

North Riverside Public Library

2400 S. Des Plaines Avenue
North Riverside, Illinois 60546

Minutes
Committee of the Whole
Board of Trustees
June 5th, 2023
6:00 PM

1. Open of Meeting

- A. Meeting was called to order by Annette Corgiat at 6:05pm.
- B. Determination of quorum: In attendance: Annette Corgiat, Greg Gordon, Kathy Bonnar, John Mathias, Ken Rouleau, Jeanne Ottenweller, Kyle Johnson
- C. Recognition of visitors to the meeting: Also in attendance: Britney Musial and Mike Bradley
- D. Approval of agenda and requested changes to agenda: Trustee Rouleau made a motion to approve the agenda as written. Motion seconded by Secretary Mathias. Approved.

2. Open Forum

No comments.

3. Minutes

- A. Review Minutes of May 1st, 2023 Committee of Whole Meeting.
No changes.

4. Finance

- A. FY24 draft Budget - No questions.

5. Advocacy

Trustee Johnson talked about RACI with Secretary Mathias's support in terms of pervious manufacturing company experiences. This method will help to provide guidance on which responsibilities below to employees vs the Board. Trustee Johnson believes that this will help the Board develop a policy of who is in charge of what. President Corgiat talked about past Board member MaryLee and her retirement parties and gifts to show people how they are celebrated and how disappointed a Barbara was a nothing being done for her leaving and that Susan needed some things as well. Both Barbara and Susan were given the traditional card from all staff, candy/bundt cake celebration at the library and a gift card to thank them for their service.

- A. Centennial Celebration- July 30th - No discussion.
- B. Advocacy webinars - No discussion.

6. Building & Grounds

- A. Capital Improvement Plan - Tabled by Secretary Mathias.
- B. Lower Level update discussion - Tabled by Secretary Mathias.

7. Personnel

- A. Director's Review - Vice President Gordon reminded everyone to complete the review.
- B. FY24 Compensation discussion - No discussion.
- 8. Policy**
 - A. Retirement recognition policy draft - President Corgiat tabled this for the next meeting.
- 9. Strategic Planning**
- 10. Other Business**
 - A. ALA Annual Conference - No discussion.
 - B. Brainstorm Committee Responsibilities and Expectations - President Corgiat tabled this for the next meeting.
- 11. Adjournment**

Motion made by Trustee Rouleau to adjourn the meeting at 6:45pm.
Seconded by Secretary Mathias. All aye.

The Library Board meeting is scheduled for Monday, June 19th, 2023 at 6:00pm.