

Agenda
North Riverside Public Library District
Board of Trustees
Regular Meeting, June 20th,
2022 6:00 PM

1. Open of Meeting

- A. Call to order: Meeting was called to order by President Corgiat at 6:07pm
- B. Determination of quorum: A quorum was present including: Annette Corgiat, Greg Gordon, John Mathias, Kyle Johnson, Jeanne Ottenweller and Ken Rouleau. Absent: Kathy Bonnar.
- C. Recognition of visitors to the meeting: Also in attendance were Karolis Usonis and Natalie Starosta.
- D. Approval of agenda: Trustee Rouleau made a motion to approve the agenda as written. Motion was seconded by Secretary Mathias. All voted aye. Motion carried.

2. Open Forum (Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.)

- A. No community members present.

3. Consent Agenda (one motion/approval for everything listed here, all items can be removed from the consent agenda at anyone's request at any meeting)

Secretary Mathias made a motion to approve the consent agenda as presented. Motion was seconded by Trustee Rouleau. Roll call vote: Aye: Corgiat, Gordon, Mathias, Rouleau, Ottenweller, Johnson. Absent: Bonnar. Motion carried.

- A. Secretary:
Minutes of the May 16th, 2022 Regular Board Meeting
Correspondence
- B. Treasurer:
May 2022 Financial Statements
Authorization to transfer \$80,000 to checking

5. President's Report

Trustee Corgiat began with a recap of the events leading up to the 4th of July parade. The Monday golf outing was well attended, raising a good amount toward scholarships and with appearances from 3 or 4 attendees of notoriety (mainly Westchester folks, a couple of mayors). The food was purchased by a construction company (W. E. O'Brien) and all donated money went toward scholarships.

6. Director's Report

Natalie Starosta began by stating that NRPL's been getting started with summer reading. Natalie Aguirre, the new Youth Services Manager joined the NRPL team on the 9th, Susan Locander left on the 11th. The Summer Reading Program kick-off party on the 10th was well-attended, and while the fundraising sale of stuffed animals was off to a good start, it will be going on throughout summer.

7. Committee Reports

A. Advocacy (Johnson) (informational)

- Nothing to report. Trustee Johnson said he needs to reach out to Britney – last they spoke they had discussed setting up a time for a marketing meeting.
- Trustee Corgiat added that Chick-fil-A might be a sponsor.

B. Building & Grounds (Rouleau) (informational)

- Trustee Rouleau said the parking lot has been refinished, the lights are working, and there is neither flooding downstairs, nor has moisture been noticed. Regarding landscaping brought up by Trustee Corgiat, however, the branch leaning on the light post and wires still needs to be cut. The planters have been well-maintained.
- Trustees Corgiat and Gordon also brought up that the library lettering needs to be shined.

C. Finance (Bonnar) (informational)

- Director Starosta filled in for Trustee Bonnar in her absence. There is less than a month left in the fiscal year & finances are in order.

D. Personnel (Gordon) (informational)

- Trustee Gordon said that the Director's review is going to come out in the near future and will be conducted same as last year's (via a google form, which assists with data compilation).
- Small changes to the shared board google drive's security will be made (increased) during the review period – and the google drive will be down for about a week while the data is being compiled.
- Following this discussion, the board determined that the project will be handled via Trustee Gordon's personal google drive.

E. Policy (Bonnar, Ottenweller) (informational)

- Trustee Ottenweller stated that this will be discussed during the committee of the whole meeting, as there are many policy changes to review ahead of the August board meeting.

F. Strategic Planning (Mathias) (informational)

- Trustee Mathias began by alluding to the upcoming motion to release the six closed meeting minutes. The purpose for releasing these, as Mathias said, is part and parcel of the yearly or biyearly releases, which are standard practice
- Trustee Corgiat brought up that she had talked to Director Starosta and Trustee Gordon about the upcoming board retreat – reiterated that everyone had selected July.
- Director Starosta went on to say that the library hired Deiters and Todd Consulting, who were previously library directors for years and have been presenters at many other local libraries. Jim Deiters will be here, while Derick Todd will be doing behind the scenes prep. Everything the board wanted more information on has been forwarded as a draft to the consulting group
 - Trustee Corgiat asked whether the retreat might be moved to the fall
- Director Starosta explained that Jim Deiters is head of the advocacy committee scheduled for the retreat, and that there will be breakout sessions for goal-making within each committee, as well as one on the Open Meetings Act
 - Trustee Corgiat stated that she would like to condense chairmanships.
 - Trustee Ottenweller asked the Open Meeting Act session to be taken out of the discussion.
 - Trustee Gordon brought up the possibility of adding a section on trustee training, specifically without the director present – Trustee

Ottenweller asked why the director would not be present, and Trustee Corgiat said that she would like this because then trustees could speak openly as North Riverside residents, rather than as board members.

8. New Business

A. Staff wage increase – COLA (action)

- Director Starosta state that, rather than doing cost of living and merit increases, cost of living is the only staff salary increase this year, and will be implemented as a blanket statement for non-introductory period staff. This amounts to about 10K total.
- Trustee Gordon asked why there is no merit increase. Director Starosta explained that the current cost of living has increased 7% and that the upcoming 4% increase is a maximum that does not meet the current state of inflation.
 - Natalie added that there are also credit card points that may be used for gift cards as way to supplements the discrepancy
 - Trustee Ottenweller asked what other libraries are doing, and Director Starosta said that 90% of libraries are solely adding cost of living pay increases.

I, Greg Gordon, make a motion to approve the 4% cost of living wage increase as presented. I, Jeanne Ottenweller, second. All ayes. Motion carried.

B. Illinois Libraries Presents IGA (action)

- Director Starosta summarized the Intergovernmental Agreement, explaining that NRPL would like to partner with IL Libraries Present, which pools all participating libraries' application fees to hire big name authors to do presentations accessible to all participating libraries virtually.
- Trustee Gordon asked what kind of content would be presented, to which Director Starosta said that NRPL will not have control over content. The Director went on to state that the program was started last year as a demo and had three authors with huge turnout
 - Trustee Johnson added that over the 10 months of the program, there would be a total of 12 events.

I, Ken Rouleau, make a motion to approve the Illinois Libraries Presents inter-governmental agreement as presented. I, Kyle Johnson, second. All ayes. Motion carried.

C. 2022/2023 Meeting Date Resolution (action)

I, Ken Rouleau, make a motion to approve the 2022/2023 meeting date resolution as presented. I, John Mathias, second. All ayes. Motion carried.

D. B&M Ordinance (action)

I, Ken Rouleau, make a motion to approve the Building and Maintenance Ordinance as presented. I, Greg Gordon, second. All ayes. Motion carried.

E. Closed session minutes review (action)

I, John Mathias, make a motion to release the following minutes: 2/10/14, 9/9/13, 7/8/13, 12/10/12, 11/14/11, 1/12/09. I, Jeanne Ottenweller, second. All ayes. Motion carried.

I, John Mathias, make a motion to approve the destruction of the recording of all of the above released minutes as they are more than 18 months old. I, Kyle Johnson, second. All ayes. Motion carried.

9. Old Business

No old business.

10. Closed session

(The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

No closed session.

11. Return to open session

N/A

12. Possible action item (pertaining to closed session discussion)

N/A

13. Adjournment

I, Ken Rouleau, make a motion to adjourn the meeting at 7:07 p.m. I, Greg Gordon, second. All ayes. Motion carried.

Note: Agenda items may be added that pertain to discussion or information.

No items may be added to the final agenda that require Board action.

Next regular Board Meeting is scheduled for July 18th, 2022 at 6:00 p.m.