

**North Riverside Public Library District
Decennial Committee Minutes
Meeting, May 1st, 2023**

1. Open of Meeting

- A. Call to order – Meeting was called to order by Committee Chair Greg Gordon at 7pm.
- B. Chair Gordon made a motion to appoint committee members: Library Director: Natalie Starosta, Library Resident: Lenora Giurini, Library Resident: Gina Sierra to the Decennial Committee. Motion was seconded by Kathy Bonnar. All voted aye. Motion carried.
- C. Determination of quorum: In attendance: Kathy Bonnar, Ken Rouleau, Annette Corgiat, Greg Gordon, John Mathias, Kyle Johnson, Natalie Starosta, Gina Sierra, and Lenora Giurini. Absent: Jeanne Ottenweller.
- D. Recognition of visitors to the meeting: No visitors were present.
- E. Approval of agenda
Chair Gordon made a motion to approve the agenda with the addition of 3a “Decennial Committee background (discussion)”. Ken Rouleau seconded the motion. All voted aye. Motion carried.

2. Open Forum

No visitors.

3. Decennial Committee Business

- A. Decennial Committee background– Chair Gordon made a short presentation to the Committee members about the background and expectations of the Committee work. No questions.
- B. OMA Training Requirement – Director Starosta talked about the open meetings act training which is required for all Committee members within 90 days of being appointed to the committee. Newly elected trustees and library residents much complete the training. No questions.
- C. Future Meeting Schedule was discussed and set as follows:
 - 1. Date: October 16th, 2023; Reviewing: V-VII and beginning section VIII
 - 2. Date: January 22nd, 2024; Reviewing: complete section VIII, IX – XIII
 - 3. Date: March 25th, 2024; Reviewing and approving completed report
- D. Sample Report– Director Starosta talked through the sample report provided by RAILS attorneys. No changes were made at this time.
- E. Reviewing I-IV- Committee reviewed sections I-IV. Committee focused on IV B. and added items for the library to consider adding to its core services in the future as time and funding allow (see sections I-IV below).

LIBRARY REPORT FOR COMPLIANCE WITH DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT

I. Unit of government submitting this report:

Name of Library: North Riverside Public Library District

Address of Main Library Office: 2400 S. Des Plaines Ave. North Riverside, IL 60546

II. Information about our Library

A. We are located in Cook County. There are 99 libraries in our County.

B. The population of the territory in which our Library is located is 7,426 (as of 2020 census).

C. We have 25 employees of the North Riverside Public Library (not including board members).

D. Our annual budget for FY23 is: \$1,331,950.

E. Our Library's equalized assessed valuation (EAV) for 2023 is \$257,600,963 (issued Aug 2022 for 2021 tax rate).

III. Information about Our Committee

A. Committee Members:

Board President: Annette Corgiat
Board Vice President: Greg Gordon
Board Treasurer: Kathy Bonnar
Board Secretary: John Mathias
Trustee: Ken Rouleau
Trustee: Jeanne Ottenweller
Trustee: Kyle Johnson
Library Director: Natalie Starosta
Library Resident: Lenora Giurini
Library Resident: Gina Sierra

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the library board of trustees (President and Trustees), the Executive Director or other official of the Library, and two residents appointed by the Board President. The President may appoint more than two residents if deemed appropriate.

B. Dates that our Committee Met (50 ILCS 70/20)

First Meeting (must occur prior to June 10, 2023): May 1st, 2023

Second Meeting: _____

Third Meeting: _____

Additional Meetings (List All, if any): _____

IV. Core Programs or Services Offered by our Library

A. Our Library offers the following core services and programs:

- Access to a variety of printed, audio/visual and digital/virtual materials (45,000+),
- Access to streaming services,
- Access to a variety of in person and virtual programming,
- Access to a variety of databases from home and for in library use (including: ,
- English language learning programs and materials,
- Spanish language materials and programs,
- Test taking services,
- Meeting rooms and study rooms,
- Programming and space focused on homeschool populations,
- Sensory room to address the needs of spectrum residents,
- Dedicated book sale room,
- 24/7 materials pick up with our locker system,
- Bike rack, repair stand and pump,
- License plate sticker renewal,
- Notary services,
- Access to various items in Studio 2400, including: VHS to DVD or digital transfer equipment, Cassette to CD or digital transfer equipment, green screen equipment, photos and negative scanning equipment, digital music equipment, musical instruments,
- Access to items in the Build Guild with staff oversight, including: 3d printers, laser engraver/cutters equipment, sewing machines and embroidery machine, sublimation printers, mug and clothing presses, Accuquilt and dies, Circuit and Silhouette machines,
- Use of the NRPL Ellison die cut machine and dies,
- Lending a variety of items (350+) in our toy lending library, including: Coco melon doll, puppets, robots, manipulatives for dexterity, AWE tablets, games, puzzles, sensory items,
- Lending a variety of items (300+) in our Library of Things, including: workout equipment, cooking equipment, karaoke equipment, speakers, microphones, Xbox, PS2, PS4, Oculus, digital camera, microphone and light, Computers, tablets, and hotspot lending, board games, stamp sets, knitting and crochet tools, tag cutter and grommet sets, puzzles, furniture dolly, moving blankets, tools, cake pans, cookie cutters,
- Scanning, Faxing and printing services

B. Other core services/programs we could possibly provide:

- Passport services,
- Tutoring services,
- Sensory hour,
- Specific adult literacy programming,

- Dementia and Alzheimer's focused programming,
- Expanding resources and programming dedicated to small businesses,
- Sustainable programming,
- Programs focused on financial literacy, health literacy, culinary literacy, cultural literacy and social connections

4. Adjournment

Ken Rouleau made a motion to adjourn the meeting at 8:05pm. Motion seconded by John Mathias. All voted aye. Motion carried.

Next meeting scheduled for Monday October 16th, 2023 at 7pm at the North Riverside Public Library.