

Foundation and Friends of the North Riverside Library
Hybrid Foundation Meeting

September 19, 2023 6:30 p.m.

Call to order: Kathleen Spale called the meeting to order at 6:38 p.m.

Roll Call: Present in person, by telephone, or zoom. Kathleen Spale, John Mathias, Nadia Nammari, Marge Hook, Koula Tricosi, Stephanie Lanken, Denise Miska, Pat Trinco, Annette Corgiat, Lenora Giurini, and Vera Wilt.

Absent: Natalie Starosta.

John made a motion to approve the minutes of August 23, 2023, and the minutes of Aug. 30, 2023. Denise seconded, and by a voice vote, the motion passed.

Library Board: Annette Corgiat- Annette said Clark's mother made the chicken chili, it was delicious. John said there were 3 crocks of the chili, and they were scraping the bottoms to get every bit out. There was a huge attendance and the weather was nice. They were glad the Library participated.

Library: Natalie Starosta; Lenora asked if we could have our own zoon account.

Kathleen said we will look into it. John said we can get our own for \$150.00. Vera made a motion for us to approve the purchase up to \$150.00. Lenora seconded, and by a voice vote, the motion passed.

Treasurer's Report: John said we have \$29,582.82 in our account. We also have a \$15,000.00 CD balance, with a total of \$44,585.82. Vera made a motion to accept the report. Lenora seconded, and by a voice vote, the motion passed.

By Laws in Progress: Kathleen; Kathleen said they are still in progress.

Updates: Autumn Fest was a great success. The North Riverside Players will have a show on October 20th.

Bank and CDs: John received his new card.

Fundraising Library Proposal: Kathleen said we still need to set up a meeting and work it out.

Monthly Giving Plan: Still no update.

Tables: Natalie asked if we would like to use the old tables. We said no because they are too heavy, and we do not have anywhere to store them.

Letterhead and Envelopes: Annette Corgiat; Natalie has the Logo. Annette said we will need one ream of paper. Vera made a motion to order the letterhead paper and envelopes for up to \$250.00. Lenora seconded, and by a voice vote, the motion passed.

Purchase Requests: Request form; John showed us the form the Library will use to request something. It needs to be filled out, given to Kathleen to be voted on by the Foundation. After it is voted on, the Library will purchase the requested item.

We will then reimburse the Library.

John said he would like to purchase a 2-drawer fire proof cabinet with lock and key to store documents. He said the proper safe storing of documents is very important.

It was suggested we buy now, and have it in a central location. Lenora made a motion for us to purchase the cabinet for up to \$1,000.00. Vera seconded, and by a voice vote, the motion passed.

Library Board Shirts: Nadia said everything is done.

Checks: John said we only have about 6 checks left, and feels we should order a book, be sure they are the right kind of checks, and shouldn't spend no more than \$50.00.

Lenora made a motion to buy the checks, not spending over \$50.000 for them. John seconded, and by a voice vote, the motion passed.

Lower Level: Natalie sent out a notification to us. Look at it and be ready to talk about it at our next meeting.

Fundraisers: We will be selling our stuffed animals at the Holiday Bazaar on October 22nd.

Stephanie made a motion for us to buy more stuffed animals up to \$1,500.00, only if

we can pick out the variety we want. Lenora seconded, and by a voice vote, the motion passed. Lenora also mentioned if there are tables left, we should buy one for up to \$30. and sell at the Bazaar.

Kay Subaitis Perpetual Room: John deposited \$25.00 from the room.

Book Fair: Nothing new.

I Give and Bonus: Go to I Give sight and see the list of stores.

Author Event and Eventbrite: John created an account for us. A QR CODE has been created to allow easy access to ticket sales. The ticket price is \$28.52 each, which includes \$25.00 for the ticket, and \$3.52 for the processing fees.

We will serve refreshments: kolacky, and finger foods. Coffee and water will also be served. We will have another meeting on the 26th.

John made a motion to adjourn the meeting. Stephanie seconded, and by a voice vote, the motion passed.

Adjournment: Kathleen adjourned the meeting at 8:50p.m.

Next meeting: October 17th 2023.

Respectfully submitted, Marge Hook Secretary