

Foundation and Friends of the North Riverside Library Annual Meeting  
Minutes of Meeting of August 15, 2023

Call to Order: Kathleen Spale called the meeting to order at 6:35 p.m.

Present: Denise Miska, Pat Trinko, Lenora Giurini, John Mathias, Nadia Nammari, Annette Corgiat, President Kathleen Spale, Director Natalie Starosta, Vera Wilt (remote), and Koula Tricoci (remote).

Absent: Marge Hook and Stephanie Lanken.

Approval of Minutes of July 18, 2023: Denise made a motion to approve the minutes. Annette seconded, and by a voice vote, the motion passed

Library Board: Annette said that there was nothing to report at this time.

Library Director: Natalie reported that the summer reading program is in full swing. Currently, they are working on the Fall with an update for next meeting. The new website is up and online. The Minutes and Financials of the Foundation and Friends will be posted on it.

Treasurer's Report: Vera emailed three documents regarding the finances, including ones for the fiscal years and the income expense breakdown for the fiscal year of 2023. Vera continued her report later in the meeting.

Bylaws: John reported that the first meeting of the bylaws took place where they spent time reviewing the bylaws regarding language clarity and that they will have a full report after their second meeting. Facebook needs to be checked for clarity regarding the name change. John, Kathleen, and Annette volunteered to attend that meeting.

Updates: Our CDs were discussed and will continue to be discussed further.

There was significant discussion on rules and regulation regarding applying for a grant from the Director using the Foundation name for the benefit of NRPL. In essence that is what the Foundation's goal is, but the practice might need clarification. After discussion at length when a quick response needs addressing, the members designated President Spale to be the immediate contact for the Director.

Vera filed the 990 Form. A 501(c)3 document is filed every year with a fee due 9/1/2023. The IRS 990-N e-filing fee was \$40.00 this year, although the filing has been \$10.00 previously.

Natalie distributed the corrected name tags for the Foundation and Friends members.

Fundraising Librarian Proposal: Kathleen shared about her contact from ALA from which there was discussion on proper fundraising, strategy, planning, etc., which is what is of interest is at this time. All agreed after discussion regarding the benefit of the consultant. Lenora made a motion to approve \$1500 toward this consultation session. Annette seconded the motion, and by a voice vote, the motion passed. Kathleen will have a conversation with the speaker and get a date set.

Vera rejoined meeting after having issues with sound on her computer. Vera stated that we have \$39,295.26 in our account and a 5/3<sup>rd</sup> Bank CD for \$15,000.00.

Election of Officers for 2023/2024 were presented to the membership.

Kathleen Spale – President

Nadia Nammari – Vice President

John Mathias – Treasurer

Marge Hook – Secretary (possibly temporary)

Kathleen, Marge, and Lenora stated their willingness to be Directors for a 3-year term until 2026.

A motion was made by Denise to accept the nomination, and it was seconded by Pat. The motion was passed by voice vote.

Discussion on 3-year terms: Denise and Pat are considering not renewing their terms, but agreed to participate until the author event.

Letterhead and Envelopes: The letterhead and envelopes were still not ordered in order to be sure of the logo placement and name correction. Minuteman Press will do the printing. Hopefully by next meeting, these actions will be decided. Annette will meet with Natalie regarding all printed materials, especially looking for correctness of name, etc.

Egger Book: The book is set, and the family was notified. The donation came from NRPL and the Foundation and Friends.

Library Board Shirts: The shirts have been delivered to NRPL Trustees and much thanks to the Foundation and specifically Nadia for providing the effort of selecting and ordering these shirts the trustees. They will be noticed now at events representing the library.

2023 Fundraisers:

Stuffed Animals sales still continue with some interest at the concerts this year. July 30<sup>th</sup> had a larger crowd for the 100 Year Anniversary of our Village, which saw the sale of apparel plus animals.

Kay Subaitis Perpetual Sale Room: It has a new supply of bags for filling books at \$5.00 a bag with success.

Spark Book Fairs: Kathleen still is arranging for a representative of the organization to have a meeting with the Foundation.

iGive: John said that he will work on creating instructions for this platform and how people can donate to it. He will share the instructions on the group's Facebook page.

Author Event: The event has a date set for October 15, 2023, and the group planned a committee meeting on Wednesday, August 30 to decide on food, beverage, and dessert, especially considering local businesses, such as Rose catering and Vesuvio bakery.

Kathleen adjourned the meeting at 8:00 p.m.

Respectfully submitted,  
Annette Corgiat