

North Riverside Library Foundation

Virtual Meeting- October 18, 2022

6:30 p.m.

Call to Order: Kathleen Spale called the meeting to order at 6:32 p.m.

Roll Call: Present: Kathleen Spale, Annette Corgiat, John Mathias, Vera Wilt, Nadia Nammari, Stephanie Lanken, Marge Hook, Natalie Starosta, and Natalie Aguirre.

Absent: Koula Tricoci, and Lenora Giurini.

Approval of minutes of September 20, 2022 virtual meeting: Annette made a motion to approve the minutes of 9/20/22. Vera seconded, and by a voice vote the motion passed.

Library Board: Annette Corgiat; Annette had nothing to report from the Board. She did say she is going to have a meeting on Thursday, with two prospective members of the Foundation. She will go over what we are all about, to help them decide if they want to join the Foundation.

Library: Natalie Starosta; Natalie said they are very busy with the winter programs, the new Newsletter, and what they will be doing in the next months.

She said they are looking into new bags to carry out checked out books. She was hoping the Foundation could fund the new bags. She showed us samples. Annette liked the white with green trim bag. It would have our logo in the middle, and would say donated by the Foundation as well. A problem the Library experienced with the current bags, is books are heavy, the bottom of the bag wears through.

Vera made a motion to purchase 50 of the two two toned bags with embroidery. Stephanie seconded, and by a voice vote the motion passed. Natalie said she needed the charge card to make the purchase.

Name change: Kathleen Spale; Kathleen said she has all the paperwork she needs. Natalie said we are all good. We should be done within the month.

The Square and Website got a template, but still is not current yet. The Square Portal will be able to take payments and invoices using the Portal. It will be easy to use to register payments you take. You can create new customers, and help keep track of payments and data base. There will be no charge for cash or checks, only for a charge. It will be much easier to use. We have a demo, but it isn't quite complete. We will have all information soon, it is a work in progress.

Library Board Shirts: Nadia Nammari; The nice quality shirts we liked are in stock now. She will use our logo. She suggested the logo should go in the upper right corner. She needs to know what color we want. They will be \$27.00 each, including the logo, and \$3.00 more for the XL sizes.

Treasurer's Report: Vera Wilt;

10/1/22	Beginning Balance		\$42,663.24
10/12/22	5 th /3 rd ACH MPS Billing		\$42, 633.34
10/18/22	Kay's Room Donations	\$69.65	\$42, 702.28
10/18/22	Meeting balance		\$42, 702.28

Vera said she received information that we would be receiving a \$1,000.00 donation from John's former Company. We will receive it in 4-6 weeks.

Bank-Donation-Portal and Square: Nadia said the last charge in September was cancelled. They charged us again in October. We will be receiving a refund.

Facebook Account; Posts are scheduled. Information went out to the Foundation on how to post. Koula, Natalie, and Kathleen will post.

Purchases: Amazon Wish List, Natalie Starosta; Natalie sent a note to Brittany and Natalie to update their wants.

Book Page: Natalie will send in a renewal for \$390.00 for 12 months. Annette made a motion for the Foundation to pay for the renewal. Stephanie seconded, and by a voice vote the motion passed.

2022 Fundraisers; Masks and merchandise. There are still some masks in the Library.

Annual Membership Postcards: Annette said there is no update as yet.

Kay Subaitis Room and Perpetual Collection: Carlene collects the money and will give it to Vera each time. Recent collection was \$68.95.

Holiday Craft Bazaar: It will be held on October 23, from 9am-2pm. There is a waiting list to get in to participate. Annette said there are many crafters today, and maybe next year they should use both sides of the street.

Holiday Wonder Fest: It will be held on December 7th, from 9am-2pm. We will sell our stuffed animal kits and our masks. One of the staff members has previously had a photo booth. He will bring it to the office to check it out. We will research it. Clark will decorate the fireplace. More info to come.

Refreshments: In the past we served coffee, apple cider, and sweets. Different groups would come in to sing. An email was sent that we would handle the refreshments.

Shredding. We must decide if we want to do it again in Spring. Also, will the Mall be interested.

Holiday Pet Photo Shoot: November 13th would be the day of the shoot.

Discussion questions=Should it be virtual? Are we cutting the time needed to plan too short? Would Mother's Day or Valentine's Day be a better time? Kathleen will reach out to PJ's daughter in Law to see her availability.

funds2orgs (shoe drive): Kathleen Spale; Kathleen feels it would be too much to include Tom in our meeting, (presentation about funds2orgs). She will reach out to him and get back to us.

Koula spoke to the manager of the New Balance store in Oak Brook. They would donate to a non-profit for a fundraiser. We will look into this offer.

Baskets of Donated Materials: Natalie Starosta; Natalie said the Library has a good number of baskets. She feels we could fill them with the donated items the Library has received, and sell them. Each one could have a different theme. They could be geared toward kids, teens, or adults. We could add things to the random donations, making them more attractive. They would be wrapped in cellophane. We need to decide when we would need to do the work. They could be sold for \$20.00 each, and would be perfect for the holidays.

Unfinished Business: None

Adjournment: Annette made a motion to adjourn the meeting. Vera seconded, and by a voice vote the motion passed. The meeting was adjourned at 7:56 pm.

Respectively submitted, Marge Hook, Secretary

