

NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue
North Riverside, IL 60546

Minutes of the meeting of August 21, 2023

B& A Ordinance Hearing

1. Open of Meeting

A. The hearing was called to order by Trustee Corgiat at 6:05 p.m. Roll call was taken.

Present: Trustee Kathy Bonnar, Trustee Annette Corgiat, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee John Mathias, Trustee Jeanne Ottenweller, Trustee Ken Rouleau

Absent: None

Also Present: Jill Cannizzo & Director Starosta

B. A quorum was established.

C. There were no visitors present tonight.

2. Trustee Rouleau made a motion to adjourn the hearing. Trustee Gordon seconded the motion. All ayes, motion carried

Regular Board Meeting

1. Open of Meeting

A. The meeting was called to order by Trustee Corgiat at 6:06 p.m. Roll call was taken.

Present: Trustee Kathy Bonnar, Trustee Annette Corgiat, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee John Mathias, Trustee Jeanine Ottenweller, Trustee Ken Rouleau

Absent: None

Also Present: Jill Cannizzo & Director Starosta

B. A quorum was established.

C. There were no visitors present tonight.

D. I, Trustee Mathias make a motion to approve the agenda as amended with questions to the July financial statements I, Trustee Johnson second the motion. All ayes, motion carried.

2. Open Forum

No one was present.

3. Consent Agenda

A. I, Trustee Ottenweller make a motion to approve the consent agenda as amended. I, Trustee Johnson second the motion. A roll call vote was taken.

Ayes: Trustee Kathy Bonnar, Trustee Annette Corgiat, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee John Mathias, Trustee Jeanine Ottenweller, Trustee Ken Rouleau

Nays: None

Motion Carried

Secretary

- a. All read and approve the minutes of the July 3rd Committee of the Whole Meeting.
- b. All read and approve the minutes of the July 17th Board Meeting.
- c. Carlene O'Brien sent a letter to inform them that as of April 17, 2023 she is retiring.

Treasurer

- a. July 2023 Financial Statements –Trustee Mathias asked about one line item on the treasurer's report. It was for shelving for the lower level. There was some discussion about a few other items that were larger amounts.

I, Trustee Matthias make a motion to approve the July 2023 Financial Statement.

Trustee Rouleau seconded the motion. A roll call vote was taken.

Ayes: Trustee Kathy Bonnar, Trustee Annette Corgiat, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee John Mathias, Trustee Jeanine Ottenweller, Trustee Ken Rouleau

Nays: None

Motion Carried

- b. Authorization to transfer \$78,000.

5. President's Report

Nothing to report tonight

6. Director's Report

A. Director Starosta sends weekly emails. If there any questions about these reports, email her.

7. Committee Reports

A. Advocacy (Trustee Johnson)

Trustee Johnson had nothing tonight.

B. Buildings & Grounds (Trustee Rouleau)

Trustee Rouleau reported that they should be through with survey by December. There needs to be another meeting for Buildings and Grounds to discuss the lower level. It will be a discussion and action item on the September Board meeting.

C. Finance (Trustee Bonnar)

Trustee Bonnar had nothing to report tonight

D. Personnel (Trustee Gordon)

Trustee Gordon had nothing to report tonight

E. Policy (Trustee Bonnar, Trustee Ottenweller)

Trustee Bonnar & Trustee Ottenweller have nothing to report tonight

F. Strategic Planning (Trustee Mathias)

Trustee Mathias asked about the plastic window wrap. Director Starosta contacted 3 companies and should have quotes for the September Board meeting.

Trustee Mathias explained things about the Cash Flow summary and the profit and loss spread sheet.

G. Grants (Director Starosta)

Applied for IL Library Digitization Newspaper grant

8. New Business

A. Compensation

I, Trustee Gordon make a motion to approve the proposed 7% COLA increase for all staff excluding the director as presented. I, Trustee Bonnar second the motion, A roll call vote was taken.

Ayes: Trustee Kathy Bonnar, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee Jeanine Ottenweller, Trustee Ken Rouleau

Nays: Trustee Annette Corgiat, Trustee John Mathias

Motion Carried

B. Director's Compensation

I, Trustee Gordon make a motion to approve the proposed 7% COLA increase the director as presented. I, Trustee Ottenweller second the motion, A roll call vote was taken.

Ayes: Trustee Kathy Bonnar, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee Jeanine Ottenweller, Trustee Ken Rouleau

Nays: Trustee Annette Corgiat, Trustee John Mathias

Motion Carried

C. Budget and Appropriations Ordinance

I, Trustee Rouleau make a motion to approve the proposed Budget and Appropriations Ordinance as presented. I, Trustee Ottenweller second the motion.

Ayes: Trustee Kathy Bonnar, Trustee Annette Corgiat, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee John Mathias, Trustee Jeanine Ottenweller, Trustee Ken Rouleau

Nays: None

Motion Carried

D. Secretary's Audit

I, Trustee Ottenweller make a motion to approve the Secretary's audit as presented by President Corgiat. I, Trustee Johnson second the motion.

All in favor, Motion Carried

E. 2023-2025 Committee Assignments

I Trustee Rouleau make a motion to approve the proposed committee appointments as presented.

Personnel: Trustee Greg Gordon

Buildings and Grounds: Trustee Ken Rouleau

Personnel Policy: Trustee Kathy Bonnar

Advocacy: Trustee Jeanne Ottenweller

Finance: Trustee John Mathias

Strategic Planning: Trustee Kyle Johnson and President Annette Corgiat

I Trustee Mathias second the motion A roll call vote was taken.

Ayes: Trustee Kathy Bonnar, Trustee Annette Corgiat, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee John Mathias, Trustee Jeanine Ottenweller, Trustee Ken Rouleau

Nays: None

Motion Carried

F. I, Trustee Ottenweller make a motion to approve the 2023-2025 Board of Officers; President, Annette Corgiat, Vice President Greg Gordon, Treasurer John Mathias, Secretary Kyle Johnson. I, Trustee Mathias second the motion. A roll call vote was taken.

Ayes: Trustee Kathy Bonnar, Trustee Annette Corgiat, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee John Mathias, Trustee Jeanine Ottenweller, Trustee Ken Rouleau

Nays: None

Motion Carried

8. I, Trustee Rouleau make a motion to adjourn the meeting at 6:47 p.m. I, Trustee Gordon second the motion. All ayes, motion carried.

The next Board meeting is scheduled for September 18, 2023 at 6:00 p.m.

Respectfully Submitted
Jill M. Cannizzo