDREN FICTION/NON FICTION FY 2022-23	6.89
11/06/2023	15723	Johnson Controls Security Solutions	CUSTOMER # 01300113034337 INV 39407327 11/01/23 - 01/31/24	110.94
11/06/2023	15724	M. COLLEEN KLIMCZAK	CLEAR THE CLUTTER MARCH 14, 2024	200.00
11/06/2023	15725	Lauterbach & Amen, LLP	INV 84028 - PROFESSIONAL SERVICES RENDERED IN CONNECTION WITH YEAR END WORKPAPERS	1,510.00
11/06/2023	15726	LEAF	INV 15523095 - SERVICE CONTRACT	743.34
11/06/2023	15727	MARIANNE MOHRHUSEN	ZUMBA FOR KIDS DECEMBER 28, 2023	75.00
11/06/2023	15728	Mission Square - 304650	6788584, 6824368	851.16
11/06/2023	15729	Nitech Fire & Security Industries, Inc	INV 370383 - SERVICE FROM NOV 1, 2023, THROUGH JAN 31, 2024	320.40
11/06/2023	15730	Outsource Solutions Group	INV 76440	1,563.62
11/06/2023	15731	Roscoe	Acct#1889-07544 INV 1820041	253.30
11/06/2023	15732	RAILS	INV 11651 -ILLINOIS LIBRARY PRESENT JULY 2023 TO JUNE 2024	385.00
11/06/2023	15733	MARLA C. SPAARGAREN	WINTER NEWSLETTER	500.00
11/06/2023	15734	SWAN	INV. 10655 -PERIOD OCTOBER 1, 2023 TO DECEMBER 31, 2023	5,816.23
11/06/2023	15735	STUDIO GC ARCHITECTURE & INTERIORS	INV 23083.01 - BASIC SERVICES	2,925.00

11/06/2023	15736	Terminix	Invoice 439014673	116.00
11/06/2023	15737	ANNE NICHOLS	YOGA DECEMBER 11, 2023	50.00
11/06/2023	15738	KATHRINE ELDRIDGE	HEALING THE SPIRIT WITHIN ONE NOTE AT A TIME. NOVEMBER 9, 2023	375.00
11/06/2023	15739	Trimline Landscaping	OCTOBER MOV & TRIM, WEEDING, FERTILIZING	280.00
11/06/2023	15740	Gail Galivan	TAI CHI JANUARY 17, 2023	60.00
11/06/2023	15741	INGRAM LIBRARY SERVICES	SEE PAPER COPY	2,456.54
11/06/2023	15742	MARIANNE MOHRHUSEN	ZUMBA FOR KIDS MARCH 20, 2023	75.00
11/06/2023	15743	ANNE NICHOLS	YOGA JANUARY 8, 2024	50.00
11/06/2023	15744	Gail Galivan	TAI CHI FEBRUARY 21, 2024	60.00
11/06/2023	15745	MARIANNE MOHRHUSEN	PRESCHOOL YOGA & STORYTIME DECEMBER 13,	75.00
11/06/2023	15746	INGRAM LIBRARY SERVICES	SEE PAPER COPY - ADULTS/CHILDREN NONFICTION AND TEEN FICTION/NONFICTION	362.33
11/06/2023	15747	ANNE NICHOLS	YOGA JANUARY 22, 2024	50.00
11/06/2023	15748	Gail Galivan	TAI CHI MARCH 20, 2024	60.00
11/06/2023	15749	MARIANNE MOHRHUSEN	PRESCHOOL YOGA & STORYTIME JANUARY 17,	75.00
11/06/2023	15750	ANNE NICHOLS	YOGA FEBRUARY 12, 2024	50.00
11/06/2023	15751	MARIANNE MOHRHUSEN	PRESCHOOL YOGA & STORYTIME FEBRUARY 14,	75.00
11/06/2023	15752	ANNE NICHOLS	YOGA FEBRUARY 26, 2024	50.00
11/06/2023	15753	MARIANNE MOHRHUSEN	PRESCHOOL YOGA & STORYTIME MARCH 13,	75.00
11/06/2023	15754	ANNE NICHOLS	YOGA MARCH 11, 2024	50.00
11/06/2023	15757	LIMRICC	MONTHLY BILLING OCTOBER and NOVEMBER	6,082.04
11/20/2023	15758	Black Stone	INV. 2127300	36.00
11/20/2023	15759	ALI BAGHDADI	REPTILE SHOW MARCH 21, 2023	100.00
11/20/2023	15760	CENGAGE Learning	INV. 82819170, 82802485, 82967341, 82961475 - ADULT LARGE PRINT	452.05
11/20/2023	15761	Colley Elevator Co.	INV. 250661 - RTS BUILDING FOG MACHINE	692.50
11/20/2023	15762	Comcast	Acct# 8771 20 134 0118334 - Internet SERV NOV 07, 2023 - DEC 06, 2023	182.12
11/20/2023	15763	Jill Cannizzo	BOARD MINUTES NOVEMBER 20, 2023	100.00
11/20/2023	15764	FIRST AMERICAN BANK .	INTERNET DATABASES/COMPUTERS/BANK	164.85

11/20/2023	15765	Fullmer Locksmith Service	INV N3559 - REPLACE DL2700 ON BASEMENT AND OTHER THINGS	1,173.00
11/20/2023	15766	GISSELY HERRERA	TEEN PROGRAM REIMBURSEMENT	35.90
11/20/2023	15767	Hinckley Springs	2429867 110123	29.98
11/20/2023	15768	INGRAM LIBRARY SERVICES	ADULT/CHILDREN/TEEN FICTION/NONFICTION	846.07
11/20/2023	15769	Lauterbach & Amen, LLP	INV 84633 -PROFESSIONAL SERVICES RENDERED FOR THEMONT OF OCTOBER 2023	952.00
11/20/2023	15770	Lyons Electric Company, Inc	INV 18172A -TROUBLESHOOT LIGHTING	1,234.44
11/20/2023	15771	ANNE NICHOLS	YOGA MARCH 25, 2024	50.00
11/20/2023	15772	Outsource Solutions Group	INV 76801	1,577.34
11/20/2023	15773	Martin Petersen Company, Inc.	WORKING ON FIXING CONTROLS AND OTHER THINGS 9/12 9/15 INV T22125	7,397.97
11/20/2023	15774	MEGAN TIDEMAN	LIBRARY SUPPLIES - FABRIC	52.70
11/20/2023	15775	Unique Management Services, Inc	INV 6118513	19.70
11/20/2023	15776	UNITED STATES POSTAL SERVICE	permit #47 BULK MAILING	290.00
11/20/2023	15777	Village of N. Riverside	INV 4090 LICENSE # BL2024-1541 -ELEVATOR, FIRE AND SIGN INSPECTION	1,007.00
11/20/2023	15778	FIRST AMERICAN BANK .	TEEN PROGRAMS	21.98
11/20/2023	15779	INGRAM LIBRARY SERVICES	ADULT FICTION	575.38
<b>Total \$</b>				<b>67,403.02</b>



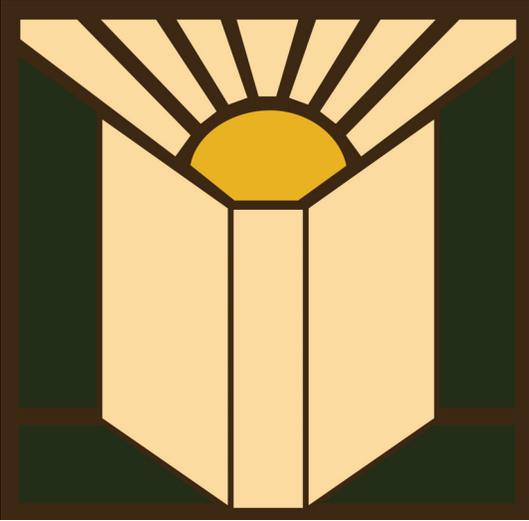
**North Riverside Public Library District  
Profit and Loss**

December 2022 - November 2023

	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sept 23	Oct 23	Nov 23	Total
<b>Beginning Cash</b>	\$ 114,271.97	\$ 248,586.33	\$ 423,468.26	\$ 335,751.53	\$ 496,089.04	\$ 756,352.85	\$ 666,536.32	\$ 532,883.66	\$ 440,250.56	\$ 354,015.99	\$ 266,055.71	\$ 184,585.62	
<b>Income</b>													
6903-01 Fines & Fees	320.21	7,082.46	217.04	238.95	2,192.35	247.78	269.83	624.09	1,700.36	130.22	201.33	576.70	13,801.32
6904-01 Donations	16.85	410.02	1,519.35	1,275.78	4,331.21	503.09	1,323.05	1,270.66	4,839.53	329.63	532.04	1,212.76	17,563.97
6905-01 Grants	12,612.55			25,000.00			199.29	10,953.35	3,922.92			7,500.00	60,188.11
6915-07 Loan Proceeds	20,000.00												20,000.00
Interest	339.30	835.90	777.33	852.42	1,748.63	1,838.88	1,678.71	1,374.85	1,270.08	962.83	764.73	446.96	12,890.62
Property Taxes	203,952.88	299,583.28	1,700.41	244,193.41	341,781.40		3,000.15		10,777.97				1,229,506.06
<b>Total Income</b>	<b>\$ 237,241.79</b>	<b>\$ 307,911.66</b>	<b>\$ 4,214.13</b>	<b>\$ 271,560.56</b>	<b>\$ 350,053.59</b>	<b>\$ 2,589.75</b>	<b>\$ 6,471.03</b>	<b>\$ 14,222.95</b>	<b>\$ 22,510.86</b>	<b>\$ 1,422.68</b>	<b>\$ 1,498.10</b>	<b>\$ 134,252.98</b>	<b>\$ 1,353,950.08</b>
<b>Gross Profit</b>	<b>\$ 237,241.79</b>	<b>\$ 307,911.66</b>	<b>\$ 4,214.13</b>	<b>\$ 271,560.56</b>	<b>\$ 350,053.59</b>	<b>\$ 2,589.75</b>	<b>\$ 6,471.03</b>	<b>\$ 14,222.95</b>	<b>\$ 22,510.86</b>	<b>\$ 1,422.68</b>	<b>\$ 1,498.10</b>	<b>\$ 134,252.98</b>	<b>\$ 1,353,950.08</b>
<b>Expenses</b>													
8360-01 Grants	1,735.84	3,077.61	1,581.87	2,901.42	6,607.22	2,146.12	17,646.45	2,036.49	344.49	575.48	7,014.58	3,222.41	48,889.98
8360-01 Petty Cash			114.34										114.34
8380-01 Telephone						1,031.00							1,031.00
Advertising & Marketing	3,217.03	3.32	100.00	4,448.86	1,584.88	2,195.95	5,484.63	181.21	1,080.56	3,080.73	12.00	981.72	22,370.89
Bank Charges & Fees	370.57		212.37	255.46		370.96		31.27			144.00	34.91	1,419.54
Benefits	6,364.24	8,245.67	10,567.94	12,464.21	11,392.13	10,067.39	12,213.70	7,081.22	10,901.15	14,921.36	4,931.03	13,459.78	122,609.82
Building Expense	2,660.73	6,552.72	5,192.91	4,806.27	4,209.12	7,504.19	12,262.66	10,995.03	8,364.62	8,737.83	5,321.94	16,570.08	93,178.10
Computers/Technology	1,164.44	8,808.83	4,534.96	3,611.35	7,322.99	4,568.11	3,632.26	32,894.91	5,623.63	-2,279.31	3,122.20	9,217.02	82,221.39
Insurance		3,788.00	18,007.00										21,795.00
Interest Paid	31,741.48	50,000.00					4,829.93						86,571.41
Legal & Professional Services	1,444.50	948.55	1,472.83	2,098.40	2,398.02	2,660.82	1,965.50	75.32	682.50	1,563.00	3,880.89	11,672.37	30,862.70
Library Materials	6,475.49	5,595.55	2,830.16	7,739.02	5,145.26	7,190.38	9,394.14	10,805.29	6,518.15	3,848.62	4,721.68	7,929.47	78,193.21
Office Supplies & Software	1,457.48	399.60	233.50	210.65	1,346.90	1,530.95	4,092.60		65.00	612.66	936.92	1,898.30	12,784.56
Programs & Strategic Initiatives	1,334.88	918.27	835.07	868.07	2,317.09	3,118.63	7,064.39	2,319.89	1,949.87	3,632.48	3,568.89	3,488.39	31,415.92
Salaries	41,037.23	40,187.32	42,183.23	63,695.37	42,907.85	43,487.86	51,981.18	41,069.69	67,701.10	44,498.01	45,362.30	45,761.50	569,872.64
Travel & Training	150.00	905.00	1,091.98	3,439.80	541.27	2,217.05	272.00	168.33		247.20	1,358.47		10,391.10
Utilities	3,773.52	3,599.29	2,972.70	4,684.17	4,017.05	4,316.87	3,802.40	4,679.25	5,514.36	9,941.21	2,593.29	5,798.77	55,692.88
Miscellaneous Expense										3.69			3.69
<b>Total Expenses</b>	<b>\$ 102,927.43</b>	<b>\$ 133,029.73</b>	<b>\$ 91,930.86</b>	<b>\$ 111,223.05</b>	<b>\$ 89,789.78</b>	<b>\$ 92,406.28</b>	<b>\$ 134,641.84</b>	<b>\$ 112,337.90</b>	<b>\$ 108,745.43</b>	<b>\$ 89,382.96</b>	<b>\$ 82,968.19</b>	<b>\$ 120,034.72</b>	<b>\$ 1,269,418.17</b>
<b>Net Operating Income</b>	<b>134,314.36</b>	<b>174,881.93</b>	<b>(87,716.73)</b>	<b>160,337.51</b>	<b>260,263.81</b>	<b>(89,816.53)</b>	<b>(128,170.81)</b>	<b>(98,114.95)</b>	<b>(86,234.57)</b>	<b>(87,960.28)</b>	<b>(81,470.09)</b>	<b>14,218.26</b>	<b>84,531.91</b>
<b>Net Income</b>	<b>134,314.36</b>	<b>174,881.93</b>	<b>(87,716.73)</b>	<b>160,337.51</b>	<b>260,263.81</b>	<b>(89,816.53)</b>	<b>(128,170.81)</b>	<b>(98,114.95)</b>	<b>(86,234.57)</b>	<b>(87,960.28)</b>	<b>(81,470.09)</b>	<b>14,218.26</b>	<b>84,531.91</b>
<b>Ending Cash</b>	<b>\$ 248,586.33</b>	<b>\$ 423,468.26</b>	<b>\$ 335,751.53</b>	<b>\$ 496,089.04</b>	<b>\$ 756,352.85</b>	<b>\$ 666,536.32</b>	<b>\$ 538,365.51</b>	<b>\$ 434,768.71</b>	<b>\$ 354,015.99</b>	<b>\$ 266,055.71</b>	<b>\$ 184,585.62</b>	<b>\$ 198,803.88</b>	

# Management Report

North Riverside Public Library District  
For the period ended November 30, 2023



Prepared on  
December 12, 2023

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# Profit and Loss

July - November, 2023

	<b>Total</b>
<b>INCOME</b>	
6903-01 Fines & Fees	3,232.70
6904-01 Donations	8,184.62
6905-01 Grants	22,376.27
Interest	
6906-01 Interest	4,819.45
<b>Total Interest</b>	<b>4,819.45</b>
Property Taxes	
6901-01 Property Tax	122,479.60
6901-04 Tax Revenue-Audit Fund	822.64
6901-05 Tax Revenue-Liability Ins	474.64
6901-06 Tax Revenue-Unemploy Ins	126.52
6901-07 Tax Revenue-Bldg Fund	5,853.84
6901-08 Tax Revenue-SS	4,303.29
6901-12 Property Tax - IMRF Fund	1,234.00
<b>Total Property Taxes</b>	<b>135,294.53</b>
<b>Total Income</b>	<b>173,907.57</b>
<b>GROSS PROFIT</b>	<b>173,907.57</b>
<b>EXPENSES</b>	
8360-01 Grants	13,193.45
Advertising & Marketing	
8365-01 Library Promotion	27.00
8370-01 Postage	290.00
8375-01 Advertising	1,902.06
8385-01 Memorials & Tributes	12.00
8404-01 Staff Recognition	545.71
8410-01 Printing	2,559.45
<b>Total Advertising &amp; Marketing</b>	<b>5,336.22</b>
Bank Charges & Fees	
8396-01 Bank Charges & Fees	210.18
<b>Total Bank Charges &amp; Fees</b>	<b>210.18</b>
Benefits	
7600-05 Health Insurance	17,345.50
7650-09 IMRF	15,005.77
7660-06 Unemployment Insurance	2,715.83
7670-01 Taxes-Fica Expense	16,889.30
<b>Total Benefits</b>	<b>51,956.40</b>
Building Expense	
8306-07 Building Supplies & Maintenance	4,921.63
8308-07 Service Contracts	21,139.46

	<b>Total</b>
8315-07 Fees & Permits	1,007.00
8320-07 Building & Grounds	0.00
8330-01 Casual Labor	450.00
8335-07 Building Repairs	20,212.41
<b>Total Building Expense</b>	<b>47,730.50</b>
Computers/Technology	
8171-01 Tech Service	30,966.31
8172-01 Computer Equipment	679.05
8175-01 SWAN	15,175.47
8180-01 Software	1,548.70
8190-01 Website	208.92
<b>Total Computers/Technology</b>	<b>48,578.45</b>
Legal & Professional Services	
8400-01 Accounting	6,251.00
8401-04 Audit	7,950.00
8402-01 Legal Fees	2,349.18
8406-01 Collection Agency	19.70
8430-01 Payroll Expenses	1,304.20
<b>Total Legal &amp; Professional Services</b>	<b>17,874.08</b>
Library Materials	
8090-01 Adult A/V	2,586.84
8091-01 Children's A/V	110.68
8096-01 Teen A/V	326.07
8105-01 Adult Fiction/Non-Fiction	10,528.96
8106-01 Children Fiction / Non-Fiction	6,614.20
8107-01 Teen Fiction/Non-Fiction	3,132.92
8108-01 eBooks	5,000.00
8120-01 Newspapers	2,009.38
8130-01 Internet Databases	3,514.16
<b>Total Library Materials</b>	<b>33,823.21</b>
Office Supplies & Software	
8202-01 Office Supplies	3,512.88
<b>Total Office Supplies &amp; Software</b>	<b>3,512.88</b>
Programs & Strategic Initiatives	
8150-01 Children's Programs	3,846.60
8153-01 Teen Programs	1,142.60
8154-01 Makerspaces/library of things	1,607.67
8155-01 Adult Programs	7,696.85
8158-01 Strategic Initiatives	240.80
<b>Total Programs &amp; Strategic Initiatives</b>	<b>14,534.52</b>
Salaries	
7504-01 Circulation	41,546.88
7505-01 Adult Services	22,352.09

	<b>Total</b>
7506-01 Youth Services	39,835.29
7507-01 Pages	4,116.01
7508-01 Administration	124,128.47
7509-01 Facilities	12,413.86
<b>Total Salaries</b>	<b>244,392.60</b>
Travel & Training	
7800-01 Educational Staff Training	1,323.68
8342-01 Lodging, Meals, Mileage	225.32
8355-01 Memberships	225.00
8390-01 Mileage Reimbursement	0.00
<b>Total Travel &amp; Training</b>	<b>1,774.00</b>
Utilities	
8301-07 Internet/Phone	7,315.69
8302-07 Electricity	17,911.17
8303-07 Gas	1,774.45
8304-07 Water/Garbage	1,525.57
<b>Total Utilities</b>	<b>28,526.88</b>
<b>Total Expenses</b>	<b>511,443.37</b>
<b>NET OPERATING INCOME</b>	<b>-337,535.80</b>
<b>OTHER EXPENSES</b>	
Other Miscellaneous Expense	
8395-01 Miscellaneous Expense	3.69
<b>Total Other Miscellaneous Expense</b>	<b>3.69</b>
<b>Total Other Expenses</b>	<b>3.69</b>
<b>NET OTHER INCOME</b>	<b>-3.69</b>
<b>NET INCOME</b>	<b>\$ -337,539.49</b>

# Balance Sheet

As of November 30, 2023

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1500-01 First American MM (5015)	83,946.11
1500-04 Cash-Audit Fund	1,396.00
1500-05 Cash-Liability Insurance Fund	12,319.00
1500-06 Cash-Unemployment Ins Fund	0.00
1500-07 Cash-Building Fund	-0.27
1500-08 Cash-Social Security Fund	0.00
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	23,608.79
1500-13 Capital Projects	30,000.00
<b>Total 1500-01 First American MM (5015)</b>	<b>127,660.84</b>
1501-01 First American Checking (5001)	17,967.13
1509-07 Cash - IPTIP IL Funds	50,508.09
1512-02 Kadlec Annuity #71797	56,915.03
<b>Total Bank Accounts</b>	<b>253,051.09</b>
<b>Accounts Receivable</b>	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
<b>Total Accounts Receivable</b>	<b>0.00</b>
<b>Other Current Assets</b>	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	2,013.07
2400-05 Prepaid Expenses 05	0.00
2400-07 Prepaid Expense	179.35
<b>Total Other Current Assets</b>	<b>772,003.66</b>
<b>Total Current Assets</b>	<b>1,025,054.75</b>
<b>TOTAL ASSETS</b>	<b>\$1,025,054.75</b>

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**LIABILITIES AND EQUITY**
**Liabilities****Current Liabilities****Accounts Payable**

4100-01 Accounts Payable	13,788.74
4100-02 Accounts Payable UC Fund	0.00
4100-05 Accounts Payable Liability Fund	419.38
4100-06 Accounts Payable Unemployment Fund	204.29
4100-07 Accounts Payable Building Fund	6,480.20
4100-09 Accounts Payable Pension Fund	0.00

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<b>Total Accounts Payable</b>	<b>20,892.61</b>
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**Other Current Liabilities**

4002-01 IMRF - Employee Contribution	1,078.81
4003-01 Child Support	0.00
4200-01 Accrued Wages	17,961.93
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	1,515.34
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00

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<b>Total Other Current Liabilities</b>	<b>20,556.08</b>
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<b>Total Current Liabilities</b>	<b>41,448.69</b>
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<b>Total Liabilities</b>	<b>41,448.69</b>
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**Equity**

3200-00 Retained Earnings	-88,074.45
5600-01 General Fund Balance	1,703,307.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	1,396.00
5600-05 Public Liability Fund Balance	11,900.00
5600-06 Unemployment Insurance Fund Balance	-3,383.00
5600-07 Building Fund Balance	-223,829.00
5600-08 Social Security Fund Balance	-18,304.00
5600-09 Pension Fund Balance	-91,867.00
Opening Balance Equity	0.00

	<b>Total</b>
Net Income	-337,539.49
<b>Total Equity</b>	<b>983,606.06</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,025,054.75</b>



# North Riverside Public Library District

## Balance Sheet

As of November 30, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1500-01 First American MM (5015)	83,946.11
1500-04 Cash-Audit Fund	1,396.00
1500-05 Cash-Liability Insurance Fund	12,319.00
1500-06 Cash-Unemployment Ins Fund	0.00
1500-07 Cash-Building Fund	-0.27
1500-08 Cash-Social Security Fund	0.00
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	23,608.79
1500-13 Capital Projects	30,000.00
<b>Total 1500-01 First American MM (5015)</b>	<b>127,660.84</b>
1501-01 First American Checking (5001)	17,967.13
1509-07 Cash - IPTIP IL Funds	50,508.09
1512-02 Kadlec Annuity #71797	56,915.03
<b>Total Bank Accounts</b>	<b>\$253,051.09</b>
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	2,013.07
2400-05 Prepaid Expenses 05	0.00
2400-07 Prepaid Expense	179.35
<b>Total Other Current Assets</b>	<b>\$772,003.66</b>
<b>Total Current Assets</b>	<b>\$1,025,054.75</b>
<b>TOTAL ASSETS</b>	<b>\$1,025,054.75</b>

# North Riverside Public Library District

## Balance Sheet

As of November 30, 2023

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	13,788.74
4100-02 Accounts Payable UC Fund	0.00
4100-05 Accounts Payable Liability Fund	419.38
4100-06 Accounts Payable Unemployment Fund	204.29
4100-07 Accounts Payable Building Fund	6,480.20
4100-09 Accounts Payable Pension Fund	0.00
<b>Total Accounts Payable</b>	<b>\$20,892.61</b>
Other Current Liabilities	
4002-01 IMRF - Employee Contribution	1,078.81
4003-01 Child Support	0.00
4200-01 Accrued Wages	17,961.93
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	1,515.34
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00
<b>Total Other Current Liabilities</b>	<b>\$20,556.08</b>
<b>Total Current Liabilities</b>	<b>\$41,448.69</b>
<b>Total Liabilities</b>	
Equity	
3200-00 Retained Earnings	-88,074.45
5600-01 General Fund Balance	1,703,307.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	1,396.00
5600-05 Public Liability Fund Balance	11,900.00
5600-06 Unemployment Insurance Fund Balance	-3,383.00
5600-07 Building Fund Balance	-223,829.00
5600-08 Social Security Fund Balance	-18,304.00
5600-09 Pension Fund Balance	-91,867.00

# North Riverside Public Library District

## Balance Sheet

As of November 30, 2023

	TOTAL
Opening Balance Equity	0.00
Net Income	-337,539.49
<b>Total Equity</b>	<b>\$983,606.06</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,025,054.75</b>



## North Riverside Public Library District Budget vs. Actuals FY24 July - November 2023

	Nov 2023 MTD Actual	FY24 YTD Actual	FY24 Budget	over Budget	% of Budget
<b>Income</b>					
6901-14 Estimated loss due to property assessment appeals	0.00	0.00	-10,000.00	10,000.00	0.00%
6903-01 Fines & Fees	576.70	3,232.70	12,000.00	-8,767.30	26.94%
6904-01 Donations	1,212.76	8,184.62	35,000.00	-26,815.38	23.38%
6905-01 Grants	7,500.00	22,376.27	120,000.00	-97,623.73	18.65%
6907-01 Credit Card Income	0.00	0.00	2,500.00	-2,500.00	0.00%
6920-01 Unrealized Income-Annuities	0.00	0.00	20,000.00	-20,000.00	0.00%
6906-01 Interest	446.96	4,819.45	3,000.00	1,819.45	160.65%
6901-01 Property Tax	124,516.56	135,294.53	1,174,665.00	-1,039,370.47	11.52%
<b>Total Income</b>	<b>\$ 134,252.98</b>	<b>\$ 173,907.57</b>	<b>\$ 1,357,165.00</b>	<b>-\$ 1,183,257.43</b>	<b>12.81%</b>
<b>Expenses</b>					
8360-01 Grants	3,222.41	13,193.45	100,000.00	-86,806.55	13.19%
<b>Advertising &amp; Marketing</b>					
8361-01 Donations	0.00	0.00	35,000.00	-35,000.00	0.00%
8365-01 Library Promotion	27.00	27.00	5,500.00	-5,473.00	0.49%
8370-01 Postage	290.00	290.00	3,200.00	-2,910.00	9.06%
8375-01 Advertising	300.22	1,902.06	4,500.00	-2,597.94	42.27%
8385-01 Memorials & Tributes	0.00	12.00	500.00	-488.00	2.40%
8399-01 ILL Loss/Damage	0.00	0.00	250.00	-250.00	0.00%
8404-01 Staff Recognition	364.50	545.71	2,500.00	-1,954.29	21.83%
8410-01 Printing	0.00	2,559.45	12,000.00	-9,440.55	21.33%
<b>Total Advertising &amp; Marketing</b>	<b>\$ 981.72</b>	<b>\$ 5,336.22</b>	<b>\$ 63,450.00</b>	<b>-\$ 58,113.78</b>	<b>8.41%</b>
<b>Bank Charges &amp; Fees</b>					
8396-01 Bank Charges & Fees	34.91	210.18	500.00	-289.82	42.04%
<b>Total Bank Charges &amp; Fees</b>	<b>\$ 34.91</b>	<b>\$ 210.18</b>	<b>\$ 500.00</b>	<b>-\$ 289.82</b>	<b>42.04%</b>
<b>Benefits</b>					
7600-05 Health Insurance	5,842.04	17,345.50	32,000.00	-14,654.50	54.20%
7650-09 IMRF	3,739.60	15,005.77	49,250.00	-34,244.23	30.47%
7660-06 Unemployment Insurance	395.78	2,715.83	1,000.00	1,715.83	271.58%
7670-01 Taxes-Fica Expense	3,482.36	16,889.30	38,655.00	-21,765.70	43.69%
<b>Total Benefits</b>	<b>\$ 13,459.78</b>	<b>\$ 51,956.40</b>	<b>\$ 120,905.00</b>	<b>-\$ 68,948.60</b>	<b>42.97%</b>
<b>Building Expense</b>					
8306-07 Building Supplies & Maintenance	186.21	4,921.63	12,000.00	-7,078.37	41.01%
8308-07 Service Contracts	2,546.46	21,139.46	30,500.00	-9,360.54	69.31%
8315-07 Fees & Permits	1,007.00	1,007.00	1,950.00	-943.00	51.64%
8330-01 Casual Labor	100.00	450.00	900.00	-450.00	50.00%
8335-07 Building Repairs	12,730.41	20,212.41	30,000.00	-9,787.59	67.37%
<b>Total Building Expense</b>	<b>\$ 16,570.08</b>	<b>\$ 47,730.50</b>	<b>\$ 75,350.00</b>	<b>-\$ 27,619.50</b>	<b>63.35%</b>
<b>Computers/Technology</b>					
8171-01 Tech Service	3,290.96	30,966.31	25,000.00	5,966.31	123.87%
8172-01 Computer Equipment	0.00	679.05	5,000.00	-4,320.95	13.58%
8175-01 SWAN	5,816.23	15,175.47	24,500.00	-9,324.53	61.94%
8180-01 Software	31.86	1,548.70	1,500.00	48.70	103.25%
8190-01 Website	77.97	208.92	3,500.00	-3,291.08	5.97%
8195-01 Email	0.00	0.00	500.00	-500.00	0.00%
<b>Total Computers/Technology</b>	<b>\$ 9,217.02</b>	<b>\$ 48,578.45</b>	<b>\$ 60,000.00</b>	<b>-\$ 11,421.55</b>	<b>80.96%</b>
<b>Insurance</b>					
8460-05 Liability Insurance	0.00	0.00	24,000.00	-24,000.00	0.00%
<b>Total Insurance</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 24,000.00</b>	<b>-\$ 24,000.00</b>	<b>0.00%</b>
<b>Interest Paid</b>					

8601-02 Debt Service-Interest	0.00	0.00	16,500.00	-16,500.00	0.00%
8701-02 Debt Certificate Principle	0.00	0.00	28,000.00	-28,000.00	0.00%
<b>Total Interest Paid</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 44,500.00</b>	<b>-\$ 44,500.00</b>	<b>0.00%</b>
<b>Legal &amp; Professional Services</b>					
8400-01 Accounting	2,462.00	6,251.00	17,000.00	-10,749.00	36.77%
8401-04 Audit	7,950.00	7,950.00	9,200.00	-1,250.00	86.41%
8402-01 Legal Fees	446.77	2,349.18	6,000.00	-3,650.82	39.15%
8405-01 Appraisal	0.00	0.00	1,500.00	-1,500.00	0.00%
8406-01 Collection Agency	19.70	19.70	500.00	-480.30	3.94%
8430-01 Payroll Expenses	793.90	1,304.20	6,500.00	-5,195.80	20.06%
8435-01 Background Checks	0.00	0.00	200.00	-200.00	0.00%
<b>Total Legal &amp; Professional Services</b>	<b>\$ 11,672.37</b>	<b>\$ 17,874.08</b>	<b>\$ 40,900.00</b>	<b>-\$ 23,025.92</b>	<b>43.70%</b>
<b>Library Materials</b>					
8090-01 Adult A/V	824.56	2,586.84	9,200.00	-6,613.16	28.12%
8091-01 Children's A/V	24.98	110.68	3,600.00	-3,489.32	3.07%
8096-01 Teen A/V	51.07	326.07	3,300.00	-2,973.93	9.88%
8100-01 Replacement Materials	0.00	0.00	2,000.00	-2,000.00	0.00%
8103-01 Foreign Lang. Materials	0.00	0.00	3,000.00	-3,000.00	0.00%
8105-01 Adult Fiction/Non-Fiction	2,931.09	10,528.96	26,000.00	-15,471.04	40.50%
8106-01 Children Fiction / Non-Fiction	1,021.59	6,614.20	17,000.00	-10,385.80	38.91%
8107-01 Teen Fiction/Non-Fiction	762.26	3,132.92	9,500.00	-6,367.08	32.98%
8108-01 eBooks	0.00	5,000.00	6,500.00	-1,500.00	76.92%
8120-01 Newspapers	1,844.99	2,009.38	3,600.00	-1,590.62	55.82%
8130-01 Internet Databases	468.93	3,514.16	18,000.00	-14,485.84	19.52%
8140-01 Periodicals	0.00	0.00	1,600.00	-1,600.00	0.00%
<b>Total Library Materials</b>	<b>\$ 7,929.47</b>	<b>\$ 33,823.21</b>	<b>\$ 103,300.00</b>	<b>-\$ 69,476.79</b>	<b>32.74%</b>
<b>Office Supplies &amp; Software</b>					
8202-01 Office Supplies	1,898.30	3,512.88	13,500.00	-9,987.12	26.02%
<b>Total Office Supplies &amp; Software</b>	<b>\$ 1,898.30</b>	<b>\$ 3,512.88</b>	<b>\$ 13,500.00</b>	<b>-\$ 9,987.12</b>	<b>26.02%</b>
<b>Programs &amp; Strategic Initiatives</b>					
8150-01 Children's Programs	707.30	3,846.60	6,300.00	-2,453.40	61.06%
8153-01 Teen Programs	263.05	1,142.60	2,900.00	-1,757.40	39.40%
8154-01 Makerspaces/library of things	810.70	1,607.67	5,200.00	-3,592.33	30.92%
8155-01 Adult Programs	1,707.34	7,696.85	6,000.00	1,696.85	128.28%
8156-01 Technology Programs	0.00	0.00	750.00	-750.00	0.00%
8158-01 Strategic Initiatives	0.00	240.80	2,000.00	-1,759.20	12.04%
<b>Total Programs &amp; Strategic Initiatives</b>	<b>\$ 3,488.39</b>	<b>\$ 14,534.52</b>	<b>\$ 23,150.00</b>	<b>-\$ 8,615.48</b>	<b>62.78%</b>
<b>Salaries</b>					
7504-01 Circulation	8,159.53	41,546.88	85,500.00	-43,953.12	48.59%
7505-01 Adult Services	4,954.53	22,352.09	77,500.00	-55,147.91	28.84%
7506-01 Youth Services	6,921.81	39,835.29	95,000.00	-55,164.71	41.93%
7507-01 Pages	773.08	4,116.01	11,000.00	-6,883.99	37.42%
7508-01 Administration	22,705.54	124,128.47	300,000.00	-175,871.53	41.38%
7509-01 Facilities	2,247.01	12,413.86	30,000.00	-17,586.14	41.38%
<b>Total Salaries</b>	<b>\$ 45,761.50</b>	<b>\$ 244,392.60</b>	<b>\$ 599,000.00</b>	<b>-\$ 354,607.40</b>	<b>40.80%</b>
<b>Travel &amp; Training</b>					
7700-01 Educational Training Trustees	0.00	0.00	500.00	-500.00	0.00%
7800-01 Educational Staff Training	0.00	1,323.68	5,500.00	-4,176.32	24.07%
8342-01 Lodging, Meals, Mileage	0.00	225.32	2,200.00	-1,974.68	10.24%
8355-01 Memberships	0.00	225.00	2,450.00	-2,225.00	9.18%
8390-01 Mileage Reimbursement	0.00	0.00	0.00	0.00	
<b>Total Travel &amp; Training</b>	<b>\$ 0.00</b>	<b>\$ 1,774.00</b>	<b>\$ 10,650.00</b>	<b>-\$ 8,876.00</b>	<b>16.66%</b>
<b>Utilities</b>					
8301-07 Internet/Phone	245.22	7,315.69	12,300.00	-4,984.31	59.48%
8302-07 Electricity	5,348.83	17,911.17	16,500.00	1,411.17	108.55%
8303-07 Gas	204.72	1,774.45	8,860.00	-7,085.55	20.03%
8304-07 Water/Garbage	0.00	1,525.57	5,000.00	-3,474.43	30.51%

<b>Total Utilities</b>	\$ 5,798.77	\$ 28,526.88	\$ 42,660.00	-\$ 14,133.12	66.87%
8395-01 Miscellaneous Expense	0.00	3.69	0.00	0.00	0%
<b>Total Expenses</b>	\$ 120,034.72	\$ 511,447.06	\$ 1,321,865.00	-\$ 810,421.63	38.69%
<b>Net Operating Income</b>	\$ 14,218.26	-\$ 337,539.49	\$ 35,300.00	-\$ 372,835.80	-956.20%
<b>Net Income</b>	\$ 14,218.26	-\$ 337,539.49	\$ 35,300.00	-\$ 372,835.80	-956.20%



**North Riverside Public Library District**  
**Check Detail**

November 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Description</u>	<u>Amount line</u>
11/06/2023	15712	AEP ENERGY	AEP ENERGY # 3014417557 UTILITY #	5,348.83
11/06/2023	15713	AT&T 1	ACCOUNT # 831-001-2131 606 INV. 5679313800	63.10
11/06/2023	15714	Black Stone	INV. 2124179 - ADULT A/V	75.99
11/06/2023	15715	BOOKPAGE	INV. S80967 - 12 MONTH SHIPMENTS	402.00
11/06/2023	15716	CAPITAL ONE	ADULT/CHILDREN/TEEN FICTION/NONFICTION	9,725.59
11/06/2023	15717	FIRST AMERICAN BANK .	INTERNET DATABASES/TECH SERVICES	185.98
11/06/2023	15718	Franczek Radelet	INV 226568, 226567 - PROFESSIONAL SERVICES RENDERED THROUGH SEPT. 30, 2023	446.77
11/06/2023	15719	Gail Galivan	TAI CHI DECEMBER 20, 2023	60.00
11/06/2023	15720	GW & ASSOCIATES PC	INV 2310365 - AUDITING SERVICES RENDERED FOR FISCAL YEAR ENDED JUNE 30, 2023	7,950.00
11/06/2023	15721	Midwest Tape	INV 504577841	365.99
11/06/2023	15722	INGRAM LIBRARY SERVICES	FY 2022-2023 INV 78445033 - CHILDREN FICTION/NON FICTION FY 2022-23	6.89
11/06/2023	15723	Johnson Controls Security Solutions	CUSTOMER # 01300113034337 INV 39407327 11/01/23 - 01/31/24	110.94
11/06/2023	15724	M. COLLEEN KLIMCZAK	CLEAR THE CLUTTER MARCH 14, 2024	200.00
11/06/2023	15725	Lauterbach & Amen, LLP	INV 84028 - PROFESSIONAL SERVICES RENDERED IN CONNECTION WITH YEAR END WORKPAPERS	1,510.00
11/06/2023	15726	LEAF	INV 15523095 - SERVICE CONTRACT	743.34
11/06/2023	15727	MARIANNE MOHRHUSEN	ZUMBA FOR KIDS DECEMBER 28, 2023	75.00
11/06/2023	15728	Mission Square - 304650	6788584, 6824368	851.16
11/06/2023	15729	Nitech Fire & Security Industries, Inc	INV 370383 - SERVICE FROM NOV 1, 2023, THROUGH JAN 31, 2024	320.40
11/06/2023	15730	Outsource Solutions Group	INV 76440	1,563.62
11/06/2023	15731	Roscoe	Acct#1889-07544 INV 1820041	253.30
11/06/2023	15732	RAILS	INV 11651 -ILLINOIS LIBRARY PRESENT JULY 2023 TO JUNE 2024	385.00
11/06/2023	15733	MARLA C. SPAARGAREN	WINTER NEWSLETTER	500.00
11/06/2023	15734	SWAN	INV. 10655 -PERIOD OCTOBER 1, 2023 TO DECEMBER 31, 2023	5,816.23
11/06/2023	15735	STUDIO GC ARCHITECTURE & INTERIORS	INV 23083.01 - BASIC SERVICES	2,925.00

11/06/2023	15736	Terminix	Invoice 439014673	116.00
11/06/2023	15737	ANNE NICHOLS	YOGA DECEMBER 11, 2023	50.00
11/06/2023	15738	KATHRINE ELDRIDGE	HEALING THE SPIRIT WITHIN ONE NOTE AT A TIME. NOVEMBER 9, 2023	375.00
11/06/2023	15739	Trimline Landscaping	OCTOBER MOV & TRIM, WEEDING, FERTILIZING	280.00
11/06/2023	15740	Gail Galivan	TAI CHI JANUARY 17, 2023	60.00
11/06/2023	15741	INGRAM LIBRARY SERVICES	SEE PAPER COPY	2,456.54
11/06/2023	15742	MARIANNE MOHRHUSEN	ZUMBA FOR KIDS MARCH 20, 2023	75.00
11/06/2023	15743	ANNE NICHOLS	YOGA JANUARY 8, 2024	50.00
11/06/2023	15744	Gail Galivan	TAI CHI FEBRUARY 21, 2024	60.00
11/06/2023	15745	MARIANNE MOHRHUSEN	PRESCHOOL YOGA & STORYTIME DECEMBER 13,	75.00
11/06/2023	15746	INGRAM LIBRARY SERVICES	SEE PAPER COPY - ADULTS/CHILDREN NONFICTION AND TEEN FICTION/NONFICTION	362.33
11/06/2023	15747	ANNE NICHOLS	YOGA JANUARY 22, 2024	50.00
11/06/2023	15748	Gail Galivan	TAI CHI MARCH 20, 2024	60.00
11/06/2023	15749	MARIANNE MOHRHUSEN	PRESCHOOL YOGA & STORYTIME JANUARY 17,	75.00
11/06/2023	15750	ANNE NICHOLS	YOGA FEBRUARY 12, 2024	50.00
11/06/2023	15751	MARIANNE MOHRHUSEN	PRESCHOOL YOGA & STORYTIME FEBRUARY 14,	75.00
11/06/2023	15752	ANNE NICHOLS	YOGA FEBRUARY 26, 2024	50.00
11/06/2023	15753	MARIANNE MOHRHUSEN	PRESCHOOL YOGA & STORYTIME MARCH 13,	75.00
11/06/2023	15754	ANNE NICHOLS	YOGA MARCH 11, 2024	50.00
11/06/2023	15757	LIMRICC	MONTHLY BILLING OCTOBER and NOVEMBER	6,082.04
11/20/2023	15758	Black Stone	INV. 2127300	36.00
11/20/2023	15759	ALI BAGHDADI	REPTILE SHOW MARCH 21, 2023	100.00
11/20/2023	15760	CENGAGE Learning	INV. 82819170, 82802485, 82967341, 82961475 - ADULT LARGE PRINT	452.05
11/20/2023	15761	Colley Elevator Co.	INV. 250661 - RTS BUILDING FOG MACHINE	692.50
11/20/2023	15762	Comcast	Acct# 8771 20 134 0118334 - Internet SERV NOV 07, 2023 - DEC 06, 2023	182.12
11/20/2023	15763	Jill Cannizzo	BOARD MINUTES NOVEMBER 20, 2023	100.00
11/20/2023	15764	FIRST AMERICAN BANK .	INTERNET DATABASES/COMPUTERS/BANK	164.85

11/20/2023	15765	Fullmer Locksmith Service	INV N3559 - REPLACE DL2700 ON BASEMENT AND OTHER THINGS	1,173.00
11/20/2023	15766	GISSELY HERRERA	TEEN PROGRAM REIMBURSEMENT	35.90
11/20/2023	15767	Hinckley Springs	2429867 110123	29.98
11/20/2023	15768	INGRAM LIBRARY SERVICES	ADULT/CHILDREN/TEEN FICTION/NONFICTION	846.07
11/20/2023	15769	Lauterbach & Amen, LLP	INV 84633 -PROFESSIONAL SERVICES RENDERED FOR THEMONT OF OCTOBER 2023	952.00
11/20/2023	15770	Lyons Electric Company, Inc	INV 18172A -TROUBLESHOOT LIGHTING	1,234.44
11/20/2023	15771	ANNE NICHOLS	YOGA MARCH 25, 2024	50.00
11/20/2023	15772	Outsource Solutions Group	INV 76801	1,577.34
11/20/2023	15773	Martin Petersen Company, Inc.	WORKING ON FIXING CONTROLS AND OTHER THINGS 9/12 9/15 INV T22125	7,397.97
11/20/2023	15774	MEGAN TIDEMAN	LIBRARY SUPPLIES - FABRIC	52.70
11/20/2023	15775	Unique Management Services, Inc	INV 6118513	19.70
11/20/2023	15776	UNITED STATES POSTAL SERVICE	permit #47 BULK MAILING	290.00
11/20/2023	15777	Village of N. Riverside	INV 4090 LICENSE # BL2024-1541 -ELEVATOR, FIRE AND SIGN INSPECTION	1,007.00
11/20/2023	15778	FIRST AMERICAN BANK .	TEEN PROGRAMS	21.98
11/20/2023	15779	INGRAM LIBRARY SERVICES	ADULT FICTION	575.38
<b>Total \$</b>				<b>67,403.02</b>



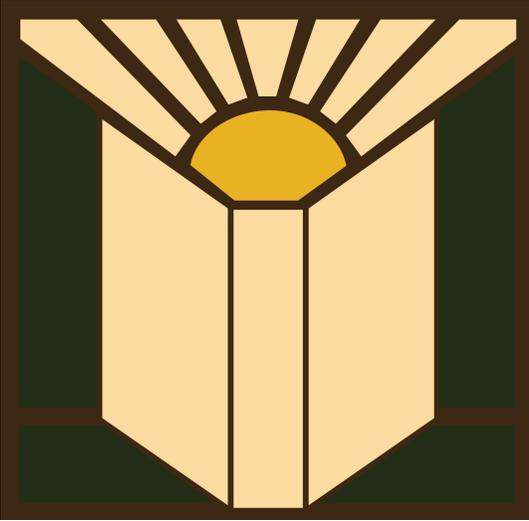
**North Riverside Public Library District  
Profit and Loss**

December 2022 - November 2023

	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sept 23	Oct 23	Nov 23	Total
<b>Beginning Cash</b>	\$ 114,271.97	\$ 248,586.33	\$ 423,468.26	\$ 335,751.53	\$ 496,089.04	\$ 756,352.85	\$ 666,536.32	\$ 532,883.66	\$ 440,250.56	\$ 354,015.99	\$ 266,055.71	\$ 184,585.62	
<b>Income</b>													
6903-01 Fines & Fees	320.21	7,082.46	217.04	238.95	2,192.35	247.78	269.83	624.09	1,700.36	130.22	201.33	576.70	13,801.32
6904-01 Donations	16.85	410.02	1,519.35	1,275.78	4,331.21	503.09	1,323.05	1,270.66	4,839.53	329.63	532.04	1,212.76	17,563.97
6905-01 Grants	12,612.55			25,000.00			199.29	10,953.35	3,922.92			7,500.00	60,188.11
6915-07 Loan Proceeds	20,000.00												20,000.00
Interest	339.30	835.90	777.33	852.42	1,748.63	1,838.88	1,678.71	1,374.85	1,270.08	962.83	764.73	446.96	12,890.62
Property Taxes	203,952.88	299,583.28	1,700.41	244,193.41	341,781.40		3,000.15		10,777.97				1,229,506.06
<b>Total Income</b>	<b>\$ 237,241.79</b>	<b>\$ 307,911.66</b>	<b>\$ 4,214.13</b>	<b>\$ 271,560.56</b>	<b>\$ 350,053.59</b>	<b>\$ 2,589.75</b>	<b>\$ 6,471.03</b>	<b>\$ 14,222.95</b>	<b>\$ 22,510.86</b>	<b>\$ 1,422.68</b>	<b>\$ 1,498.10</b>	<b>\$ 134,252.98</b>	<b>\$ 1,353,950.08</b>
<b>Gross Profit</b>	<b>\$ 237,241.79</b>	<b>\$ 307,911.66</b>	<b>\$ 4,214.13</b>	<b>\$ 271,560.56</b>	<b>\$ 350,053.59</b>	<b>\$ 2,589.75</b>	<b>\$ 6,471.03</b>	<b>\$ 14,222.95</b>	<b>\$ 22,510.86</b>	<b>\$ 1,422.68</b>	<b>\$ 1,498.10</b>	<b>\$ 134,252.98</b>	<b>\$ 1,353,950.08</b>
<b>Expenses</b>													
8360-01 Grants	1,735.84	3,077.61	1,581.87	2,901.42	6,607.22	2,146.12	17,646.45	2,036.49	344.49	575.48	7,014.58	3,222.41	48,889.98
8360-01 Petty Cash			114.34										114.34
8380-01 Telephone						1,031.00							1,031.00
Advertising & Marketing	3,217.03	3.32	100.00	4,448.86	1,584.88	2,195.95	5,484.63	181.21	1,080.56	3,080.73	12.00	981.72	22,370.89
Bank Charges & Fees	370.57		212.37	255.46		370.96		31.27			144.00	34.91	1,419.54
Benefits	6,364.24	8,245.67	10,567.94	12,464.21	11,392.13	10,067.39	12,213.70	7,081.22	10,901.15	14,921.36	4,931.03	13,459.78	122,609.82
Building Expense	2,660.73	6,552.72	5,192.91	4,806.27	4,209.12	7,504.19	12,262.66	10,995.03	8,364.62	8,737.83	5,321.94	16,570.08	93,178.10
Computers/Technology	1,164.44	8,808.83	4,534.96	3,611.35	7,322.99	4,568.11	3,632.26	32,894.91	5,623.63	-2,279.31	3,122.20	9,217.02	82,221.39
Insurance		3,788.00	18,007.00										21,795.00
Interest Paid	31,741.48	50,000.00					4,829.93						86,571.41
Legal & Professional Services	1,444.50	948.55	1,472.83	2,098.40	2,398.02	2,660.82	1,965.50	75.32	682.50	1,563.00	3,880.89	11,672.37	30,862.70
Library Materials	6,475.49	5,595.55	2,830.16	7,739.02	5,145.26	7,190.38	9,394.14	10,805.29	6,518.15	3,848.62	4,721.68	7,929.47	78,193.21
Office Supplies & Software	1,457.48	399.60	233.50	210.65	1,346.90	1,530.95	4,092.60		65.00	612.66	936.92	1,898.30	12,784.56
Programs & Strategic Initiatives	1,334.88	918.27	835.07	868.07	2,317.09	3,118.63	7,064.39	2,319.89	1,949.87	3,632.48	3,568.89	3,488.39	31,415.92
Salaries	41,037.23	40,187.32	42,183.23	63,695.37	42,907.85	43,487.86	51,981.18	41,069.69	67,701.10	44,498.01	45,362.30	45,761.50	569,872.64
Travel & Training	150.00	905.00	1,091.98	3,439.80	541.27	2,217.05	272.00	168.33		247.20	1,358.47		10,391.10
Utilities	3,773.52	3,599.29	2,972.70	4,684.17	4,017.05	4,316.87	3,802.40	4,679.25	5,514.36	9,941.21	2,593.29	5,798.77	55,692.88
Miscellaneous Expense										3.69			3.69
<b>Total Expenses</b>	<b>\$ 102,927.43</b>	<b>\$ 133,029.73</b>	<b>\$ 91,930.86</b>	<b>\$ 111,223.05</b>	<b>\$ 89,789.78</b>	<b>\$ 92,406.28</b>	<b>\$ 134,641.84</b>	<b>\$ 112,337.90</b>	<b>\$ 108,745.43</b>	<b>\$ 89,382.96</b>	<b>\$ 82,968.19</b>	<b>\$ 120,034.72</b>	<b>\$ 1,269,418.17</b>
<b>Net Operating Income</b>	<b>134,314.36</b>	<b>174,881.93</b>	<b>(87,716.73)</b>	<b>160,337.51</b>	<b>260,263.81</b>	<b>(89,816.53)</b>	<b>(128,170.81)</b>	<b>(98,114.95)</b>	<b>(86,234.57)</b>	<b>(87,960.28)</b>	<b>(81,470.09)</b>	<b>14,218.26</b>	<b>84,531.91</b>
<b>Net Income</b>	<b>134,314.36</b>	<b>174,881.93</b>	<b>(87,716.73)</b>	<b>160,337.51</b>	<b>260,263.81</b>	<b>(89,816.53)</b>	<b>(128,170.81)</b>	<b>(98,114.95)</b>	<b>(86,234.57)</b>	<b>(87,960.28)</b>	<b>(81,470.09)</b>	<b>14,218.26</b>	<b>84,531.91</b>
<b>Ending Cash</b>	<b>\$ 248,586.33</b>	<b>\$ 423,468.26</b>	<b>\$ 335,751.53</b>	<b>\$ 496,089.04</b>	<b>\$ 756,352.85</b>	<b>\$ 666,536.32</b>	<b>\$ 538,365.51</b>	<b>\$ 434,768.71</b>	<b>\$ 354,015.99</b>	<b>\$ 266,055.71</b>	<b>\$ 184,585.62</b>	<b>\$ 198,803.88</b>	

# Management Report

North Riverside Public Library District  
For the period ended December 31, 2023



Prepared on  
January 11, 2024

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# Profit and Loss

July - December, 2023

	<b>Total</b>
<b>INCOME</b>	
6903-01 Fines & Fees	4,183.75
6904-01 Donations	10,891.44
6905-01 Grants	30,190.27
Interest	
6906-01 Interest	6,237.57
<b>Total Interest</b>	<b>6,237.57</b>
Property Taxes	
6901-01 Property Tax	454,112.48
6901-04 Tax Revenue-Audit Fund	3,050.04
6901-05 Tax Revenue-Liability Ins	1,759.79
6901-06 Tax Revenue-Unemploy Ins	469.10
6901-07 Tax Revenue-Bldg Fund	21,704.03
6901-08 Tax Revenue-SS	15,955.13
6901-12 Property Tax - IMRF Fund	4,575.27
<b>Total Property Taxes</b>	<b>501,625.84</b>
<b>Total Income</b>	<b>553,128.87</b>
<b>GROSS PROFIT</b>	<b>553,128.87</b>
<b>EXPENSES</b>	
8360-01 Grants	13,554.05
Advertising & Marketing	
8365-01 Library Promotion	127.00
8370-01 Postage	690.60
8375-01 Advertising	1,902.06
8385-01 Memorials & Tributes	77.59
8399-01 ILL Loss/Damage	39.17
8404-01 Staff Recognition	784.51
8410-01 Printing	5,118.90
<b>Total Advertising &amp; Marketing</b>	<b>8,739.83</b>
Bank Charges & Fees	
8396-01 Bank Charges & Fees	631.09
<b>Total Bank Charges &amp; Fees</b>	<b>631.09</b>
Benefits	
7600-05 Health Insurance	20,146.52
7650-09 IMRF	23,204.36
7660-06 Unemployment Insurance	3,009.91
7670-01 Taxes-Fica Expense	20,979.84
<b>Total Benefits</b>	<b>67,340.63</b>
Building Expense	
8306-07 Building Supplies & Maintenance	5,065.57

	<b>Total</b>
8308-07 Service Contracts	24,531.12
8315-07 Fees & Permits	1,007.00
8320-07 Building & Grounds	0.00
8330-01 Casual Labor	450.00
8335-07 Building Repairs	29,671.41
<b>Total Building Expense</b>	<b>60,725.10</b>
Computers/Technology	
8171-01 Tech Service	32,948.87
8172-01 Computer Equipment	767.92
8172-02 Digital Divide Project	0.00
8175-01 SWAN	11,766.47
8180-01 Software	1,612.42
8190-01 Website	1,076.86
<b>Total Computers/Technology</b>	<b>48,172.54</b>
Interest Paid	
8601-02 Debt Service-Interest	4,497.17
8701-02 Debt Certificate Principle	27,800.00
<b>Total Interest Paid</b>	<b>32,297.17</b>
Legal & Professional Services	
8400-01 Accounting	7,203.00
8401-04 Audit	7,950.00
8402-01 Legal Fees	3,188.44
8406-01 Collection Agency	39.40
8430-01 Payroll Expenses	2,309.45
<b>Total Legal &amp; Professional Services</b>	<b>20,690.29</b>
Library Materials	
8090-01 Adult A/V	3,819.97
8091-01 Children's A/V	110.68
8096-01 Teen A/V	901.79
8105-01 Adult Fiction/Non-Fiction	12,384.42
8106-01 Children Fiction / Non-Fiction	7,427.70
8107-01 Teen Fiction/Non-Fiction	3,395.51
8108-01 eBooks	5,000.00
8120-01 Newspapers	2,009.38
8130-01 Internet Databases	7,705.50
<b>Total Library Materials</b>	<b>42,754.95</b>
Office Supplies & Software	
8202-01 Office Supplies	3,845.15
<b>Total Office Supplies &amp; Software</b>	<b>3,845.15</b>
Programs & Strategic Initiatives	
8150-01 Children's Programs	4,020.98
8153-01 Teen Programs	1,221.81
8154-01 Makerspaces/library of things	1,607.67

	<b>Total</b>
8155-01 Adult Programs	8,468.49
8158-01 Strategic Initiatives	240.80
<b>Total Programs &amp; Strategic Initiatives</b>	<b>15,559.75</b>
Salaries	
7504-01 Circulation	50,762.01
7505-01 Adult Services	27,720.13
7506-01 Youth Services	49,296.40
7507-01 Pages	4,889.10
7508-01 Administration	151,634.01
7509-01 Facilities	14,556.54
<b>Total Salaries</b>	<b>298,858.19</b>
Travel & Training	
7800-01 Educational Staff Training	1,323.68
8342-01 Lodging, Meals, Mileage	225.32
8355-01 Memberships	280.00
8390-01 Mileage Reimbursement	0.00
<b>Total Travel &amp; Training</b>	<b>1,829.00</b>
Utilities	
8301-07 Internet/Phone	10,067.63
8302-07 Electricity	19,704.83
8303-07 Gas	2,156.63
8304-07 Water/Garbage	2,213.91
<b>Total Utilities</b>	<b>34,143.00</b>
<b>Total Expenses</b>	<b>649,140.74</b>
<b>NET OPERATING INCOME</b>	<b>-96,011.87</b>
<b>OTHER EXPENSES</b>	
Other Miscellaneous Expense	
8395-01 Miscellaneous Expense	3.69
<b>Total Other Miscellaneous Expense</b>	<b>3.69</b>
<b>Total Other Expenses</b>	<b>3.69</b>
<b>NET OTHER INCOME</b>	<b>-3.69</b>
<b>NET INCOME</b>	<b>\$ -96,015.56</b>

# Balance Sheet

As of December 31, 2023

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1500-01 First American MM (5015)	251,098.30
1500-04 Cash-Audit Fund	1,396.00
1500-05 Cash-Liability Insurance Fund	12,319.00
1500-06 Cash-Unemployment Ins Fund	0.00
1500-07 Cash-Building Fund	-0.27
1500-08 Cash-Social Security Fund	0.00
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	-32,297.17
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	23,608.79
1500-13 Capital Projects	30,000.00
<b>Total 1500-01 First American MM (5015)</b>	<b>262,515.86</b>
1501-01 First American Checking (5001)	22,120.48
1509-07 Cash - IPTIP IL Funds	151,101.02
1512-02 Kadlec Annuity #71797	56,915.03
<b>Total Bank Accounts</b>	<b>492,652.39</b>
<b>Accounts Receivable</b>	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
<b>Total Accounts Receivable</b>	<b>0.00</b>
<b>Other Current Assets</b>	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	2,013.07
2400-05 Prepaid Expenses 05	0.00
2400-07 Prepaid Expense	179.35
<b>Total Other Current Assets</b>	<b>772,003.66</b>
<b>Total Current Assets</b>	<b>1,264,656.05</b>
<b>TOTAL ASSETS</b>	<b>\$1,264,656.05</b>

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**LIABILITIES AND EQUITY**
**Liabilities****Current Liabilities****Accounts Payable**

4100-01 Accounts Payable	13,788.74
4100-02 Accounts Payable UC Fund	0.00
4100-05 Accounts Payable Liability Fund	419.38
4100-06 Accounts Payable Unemployment Fund	204.29
4100-07 Accounts Payable Building Fund	6,480.20
4100-09 Accounts Payable Pension Fund	0.00

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<b>Total Accounts Payable</b>	<b>20,892.61</b>
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**Other Current Liabilities**

4002-01 IMRF - Employee Contribution	-629.94
4003-01 Child Support	0.00
4200-01 Accrued Wages	17,961.93
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	1,301.46
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00

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<b>Total Other Current Liabilities</b>	<b>18,633.45</b>
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<b>Total Current Liabilities</b>	<b>39,526.06</b>
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<b>Total Liabilities</b>	<b>39,526.06</b>
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**Equity**

3200-00 Retained Earnings	-88,074.45
5600-01 General Fund Balance	1,703,307.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	1,396.00
5600-05 Public Liability Fund Balance	11,900.00
5600-06 Unemployment Insurance Fund Balance	-3,383.00
5600-07 Building Fund Balance	-223,829.00
5600-08 Social Security Fund Balance	-18,304.00
5600-09 Pension Fund Balance	-91,867.00
Opening Balance Equity	0.00

	<b>Total</b>
Net Income	-96,015.56
<b>Total Equity</b>	<b>1,225,129.99</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,264,656.05</b>



# North Riverside Public Library District

## Balance Sheet

As of January 11, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1500-01 First American MM (5015)	251,098.30
1500-04 Cash-Audit Fund	1,396.00
1500-05 Cash-Liability Insurance Fund	12,319.00
1500-06 Cash-Unemployment Ins Fund	0.00
1500-07 Cash-Building Fund	-0.27
1500-08 Cash-Social Security Fund	0.00
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	-32,297.17
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	23,608.79
1500-13 Capital Projects	30,000.00
<b>Total 1500-01 First American MM (5015)</b>	<b>262,515.86</b>
1501-01 First American Checking (5001)	-16,252.07
1509-07 Cash - IPTIP IL Funds	151,101.02
1512-02 Kadlec Annuity #71797	56,915.03
<b>Total Bank Accounts</b>	<b>\$454,279.84</b>
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	2,013.07
2400-05 Prepaid Expenses 05	0.00
2400-07 Prepaid Expense	179.35
<b>Total Other Current Assets</b>	<b>\$772,003.66</b>
<b>Total Current Assets</b>	<b>\$1,226,283.50</b>
<b>TOTAL ASSETS</b>	<b>\$1,226,283.50</b>

# North Riverside Public Library District

## Balance Sheet

As of January 11, 2024

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	13,788.74
4100-02 Accounts Payable UC Fund	0.00
4100-05 Accounts Payable Liability Fund	419.38
4100-06 Accounts Payable Unemployment Fund	204.29
4100-07 Accounts Payable Building Fund	6,480.20
4100-09 Accounts Payable Pension Fund	0.00
<b>Total Accounts Payable</b>	<b>\$20,892.61</b>
Other Current Liabilities	
4002-01 IMRF - Employee Contribution	-629.94
4003-01 Child Support	0.00
4200-01 Accrued Wages	17,961.93
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	452.29
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00
<b>Total Other Current Liabilities</b>	<b>\$17,784.28</b>
<b>Total Current Liabilities</b>	<b>\$38,676.89</b>
<b>Total Liabilities</b>	
Equity	
3200-00 Retained Earnings	-88,074.45
5600-01 General Fund Balance	1,703,307.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	1,396.00
5600-05 Public Liability Fund Balance	11,900.00
5600-06 Unemployment Insurance Fund Balance	-3,383.00
5600-07 Building Fund Balance	-223,829.00
5600-08 Social Security Fund Balance	-18,304.00
5600-09 Pension Fund Balance	-91,867.00

# North Riverside Public Library District

## Balance Sheet

As of January 11, 2024

	TOTAL
Opening Balance Equity	0.00
Net Income	-133,538.94
<b>Total Equity</b>	<b>\$1,187,606.61</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,226,283.50</b>



## North Riverside Public Library District Budget vs. Actuals FY24 July - December 2023

	Dec 2023 MTD Actual	FY24 YTD Actual	FY24 Budget	over Budget	% of Budget
<b>Income</b>					
6901-14 Estimated loss due to property assessment appeals	0.00	0.00	-10,000.00	10,000.00	0.00%
6903-01 Fines & Fees	951.05	4,183.75	12,000.00	-7,816.25	34.86%
6904-01 Donations	2,706.82	10,891.44	35,000.00	-24,108.56	31.12%
6905-01 Grants	7,814.00	30,190.27	120,000.00	-89,809.73	25.16%
6907-01 Credit Card Income	0.00	0.00	2,500.00	-2,500.00	0.00%
6920-01 Unrealized Income-Annuities	0.00	0.00	20,000.00	-20,000.00	0.00%
6906-01 Interest	1,418.12	6,237.57	3,000.00	3,237.57	207.92%
6901-01 Property Tax	366,331.31	501,625.84	1,174,665.00	-673,039.16	42.70%
<b>Total Income</b>	<b>\$ 379,221.30</b>	<b>\$ 553,128.87</b>	<b>\$ 1,357,165.00</b>	<b>-\$ 804,036.13</b>	<b>40.76%</b>
<b>Expenses</b>					
8360-01 Grants	360.60	13,554.05	100,000.00	-86,445.95	13.55%
<b>Advertising &amp; Marketing</b>					
8361-01 Donations	0.00	0.00	35,000.00	-35,000.00	0.00%
8365-01 Library Promotion	100.00	127.00	5,500.00	-5,373.00	2.31%
8370-01 Postage	400.60	690.60	3,200.00	-2,509.40	21.58%
8375-01 Advertising	0.00	1,902.06	4,500.00	-2,597.94	42.27%
8385-01 Memorials & Tributes	65.59	77.59	500.00	-422.41	15.52%
8399-01 ILL Loss/Damage	39.17	39.17	250.00	-210.83	15.67%
8404-01 Staff Recognition	238.80	784.51	2,500.00	-1,715.49	31.38%
8410-01 Printing	2,559.45	5,118.90	12,000.00	-6,881.10	42.66%
<b>Total Advertising &amp; Marketing</b>	<b>\$ 3,403.61</b>	<b>\$ 8,739.83</b>	<b>\$ 63,450.00</b>	<b>-\$ 54,710.17</b>	<b>13.77%</b>
<b>Bank Charges &amp; Fees</b>					
8396-01 Bank Charges & Fees	420.91	631.09	500.00	131.09	126.22%
<b>Total Bank Charges &amp; Fees</b>	<b>\$ 420.91</b>	<b>\$ 631.09</b>	<b>\$ 500.00</b>	<b>\$ 131.09</b>	<b>126.22%</b>
<b>Benefits</b>					
7600-05 Health Insurance	2,801.02	20,146.52	32,000.00	-11,853.48	62.96%
7650-09 IMRF	8,198.59	23,204.36	49,250.00	-26,045.64	47.12%
7660-06 Unemployment Insurance	294.08	3,009.91	1,000.00	2,009.91	300.99%
7670-01 Taxes-Fica Expense	4,090.54	20,979.84	38,655.00	-17,675.16	54.27%
<b>Total Benefits</b>	<b>\$ 15,384.23</b>	<b>\$ 67,340.63</b>	<b>\$ 120,905.00</b>	<b>-\$ 53,564.37</b>	<b>55.70%</b>
<b>Building Expense</b>					
8306-07 Building Supplies & Maintenance	143.94	5,065.57	12,000.00	-6,934.43	42.21%
8308-07 Service Contracts	3,391.66	24,531.12	30,500.00	-5,968.88	80.43%
8315-07 Fees & Permits	0.00	1,007.00	1,950.00	-943.00	51.64%
8330-01 Casual Labor	0.00	450.00	900.00	-450.00	50.00%
8335-07 Building Repairs	9,459.00	29,671.41	30,000.00	-328.59	98.90%
<b>Total Building Expense</b>	<b>\$ 12,994.60</b>	<b>\$ 60,725.10</b>	<b>\$ 75,350.00</b>	<b>-\$ 14,624.90</b>	<b>80.59%</b>
<b>Computers/Technology</b>					
8171-01 Tech Service	1,982.56	32,948.87	25,000.00	7,948.87	131.80%
8172-01 Computer Equipment	88.87	767.92	5,000.00	-4,232.08	15.36%
8175-01 SWAN	0.00	11,766.47	24,500.00	-12,733.53	48.03%
8180-01 Software	63.72	1,612.42	1,500.00	112.42	107.49%
8190-01 Website	867.94	1,076.86	3,500.00	-2,423.14	30.77%
8195-01 Email	0.00	0.00	500.00	-500.00	0.00%
<b>Total Computers/Technology</b>	<b>\$ 3,003.09</b>	<b>\$ 48,172.54</b>	<b>\$ 60,000.00</b>	<b>-\$ 11,827.46</b>	<b>80.29%</b>
<b>Insurance</b>					
8460-05 Liability Insurance	0.00	0.00	24,000.00	-24,000.00	0.00%
<b>Total Insurance</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 24,000.00</b>	<b>-\$ 24,000.00</b>	<b>0.00%</b>
<b>Interest Paid</b>					

8601-02 Debt Service-Interest	4,497.17	4,497.17	16,500.00	-12,002.83	27.26%
8701-02 Debt Certificate Principle	27,800.00	27,800.00	28,000.00	-200.00	99.29%
<b>Total Interest Paid</b>	<b>\$ 32,297.17</b>	<b>\$ 32,297.17</b>	<b>\$ 44,500.00</b>	<b>-\$ 12,202.83</b>	<b>72.58%</b>
<b>Legal &amp; Professional Services</b>					
8400-01 Accounting	952.00	7,203.00	17,000.00	-9,797.00	42.37%
8401-04 Audit	0.00	7,950.00	9,200.00	-1,250.00	86.41%
8402-01 Legal Fees	839.26	3,188.44	6,000.00	-2,811.56	53.14%
8405-01 Appraisal	0.00	0.00	1,500.00	-1,500.00	0.00%
8406-01 Collection Agency	19.70	39.40	500.00	-460.60	7.88%
8430-01 Payroll Expenses	1,005.25	2,309.45	6,500.00	-4,190.55	35.53%
8435-01 Background Checks	0.00	0.00	200.00	-200.00	0.00%
<b>Total Legal &amp; Professional Services</b>	<b>\$ 2,816.21</b>	<b>\$ 20,690.29</b>	<b>\$ 40,900.00</b>	<b>-\$ 20,209.71</b>	<b>50.59%</b>
<b>Library Materials</b>					
8090-01 Adult A/V	1,233.13	3,819.97	9,200.00	-5,380.03	41.52%
8091-01 Children's A/V	0.00	110.68	3,600.00	-3,489.32	3.07%
8096-01 Teen A/V	575.72	901.79	3,300.00	-2,398.21	27.33%
8100-01 Replacement Materials	0.00	0.00	2,000.00	-2,000.00	0.00%
8103-01 Foreign Lang. Materials	0.00	0.00	3,000.00	-3,000.00	0.00%
8105-01 Adult Fiction/Non-Fiction	1,855.46	12,384.42	26,000.00	-13,615.58	47.63%
8106-01 Children Fiction / Non-Fiction	813.50	7,427.70	17,000.00	-9,572.30	43.69%
8107-01 Teen Fiction/Non-Fiction	262.59	3,395.51	9,500.00	-6,104.49	35.74%
8108-01 eBooks	0.00	5,000.00	6,500.00	-1,500.00	76.92%
8120-01 Newspapers	0.00	2,009.38	3,600.00	-1,590.62	55.82%
8130-01 Internet Databases	782.34	7,705.50	18,000.00	-10,294.50	42.81%
8140-01 Periodicals	0.00	0.00	1,600.00	-1,600.00	0.00%
<b>Total Library Materials</b>	<b>\$ 5,522.74</b>	<b>\$ 42,754.95</b>	<b>\$ 103,300.00</b>	<b>-\$ 60,545.05</b>	<b>41.39%</b>
<b>Office Supplies &amp; Software</b>					
8202-01 Office Supplies	332.27	3,845.15	13,500.00	-9,654.85	28.48%
<b>Total Office Supplies &amp; Software</b>	<b>\$ 332.27</b>	<b>\$ 3,845.15</b>	<b>\$ 13,500.00</b>	<b>-\$ 9,654.85</b>	<b>28.48%</b>
<b>Programs &amp; Strategic Initiatives</b>					
8150-01 Children's Programs	174.38	4,020.98	6,300.00	-2,279.02	63.83%
8153-01 Teen Programs	79.21	1,221.81	2,900.00	-1,678.19	42.13%
8154-01 Makerspaces/library of things	0.00	1,607.67	5,200.00	-3,592.33	30.92%
8155-01 Adult Programs	771.64	8,468.49	6,000.00	2,468.49	141.14%
8156-01 Technology Programs	0.00	0.00	750.00	-750.00	0.00%
8158-01 Strategic Initiatives	0.00	240.80	2,000.00	-1,759.20	12.04%
<b>Total Programs &amp; Strategic Initiatives</b>	<b>\$ 1,025.23</b>	<b>\$ 15,559.75</b>	<b>\$ 23,150.00</b>	<b>-\$ 7,590.25</b>	<b>67.21%</b>
<b>Salaries</b>					
7504-01 Circulation	9,215.13	50,762.01	85,500.00	-34,737.99	59.37%
7505-01 Adult Services	5,368.04	27,720.13	77,500.00	-49,779.87	35.77%
7506-01 Youth Services	9,461.11	49,296.40	95,000.00	-45,703.60	51.89%
7507-01 Pages	773.09	4,889.10	11,000.00	-6,110.90	44.45%
7508-01 Administration	27,505.54	151,634.01	300,000.00	-148,365.99	50.54%
7509-01 Facilities	2,142.68	14,556.54	30,000.00	-15,443.46	48.52%
<b>Total Salaries</b>	<b>\$ 54,465.59</b>	<b>\$ 298,858.19</b>	<b>\$ 599,000.00</b>	<b>-\$ 300,141.81</b>	<b>49.89%</b>
<b>Travel &amp; Training</b>					
7700-01 Educational Training Trustees	0.00	0.00	500.00	-500.00	0.00%
7800-01 Educational Staff Training	0.00	1,323.68	5,500.00	-4,176.32	24.07%
8342-01 Lodging, Meals, Mileage	0.00	225.32	2,200.00	-1,974.68	10.24%
8355-01 Memberships	55.00	280.00	2,450.00	-2,170.00	11.43%
8390-01 Mileage Reimbursement	0.00	0.00	0.00	0.00	
<b>Total Travel &amp; Training</b>	<b>\$ 55.00</b>	<b>\$ 1,829.00</b>	<b>\$ 10,650.00</b>	<b>-\$ 8,821.00</b>	<b>17.17%</b>
<b>Utilities</b>					
8301-07 Internet/Phone	2,751.94	10,067.63	12,300.00	-2,232.37	81.85%
8302-07 Electricity	1,793.66	19,704.83	16,500.00	3,204.83	119.42%
8303-07 Gas	382.18	2,156.63	8,860.00	-6,703.37	24.34%
8304-07 Water/Garbage	688.34	2,213.91	5,000.00	-2,786.09	44.28%

<b>Total Utilities</b>	<b>\$ 5,616.12</b>	<b>\$ 34,143.00</b>	<b>\$ 42,660.00</b>	<b>-\$ 8,517.00</b>	<b>80.04%</b>
8395-01 Miscellaneous Expense	0.00	3.69	0.00	0.00	0%
<b>Total Expenses</b>	<b>\$ 137,697.37</b>	<b>\$ 649,144.43</b>	<b>\$ 1,321,865.00</b>	<b>-\$ 672,724.26</b>	<b>49.11%</b>
<b>Net Operating Income</b>	<b>\$ 241,523.93</b>	<b>-\$ 96,015.56</b>	<b>\$ 35,300.00</b>	<b>-\$ 131,311.87</b>	<b>-272.00%</b>
<b>Net Income</b>	<b>\$ 241,523.93</b>	<b>-\$ 96,015.56</b>	<b>\$ 35,300.00</b>	<b>-\$ 131,311.87</b>	<b>-272.00%</b>



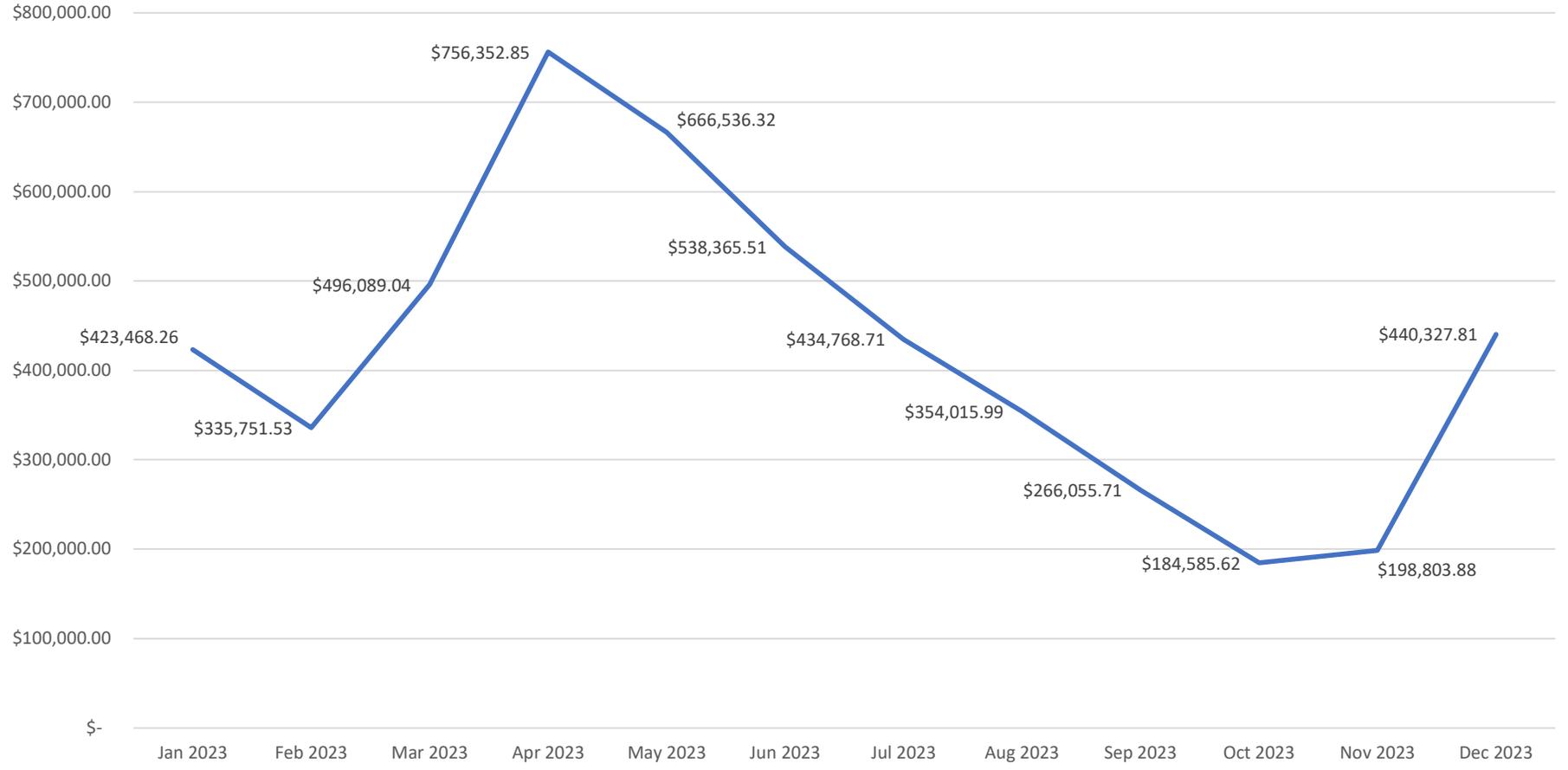
**North Riverside Public Library District**  
**Check Detail**  
 December 2023

Date	Num	Name	Memo/Description	Amount
12/04/2023	15780	AT&T 1	ACCOUNT # 831-001-2131 606 INV. 4043224809	63.10
12/04/2023	15781	Black Stone	INV. 2129688, 2130116	89.58
12/04/2023	15782	COMCAST .	ACCT# 904053498 INV 186670628	1,210.24
12/04/2023	15783	CAPITAL ONE	SOFTWARE, PROGRAMS, SUPPLIES - SEE COPY PAPER	3,964.05
12/04/2023	15784	FOUNTAINDALE PUBLIC LIBRARY DISTRICT	ITEM BARCODE 30401530099294 - LOSS DAMAGE	18.97
12/04/2023	15785	Franczek Radelet	INV 227252, 227251	839.26
12/04/2023	15786	GLENVIEW PUBLIC LIBRARY	OCLC #221478395	20.20
12/04/2023	15787	GRASSO GRAPHICS	INV 32813	2,559.45
12/04/2023	15788	INGRAM LIBRARY SERVICES	ADULT FICTION, CHILDREN FICTION, TEEN FICTION	1,186.72
12/04/2023	15789	LEAF	INV 15673037	743.34
12/04/2023	15790	Midwest Tape	INV 504701480, 504720894	354.19
12/04/2023	15791	Martin Petersen Company, Inc.	INV # SM23103-2, SX23333	4,849.00
12/04/2023	15792	Roscoe	Acct#1889-07544 INV 1823744	253.30
12/04/2023	15793	STUDIO GC ARCHITECTURE & INTERIORS	INV 23083.02	1,950.00
12/04/2023	15794	Terminix	Invoice 440261129	116.00
12/04/2023	15795	Village of N. Riverside	ACCOUNT # 0148240015-00	688.34
12/04/2023	15796	INGRAM LIBRARY SERVICES	ADULT AND TEEN FICTION / NON FICTION	307.54
12/04/2023	15797	Lauterbach & Amen, LLP	INV 85185 - PROFESSIONAL SERVICES - NOVEMBER 2023	952.00
12/06/2023	15798	ELIZABETH NGUYEN	Payroll from 12/7/22	754.58
12/20/2023	15799	Amazon	ACCOUNT 60457 8781 008220 2 - ADULT/TEEN AV	535.00
12/20/2023	15800	AEP ENERGY	AEP ENERGY # 3014417557 - FROM 10/24/2023 TO 11/22/2023	1,793.66
12/20/2023	15801	Black Stone	INV. 2132296	32.00
12/20/2023	15802	COMCAST .	ACCT# 904053498 INV 189090556	1,210.24
12/20/2023	15803	Comcast	Acct# 8771 20 134 0118334	182.12
12/20/2023	15804	CENGAGE Learning	INV. 83043126, 83048027	210.83
12/20/2023	15805	FIRST AMERICAN BANK .	LIBRARY MATERIALS, WEBSITE, BANK CHARGES, SOFTWARE	1,111.92
12/20/2023	15806	Hinckley Springs	2429867 112923	179.87
12/20/2023	15807	Illinois Library Association	2023 LEGISLATIVE MEET-UPS	55.00
12/20/2023	15808	INGRAM LIBRARY SERVICES	ADULT AND TEEN FICTION/NONFICTION	537.02

12/20/2023	15809 Libraries First	Museum Adventure pass 2024 INV 8743	100.00
12/20/2023	15810 LIMRICC	MONTHLY BILLING DECEMBER 2023	3,041.02
12/20/2023	15811 Muellermist Service Corporation	ANNUAL PREPAID SERVICES AND TEST CERTIFICATION 2024	712.00
12/20/2023	15812 Midwest Tape	ADULT AV, INTERNET DATABASES, ADULT AV	380.43
12/20/2023	15813 Mission Square - 304650	6729832, 6192871, 6230657	1,366.74
12/20/2023	15814 Martin Petersen Company, Inc.	INV # S38513, SX23361	-
12/20/2023	15815 Outsource Solutions Group	INV 77037, 77184	2,460.00
12/20/2023	15816 Ollis Book Corporation	INV 248825, 248836, 248837 - Children Fiction / Non Fiction	1,982.56
12/20/2023	15817 Olsson Roofing Company, Inc	INV # 23003403 - COMPLETED SCHEDULED MAINTENANCE	480.20
12/20/2023	15818 Preferred Plumbing Inc	INV 7424 - INSTALLED A NEW SLOAN IN WOMEN'S RESTROOM	750.00
12/20/2023	15819 Proven IT.com	INV 1122641 - COPY MACHINE	200.00
12/20/2023	15820 Secure Document Solutions	INV. 23588, REGULAR SCHEDULE SECURE DOCUMENT DESTRUCTION	352.15
12/20/2023	15821 Trimline Landscaping	NOVEMBER MOV & TRIM AND SALTING	65.00
12/20/2023	15822 TBS	Inv# 112723-112; 3RD QUATER JULY- SEPTEMBER	285.00
12/20/2023	15823 Unique Management Services, Inc	INV 6119664	86.24
12/20/2023	15824 FIRST AMERICAN BANK .	GRANTS/TEEN PROGRAMS	19.70
12/20/2023	15825 FIRST AMERICAN BANK .	BUILDING/OFFICE SUPPLES	70.98
			205.75

**Total \$ 39,325.29**

### January 2023 - December 2023



**North Riverside Public Library District  
Profit and Loss**

January 2022 - December 2023

	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Total
<b>Beginning Cash</b>	\$ 248,586.33	\$ 423,468.26	\$ 335,751.53	\$ 496,089.04	\$ 756,352.85	\$ 666,536.32	\$ 532,883.66	\$ 440,250.56	\$ 354,015.99	\$ 266,055.71	\$ 184,585.62	\$ 198,803.88	
<b>Income</b>													
6903-01 Fines & Fees	7,082.46	217.04	238.95	2,192.35	247.78	269.83	624.09	1,700.36	130.22	201.33	576.70	951.05	14,432.16
6904-01 Donations	410.02	1,519.35	1,275.78	4,331.21	503.09	1,323.05	1,270.66	4,839.53	329.63	532.04	1,212.76	2,706.82	20,253.94
6905-01 Grants			25,000.00			199.29	10,953.35	3,922.92			7,500.00	7,814.00	55,389.56
6915-07 Loan Proceeds													0.00
Interest	835.90	777.33	852.42	1,748.63	1,838.88	1,678.71	1,374.85	1,270.08	962.83	764.73	446.96	1,418.12	13,969.44
Property Taxes	299,583.28	1,700.41	244,193.41	341,781.40		3,000.15		10,777.97			124,516.56	366,331.31	1,025,553.18
<b>Total Income</b>	<b>\$ 307,911.66</b>	<b>\$ 4,214.13</b>	<b>\$ 271,560.56</b>	<b>\$ 350,053.59</b>	<b>\$ 2,589.75</b>	<b>\$ 6,471.03</b>	<b>\$ 14,222.95</b>	<b>\$ 22,510.86</b>	<b>\$ 1,422.68</b>	<b>\$ 1,498.10</b>	<b>\$ 134,252.98</b>	<b>\$ 379,221.30</b>	<b>\$ 1,129,598.28</b>
<b>Gross Profit</b>	<b>\$ 307,911.66</b>	<b>\$ 4,214.13</b>	<b>\$ 271,560.56</b>	<b>\$ 350,053.59</b>	<b>\$ 2,589.75</b>	<b>\$ 6,471.03</b>	<b>\$ 14,222.95</b>	<b>\$ 22,510.86</b>	<b>\$ 1,422.68</b>	<b>\$ 1,498.10</b>	<b>\$ 134,252.98</b>	<b>\$ 379,221.30</b>	<b>\$ 1,129,598.28</b>
<b>Expenses</b>													
8360-01 Grants	3,077.61	1,581.87	2,901.42	6,607.22	2,146.12	17,646.45	2,036.49	344.49	575.48	7,014.58	3,222.41	360.60	47,514.74
8360-01 Petty Cash		114.34											114.34
8380-01 Telephone					1,031.00								1,031.00
Advertising & Marketing	3.32	100.00	4,448.86	1,584.88	2,195.95	5,484.63	181.21	1,080.56	3,080.73	12.00	981.72	3,403.61	22,557.47
Bank Charges & Fees		212.37	255.46		370.96		31.27			144.00	34.91	420.91	1,469.88
Benefits	8,245.67	10,567.94	12,464.21	11,392.13	10,067.39	12,213.70	7,081.22	10,901.15	14,921.36	4,931.03	13,459.78	15,384.23	131,629.81
Building Expense	6,552.72	5,192.91	4,806.27	4,209.12	7,504.19	12,262.66	10,995.03	8,364.62	8,737.83	5,321.94	16,570.08	12,994.60	103,511.97
Computers/Technology	8,808.83	4,534.96	3,611.35	7,322.99	4,568.11	3,632.26	32,894.91	5,623.63	-2,279.31	3,122.20	9,217.02	3,003.09	84,060.04
Insurance	3,788.00	18,007.00											21,795.00
Interest Paid	50,000.00					4,829.93							54,829.93
Legal & Professional Services	948.55	1,472.83	2,098.40	2,398.02	2,660.82	1,965.50	75.32	682.50	1,563.00	3,880.89	11,672.37	2,816.21	32,234.41
Library Materials	5,595.55	2,830.16	7,739.02	5,145.26	7,190.38	9,394.14	10,805.29	6,518.15	3,848.62	4,721.68	7,929.47	5,522.74	77,240.46
Office Supplies & Software	399.60	233.50	210.65	1,346.90	1,530.95	4,092.60		65.00	612.66	936.92	1,898.30	332.27	11,659.35
Programs & Strategic Initiatives	918.27	835.07	868.07	2,317.09	3,118.63	7,064.39	2,319.89	1,949.87	3,632.48	3,568.89	3,488.39	1,025.23	31,106.27
Salaries	40,187.32	42,183.23	63,695.37	42,907.85	43,487.86	51,981.18	41,069.69	67,701.10	44,498.01	45,362.30	45,761.50	54,465.59	583,301.00
Travel & Training	905.00	1,091.98	3,439.80	541.27	2,217.05	272.00	168.33		247.20	1,358.47		55.00	10,296.10
Utilities	3,599.29	2,972.70	4,684.17	4,017.05	4,316.87	3,802.40	4,679.25	5,514.36	9,941.21	2,593.29	5,798.77	5,616.12	57,535.48
Miscellaneous Expense									3.69			0.00	3.69
<b>Total Expenses</b>	<b>\$ 133,029.73</b>	<b>\$ 91,930.86</b>	<b>\$ 111,223.05</b>	<b>\$ 89,789.78</b>	<b>\$ 92,406.28</b>	<b>\$ 134,641.84</b>	<b>\$ 112,337.90</b>	<b>\$ 108,745.43</b>	<b>\$ 89,382.96</b>	<b>\$ 82,968.19</b>	<b>\$ 120,034.72</b>	<b>\$ 137,697.37</b>	<b>\$ 1,271,890.94</b>
<b>Net Operating Income</b>	<b>174,881.93</b>	<b>(87,716.73)</b>	<b>160,337.51</b>	<b>260,263.81</b>	<b>(89,816.53)</b>	<b>(128,170.81)</b>	<b>(98,114.95)</b>	<b>(86,234.57)</b>	<b>(87,960.28)</b>	<b>(81,470.09)</b>	<b>14,218.26</b>	<b>241,523.93</b>	<b>(142,292.66)</b>
<b>Net Income</b>	<b>174,881.93</b>	<b>(87,716.73)</b>	<b>160,337.51</b>	<b>260,263.81</b>	<b>(89,816.53)</b>	<b>(128,170.81)</b>	<b>(98,114.95)</b>	<b>(86,234.57)</b>	<b>(87,960.28)</b>	<b>(81,470.09)</b>	<b>14,218.26</b>	<b>241,523.93</b>	<b>(142,292.66)</b>
<b>Ending Cash</b>	<b>\$ 423,468.26</b>	<b>\$ 335,751.53</b>	<b>\$ 496,089.04</b>	<b>\$ 756,352.85</b>	<b>\$ 666,536.32</b>	<b>\$ 532,883.66</b>	<b>\$ 434,768.71</b>	<b>\$ 354,015.99</b>	<b>\$ 266,055.71</b>	<b>\$ 184,585.62</b>	<b>\$ 198,803.88</b>	<b>\$ 440,327.81</b>	