

**North Riverside Public Library District  
Board of Trustees  
Regular Meeting, June 19<sup>th</sup>, 2023  
6:00pm**

**1. Open of Meeting**

- A. Call to order
- B. Determination of quorum
- C. Recognition of visitors to the meeting
- D. Approval of agenda

I, \_\_\_\_\_, make a motion to approve the agenda as written/amended.

I, \_\_\_\_\_, second. \_\_\_\_ aye \_\_\_\_ nay

**2. Open Forum**

**3. Consent Agenda**

I, \_\_\_\_\_, make a motion to remove letter \_\_\_\_ from the consent agenda for discussion and approve the remaining items. I, \_\_\_\_\_, second. Roll call vote: \_\_\_\_ Corgiat, \_\_\_\_ Gordon, \_\_\_\_ Mathias, \_\_\_\_ Rouleau, \_\_\_\_ Bonnar, \_\_\_\_ Ottenweller, \_\_\_\_ Johnson. Motion carried/rejected

I, \_\_\_\_\_, make a motion to approve the consent agenda as presented. I, \_\_\_\_\_, second. Roll call vote: \_\_\_\_ Corgiat, \_\_\_\_ Gordon, \_\_\_\_ Mathias, \_\_\_\_ Rouleau, \_\_\_\_ Bonnar, \_\_\_\_ Ottenweller, \_\_\_\_ Johnson. Motion carried/rejected

Secretary:

- a. Minutes of the May 1<sup>st</sup>, 2023 Committee of the Whole Meeting
- b. Minutes of the May 15<sup>th</sup>, 2023 Regular Board Meeting
- c. Correspondence

Treasurer:

- a. May 2023 Financial Statements
- b. Authorization to transfer \$100,000 to checking  
FY24 Meeting and Holiday Ordinance

**4. President's Report**

- A. Board action log (informational)

**5. Director's Report**

- A. See weekly emails
- B. Year in review - updated

**6. Committee Reports**

- A. Advocacy (Johnson) (informational)
- B. Building & Grounds (Rouleau) (informational)
- C. Finance (Bonnar) (informational)
- D. Personnel (Gordon) (informational)
- E. Policy (Bonnar, Ottenweller) (informational)

- F. Strategic Planning (Mathias) (informational)
- G. Grants (Starosta) (informational)

## **7. New Business**

### **A. Working Budget (action)**

I, \_\_\_\_\_, make a motion to approve the FY24 working budget as presented.  
I, \_\_\_\_\_, second. Roll call vote: \_\_\_ Corgiat, \_\_\_ Gordon, \_\_\_ Mathias,  
\_\_\_ Rouleau, \_\_\_ Bonnar, \_\_\_ Ottenweller, \_\_\_ Johnson. Motion carried/rejected

### **B. Capital Improvement Assessment Plan (action)**

I, \_\_\_\_\_, make a motion to approve the bid in the amount of \$\_\_\_\_\_ from  
\_\_\_\_\_ as presented. I, \_\_\_\_\_, second. Roll call vote: \_\_\_  
Corgiat, \_\_\_ Gordon, \_\_\_ Mathias, \_\_\_ Rouleau, \_\_\_ Bonnar, \_\_\_ Ottenweller, \_\_\_  
Johnson. Motion carried/rejected

### **C. Compensation (action)**

I, \_\_\_\_\_, make a motion to approve the proposed (7% or 5%) COLA  
increase for all staff excluding the director and additional \$10,522 in merit increases  
across all departments excluding any compensation increase for the director as presented.  
I, \_\_\_\_\_, second. Roll call vote: \_\_\_ Corgiat, \_\_\_ Gordon, \_\_\_ Mathias,  
\_\_\_ Rouleau, \_\_\_ Bonnar, \_\_\_ Ottenweller, \_\_\_ Johnson. Motion carried/rejected

## **8. Closed session**

## **9. Return to open session**

## **10. Possible action item (pertaining to closed session discussion)**

## **11. Adjournment**

I, \_\_\_\_\_, make a motion to adjourn the meeting at \_\_\_\_\_p.m. I,  
\_\_\_\_\_, second. \_\_\_ aye \_\_\_ nay

***Note: Agenda items may be added that pertain to discussion or information.***

***No items may be added to the final agenda that require Board action.***

**Next regular Board Meeting is scheduled for July 17<sup>th</sup>, 2023 at 6:00 p.m.**

# **North Riverside Public Library**

2400 S. Des Plaines Avenue  
North Riverside, Illinois 60546

Minutes  
Committee of the Whole  
Board of Trustees  
May 1<sup>st</sup>, 2023  
6:00 PM

## **1. Open of Meeting**

- A. Call to order at 6pm by Annette Corgiat.
- B. Determination of quorum: In attendance: Kathy Bonnar, Ken Rouleau, Annette Corgiat, Greg Gordon, John Mathias, and Kyle Johnson. Absent: Jeanne Ottenweller. Also in attendance: Natalie Starosta.
- C. There were no visitors.
- D. Motion made by Trustee Rouleau to approve the agenda with the removal of 8b, 9b, and 10b. Treasurer Bonnar seconded. All aye. Motion carried.

## **2. Open Forum**

There were no visitors.

## **3. Minutes**

- A. Minutes of April 3<sup>rd</sup>, 2023 Committee of Whole Meeting were reviewed and no changes were recommended.

## **4. Finance**

- A. FY24 draft Budget - There were no questions or discussion of the draft budget outside of salaries. Vice President Gordon discussed the issue of staff leaving for higher paying jobs at local libraries. President Corgiat requested that Director Starosta send the 2022 IPLAR data to all trustees. Secretary Mathias noted that it may be possible to raise compensation packages over time depending on the economic situation. Director Starosta directed trustees to review the budget justification document that accompanies the FY24 draft budget and shows the recommended percentages of salary and benefits to total library budgets. Vice President Gordon requested a quote on a salary survey from HR Source.

## **5. Advocacy**

- A. Centennial Celebration - no report.
- B. Senior Fair - no report.
- C. Advocacy webinars - no report.

## **6. Building & Grounds**

- A. Lower Level update discussion - Trustee Rouleau informed the Board that the contractor walked through the space and will be presenting us to a quote for the proposed work this week. President Corgiat expressed concern for the cost of removing the wall between the kitchenette and Story Time room as well

as adding a wall in the current storage room. Trustee Rouleau will investigate the need for permits for the proposed sections 1, 2, 3 of the project. Item to be added to the June CoW agenda.

- B. Capital Improvements Assessment Plan - Trustee Rouleau urged all Board members to review the capital improvement assessment plans. Item will be added to the May regular Board meeting.

**7. Personnel**

- A. Director's Review - Vice President Gordon will be adding additional questions to the director's review document and has asked that the Board review and vote to approve the document at the May regular Board meeting.
- B. FY24 Compensation discussion - Se 4a above.

**8. Policy**

- A. Policy Review Schedule - Policy review schedule will be added into the Board Action Log spread sheet for future use.
- ~~B. Retirement recognition policy draft - Tabled for June~~

**9. Strategic Planning**

- A. Chapter 11 in IL Standards review - Tabled for June.
- B. Secretary Mathias talked about the possibility of adding window security film to the front windows in case of civil unrest in the future. Director Starosta will request updated quotes for future CoW meeting.
- ~~C. Review Trustee Handbook - Tabled for June~~

**10. Other Business**

- A. ALA Annual Conference - Director Starosta asked all Trustees to let her know if they would like to attend ALA.
- ~~B. Brainstorm Committee Responsibilities and Expectations - Tabled for June~~

**11. Adjournment**

Motion made by Trustee Rouleau to adjourn the meeting at 6:55pm.  
Motion seconded by Trustee Johnson. All aye.

The Library Board meeting is scheduled for Monday, May 15<sup>th</sup>, 2023 at 6:00pm.

# **NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT**

2400 S. DesPlaines Avenue  
North Riverside, IL 60546

## **Minutes of the meeting of May 15, 2023**

### **1. Open of Meeting**

A. The meeting was called to order by Trustee Corgiat at 6:04 p.m. Roll call was taken.  
Present: Trustee Kathy Bonnar, Trustee Annette Corgiat, Trustee Greg Gordon, Trustee Kyle Johnson, Trustee John Mathias  
Trustee Jeanine Ottenweller arrived at 6:07 p.m.  
Absent: Trustee Ken Rouleau  
Also Present: Natalie Starosta, Library Director; Jill Cannizzo

B. A quorum was established.

C. There were no visitors present tonight.

D. I, Trustee Mathias make a motion to approve the agenda as written. Trustee Johnson seconded the motion. All ayes, motion carried.

### **2. Open Forum**

### **3. Consent Agenda**

A. I, Trustee Mathias make a motion to remove letters a and b from the Treasurer's Report on the consent agenda. I, Trustee Johnson second the motion. A roll call vote was taken.

Ayes: Trustee Corgiat Trustee Bonnar, Trustee Gordon, Trustee Johnson, Trustee Mathias

Nays: None

Motion Carried

I, Trustee Mathias make a motion to approve the amended consent agenda. I, Trustee Johnson second the motion. A roll call vote was taken.

Ayes: Trustee Corgiat Trustee Bonnar, Trustee Gordon, Trustee Johnson, Trustee Mathias, Trustee Ottenweller

Nays: None

Motion Carried

### **Secretary**

- a. All read and approve the minutes.
- b. No correspondence

### **Treasurer**

- a. April 2023 Financial Statements – Trustee Mathias wasn't able to see the financial statements over the weekend to review them. He asked if they can be uploaded on Friday. Director Starosta reported that they are uploaded on Friday and isn't sure why he was unable to see them.
- b. Authorization to transfer \$95,000 to checking account, there was some discussion on how this amount is figured out. There are 3 payrolls and summer reading coming and money needs to be added for that. There is also some grant money that needs to be spent so it needs to be transferred.

- c. I, Trustee Mathias make a motion to approve the treasurer's report as presented. I, Trustee Ottenweller second the motion. A roll call vote was taken.  
Ayes: Trustee Corgiat Trustee Bonnar, Trustee Gordon, Trustee Johnson, Trustee Mathias, Trustee Ottenweller  
Nays: None  
Motion Carried

#### 4. President's Report

Nothing to report tonight

#### 5. Director's Report

- a. Director Starosta sends weekly reports please read them and send her any questions
- b. Year in review Trustee Johnson asked Director Starosta about making more smart goals. Trustee Mathias asked how she determines which seminars she goes to. He gets a lot of emails about so many conferences and seminars, how do you decide? Director Starosta reported that it is depending on what she is working at that time.

#### 6. Committee Reports

##### A. Advocacy (Trustee Johnson)

Trustee Johnson and Trustee Mathias met and worked on some goals. He asked that be added to the next meeting of the whole agenda.

##### B. Buildings & Grounds (Trustee Rouleau)

There was a conflict with the lift so the lights will be installed next week when they can get that.

##### C. Finance (Trustee Bonnar)

Nothing to report tonight

##### D. Personnel (Trustee Gordon)

Nothing to report tonight

##### E. Policy (Trustee Bonnar, Trustee Ottenweller)

Nothing to report tonight

##### F. Strategic Planning (Trustee Mathias)

- a. Trustee Mathias made the correction to the closed meeting minutes. He has a copy if anyone wants to see it.
- b. The plastic window to harden the front of the building is still on his list.
- c. Director Starosta is looking into upgrading the security cameras to hi resolution. They are old and not hi def.
- d. In preparation of the next meeting of the whole, Trustee Mathias shared with all Board members information on what to look at before the staff evaluations and raises are figured out.
- e. What would it take for the Library to be open until 8 instead of 7. Director Starosta reported that it would take additional staff. At the moment it is a work in progress.

G. Grants (Director Starosta)

Invited to apply for the Melon Foundation grant for memory labs. Director Starosta filled out the paperwork and it should take until the end of the year. It is still in the preliminary stage.

Donations collected in the amount of \$525 so far for the Summer reading program from businesses in the community and are hoping to continue to get more.

7. New Business

A. Swearing in new trustees

Trustee Corgiat, Trustee Johnson and Trustee Bonnar were sworn in. Trustee Mathias signed them and they will be filed.

B. Decennial Committee – Trustee Gordon sent the minutes from the meeting.

Everyone got them and read them. Trustee Gordon feels good about the process. The next meeting is October 16<sup>th</sup>.

C. Capital Improvement Assessment Plan

Tabled until next meeting.

I, Trustee Gordon make a motion to table the Capitol Improvement vote.

I, Trustee Mathias second the motion. All ayes, motion carried.

D. Director's Review

The changes are mostly just to streamline the form. Trustee Gordon went over some of the changes. These changes are for this review and may also change in the future.

I, Trustee Gordon make a motion to approve the changes to the director's review form as presented with the addition of one sentence. I, Trustee Johnson second the motion. All ayes, motion carried.

E. HR Source Salary Survey

Director Starosta sent an email to Trustee Corgiat and Trustee Gordon about this. For the 12 employees they are estimating they can do it in 2024 and it will cost \$3,000.00. There was some discussion. Director Starosta said she feels it is not worth the money since she can do it with IPLAR data. This should be on the committee of the whole agenda for further discussion.

11. I, Trustee Gordon make a motion to adjourn the meeting at 7:31 p.m. I, Trustee Johnson second the motion. All ayes, motion carried.

The next Board meeting is scheduled for June 19, 2023 at 6:00 p.m.

Respectfully Submitted

Jill M. Cannizzo

# Management Report

North Riverside Public Library District  
For the period ended May 31, 2023



Prepared on

June 16, 2023



Table of Contents

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Profit and Loss .....3

Balance Sheet.....6

# Profit and Loss

July 2022 - May 2023

	Total
<b>INCOME</b>	
6903-01 Fines & Fees	19,187.47
6904-01 Donations	19,724.37
6905-01 Grants	98,565.90
6915-07 Loan Proceeds	50,000.00
Interest	
6906-01 Interest	7,458.93
<b>Total Interest</b>	<b>7,458.93</b>
Property Taxes	
6901-01 Property Tax	987,853.29
6901-04 Tax Revenue-Audit Fund	6,634.87
6901-05 Tax Revenue-Liability Ins	3,828.15
6901-06 Tax Revenue-Unemploy Ins	1,020.44
6901-07 Tax Revenue-Bldg Fund	47,213.87
6901-08 Tax Revenue-SS	34,707.96
6901-12 Property Tax - IMRF Fund	9,952.80
<b>Total Property Taxes</b>	<b>1,091,211.38</b>
<b>Total Income</b>	<b>1,286,148.05</b>
<b>GROSS PROFIT</b>	<b>1,286,148.05</b>
<b>EXPENSES</b>	
8360-01 Grants	63,877.21
8360-01 Petty Cash	114.34
8380-01 Telephone	1,031.00
Advertising & Marketing	
8361-01 Donations	919.97
8365-01 Library Promotion	2,628.76
8370-01 Postage	2,889.85
8375-01 Advertising	963.42
8385-01 Memorials & Tributes	255.49
8399-01 ILL Loss/Damage	17.00
8404-01 Staff Recognition	1,366.48
8410-01 Printing	9,203.05
<b>Total Advertising &amp; Marketing</b>	<b>18,244.02</b>
Bank Charges & Fees	
8396-01 Bank Charges & Fees	1,270.01
<b>Total Bank Charges &amp; Fees</b>	<b>1,270.01</b>
Benefits	
7600-05 Health Insurance	26,131.24
7650-09 IMRF	33,074.29
7660-06 Unemployment Insurance	4,788.94
7670-01 Taxes-Fica Expense	38,229.07
<b>Total Benefits</b>	<b>102,223.54</b>

	Total
Building Expense	
8305-07 Building & Ground	600.00
8306-07 Building Supplies & Maintenance	5,044.36
8308-07 Service Contracts	29,542.78
8315-07 Fees & Permits	2,092.00
8330-01 Casual Labor	300.00
8335-07 Building Repairs	23,221.42
<b>Total Building Expense</b>	<b>60,800.56</b>
Computers/Technology	
8171-01 Tech Service	24,503.70
8172-01 Computer Equipment	1,186.44
8175-01 SWAN	23,049.60
8180-01 Software	570.42
8190-01 Website	75.97
<b>Total Computers/Technology</b>	<b>49,386.13</b>
Insurance	
8460-05 Liability Insurance	21,795.00
<b>Total Insurance</b>	<b>21,795.00</b>
Interest Paid	
8601-02 Debt Service-Interest	5,041.48
<b>Total Interest Paid</b>	<b>5,041.48</b>
Legal & Professional Services	
8400-01 Accounting	12,139.00
8401-04 Audit	8,500.00
8402-01 Legal Fees	7,525.08
8405-01 Appraisal	2,655.00
8406-01 Collection Agency	364.45
8430-01 Payroll Expenses	6,805.65
<b>Total Legal &amp; Professional Services</b>	<b>37,989.18</b>
Library Materials	
8090-01 Adult A/V	6,668.48
8091-01 Children's A/V	2,015.18
8096-01 Teen A/V	1,668.82
8103-01 Foreign Lang. Materials	67.03
8104-01 Adult Fiction	14.31
8105-01 Adult Fiction/Non-Fiction	21,169.85
8106-01 Children Fiction / Non-Fiction	12,271.66
8107-01 Teen Fiction/Non-Fiction	6,430.78
8108-01 eBooks	1,234.25
8120-01 Newspapers	3,607.72
8130-01 Internet Databases	15,937.01
8140-01 Periodicals	956.77
8162-01 Children DVDs-movies	78.72
<b>Total Library Materials</b>	<b>72,120.58</b>

	Total
Office Supplies & Software	
8202-01 Office Supplies	10,079.15
<b>Total Office Supplies &amp; Software</b>	<b>10,079.15</b>
Programs & Strategic Initiatives	
8150-01 Children's Programs	4,620.71
8152-01 Children's Summer Reading Program	335.00
8153-01 Teen Programs	2,650.89
8154-01 Makerspaces/library of things	5,253.60
8155-01 Adult Programs	5,693.03
8156-01 Technology Programs	151.29
8158-01 Strategic Initiatives	183.07
<b>Total Programs &amp; Strategic Initiatives</b>	<b>18,887.59</b>
Salaries	
7504-01 Circulation	77,280.03
7505-01 Adult Services	62,753.71
7506-01 Youth Services	71,653.93
7507-01 Pages	8,810.73
7508-01 Administration	256,669.48
7509-01 Facilities	25,543.31
<b>Total Salaries</b>	<b>502,711.19</b>
Travel & Training	
7700-01 Educational Training Trustees	979.37
7800-01 Educational Staff Training	1,882.58
8342-01 Lodging, Meals, Mileage	3,041.09
8355-01 Memberships	3,654.90
8390-01 Mileage Reimbursement	1,500.34
<b>Total Travel &amp; Training</b>	<b>11,058.28</b>
Utilities	
8301-07 Internet/Phone	16,754.51
8302-07 Electricity	13,869.48
8303-07 Gas	8,135.43
8304-07 Water/Garbage	2,459.76
<b>Total Utilities</b>	<b>41,219.18</b>
<b>Total Expenses</b>	<b>1,017,848.44</b>
<b>NET OPERATING INCOME</b>	<b>268,299.61</b>
<b>OTHER EXPENSES</b>	
8701-02 Debt Certificate Principle	76,700.00
<b>Total Other Expenses</b>	<b>76,700.00</b>
<b>NET OTHER INCOME</b>	<b>-76,700.00</b>
<b>NET INCOME</b>	<b>\$191,599.61</b>

# Balance Sheet

As of May 31, 2023

		Total
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
1500-01 First American MM (5015)		508,960.08
1500-04 Cash-Audit Fund		2,877.00
1500-05 Cash-Liability Insurance Fund		30,806.00
1500-06 Cash-Unemployment Ins Fund		1,451.00
1500-07 Cash-Building Fund		0.00
1500-08 Cash-Social Security Fund		0.00
1500-09 Cash-Pension Fund		-23,608.79
1500-10 Cash-Debt Service Fund		-5,097.82
1500-11 Equipment Fund		0.00
1500-12 Cash - IMRF Fund		0.00
1500-13 Capital Projects		30,000.00
<b>Total 1500-01 First American MM (5015)</b>		<b>545,387.47</b>
1501-01 First American Checking (5001)		5,799.16
1509-07 Cash - IPTIP IL Funds		97,842.38
1512-02 Kadlec Annuity #71797		56,915.03
<b>Total Bank Accounts</b>		<b>705,944.04</b>
<b>Accounts Receivable</b>		
2000-01 RE Taxes Receivable-Corp		0.00
2000-04 Taxes Receivable-Audit		0.00
2000-05 Taxes Receivable-Insurance		0.00
2000-06 Taxes Receivable-Liab Insur		0.00
2000-07 Taxes Recievable-Bldg Fund		0.00
2000-08 Taxes Receivable-SS Fund		0.00
2000-09 Taxes Receivable-Pension Fund		0.00
<b>Total Accounts Receivable</b>		<b>0.00</b>
<b>Other Current Assets</b>		
1500-01 Kadlec Annuity		250,502.21
1500-02 Kadlect Annuity #19563		116,393.94
1500-03 Kadlec Annuity #37743		402,915.09
2200-01 Due to/from Special Accounts		0.00
2200-09 Due to/from Pension Fund		0.00
2400-01 Prepaid Expenses		1,219.20
2400-05 Prepaid Expenses 05		0.00
2400-07 Prepaid Expense		618.53
<b>Total Other Current Assets</b>		<b>771,648.97</b>
<b>Total Current Assets</b>		<b>1,477,593.01</b>
<b>TOTAL ASSETS</b>		<b>\$1,477,593.01</b>

## LIABILITIES AND EQUITY

### Liabilities

	Total
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
4100-01 Accounts Payable	15,423.36
4100-02 Accounts Payable UC Fund	421.97
4100-05 Accounts Payable Liability Fund	2,822.43
4100-06 Accounts Payable Unemployment Fund	219.91
4100-07 Accounts Payable Building Fund	13,867.40
4100-09 Accounts Payable Pension Fund	0.00
<b>Total Accounts Payable</b>	<b>32,755.07</b>
<b>Other Current Liabilities</b>	
4002-01 IMRF - Employee Contribution	1,833.29
4003-01 Child Support	0.00
4200-01 Accrued Wages	14,099.66
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	3,277.28
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00
<b>Total Other Current Liabilities</b>	<b>19,210.23</b>
<b>Total Current Liabilities</b>	<b>51,965.30</b>
<b>Total Liabilities</b>	<b>51,965.30</b>
<b>Equity</b>	
3200-00 Retained Earnings	-90,305.90
5600-01 General Fund Balance	1,576,256.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	2,877.00
5600-05 Public Liability Fund Balance	27,984.00
5600-06 Unemployment Insurance Fund Balance	1,231.00
5600-07 Building Fund Balance	-231,989.00
5600-08 Social Security Fund Balance	-10,943.00
5600-09 Pension Fund Balance	-71,082.00
Opening Balance Equity	0.00
Net Income	191,599.61
<b>Total Equity</b>	<b>1,425,627.71</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,477,593.01</b>





# North Riverside Public Library District

## Balance Sheet As of May 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1500-01 First American MM (5015)	528,960.08
1500-04 Cash-Audit Fund	2,877.00
1500-05 Cash-Liability Insurance Fund	30,806.00
1500-06 Cash-Unemployment Ins Fund	1,451.00
1500-07 Cash-Building Fund	0.00
1500-08 Cash-Social Security Fund	0.00
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	-5,097.82
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	0.00
1500-13 Capital Projects	30,000.00
<b>Total 1500-01 First American MM (5015)</b>	<b>565,387.47</b>
1501-01 First American Checking (5001)	-14,200.84
1509-07 Cash - IPTIP IL Funds	97,842.38
1512-02 Kadlec Annuity #71797	56,915.03
<b>Total Bank Accounts</b>	<b>\$705,944.04</b>
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	1,219.20
2400-05 Prepaid Expenses 05	0.00
2400-07 Prepaid Expense	618.53
<b>Total Other Current Assets</b>	<b>\$771,648.97</b>
<b>Total Current Assets</b>	<b>\$1,477,593.01</b>
<b>TOTAL ASSETS</b>	<b>\$1,477,593.01</b>



# North Riverside Public Library District

## Balance Sheet As of May 31, 2023

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	15,423.36
4100-02 Accounts Payable UC Fund	421.97
4100-05 Accounts Payable Liability Fund	2,822.43
4100-06 Accounts Payable Unemployment Fund	219.91
4100-07 Accounts Payable Building Fund	13,867.40
4100-09 Accounts Payable Pension Fund	0.00
<b>Total Accounts Payable</b>	<b>\$32,755.07</b>
Other Current Liabilities	
4002-01 IMRF - Employee Contribution	1,833.29
4003-01 Child Support	0.00
4200-01 Accrued Wages	14,099.66
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	3,277.28
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00
<b>Total Other Current Liabilities</b>	<b>\$19,210.23</b>
<b>Total Current Liabilities</b>	<b>\$51,965.30</b>
<b>Total Liabilities</b>	<b>\$51,965.30</b>
Equity	
3200-00 Retained Earnings	-90,305.90
5600-01 General Fund Balance	1,576,256.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	2,877.00
5600-05 Public Liability Fund Balance	27,984.00
5600-06 Unemployment Insurance Fund Balance	1,231.00
5600-07 Building Fund Balance	-231,989.00

# North Riverside Public Library District

## Balance Sheet

As of May 31, 2023

	TOTAL
5600-08 Social Security Fund Balance	-10,943.00
5600-09 Pension Fund Balance	-71,082.00
Opening Balance Equity	0.00
Net Income	191,599.61
<b>Total Equity</b>	<b>\$1,425,627.71</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,477,593.01</b>

**North Riverside Public Library District**  
**Budget vs Actual**  
05/31/2023

91.67%

**REVENUE**

		Actual	Budget	Variance	% of Budget
6915-07	Loan Funds	50,000	50,000	-	100%
6904-01	Donations	19,724	35,000	15,276	56%
6901-14	Estimated Loss Due to Property Assessment Appeals-Future Years	-	(15,000)	(15,000)	0%
6903-01	Fees and fines	19,187	17,500	(1,687)	110%
6905-01	Grants	98,566	100,000	1,434	99%
6906-01	Interest	7,459	3,200	(4,259)	233%
6901-01	Property tax	1,091,211	1,118,750	27,539	98%
6920-01	Unrealized Income Annuities	-	20,000	20,000	0%
6907-01	Credit Card Income	-	2,500	2,500	0%
	<b>Total</b>	<b>\$ 1,286,148</b>	<b>\$ 1,331,950</b>	<b>\$ 45,802</b>	<b>97%</b>

**OPERATING EXPENSES**

**SALARIES**

7504-01	Circulation	77,280	90,000	12,720	86%
7505-01	Adult Services	62,754	72,000	9,246	87%
7506-01	Youth Services	71,654	85,000	13,346	84%
7507-01	Pages	8,811	10,000	1,189	88%
7508-01	Administration	256,669	279,000	22,331	92%
7509-01	Facilities	25,543	30,000	4,457	0%
	<b>Total</b>	<b>\$ 502,711</b>	<b>\$ 566,000</b>	<b>\$ 63,289</b>	<b>89%</b>

**BENEFITS**

7600-05	health insurance	26,131	31,400	5,269	83%
7650-09	IMRF	33,074	48,000	14,926	69%
7670-08	social security/mcare	38,229	40,000	1,771	96%
7660-06	Unemployment Insurance	4,789	909	(3,880)	0%
	<b>Total</b>	<b>\$ 102,224</b>	<b>\$ 120,309</b>	<b>18,085</b>	<b>85%</b>

**TRAINING**

7700-01	educational training trustees	979	1,200	221	82%
7800-01	educational training staff	1,883	6,200	4,317	30%
	<b>Total</b>	<b>\$ 2,862</b>	<b>\$ 7,400</b>	<b>\$ 4,538</b>	<b>39%</b>

<b>OPERATING EXPENSES</b>		Actual	Budget	Variance	92% % of Budget
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#### **MATERIALS**

8090-01	Adult A/V	6,668	9,000	2,332	74%
8091-01	Children's A/V	2,015	3,400	1,385	59%
8096-01	Teen A/V	1,669	3,100	1,431	54%
8103-01	Foreign Language Materials	67	2,000	1,933	3%
8105-01	Adult fiction/nonfiction	21,184	25,000	3,816	85%
8105-02	Books-Restricted Fund	-	0	0	0%
8106-01	Children's fiction/nonfiction	12,272	16,000	3,728	77%
8115-01	Adult Large Print	-	0	0	0%
8107-01	Teen fiction/nonfiction	6,431	9,000	2,569	71%
8108-01	eBooks	1,234	5,500	4,266	22%
8120-01	newspapers	3,608	3,500	(108)	103%
8130-01	internet databases	15,937	16,000	63	100%
8140-01	Periodicals	957	1,500	543	64%
8154-01	Makerspaces/library of things	5,254	5,000	(254)	105%
8160-01	Adult DVD's-Fiction	79	0	(79)	787200%
	<b>Total</b>	<b>\$ 77,374</b>	<b>\$ 99,000</b>	<b>\$ 21,626</b>	<b>78%</b>

#### **PROGRAMS**

8150-01	Children's Programs	4,956	6,100	1,144	81%
8153-01	Teen Programs	2,651	2,900	249	91%
8155-01	Adult programs	5,693	6,500	807	88%
8156-01	Technology programs	151	500	349	30%
	<b>Total</b>	<b>\$ 13,451</b>	<b>\$ 16,000</b>	<b>\$ 2,549</b>	<b>84%</b>

#### **STRATEGIC INITIATIVES**

8158-01	Strategic Initiatives	183	2,000	1,817	9%
	<b>Total</b>	<b>\$ 183</b>	<b>\$ 2,000</b>	<b>\$ 1,817</b>	<b>9%</b>

<b>OPERATING EXPENSES</b>		Actual	Budget	Variance	92% % of Budget
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#### COMPUTERS

8171-01	Technology Service	24,504	25,000	496	98%
8172-01	Computer Equipment	1,186	4,000	2,814	30%
8175-01	SWAN	23,050	23,500	450	98%
8180-01	software	570	750	180	76%
8190-01	website	76	8,500	8,424	1%
8195-01	email	-	500	500	0%
	<b>Total</b>	<b>\$ 49,386</b>	<b>\$ 62,250</b>	<b>\$ 12,864</b>	79%

#### OFFICE SUPPLIES

8202-01	Office Supplies	10,079	13,500	3,421	75%
	<b>Total</b>	<b>\$ 10,079</b>	<b>\$ 13,500</b>	<b>\$ 3,421</b>	75%

#### UTILITIES- OPERATING EXPENSE

8301-07	Internet/phone	17,786	13,500	(4,286)	132%
8302-07	electricity	13,869	19,000	5,131	73%
8303-07	gas	8,135	7,500	(635)	108%
8304-07	water/garbage	2,460	5,000	2,540	49%
	<b>Total</b>	<b>\$ 42,250</b>	<b>\$ 45,000</b>	<b>\$ 2,750</b>	94%

#### BUILDING EXPENSE

8305-07	Building & Grounds	\$ 600	\$ -		0%
8306-07	building supplies and maintenance	5,044	11,000	5,956	46%
8308-07	service contracts	29,543	23,000	(6,543)	128%
8315-07	fees and permits	2,092	1,950	(142)	107%
8330-01	casual labor	300	900	600	33%
8335-07	building repairs	23,221	34,000	10,779	68%
	<b>Total</b>	<b>\$ 60,801</b>	<b>\$ 70,850</b>	<b>\$ 10,649</b>	86%

#### TRAVEL

8342-01	lodging/meals/mileage	4,541	2,800	(1,741)	162%
	<b>Total</b>	<b>\$ 4,541</b>	<b>\$ 2,800</b>	<b>\$ (1,741)</b>	162%

<b>OPERATING EXPENSES</b>		Actual	Budget	Variance	92% % of Budget
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#### OTHER EXPENSES

8355-01	memberships	\$ 3,655	\$ 2,700	(955)	135%
8360-01	Grants	\$ 63,992	\$ 100,000	36,008	64%
8361-01	Donations	\$ 920	\$ 35,000	34,080	3%
8365-01	library promotion	\$ 2,629	\$ 5,000	2,371	53%
8370-01	postage	\$ 2,890	\$ 3,000	110	96%
8375-01	Advertising	\$ 963	\$ 4,500	3,537	21%
8385-01	memorials and tributes	\$ 255	\$ 500	245	51%
8395-01	Miscellaneous Expense	\$ -	\$ -	-	0%
8396-01	bank charges and fees	\$ 1,270	\$ 1,000	(270)	127%
8399-01	ILL Loss/Damage	\$ 17	\$ 250	233	7%
<b>Total</b>		<b>\$ 76,591</b>	<b>\$ 151,950</b>	<b>75,359</b>	<b>50%</b>

#### DEBT SERVICE

8701-02	Debt Service - Principal	76,700	76,700	-	100%
8601-02	Debt Service - Interest	5,041	16,500	11,459	31%
<b>Total</b>		<b>\$ 81,741</b>	<b>\$ 93,200</b>	<b>\$ 11,459</b>	<b>88%</b>

#### OUTSIDE SERVICES

8400-01	accounting	12,139	17,000	4,861	71%
8401-01	audit	8,500	8,500	-	100%
8402-01	legal fees	7,525	7,500	(25)	100%
8404-01	Staff Recognition	1,366	2,500	1,134	55%
8405-01	appraisal	2,655	2,655	-	100%
8406-01	collection agency	364	500	136	73%
8410-01	printing	9,203	11,000	1,797	84%
8430-01	payroll expenses	6,806	7,500	694	91%
8435-01	background checks	-	200	200	0%
<b>Total</b>		<b>\$ 48,559</b>	<b>\$ 57,355</b>	<b>\$ 8,796</b>	<b>85%</b>

#### INSURANCE

8460-05	liability insurance package	21,795	21,795	-	100%
<b>Total</b>		<b>\$ 21,795</b>	<b>\$ 21,795</b>	<b>\$ -</b>	<b>100%</b>

<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,094,548</b>	<b>\$ 1,236,209</b>	<b>\$ 224,002</b>	<b>89%</b>
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<b>TOTAL OPERATING NET INCOME</b>	<b>\$ 191,600</b>	<b>\$ 95,741</b>	<b>\$ (178,200)</b>	<b>200%</b>
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**North Riverside Public Library District**  
**Check Detail**  
**May 2023**

Date	Num	Name	Memo/Description	Amount
05/01/2023	15373	Black Stone	INV 2096848, 2099144	64.00
05/01/2023	15374	CAPITAL ONE	MARCH / APRIL STATEMENT	8,994.35
05/01/2023	15375	CENGAGE Learning	INV. 81039460 - ADULT LARGE PRINT	126.36
05/01/2023	15376	FIRST AMERICAN BANK .	APRIL STATEMENT - IT, DATABASES, OFFICE SUPPLIES	189.23
05/01/2023	15377	Franczek Radelet	INV 222004, 222003 - PROFESSIONAL SERVICES RENDERED THROUGH MARCH 31 2023 TAX RATE OBJECTION	74.02
05/01/2023	15378	Hinckley Springs	2429867 041923	5.00
05/01/2023	15379	INGRAM LIBRARY SERVICES	ADULT,CHILDREN, TEEN FICTION / NON FICTION	1,372.73
05/01/2023	15380	LEAF	SERVICE CONTRACT INV 14660338	711.60
05/01/2023	15381	Midwest Tape	INV 503690605 ADULT A/V	17.99
05/01/2023	15382	Outsource Solutions Group	INV 74039	1,827.79
05/01/2023	15383	PLAYAWAY PRODUCTS	CHILDREN A/V	780.75
05/01/2023	15384	Proven IT.com	copy machines INV 1019847	148.93
05/01/2023	15385	Colette Stubitsch	MILES	18.34
05/01/2023	15386	SWAN	INV. 10281 - RECIPROCAL BORROWING & INTER-LIBRARY LOANS	108.99
05/01/2023	15387	United States Alliance Fire Protection, Inc	Inv 1046-F102726 - annual sprinkler inspection panel	365.00
05/01/2023	15388	W&E BAUM	Contract # 13691 Inv 0197107-IN - BLANK LEAVES 12 PIECES	110.08
05/01/2023	15389	TBS	Inv# 042423-45 - FAX 4RD QUATER 202	74.24
05/01/2023	15390	Outsource Solutions Group	INV 74237	33.75
05/02/2023	15392	Mission Square - 304650	unpaid amount through end of April 2023	3,582.25
05/02/2023	ACH	IMRF	IMRF May 2023	4,487.28
05/03/2023	15393	Securitas	Reference # 880972 - Midco Inv 1357206 and 1357207	1,031.00
05/03/2023	15394	American Library Association	ALA Annual Conference Registration	1,490.00
05/09/2023		Nicor Gas	Nicor Gas - MAY	660.68
05/12/2023	15395	ALI BAGHDADI	REPTILE SHOW JUNE 20 2023	100.00
05/12/2023	15396	INGRAM LIBRARY SERVICES	LIBRARY MATERIAL ADULT, CHILDREN FICTION / NON FICTION	446.98
05/12/2023	15397	AT&T 1	ACCOUNT # 831-001-2131 606 INV. 1965388705	63.10
05/12/2023	15398	AEP ENERGY	AEP ENERGY # 3014417557 Utility # 3563062012 - 03/28/2023 TO 04/27/2023	1,447.40

05/12/2023	15399	Comcast	Acct# 8771 20 134 0118334 - MAY 07 2023 TO JUN 06 2023	177.85
05/12/2023	15400	BECHY CAMPOVERDE	REFUND - LOSS / DAMAGE	17.00
05/12/2023	15401	CENGAGE Learning	INV. 81125567 - ADULT LARGE PRINT	156.75
05/12/2023	15402	Marla M. Curran	SUMMER NEWSLETTER	500.00
05/12/2023	15403	Midwest Tape	ADULT A/V INV 203722199	203.99
05/12/2023	15404	LIMRICC	Four members MAY	3,041.02
05/12/2023	15405	Lauterbach & Amen, LLP	INV 78204 - SERVICES RENDERED FOR THE MONTH OF APRIL 2023	933.00
05/12/2023	15406	MPLC	License Covering 07/01/2023 to 06/30/20024	183.07
05/12/2023	15407	Martin Petersen Company, Inc.	INV # SX23100 - BOILER 1 & 2 CLEAN CONDENSATE DRAIN	800.00
05/12/2023	15408	MARIANNE MOHRHUSEN	PRESCHOOL YOGA JULY 12 2023	75.00
05/12/2023	15409	ANNE NICHOLS	YOGA, JUNE 26, 2023	50.00
05/12/2023	15410	Outsource Solutions Group	INV 74109	123.50
05/12/2023	15411	Trimline Landscaping	MARCH SERVICES	130.00
05/12/2023	15412	Unique Management Services, Inc	INV 6111991	9.85
05/12/2023	15413	Elena Yescas	Inv 1491 - WINDOW, STATUE, FURNACE, STORAGE ROOM CLEANING	1,450.00
05/12/2023	15414	Colley Elevator Co.	Inv 242405 - REPLACEMENT OF CAB FAN	219.00
05/12/2023	15415	AtoZdatabases	One year subscription 09/2023 - 09/2024	500.00
05/12/2023	15416	ALI BAGHDADI	REPTILE SHOW AUGUST 17 2023	100.00
05/12/2023	15417	Trimline Landscaping	APRIL SERVICES	900.00
05/12/2023	15418	ANNE NICHOLS	YOGA, AUGUST 28 2023	50.00
05/12/2023	15419	MARIANNE MOHRHUSEN	PRESCHOOL YOGA JUNE 14 2023	75.00
05/12/2023	15420	INGRAM LIBRARY SERVICES	LIBRARY MATERIAL ADULT, CHILDREN FICTION / NON FICTION	919.03
05/12/2023	15421	MARIANNE MOHRHUSEN	PRESCHOOL YOGA AUGUST 16 2023	75.00
05/12/2023	15422	ANNE NICHOLS	YOGA, JULY 10 2023	50.00
05/12/2023	15423	ALI BAGHDADI	REPTILE SHOW JULY 20 2023	100.00
05/12/2023	15424	INGRAM LIBRARY SERVICES	LIBRARY MATERIAL ADULT, TEEN & CHILDREN FICTION / NON FICTION	1,176.81
05/12/2023	15425	ANNE NICHOLS	STRECHING AND MEDITATION, AUGUST 14 2023	50.00
05/12/2023	15426	ANNE NICHOLS	YOGA JULY 14 2023	50.00
05/12/2023	15427	ANNE NICHOLS	STRECHING AND MEDITATION JUNE 12 2023	50.00
05/15/2023	15428	Roscoe	Acct#1889-07544 INV 1797537	253.76
05/15/2023	15429	GLORIA KROC	REIMBURSMENT LIVE PLANTS PROGRAM	19.98



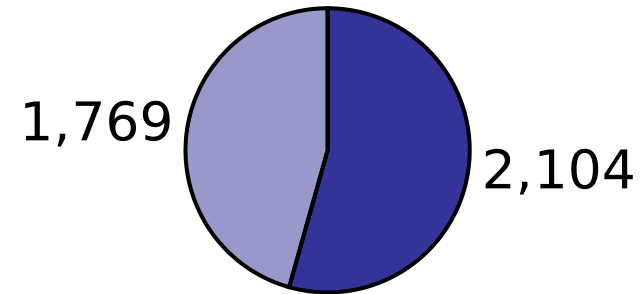
05/15/2023	15430	Jill Cannizzo	BOARD MINUTES MAY 15 2023	75.00
05/15/2023	15431	North Riverside Youth Scholarship Fund	Annual Golf Outing	120.00
05/15/2023	15432	Britney Musial	111 miles to and from gurnee to pick up magazine rack	72.71
05/15/2023	15433	Outsource Solutions Group	INV 74454, 74496	2,397.41
05/24/2023	15391	Costco	Summer Reading Donations	181.98
05/25/2023	15435	COMCAST .	ACCT# 904053498 INV 172506323	1,198.60
05/25/2023	15436	FIRST AMERICAN BANK .	MAY STATEMENT - IT, DATABASES, OFFICE SUPPLIES	69.80
05/25/2023	15437	INGRAM LIBRARY SERVICES	ILIBRARY MATERIAL ADULT, CHILDREN FICTION/NONFICTION	579.31
05/25/2023	15438	Nate Whitfield	SUMMER READING KICKOFF JUNE 3 2023 & CHILDREN PROGRAM	325.00
05/25/2023	15439	Lauterbach & Amen, LLP	INV 74271 - SERVICES RENDERED FOR THE MONTH OF DECEMBER 2022	933.00
05/25/2023	15440	Unique Management Services, Inc	INV 6109080	59.10
05/25/2023	15441	CAPITAL ONE	APRIL / MAY STATEMENT	16,834.87
05/25/2023	15442	Franczek Radelet	INV 222648 - PROFESSIONAL SERVICES THROUGH APRIL 30 2023	196.50
05/25/2023	15443	PLASTICARDS, INC dba RAINBOW PRINTING	INV 00160059 - LIBRARY PATRON COMBOS	550.00
05/25/2023	15444	TBS	Inv# 14768 - ANNUAL LICENSE AND SUPPOT SCAN SYSTEM	695.00
05/25/2023	15445	HR SOURCE	2023 public Library supplemental report participant INV 18106	150.00
05/25/2023	15446	Innovative Label Technology, Inc	INV 21842 - Labels	211.37
05/25/2023	15447	Demco	REF 3139038900	782.22
05/31/2023	15448	MENARDS	PAINT, LAMP HOLDER, PHOTOCELL SWIVEL	137.78
05/31/2023	ACH	Paychex - Human Resource Services	Paychex FEES	455.35
<b>TOTAL</b>				<b>66,732.45</b>

## Item Library

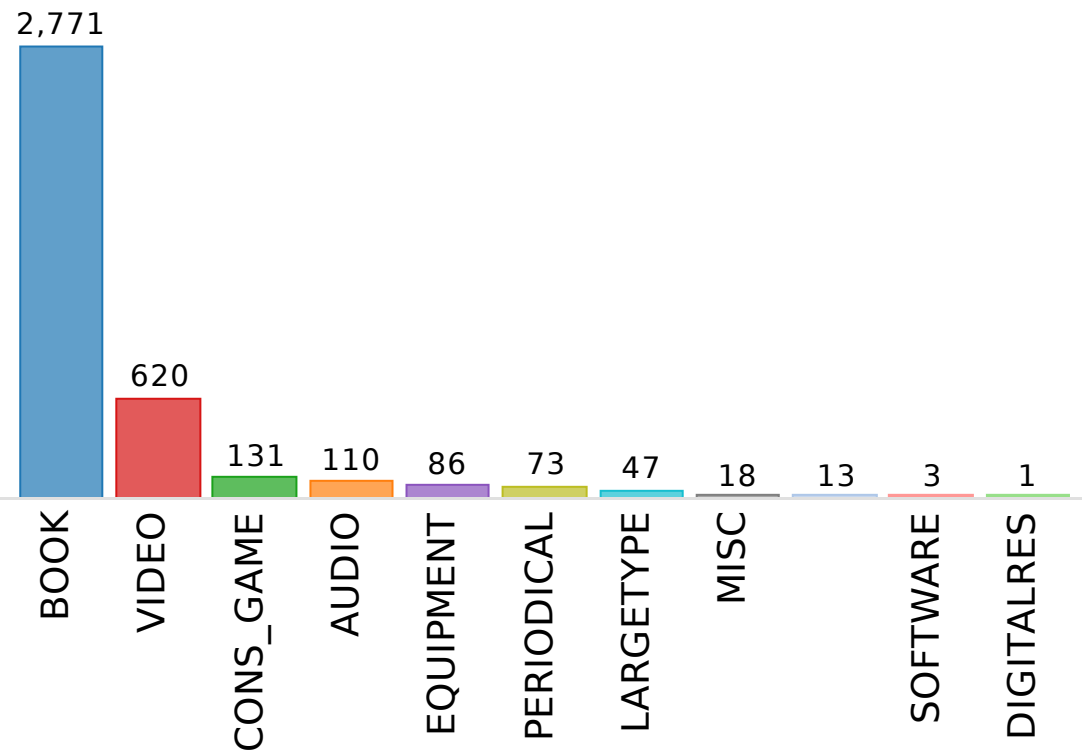
NRS

## Checkouts &amp; Renewals of Your Items

Trans Stat Command Desc	Transactions	% of Total
<b>Total</b>	<b>3,873</b>	<b>100.00%</b>
Charge Item Part B	2,104	54.32%
Renew Item	1,769	45.68%



Item Cat1	Transactions	% of Total
<b>Total</b>	<b>3,873</b>	<b>100.00%</b>
BOOK	2,771	71.55%
VIDEO	620	16.01%
CONS_GAME	131	3.38%
AUDIO	110	2.84%
EQUIPMENT	86	2.22%
PERIODICAL	73	1.88%
LARGETYPE	47	1.21%
MISC	18	0.46%
	13	0.34%
SOFTWARE	3	0.08%
DIGITALRES	1	0.03%



## Item Library

NRS

## Checkouts &amp; Renewals of Your Items

Item Type	Transactions	% of Total
<b>Total</b>	<b>3,873</b>	<b>100.00%</b>
<b>BOOK</b>	2,274	58.71%
<b>BOOK_NEW</b>	516	13.32%
<b>DVD_FEAT</b>	308	7.95%
<b>DVD_NEWFEA</b>	113	2.92%
<b>CONSOLEGAM</b>	86	2.22%
<b>DVD_BOXSET</b>	74	1.91%
<b>PERIODICAL</b>	73	1.88%
<b>BLURAY_FEA</b>	65	1.68%
<b>CD_AUDIO</b>	58	1.50%
<b>CONSOLENEW</b>	45	1.16%
<b>DVD</b>	40	1.03%
<b>TOY</b>	36	0.93%
<b>EQUIPMENT</b>	35	0.90%
<b>LARGETYPE</b>	26	0.67%
<b>CD_SPOKEN</b>	20	0.52%
<b>LARGETYPEN</b>	19	0.49%
<b>REALIA</b>	18	0.46%
<b>BLURAY_NFE</b>	17	0.44%
<b>EQUIPMENTC</b>	17	0.44%
<b>PAPERBACK</b>	12	0.31%
<b>CD_NEW</b>	7	0.18%
<b>DVD_BOXNEW</b>	6	0.15%
<b>CD_ROM</b>	3	0.08%
<b>CD_SPOKNEW</b>	3	0.08%
<b>CD_AUDIO_J</b>	1	0.03%
<b>DVD_FEAT_J</b>	1	0.03%

Item Home Location	Transactions	% of Total
<b>Total</b>	<b>3,873</b>	<b>100.00%</b>
<b>STACKS_JUV</b>	1,497	38.65%
<b>STACKS</b>	1,432	36.97%
<b>NEW_ADULT</b>	529	13.66%
<b>YOUNGADULT</b>	204	5.27%
<b>NEW_JUV</b>	145	3.74%
<b>NEW_YA</b>	57	1.47%
<b>ILL_IN</b>	9	0.23%

## Item Library

### Checkouts & Renewals of Your Items

User Library	Trans Stat User Profile Name	Transactions	% of Total
<b>Total</b>		<b>3,873</b>	<b>100.00%</b>
		1,617	41.75%
<b>NRS</b>	<b>NRS_ADULT</b>	1,123	29.00%
	<b>NRS_JUV</b>	191	4.93%
<b>FPS</b>	<b>FPS_ADULT</b>	117	3.02%
<b>RSS</b>	<b>RSS_ADULT</b>	107	2.76%
<b>BYS</b>	<b>BYS_ADULT</b>	71	1.83%
<b>ILL_LIBS</b>	<b>CHICAGO_P</b>	48	1.24%
<b>OPS</b>	<b>OPS_PATRON</b>	39	1.01%
<b>BRS</b>	<b>BRS_ADULT</b>	34	0.88%
<b>MWS</b>	<b>MWS_ADULT</b>	34	0.88%
<b>CIS</b>	<b>CIS_ADULT</b>	27	0.70%
<b>EPS</b>	<b>EPS_PATRON</b>	20	0.52%
<b>SCD</b>	<b>SCD_PATRON</b>	19	0.49%
<b>DGS</b>	<b>DGS_PATRON</b>	18	0.46%
<b>BFS</b>	<b>BFS_PATRON</b>	17	0.44%
<b>GVD</b>	<b>GVD_PATRON</b>	17	0.44%
<b>TPS</b>	<b>TPS_PATRON</b>	14	0.36%
<b>INS</b>	<b>INS_PATRON</b>	13	0.34%
<b>WCS</b>	<b>WCS_PATRON</b>	13	0.34%
<b>WVD</b>	<b>WVD_PATRON</b>	12	0.31%
<b>OZS</b>	<b>OPS_PATRON</b>	11	0.28%
<b>WRS</b>	<b>WRS_PATRON</b>	11	0.28%
<b>BLD</b>	<b>BLD_PATRON</b>	10	0.26%
<b>RFS</b>	<b>RFS_ADULT</b>	10	0.26%
<b>MED</b>	<b>MED_USER</b>	9	0.23%
<b>VPD</b>	<b>VPD_PATRON</b>	9	0.23%

Item Library

NRS

Checkouts & Renewals of Your Items

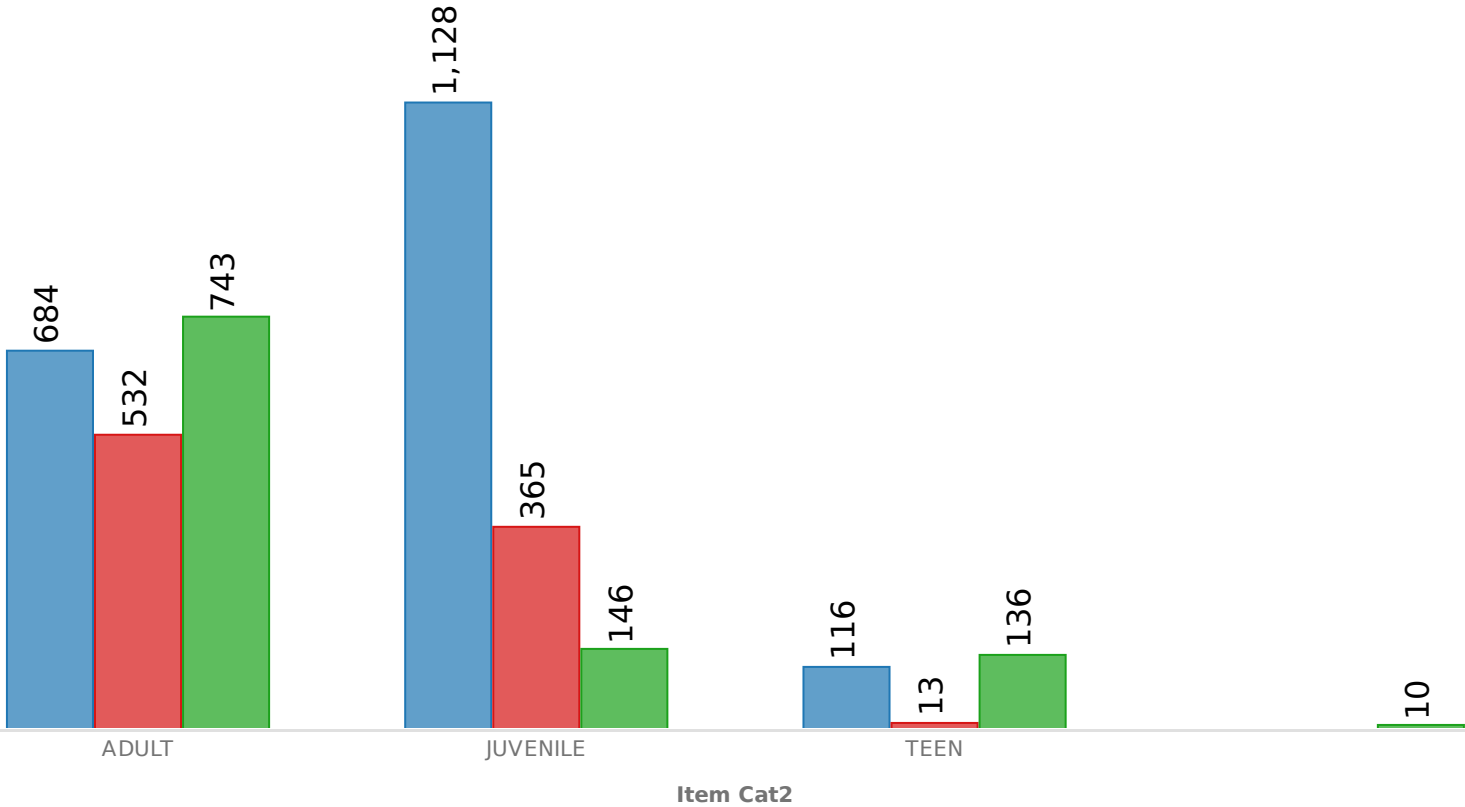
Item Cat2	Transactions	% of Total
ADULT	1,959	50.58%
JUVENILE	1,639	42.32%
TEEN	265	6.84%
	10	0.26%
Total	3,873	100.00%

Item Cat3	Transactions	% of Total
FICTION	1,928	49.78%
NONFICTION	910	23.50%
	1,035	26.72%
Total	3,873	100.00%

Circs by Cat2 & Cat3

Item Cat3

- FICTION
- NONFICTION
- 

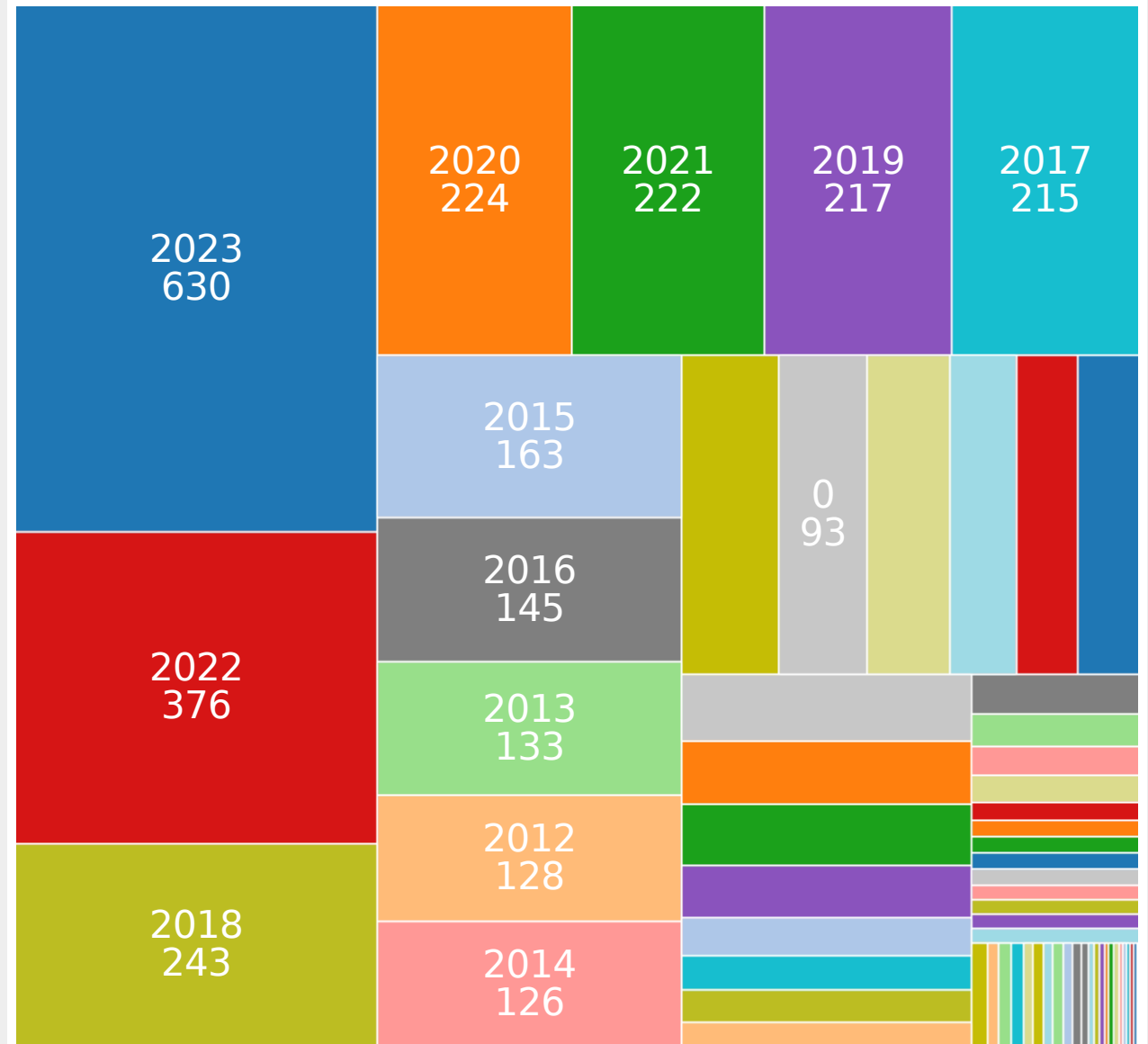


## Item Library

NRS

## Checkouts &amp; Renewals of Your Items

Publication Year	Transactions	% of Total
<b>Total</b>	<b>3,873</b>	<b>100.00%</b>
<b>2023</b>	630	16.27%
<b>2022</b>	376	9.71%
<b>2018</b>	243	6.27%
<b>2020</b>	224	5.78%
<b>2021</b>	222	5.73%
<b>2019</b>	217	5.60%
<b>2017</b>	215	5.55%
<b>2015</b>	163	4.21%
<b>2016</b>	145	3.74%
<b>2013</b>	133	3.43%
<b>2012</b>	128	3.30%
<b>2014</b>	126	3.25%
<b>2011</b>	101	2.61%
<b>0</b>	93	2.40%
<b>2010</b>	87	2.25%
<b>2009</b>	70	1.81%
<b>2006</b>	65	1.68%
<b>2007</b>	64	1.65%
<b>2008</b>	63	1.63%
<b>2004</b>	61	1.58%
<b>2005</b>	58	1.50%
<b>2003</b>	50	1.29%
<b>1999</b>	36	0.93%
<b>2001</b>	33	0.85%
<b>2002</b>	32	0.83%
<b>1996</b>	23	0.59%
<b>2000</b>	21	0.54%
<b>1997</b>	18	0.46%



## Station Library

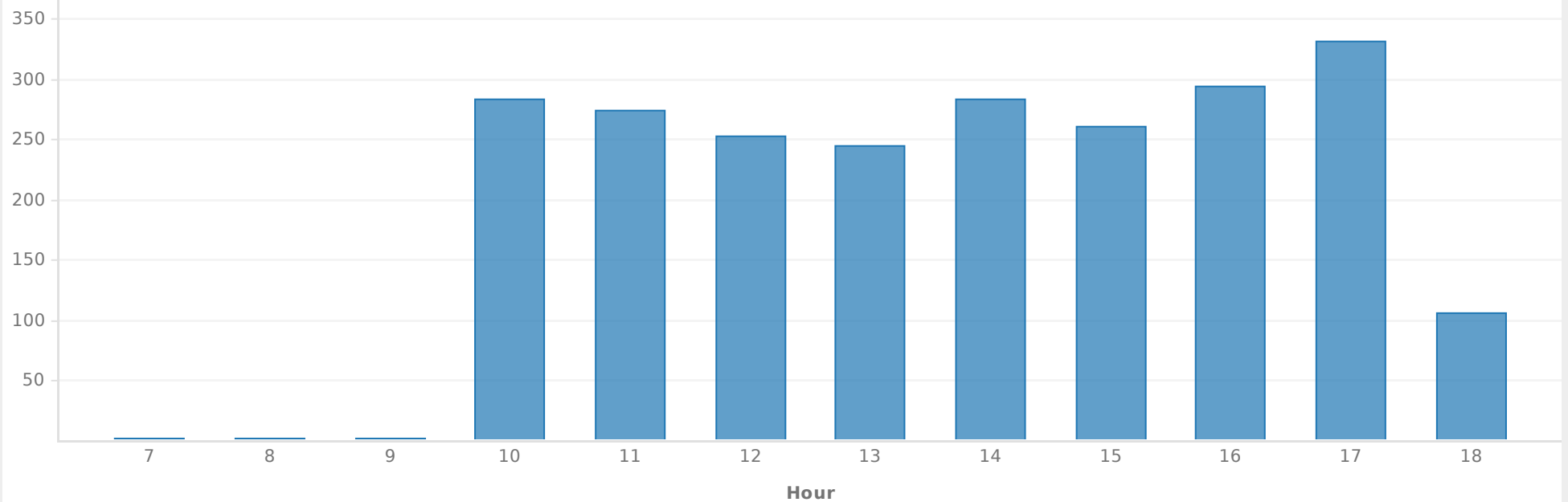
NRS

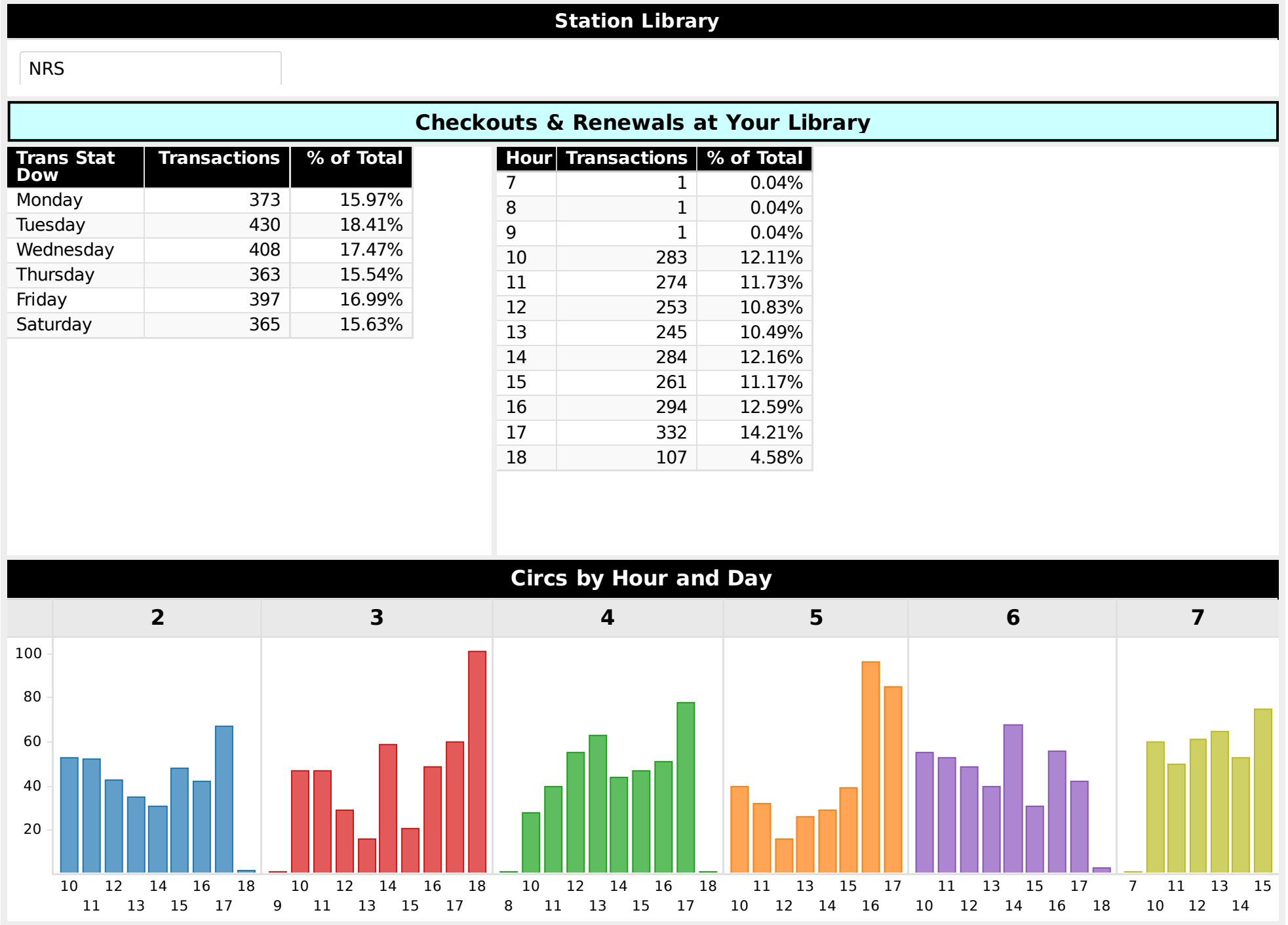
## Checkouts &amp; Renewals at Your Library

Trans Stat Command Desc	Transactions	% of Total
<b>Total</b>	<b>3,984</b>	<b>100.00%</b>
Charge Item Part B	2,191	54.99%
Renew Item	1,793	45.01%

Trans Stat Station Login User Access	Transactions	% of Total
<b>Total</b>	<b>3,984</b>	<b>100.00%</b>
AUTORENEW	1,648	41.37%
NRSCIRCSR	1,165	29.24%
NRSTECHSR	789	19.80%
SIPCHK	372	9.34%
PUBLIC	10	0.25%

## Average Transactions per Hour







## Station Library

### Checkouts & Renewals at Your Library

#### Library Users at Your Library

User Library	Transactions	% of Total
<b>Total</b>	<b>2,336</b>	<b>100.00%</b>
NRS	1,807	77.35%
FPS	124	5.31%
RSS	102	4.37%
BYS	76	3.25%
ILL_LIBS	44	1.88%
BRS	34	1.46%
MWS	33	1.41%
CIS	26	1.11%
OPS	22	0.94%
EPS	17	0.73%
BFS	13	0.56%
WCS	8	0.34%
DGS	6	0.26%
LYS	4	0.17%
OZS	4	0.17%
BKS	3	0.13%
BWS	3	0.13%
MPS	3	0.13%
HKS	2	0.09%
LPS	2	0.09%
SCD	2	0.09%
OBD	1	0.04%

#### Library Items at Your Library

Item Library	Transactions	% of Total
<b>Total</b>	<b>2,336</b>	<b>100.00%</b>
NRS	1,822	78.00%
ESS	25	1.07%
TPS	21	0.90%
GED	19	0.81%
BLD	18	0.77%
WRS	18	0.77%
DGS	16	0.68%
SCD	15	0.64%
GVD	14	0.60%
OPS	14	0.60%
AMS	13	0.56%
BDD	11	0.47%
BFS	11	0.47%
FRS	11	0.47%
BYS	9	0.39%
FPD	9	0.39%
INS	9	0.39%
OBD	8	0.34%
WCS	8	0.34%
WDD	8	0.34%
LGS	7	0.30%
MED	7	0.30%

## Station Library

NRS

### Checkouts & Renewals by Library & User Profile at Your Library

#### Library Users/Profiles at Your Library

User Library	Trans Stat User Profile Name	Transactions	% of Total
<b>Total</b>		<b>2,336</b>	<b>100.00%</b>
NRS	NRS_ADULT	1,569	67.17%
	NRS_JUV	235	10.06%
FPS	FPS_ADULT	124	5.31%
RSS	RSS_ADULT	102	4.37%
BYS	BYS_ADULT	72	3.08%
ILL_LIBS	CHICAGO_P	44	1.88%
BRS	BRS_ADULT	34	1.46%
MWS	MWS_ADULT	33	1.41%
CIS	CIS_ADULT	22	0.94%
OPS	OPS_PATRON	22	0.94%
EPS	EPS_PATRON	17	0.73%
WCS	WCS_PATRON	8	0.34%
BFS	BFS_PATRON	7	0.30%
	BFS_TEACH	6	0.26%
DGS	DGS_PATRON	6	0.26%
BYS	BYS_JUV	4	0.17%
CIS	CIS_JUV	4	0.17%
LYS	LYS_ADULT	4	0.17%
OZS	OPS_PATRON	4	0.17%
BKS	BKS_PATRON	3	0.13%
BWS	BWS_ADULT	3	0.13%
MPS	MPS_ADULT	3	0.13%
NRS	NRSCIRCM	3	0.13%
HKS	HKS_NONRES	2	0.09%
LPS	LPS_PATRON	2	0.09%
SCD	SCD_PATRON	2	0.09%
ORD	ORD_PATRON	1	0.04%

#### Library Items/Profiles at Your Library

Item Library	Trans Stat User Profile Name	Transactions	% of Total
<b>Total</b>		<b>2,336</b>	<b>100.00%</b>
NRS	NRS_ADULT	1,123	48.07%
	NRS_JUV	191	8.18%
	FPS_ADULT	113	4.84%
	RSS_ADULT	100	4.28%
	BYS_ADULT	67	2.87%
	CHICAGO_P	44	1.88%
	BRS_ADULT	34	1.46%
	MWS_ADULT	32	1.37%
	OPS_PATRON	25	1.07%
	CIS_ADULT	22	0.94%
ESS	NRS_ADULT	20	0.86%
TPS	NRS_ADULT	20	0.86%
GED	NRS_ADULT	17	0.73%
BLD	NRS_ADULT	16	0.68%
NRS	EPS_PATRON	16	0.68%
WRS	NRS_ADULT	16	0.68%
OPS	NRS_ADULT	14	0.60%
DGS	NRS_ADULT	13	0.56%
AMS	NRS_ADULT	12	0.51%
GVD	NRS_ADULT	12	0.51%
SCD	NRS_ADULT	12	0.51%
INS	NRS_ADULT	9	0.39%
BDD	NRS_ADULT	8	0.34%
BYS	NRS_ADULT	8	0.34%
FPD	NRS_ADULT	8	0.34%
FRS	NRS_ADULT	8	0.34%
NRS	WCS_PATRON	8	0.34%

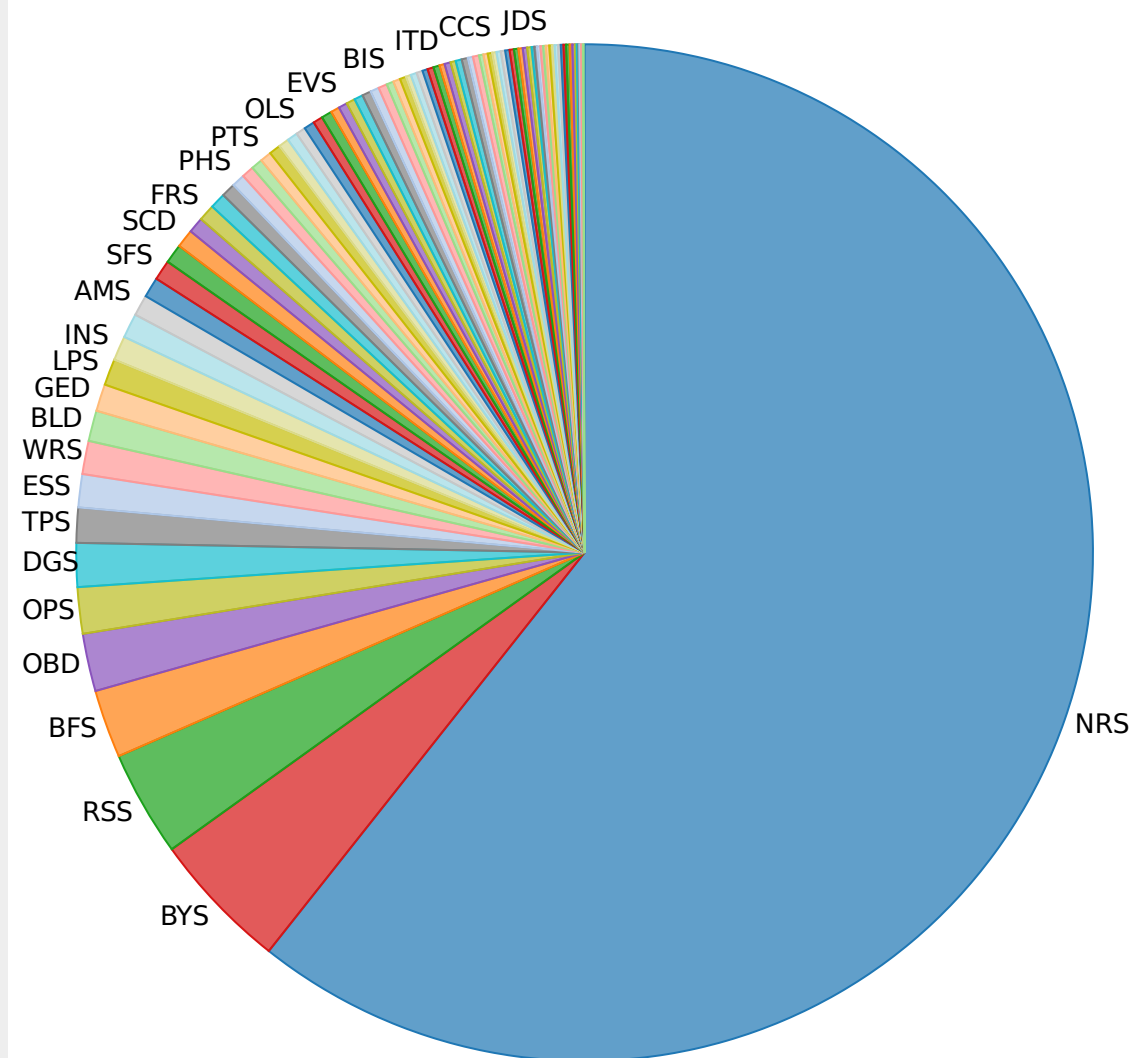
## User Library

NRS

## Checkouts &amp; Renewals from Your Patrons

Item Library	Transactions	% of Total
<b>Total</b>	<b>2,172</b>	<b>100.00%</b>
NRS	1,317	60.64%
BYS	96	4.42%
RSS	73	3.36%
BFS	47	2.16%
OBD	40	1.84%
OPS	32	1.47%
DGS	30	1.38%
TPS	24	1.10%
ESS	23	1.06%
WRS	23	1.06%
BLD	21	0.97%
GED	19	0.87%
LPS	18	0.83%
INS	17	0.78%
LGS	17	0.78%
AMS	14	0.64%
GVD	14	0.64%
SFS	14	0.64%
CIS	13	0.60%
SCD	13	0.60%
BDD	11	0.51%
FRS	11	0.51%
WCS	11	0.51%

## Your Users Checkout Items from...

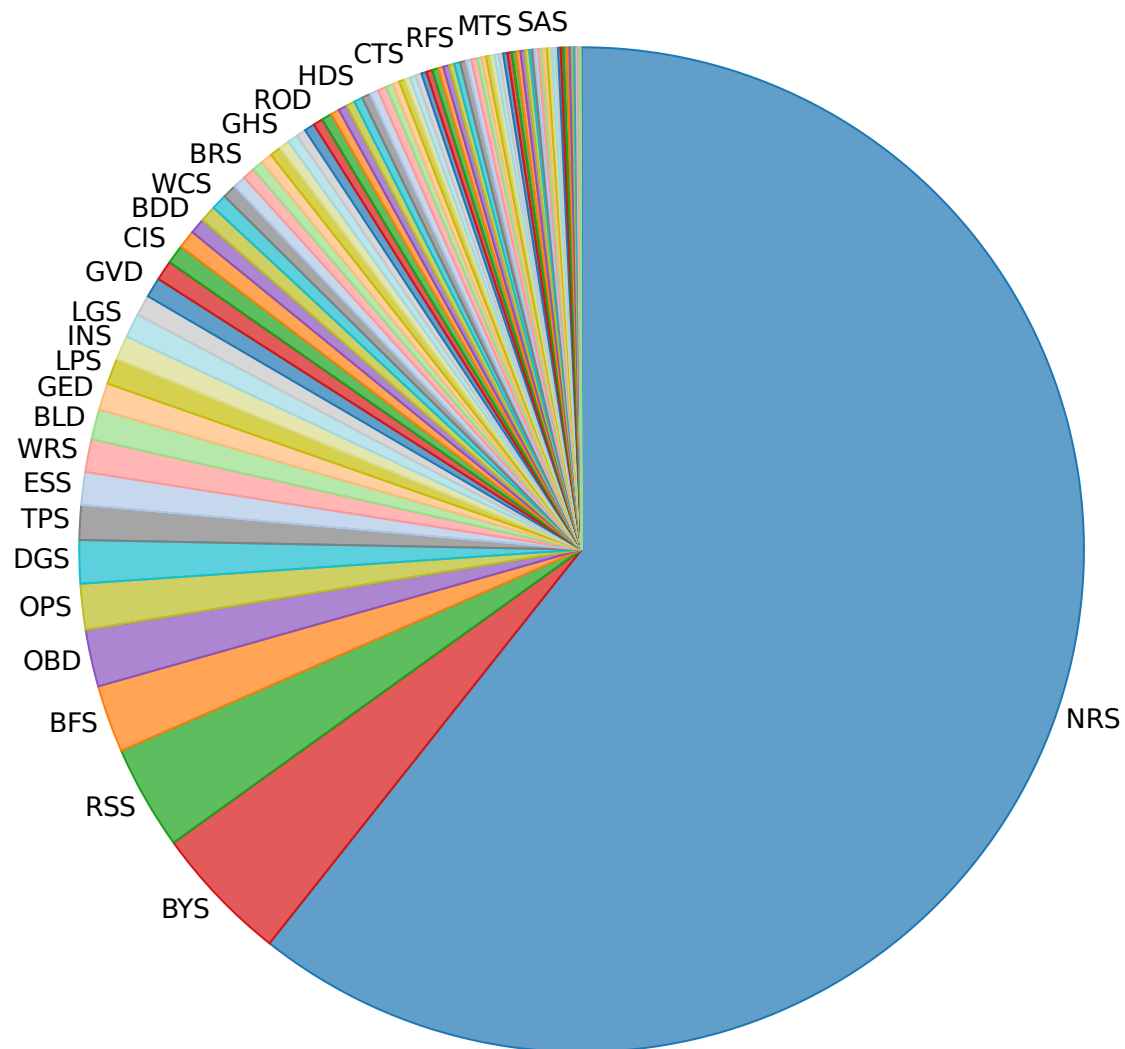


## User Library

### Checkouts & Renewals from Your Patrons

Station Library	Transaction	% of Total
<b>Total</b>	<b>2,172</b>	<b>100.00%</b>
NRS	1,807	83.20%
BYS	100	4.60%
RSS	77	3.55%
BFS	55	2.53%
OBD	31	1.43%
DGS	14	0.64%
LPS	13	0.60%
SFS	12	0.55%
LGS	10	0.46%
OPS	9	0.41%
CIS	8	0.37%
NRS_L	8	0.37%
FPS	5	0.23%
INS	5	0.23%
OZS	5	0.23%
WRS	4	0.18%
WCS	3	0.14%
BRS	2	0.09%
RFS	2	0.09%
MWS	1	0.05%
SWS	1	0.05%

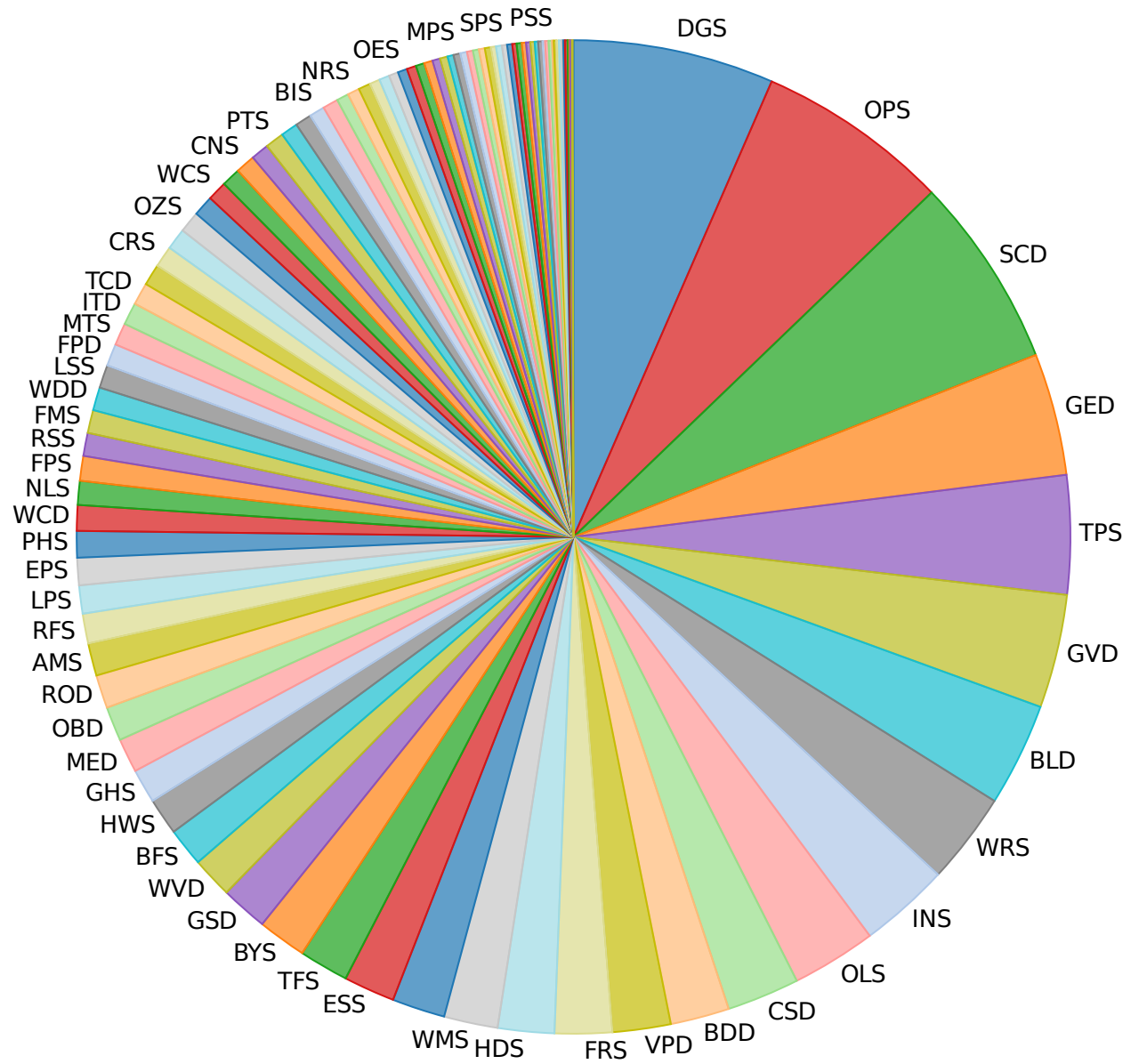
### Your Users Checkout at...



### Checkouts & Renewals from all SWAN Libraries

Item Library	Transactions	% of Total
<b>Total</b>	<b>1,011,476</b>	<b>100.00%</b>
DGS	65,616	6.49%
OPS	63,665	6.29%
SCD	62,921	6.22%
GED	40,043	3.96%
TPS	39,076	3.86%
GVD	37,414	3.70%
BLD	33,952	3.36%
WRS	30,249	2.99%
INS	29,743	2.94%
OLS	27,653	2.73%
CSD	24,117	2.38%
BDD	19,300	1.91%
VPD	19,024	1.88%
FRS	18,992	1.88%
HDS	18,414	1.82%
WMS	17,664	1.75%
LGS	17,562	1.74%
ESS	16,821	1.66%
TFS	16,268	1.61%
BYS	15,880	1.57%
GSD	15,671	1.55%
WVD	13,341	1.32%
BFS	12,654	1.25%
HWS	11,976	1.18%
GHS	11,453	1.13%
MED	11,207	1.11%
OBD	11,068	1.09%
ROD	10,996	1.09%
AMS	10,693	1.06%
RFS	9,885	0.98%
LPS	9,181	0.91%
EPS	9,101	0.90%

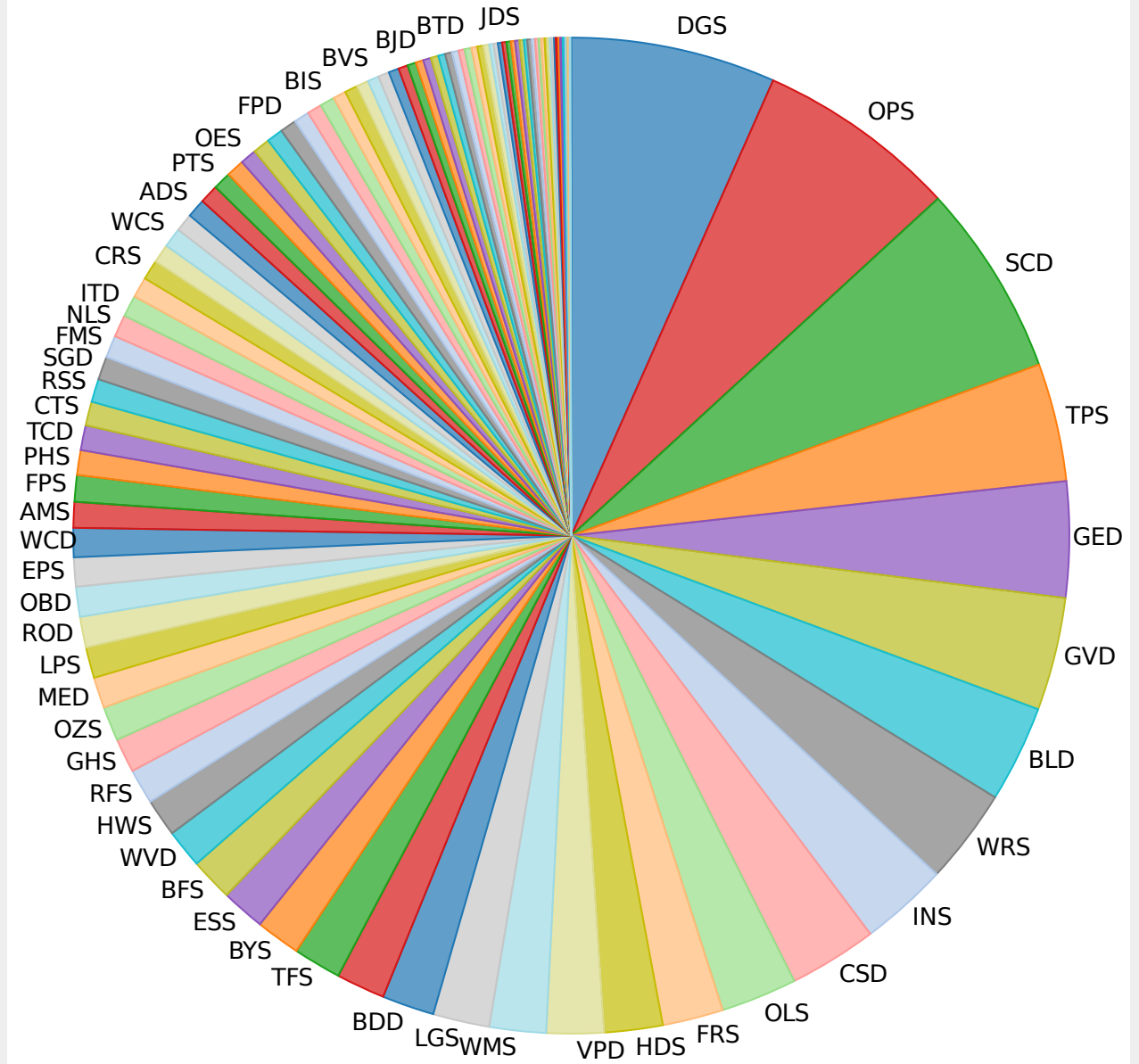
#### Item Circs by Item Library



### Checkouts & Renewals from all SWAN Libraries

Station Library	Transactions	% of Total
<b>Total</b>	<b>1,011,476</b>	<b>100.00%</b>
DGS	66,846	6.61%
OPS	66,127	6.54%
SCD	63,206	6.25%
TPS	38,674	3.82%
GED	38,065	3.76%
GVD	37,076	3.67%
BLD	31,720	3.14%
WRS	31,257	3.09%
INS	28,904	2.86%
CSD	28,847	2.85%
OLS	24,889	2.46%
FRS	20,122	1.99%
HDS	19,089	1.89%
VPD	18,814	1.86%
WMS	18,546	1.83%
LGS	18,389	1.82%
BDD	17,251	1.71%
GSD	16,116	1.59%
TFS	15,772	1.56%
BYS	14,527	1.44%
ESS	14,230	1.41%
BFS	14,022	1.39%
WVD	12,847	1.27%
HWS	12,223	1.21%
RFS	11,546	1.14%
GHS	11,289	1.12%
OZS	11,168	1.10%
MED	10,206	1.01%
LPS	10,071	1.00%
ROD	9,992	0.99%
OBD	9,815	0.97%
EPS	9,713	0.96%

#### Item Circs by Station Library

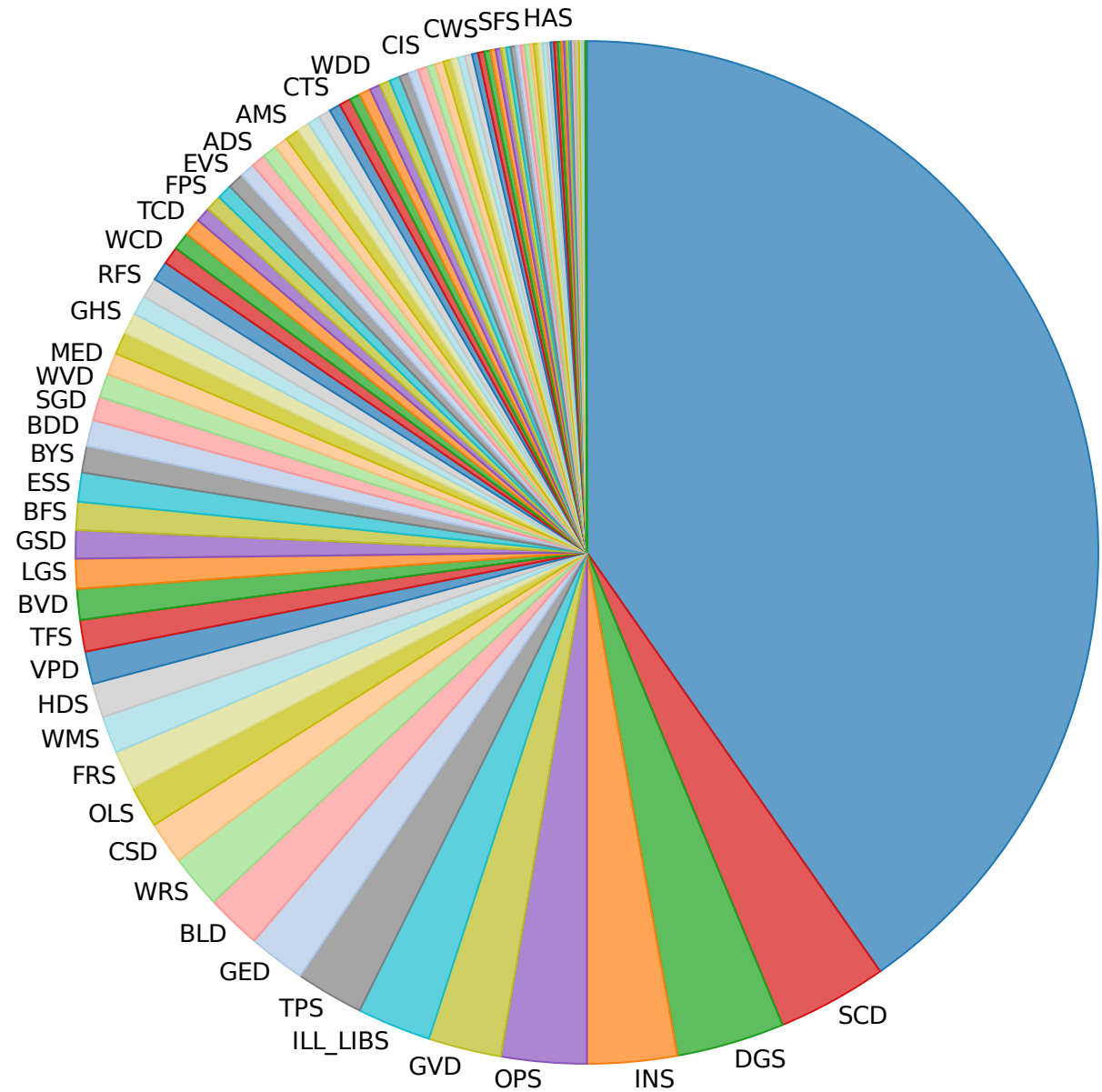




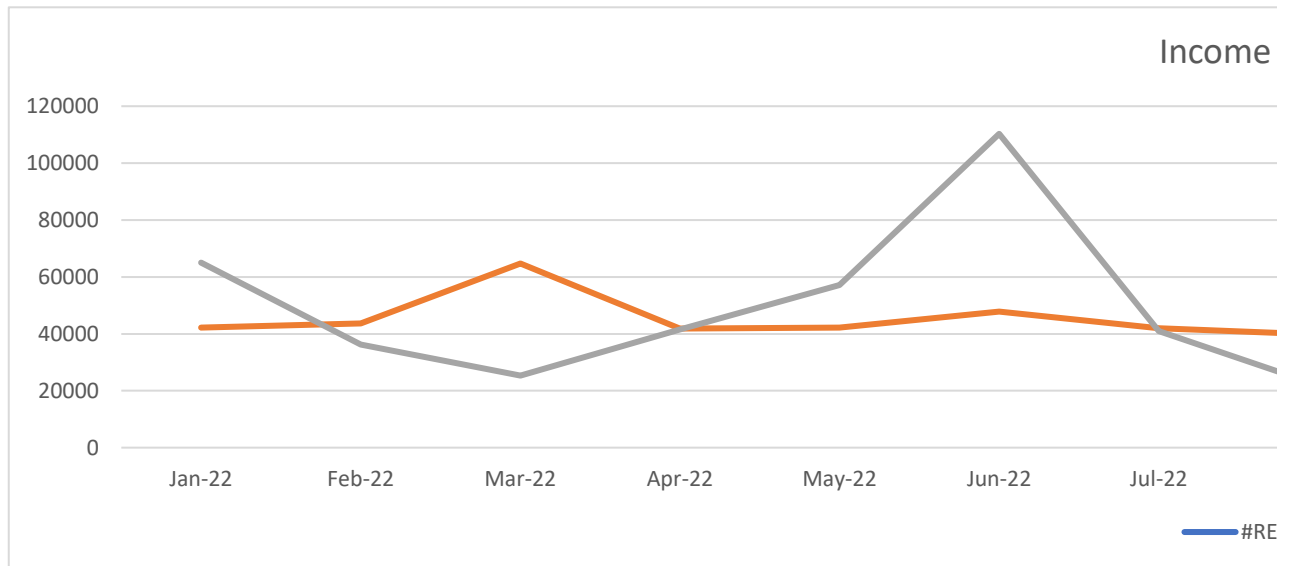
### Checkouts & Renewals from all SWAN Libraries

User Library	Transactions	% of Total
<b>Total</b>	<b>1,011,476</b>	<b>100.00%</b>
SCD	407,258	40.26%
DGS	34,863	3.45%
INS	34,683	3.43%
OPS	28,527	2.82%
GVD	27,245	2.69%
ILL_LIBS	23,576	2.33%
TPS	23,560	2.33%
GED	21,425	2.12%
BLD	18,437	1.82%
WRS	17,598	1.74%
CSD	17,201	1.70%
OLS	13,585	1.34%
FRS	13,246	1.31%
WMS	12,498	1.24%
HDS	11,733	1.16%
VPD	10,895	1.08%
TFS	10,520	1.04%
BVD	10,222	1.01%
LGS	9,631	0.95%
GSD	9,556	0.94%
BFS	9,118	0.90%
ESS	9,087	0.90%
BYS	9,014	0.89%
BDD	8,669	0.86%
SGD	8,319	0.82%
WVD	7,579	0.75%
MED	7,561	0.75%
HWS	7,067	0.70%
GHS	6,922	0.68%
ROD	6,759	0.67%
RFS	6,394	0.63%
RFS	6,351	0.63%

#### Item Circs by User Library



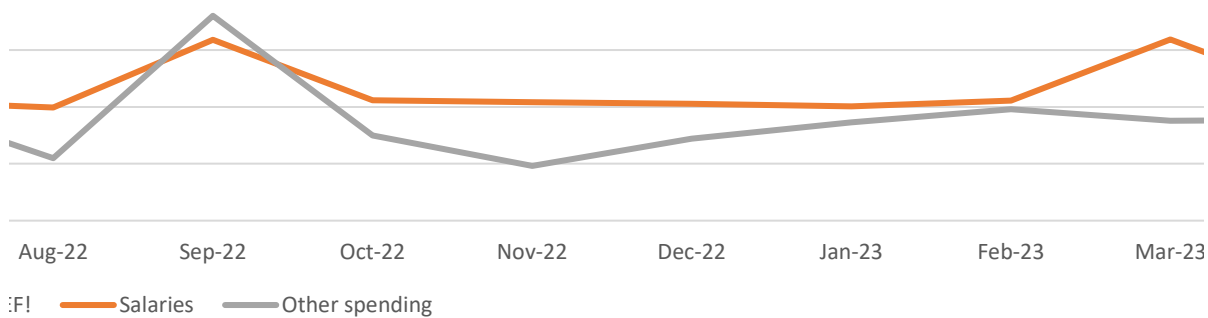
Month	All account balances	Total Fiscal Year to date income	Monthly Income	5% increase of Current Levy	Salaries	3% COLA increase (in FY24 numbers)
Jan-22	\$504,885.14	\$591,973.94	\$146.22	\$153.53	\$42,226.82	
Feb-22	\$391,019.30	\$774,653.56	\$182,679.62	\$191,813.60	\$43,613.72	
Mar-22	\$482,062.86	\$1,185,977.30	\$411,323.74	\$431,889.93	\$64,712.88	
Apr-22	\$785,885.55	\$1,193,433.10	\$7,455.80	\$7,828.59	\$41,890.23	
May-22	\$706,178.14	\$1,236,622.80	\$43,189.70	\$45,349.19	\$42,179.07	
Jun-22	\$638,922.16	\$1,251,477.53	\$14,854.73	\$15,597.47	\$47,785.49	
Jul-22	\$512,485.06	\$1,200.13	\$1,200.13	\$1,260.14	\$41,914.78	\$44,759.02
Aug-22	\$420,669.25	\$55,132.22	\$53,932.09	\$56,628.69	\$39,764.58	\$44,759.02
Sep-22	\$380,297.01	\$73,254.86	\$18,122.64	\$19,028.77	\$63,560.48	\$67,138.52
Oct-22	\$274,050.70	\$84,188.15	\$10,933.29	\$11,479.95	\$42,338.74	\$44,759.02
Nov-22	\$203,738.74	\$114,853.50	\$30,665.35	\$32,198.62	\$41,633.75	\$44,759.02
Dec-22	\$172,346.81	\$352,195.56	\$237,342.06	\$249,209.16	\$41,037.23	\$44,759.02
Jan-23	\$304,939.69	\$657,730.02	\$305,534.46	\$320,811.18	\$40,187.32	\$44,759.02
Feb-23	\$480,612.38	\$661,944.15	\$4,214.13	\$4,424.84	\$42,183.23	\$44,759.02
Mar-23	\$392,920.80	\$933,119.29	\$271,175.14	\$284,733.90	\$63,695.37	\$67,138.52
Apr-23	\$553,636.79	\$1,283,558.30	\$350,439.01	\$367,960.96	\$42,907.85	\$44,759.02
May-23	\$815,481.38					\$44,759.02
Jun-23						\$44,759.02
Totals			\$1,943,208.11	\$2,040,368.51	\$741,631.54	\$537,108.20
Monthly avg:			\$121,450.51	\$127,523.03	\$46,351.97	



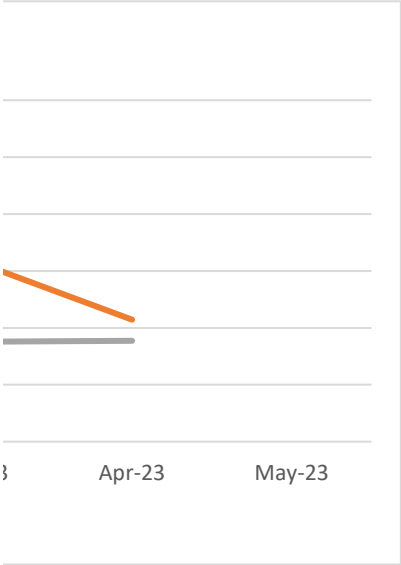


5% COLA increase (in FY24 numbers)	7% COLA increase (in FY24 numbers)	Benefits (Fica, Mcare, Insurnace, IMRF)	3% COLA increase (in FY24 numbers)	5% COLA increase (in FY24 numbers)
		\$6,547.65		
		\$13,277.94		
		\$15,266.69		
		\$5,237.49		
		\$9,636.95		
		\$16,357.53		
\$44,807.62	\$45,573.75	\$10,070.64	\$9,388.97	\$9,524.68
\$44,807.62	\$45,573.75	\$9,856.82	\$9,388.97	\$9,524.68
\$67,211.43	\$68,360.62	\$12,807.97	\$14,083.46	\$14,287.02
\$44,807.62	\$45,573.75	\$7,036.83	\$9,388.97	\$9,524.68
\$44,807.62	\$45,573.75	\$3,349.70	\$9,388.97	\$9,524.68
\$44,807.62	\$45,573.75	\$6,364.24	\$9,388.97	\$9,524.68
\$44,807.62	\$45,573.75	\$8,245.67	\$9,388.97	\$9,524.68
\$44,807.62	\$45,573.75	\$10,567.94	\$9,388.97	\$9,524.68
\$67,211.43	\$68,360.62	\$12,464.21	\$14,083.46	\$14,287.02
\$44,807.62	\$45,573.75	\$11,392.13	\$9,388.97	\$9,524.68
\$44,807.62	\$45,573.75		\$9,388.97	\$9,524.68
\$44,807.62	\$45,573.75		\$9,388.97	\$9,524.68
\$537,691.47	\$546,885.00	\$158,480.40 \$9,905.03	\$103,278.69	\$104,771.48

vs Salaries vs other spending



7% COLA increase (in FY24 numbers)	Other spending	Total expenses	Monthly Rev - Exp	Ending month balance	Notes:
	\$65,026.00	\$113,800.47	-\$113,654.25	\$391,230.89	
	\$36,221.38	\$93,113.04	\$89,566.58	\$480,585.88	
	\$25,353.76	\$105,333.33	\$305,990.41	\$788,053.27	3 payroll month
	\$41,493.24	\$88,620.96	-\$81,165.16	\$704,720.39	
	\$57,171.87	\$108,987.89	-\$65,798.19	\$640,379.95	
	\$110,292.02	\$174,435.04	-\$159,580.31	\$479,341.85	Pay out vacation
\$9,645.52	\$40,961.56	\$92,946.98	-\$91,746.85	\$420,738.21	
\$9,645.52	\$21,998.65	\$71,620.05	-\$17,687.96	\$402,981.29	
\$14,468.27	\$71,960.95	\$148,329.40	-\$130,206.76	\$250,090.25	3 payroll month
\$9,645.52	\$29,911.74	\$79,287.31	-\$68,354.02	\$205,696.68	
\$9,645.52	\$19,239.25	\$64,222.70	-\$33,557.35	\$170,181.39	
\$9,645.52	\$28,825.96	\$76,227.43	\$161,114.63	\$333,461.44	
\$9,645.52	\$34,596.74	\$83,029.73	\$222,504.73	\$527,444.42	
\$9,645.52	\$39,179.69	\$91,930.86	-\$87,716.73	\$392,895.65	
\$14,468.27	\$35,063.47	\$111,223.05	\$159,952.09	\$552,872.89	3 payroll month
\$9,645.52	\$35,489.80	\$89,789.78	\$260,649.23	\$814,286.02	
\$9,645.52					
\$9,645.52					
\$106,100.67	\$692,786.08	\$1,592,898.02	\$350,310.09		
	\$43,299.13	\$99,556.13	\$21,894.38		



[illegible]

## 2023-2024 Working Budget

### Budget Justification

This document is intended to explain budgetary changes between the previous year and the proposed budget for the coming fiscal year.

### Revenue:

6901-01 Property Tax – The increase of \$55,915 is reflective of the updated property values, new builds and our increased levy.

6903-01 Fees and Fines – The budgeted \$12,000 is a conservative number based on the 2022/23 budget. Funds in this line item vary depending on usage of paid services (printing, lost materials, etc.)

6904-01 Donations – The \$35,000 budgeted is anticipated from sales of the leaves on the Mary Kadlec donor wall tree, funds from the Foundation & Friends, and other donations and is reflected in the spending line 8361-01. No change over last year.

6905-01 Grants – The \$20,000 increase is anticipated based on ongoing grant applications and is reflective in the spending line 8360-01.

6906-01 Interest – The anticipated \$200 decline in funding is based on an anticipated lowering of interest rates over the next 12 months.

6901-14 Estimated loss due to property assessment appeals – This line item anticipates rebates to residents however due to lower than anticipated rebates for several years, the line item has been decreased by \$5000.

### Operating Expenses:

Salaries – You will again see each department represented below. Each proposed amount includes a cost-of-living increase (an up to 7% for all employees) and merit raises (a total of \$10,522 for all departments) described below. Standards for Illinois Public Libraries: Serving our Public 4.0 (chapter 3) expects libraries to spend between up to 60% of their overall budget on salaries for staff. Proposed salaries will account for 44.37% of NRPL's budget.

7504-01 Circulation – We have budgeted for 108 hours per week at a cost of \$85,500 for the year which includes an up to 7% cost of living increase for all positions and a \$1,625 merit raise budget to be awarded to employees at the discretion of the manager.

7505-01 Adult Services – We budgeted 93 hour per week at a cost of \$77,500 for the year which includes an up to 7% cost of living increase for all positions and a \$1,575 merit raise budget to be awarded to employees at the discretion of the manager.

7506-01 Youth Services - We budgeted 102 hours per week at a cost of \$95,000 for the year which includes an up to 7% cost of living increase for all positions and a \$1,625 merit raise budget to be awarded to employees at the discretion of the manager.

7507-01 Pages - We budgeted 15 hour per week at a cost of \$11,000 for the year which includes a minimum wage increase for the position and a \$108 merit raise budget to be awarded to employees at the discretion of the manager.

7508-01 Administration - We budgeted 200 hours per week at a cost of \$300,000 for the year which includes an up to 7% cost of living increase for all positions and a \$4,800 merit raise budget to be awarded to employees at the discretion of the director.

7509-01 Facilities – We’ve budgeted 35 hours per week at a cost of \$30,000 for the year which includes an up to 7% cost of living increase and \$789 merit raise budget to be awarded to employees at the discretion of the director.

Benefits – Minimal changes have been made to this section to reflect actual spending. This section reflects the budget for employee health insurance, our IMRF pension plans (currently 12 employees – director, 4 managers, 2 circ supervisors, 2 AS staff, 2 YS staff, 1 facilities staff- and proposed 13<sup>th</sup> position for the teen librarian), unemployment insurance and employer’s share of social security and Medicare for all employees. Standards for Illinois Public Libraries: Serving our Public 4.0 (chapter 3) expects libraries to spend between up to 70% of their overall budget on a combination of salaries, health insurance, IMRF and social security/Medicare. The proposed total compensation packages described above will account for 53.26% of NRPL’s budget.

7600-05 Health Insurance – Limricc health insurance has an estimated \$600 increase for this coming year for the library’s current plans.

7650-09 IMRF – With the changes to staffing, the one proposed additional IMRF position for the teen librarian, increases in wages but a decrease in our percentage lead to the anticipated \$1,250 increase.

7660-06 Unemployment insurance – The \$91 increase reflects anticipated increases in premiums.

7670-08 Social Security/Medicare – The \$1,345 decrease is reflective of the staff positions lost and refilled.

### Training

Overall you will see a \$1,400 decrease from last year’s budget which reflects that lower number of staff attending out of state conferences.

7700-01 Educational training Trustees – Line item decreased by \$700 from last year’s amended budget to reflect anticipated spending.

7800-01 Educational training Staff - Line item decreased by \$700 from last year’s amended budget to reflect anticipated spending.

## Materials

Overall, you will see a \$9,500 increase over last year's budget. Total spending for our materials budget line items is \$108,500 which is 8.00% of our total budget. Standards for Illinois Public Libraries: Serving our Public 4.0 expects libraries to spend between 8% and 12% of their overall budget on materials for patrons.

8100-01 Replacement Materials – This line item is new this year and will help to track the actual costs spent replacing lost/damaged materials that have been charged to patrons. We have budgeted \$2,000 as an estimate.

## Programs

These line items reflect our NRPL budgeted spending for programing. These line items do not reflect spending on programs in these areas that are grant or donation funded.

8150-01 Children's Programs - This line increased by \$200 to reflect planned programming for FY24.

8153-01 Teen Programs - This line remained the same.

8155-01 Adult Programs - This line decreased by \$500 to reflect planned grant funding for FY24.

8156-01 Technology Programs – This line increased by \$250 to reflect planned programming for FY24.

## Computers

This section reflects NRPL's spending on technology as well as our SWAN fees which primarily pay for our cataloging system.

8171-01 Technology Service – No change.

8172-01 Computer Equipment – The \$1,000 increase reflects ongoing schedule of technology replacements and upgrades.

8175-01 SWAN– This fund pays for our SWAN fees which include our cooperative library catalog. The \$1,000 increase reflects anticipated increase from SWAN.

8180-01 Software – \$750 increase reflects new subscriptions for marketing, virtual programs/meeting, and other software.

8190-01 Website – \$5,000 decrease reflects completion of new site project.

8195-01 Email – No change.

## Utilities

8301-07 Internet/phone – \$1,200 decrease based on new contract which takes effect July 1, 2023.

8302-07 Electricity – The \$2,500 budgeted decrease is based on the past several bills following both our HVAC and lighting upgrade.

8303-07 Gas – The \$1,360 increase is reflective of this past year's usage with the new HVAC system and water heater.

8304-07 Water/Garbage – Anticipated spending \$3,250 for Village provided services and an additional \$1,750 for dumpsters to complete cleaning projects.

#### Building Expense

The following line items reflect the maintenance and upgrades to the facility.

8306-07 Building Supplies – The budgeted \$1,000 increase from last year's budget is reflective of planned spending.

8308-07 Service Contracts – The \$7,500 increase is reflected of increases in service contract prices.

8335-07 Building Repairs – The decrease of \$4,000 is reflective of less anticipated repairs. Overages in this line item will be moved to IL Fund for planned facility upgrades as detailed in our Capital Improvement Plan.

#### Other Expenses

8355-01 Memberships – The \$250 decrease reflects less staff professional memberships.

8360-01 Grants – The \$20,000 increase is directly reflective of the anticipated increase in grant applications this coming year.

8361-01 Donations – No change.

8365-01 Library Promotion – Increase of \$500 to reflect planned increased library promotion.

8370-01 Postage – Increase of \$200 to reflect increased prices.

8375-01 Advertising – No change

8385-01 Memorials and tributes – No change

8396-01 Bank charges and fees – Decrease of \$500 to reflect changed due date of credit card.

8399-01 ILL Loss/damage – No change

#### Outside Services

8330-01 Casual Labor – No change. This line was moved from Building Expenses.

8400-01 Accounting – No change.

8401-01 Audit – The \$700 increase is reflective of contracted costs with GW&A.

8402-01 Legal Fees – The \$1500 decrease reflects less anticipated legal questions.

8404-01 Staff recognition – No change.

8405-01 Appraisal – The \$1,155 decrease is reflective of the fact we will not need a new full appraisal done.

8408-01 Strategic Plan – No change.

8410-01 Printing – The \$1,000 increase is reflective of anticipated additional printing costs.

8430-01 Payroll Expenses – The \$1,000 decrease is reflective of anticipated spending. We will be exploring new payroll companies to compare costs.

#### Insurance

8460-05 Liability Insurance Package – The \$2,205 increase is reflective of anticipated costs based on discussions with our insurance providers.

#### Debt Services

8600-01 Bond interest – No change.

8701-02 Debt Certificate Principle – No change.



## 2022/23 Draft

In the change column, the parentheses means less than last year.  
No parenthesis means more than last year. A dash means it's the same.

Account		2020-2021	2021-2022	FY23 Amdn	2023-2024	CHANGE
REVENUE						
	loan funds		\$ 172,000	\$ 50,000		
6901-01	property tax	\$ 1,072,000	\$ 1,124,759	\$ 1,118,750	\$ 1,174,665	\$ 55,915
6903-01	fees and fines	\$ 12,000	\$ 5,000	\$ 17,500	\$ 12,000	\$ (5,500)
6904-01	Donations	\$ 8,000	\$ 10,000	\$ 35,000	\$ 35,000	\$ -
6905-01	grants	\$ 50,000	\$ 50,000	\$ 100,000	\$ 120,000	\$ 20,000
	Mary Kadlec estate					\$ -
6906-01	interest	\$ 1,000	\$ 1,500	\$ 3,200	\$ 3,000	\$ (200)
6901-14	Estimated Loss Due to Property Assessment Appeals-Future	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (10,000)	\$ 5,000
6901-15	Estimated Loss Due to Property Assessment Appeals - Current				\$ -	\$ -
	Credit Card income			\$ 2,500	\$ 2,500	\$ -
	Unrealized Income Annuities	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
	<b>total</b>	<b>\$ 1,148,000</b>	<b>\$ 1,368,259</b>	<b>\$ 1,331,950</b>	<b>\$ 1,357,165</b>	<b>\$ 25,215</b>

OPERATING EXPENSES		2020-2021	2021-2022	FY23 amnd	2023-2024	CHANGE
SALARIES						
7504-01	Circulation	\$ 196,375	\$ 76,600	\$ 90,000	\$ 85,500	\$ (4,500)
7505-01	Adult Services		\$ 57,900	\$ 72,000	\$ 77,500	\$ 5,500
7506-01	Youth Services		\$ 87,700	\$ 85,000	\$ 95,000	\$ 10,000
7507-01	Pages	\$ 25,168	\$ 27,200	\$ 10,000	\$ 11,000	\$ 1,000
7508-01	Administration	\$ 279,810	\$ 288,775	\$ 279,000	\$ 300,000	\$ 21,000
7509-01	Facilities			\$ 30,000	\$ 30,000	\$ -
	<b>total</b>	<b>\$ 506,620</b>	<b>\$ 543,442</b>	<b>\$ 566,000</b>	<b>\$ 599,000</b>	<b>\$ 33,000</b>
BENEFITS						
4230-01	ICMA					
7600-05	health insurance	\$ 31,000	\$ 31,200	\$ 31,400	\$ 32,000	\$ 600
7614-06	workers compensation	\$ 2,500	\$ -		\$ -	\$ -
7650-09	IMRF	\$ 31,796	\$ 31,840	\$ 48,000	\$ 49,250	\$ 1,250
7660-06	unemployment insurance	\$ 800	\$ 800	\$ 909	\$ 1,000	\$ 91
7670-08	social security/mcare	\$ 38,354	\$ 37,257	\$ 40,000	\$ 38,655	\$ (1,345)
	<b>total</b>	<b>\$ 104,450</b>	<b>\$ 101,097</b>	<b>\$ 120,309</b>	<b>\$ 120,905</b>	<b>\$ 596</b>
TRAINING						
7700-01	educational training trustees	\$ 500	\$ 500	\$ 1,200	\$ 500	\$ (700)
7800-01	educational training staff	\$ 4,750	\$ 4,500	\$ 6,200	\$ 5,500	\$ (700)
	<b>total</b>	<b>\$ 5,250</b>	<b>\$ 5,000</b>	<b>\$ 7,400</b>	<b>\$ 6,000</b>	<b>\$ (1,400)</b>

Proposed

## 2022/23 Draft

<b>OPERATING EXPENSES</b>		<b>2020-2021</b>	<b>2021-2022</b>	<b>FY23 amnd</b>	<b>2023-2024</b>	<b>CHANGE</b>
<b>MATERIALS</b>						
8090-01	Adult A/V	\$ 9,200	\$ 9,200	\$ 9,000	\$ 9,200	\$ 200
8091-01	Children's A/V	\$ 5,600	\$ 5,600	\$ 3,400	\$ 3,600	\$ 200
8096-01	Teen A/V	\$ 1,400	\$ 1,400	\$ 3,100	\$ 3,300	\$ 200
8100-01	Replacement materials				\$ 2,000	\$ 2,000
8103-01	Foreign Language Materials	\$ -	\$ -	\$ 2,000	\$ 3,000	\$ 1,000
8105-01	Adult fiction/nonfiction	\$ 26,000	\$ 26,000	\$ 25,000	\$ 26,000	\$ 1,000
8106-01	Children's fiction/nonfiction	\$ 18,000	\$ 18,000	\$ 16,000	\$ 17,000	\$ 1,000
8107-01	Teen fiction/nonfiction	\$ 6,000	\$ 6,000	\$ 9,000	\$ 9,500	\$ 500
8108-01	eBooks	\$ 5,000	\$ 5,000	\$ 5,500	\$ 6,500	\$ 1,000
8120-01	newspapers	\$ 3,400	\$ 3,400	\$ 3,500	\$ 3,600	\$ 100
8130-01	internet databases	\$ 14,000	\$ 16,000	\$ 16,000	\$ 18,000	\$ 2,000
8140-01	Periodicals	\$ 1,400	\$ 1,400	\$ 1,500	\$ 1,600	\$ 100
8154-01	Makerspace/LoT	\$ 4,000	\$ 4,000	\$ 5,000	\$ 5,200	\$ 200
	<b>total</b>	<b>\$ 94,000</b>	<b>\$ 96,000</b>	<b>\$ 99,000</b>	<b>\$ 108,500</b>	<b>\$ 9,500</b>
<b>PROGRAMS</b>						
8150-01	Children's Programs	\$ 7,000	\$ 7,000	\$ 6,100	\$ 6,300	\$ 200
8153-01	Teen Programs	\$ 2,000	\$ 2,000	\$ 2,900	\$ 2,900	\$ -
8155-01	Adult Programs	\$ 6,000	\$ 6,000	\$ 6,500	\$ 6,000	\$ (500)
8156-01	Technology Programs	\$ 1,000	\$ 1,000	\$ 500	\$ 750	\$ 250
	<b>total</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>	<b>\$ 15,950</b>	<b>\$ (50)</b>
<b>STRATEGIC INITIATIVES</b>						
8158-01	Strategic Initiatives	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	<b>total</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ -</b>
<b>COMPUTERS</b>						
8171-01	Technology service	\$ 15,000	\$ 18,500	\$ 25,000	\$ 25,000	\$ -
8172-01	Computer Equipment	\$ 10,000	\$ 10,000	\$ 4,000	\$ 5,000	\$ 1,000
8175-01	SWAN	\$ 19,000	\$ 23,000	\$ 23,500	\$ 24,500	\$ 1,000
8180-01	Software	\$ 1,500	\$ 1,500	\$ 750	\$ 1,500	\$ 750
8190-01	Website	\$ 7,500	\$ 7,500	\$ 8,500	\$ 3,500	\$ (5,000)
8195-01	Email	\$ 300	\$ 500	\$ 500	\$ 500	\$ -
	<b>total</b>	<b>\$ 53,300</b>	<b>\$ 61,000</b>	<b>\$ 62,250</b>	<b>\$ 60,000</b>	<b>\$ (2,250)</b>
<b>OFFICE SUPPLIES</b>						
8202-01	Office Supplies	\$ 14,000	\$ 14,000	\$ 13,500	\$ 13,500	\$ -
	<b>total</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>	<b>\$ 13,500</b>	<b>\$ 13,500</b>	<b>\$ -</b>

Proposed

## 2022/23 Draft

OPERATING EXPENSES		2020-2021	2021-2022	FY23 amdn	2023-2024	CHANGE
<b>UTILITIES- OPERATING EXPENSE</b>						
8301-07	Internet/phone	\$ 13,500	\$ 13,500	\$ 13,500	\$ 12,300	\$ (1,200)
8302-07	electricity	\$ 30,000	\$ 30,000	\$ 19,000	\$ 16,500	\$ (2,500)
8303-07	gas	\$ 7,000	\$ 6,000	\$ 7,500	\$ 8,860	\$ 1,360
8304-07	water/garbage	\$ 2,000	\$ 2,000	\$ 5,000	\$ 5,000	\$ -
	<b>total</b>	<b>\$ 52,500</b>	<b>\$ 51,500</b>	<b>\$ 45,000</b>	<b>\$ 42,660</b>	<b>\$ (2,340)</b>
<b>BUILDING EXPENSE</b>						
8306-07	building supplies	\$ 12,000	\$ 12,000	\$ 11,000	\$ 12,000	\$ 1,000
8308-07	service contracts	\$ 42,500	\$ 43,000	\$ 23,000	\$ 30,500	\$ 7,500
8315-07	fees and permits	\$ 1,750	\$ 1,950	\$ 1,950	\$ 1,950	\$ -
8330-01	casual labor	\$ 3,500	\$ 3,500	\$ 900	\$ 900	\$ -
8335-07	building repairs	\$ 32,000	\$ 204,000	\$ 34,000	\$ 30,000	\$ (4,000)
	<b>total</b>	<b>\$ 91,750</b>	<b>\$ 264,450</b>	<b>\$ 70,850</b>	<b>\$ 75,350</b>	<b>\$ 4,500</b>
<b>TRAVEL</b>						
8342-01	lodging/meals/mileage	\$ 2,000	\$ 2,000	\$ 2,800	\$ 2,200	\$ (600)
	<b>total</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,800</b>	<b>\$ 2,200</b>	<b>\$ (600)</b>
<b>OTHER EXPENSES</b>						
8355-01	memberships	\$ 2,200	\$ 2,200	\$ 2,700	\$ 2,450	\$ (250)
8360-01	grants	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ -
8361-01	donations	\$ 8,000	\$ 10,000	\$ 35,000	\$ 35,000	\$ -
8365-01	library promotion	\$ 6,000	\$ 6,000	\$ 5,000	\$ 5,500	\$ 500
8370-01	postage	\$ 2,500	\$ 3,000	\$ 3,000	\$ 3,200	\$ 200
8375-01	advertising	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -
8385-01	memorials and tributes	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
8396-01	bank charges and fees	\$ 150	\$ 150	\$ 1,000	\$ 500	\$ (500)
8399-01	ILL Loss/Damage	\$ 250	\$ 250	\$ 250	\$ 250	\$ -
	<b>total</b>	<b>\$ 74,100</b>	<b>\$ 76,600</b>	<b>\$ 151,950</b>	<b>\$ 151,900</b>	<b>\$ (50)</b>
<b>OUTSIDE SERVICES</b>						
8400-01	accounting	\$ 15,000	\$ 15,000	\$ 17,000	\$ 17,000	\$ -
8401-01	audit	\$ 9,750	\$ 12,000	\$ 8,500	\$ 9,200	\$ 700
8402-01	legal fees	\$ 6,000	\$ 6,000	\$ 7,500	\$ 6,000	\$ (1,500)
8404-01	staff recognition	\$ 2,200	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
8405-01	appraisal	\$ 2,500	\$ 2,500	\$ 2,655	\$ 1,500	\$ (1,155)
8305-01	architech/bldg consultant	\$ -	\$ -		\$ -	\$ -
8406-01	collection agency	\$ 200	\$ 200	\$ 500	\$ 500	\$ -
8408-01	strategic plan	\$ 500	\$ 500	\$ -	\$ -	\$ -
8410-01	printing	\$ 10,000	\$ 10,000	\$ 11,000	\$ 12,000	\$ 1,000
8430-01	payroll expenses	\$ 4,500	\$ 5,000	\$ 7,500	\$ 6,500	\$ (1,000)
8435-01	background checks	\$ 150	\$ 200	\$ 200	\$ 200	\$ -
	<b>total</b>	<b>\$ 50,800</b>	<b>\$ 53,900</b>	<b>\$ 57,355</b>	<b>\$ 55,400</b>	<b>\$ (1,955)</b>

Proposed

## 2022/23 Draft

OPERATING EXPENSES		2020-2021	2021-2022	FY23 amnd	2023-2024	CHANGE
<b>INSURANCE</b>						
8460-05	liability insurance package	\$ 17,000	\$ 19,500	\$ 21,795	\$ 24,000	\$ 2,205
8470-05	directors/officers insurance					\$ -
	<b>total</b>	<b>\$ 17,000</b>	<b>\$ 19,500</b>	<b>\$ 21,795</b>	<b>\$ 24,000</b>	<b>\$ 2,205</b>

<b>OTHER EXPENSES</b>						
8600-01	Bond Interest	\$ -				\$ -
8601-02	Debt Certificate Interest	\$ 18,559	\$ 16,500	\$ 16,500	\$ 16,500	\$ -
	<b>total</b>	<b>\$ 18,559</b>	<b>\$ 16,500</b>	<b>\$ 16,500</b>	<b>\$ 16,500</b>	<b>\$ -</b>

<b>DEBT SERVICE</b>						
8700-02	Bond Principle	\$ -	\$ -			\$ -
8701-02	Debt Certificate Principle	\$ 39,100	\$ 43,500	\$ 76,700	\$ 28,000	\$ 28,000
	<b>total</b>	<b>\$ 39,100</b>	<b>\$ 43,500</b>	<b>\$ 76,700</b>	<b>\$ 28,000</b>	<b>\$ 28,000</b>

<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,141,429</b>	<b>\$ 1,366,489</b>	<b>\$ 1,329,409</b>	<b>\$ 1,349,865</b>	<b>\$ 1,321,865</b>
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<b>NET INCOME</b>	<b>\$ 6,571</b>	<b>\$ 1,770</b>	<b>\$ 2,541</b>	<b>\$ 7,300</b>	<b>\$ 4,759</b>
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Our % IL Standards %

**Materials**

8.04% 8-12%

**Salaries**

44.37% Up to 60%

**Total comp.**

53.26% Up to 70%

Proposed

## 2022/23 Draft

	Actual up to 7%	plus merit raises	total merit amounts	merit % to actual
Circulation	\$ 83,875	\$ 85,500	\$ 1,625	1.94%
Adult Services	\$ 75,925	\$ 77,500	\$ 1,575	2.07%
Youth Services	\$ 93,375	\$ 95,000	\$ 1,625	1.74%
Pages	\$ 10,892	11000	\$ 108	0.99%
Administration	\$ 295,200	\$ 300,000	\$ 4,800	1.63%
Facilities	\$ 29,211	\$ 30,000	\$ 789	2.70%
<b>total</b>	\$ 588,478	\$ 599,000	\$ 10,522	1.79%

*Proposed*

Personnel Expenses	Appropriation	Levy
Salaries	\$565,000	558,000
Audio-visual materials and services	23,000	20,000
Books	55,000	55,000
Periodicals	3,000	3,000
Other media	24,500	28,000
Library programs	80,500	20,000
Office supplies	18,000	18,000
Printing	15,000	14,000
Postage	5,200	5,200
Legal fees	12,000	9,000
Public information	12,000	9,000
Health insurance	45,000	35,000
Library promotion and miscellaneous service fees	38,500	27,400
Utilities	52,700	50,200
Telephone	18,500	16,000
Contingency	10,000	5,000
Petty Cash	600	0

Capital	Appropriation	Levy
Information technology	102,000	28,000
Strategic initiatives	9,500	0
Debt service costs	63,000	30,000

Contractual		
Accounting	19,500	17,500
Service contracts	68,000	58,000

Professional Education and Training		
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Corporate	1,248,000	1,011,500
Buildings, Maintenance and Equipment (Special Tax)	375,900	49,000
Social Security (Special Tax)	48,000	36,000
Audit (Special Tax)	14,750	7,000
IMRF (Special Tax)	45,500	10,200
Liability Insurance (Special Tax)	29,200	4,000
Unemployment Insurance (Special Tax)	3,500	1,050
Memorial Fund (No levy)	17,500	-0-
	1,782,350	1,118,750
Total	1,782,350	1,118,750

Library trustees	1,000	700
Library staff	6,500	4,500
	\$1,248,000	\$1,011,500
Total	1,248,000.00	1,011,500.00



General Fund	1,204,288.92
Debt Service Fund	28,910
Audit Fund	15,998
Public Liability Fund	101,124
Unemployment Insurance Fund	4,457
Building Fund	18,500
Social Security Fund	15,740
Pension Fund	22,471
	1,411,488.92

**SALARIES****BENEFITS****TRAINING**

7504-01	7507-01	7508-01	7600-05	7614-06	7650-09	7660-06	7670-08	7700-01
\$240,733	\$29,106	\$205,351	\$3,100	\$1,444	\$12,488	\$1,500	\$34,026	\$500
library clerks	library pages	administrators	health insurance	workers compensation	pension fund	unemployment insurance	social security	educational training trustees

LIMRiCC

Utica Natio

LIMRiCC

**MATERIALS**

7800-01	8090-01	8091-01	8096-01	8097-01	8105-01	8106-01	8107-01	8108-01
\$2,500	\$1,500	\$600	\$975	\$1,265	\$24,000	\$22,000	\$1,000	\$4,000
educational training staff	books on CD-adult	books on CD-children	compact disks-music-adult	compact disks-music-children	adult fiction/nonfiction	children's fiction/nonfiction	adult reference	eBooks

Midwest T&A Amazon    Midwest T&A Amazon    Amazon    Amazon    Brodart    Overdrive  
Penguin Rar    Midwest ta Baker & Taylor Baker & Taylor Thomson R  
Brodart    Midamerica Value Line  
Ollis Book Co  
Rainbow Box  
Scholastic

8109-01	8115-01	8120-01	8130-01	8140-01	8141-01	8160-01	8161-01	8162-01
\$200	\$1,800	\$2,500	\$9,600	\$2,500	\$1,100	\$4,800	\$1,000	\$4,100
children's reference	adult large print	newspaper s	internet databases	adult periodicals	Children's Periodicals	adult DVDs- feature movies	adult DVDs- document ary/travel	children's DVDs- movies

Cengage Learning  
 Le Crain's Chicago Tribune  
 Chicago Sun-Times  
 Landmark  
 The New York Times  
 Suburban Life  
 USA Today  
 Wall Street Journal  
 A to Z Data  
 Catholic Dictionary  
 Discovery  
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 Amazon  
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	PROGRAMS			STRATEG	COMPUTERS			
8166-01	8150-01	8152-01	8155-01	8158-01	8171-01	8172-01	8175-01	8180-01
\$1,800	\$3,500	\$4,500	\$4,000	\$8,000	\$9,200	\$4,000	\$16,197	\$1,000
children's games	children's programs	children's summer reading program	adult programs	Strategic Initiatives	informatio n technology	new computer equipment	mls computer fund	software
Amazon	BBC Hollyd: ILA Oriental Tr: Chris McBri Paisans Piz: Scholastic MAMA Bar Jewel Walmart Dave Herzc Dave Dinas Loyola Univ Pawsitive T	Constance David Clark Funny Vale Gary Wens Grace Dum Jim Gibbon John Lynn Michael Ni William Pa Raymond V	Midwest Ta National Bu TLS The Lib	Illinois Dep. Versatile Cc Versatile Cc	Amazon	SWAN	Adobe Crea MX Guard I	



				TRAVEL		OTHER EXPENSES		
8315-07	8320-07	8330-01	8335-07	8341-01	8342-01	8355-01	8365-01	8370-01
\$1,500	\$35,000	\$2,200	\$14,000	\$0	\$2,400	\$1,500	\$4,400	\$2,000
fees and permits	Building and Grounds	casual labor	building repairs	meals & dinners	lodging/meals/mileage	memberships	library promotion	postage
Village of NAMS Electric	Jill Cannizzaro	Atlas Dorr	R Lorene Ken Lorene Ken	ALA	Angelica Di	USPS		
Amazon	Bryant Rou	Flow-Techni	Mary Coop Mary Coop	ILA	Jewel	US Postal S		
Colorsmith S			Britney Mu Britney Mu	LACONI	Olive Garde			
Controlled Er			Karen Quin Karen Quin		SCOLA Spec			
West Town I					Target			

**OUTSIDE SERVICES**

8375-01	8385-01	8432-01	8396-01	8399-01	8400-01	8401-01	8402-01	8404-01
\$500	\$150	\$0	\$150	\$500	\$25,500	\$7,000	\$6,000	\$3,000
public relations	memorials and tributes	mileage reimbursement	bank charges and fees	ILL Loss/Damage	accounting	audit	legal fees	public information

Jimmy Johr Belmonte Florist  
yard signs Superior Av

Don Abern

Ernest Di Mc O'Neill & G Franczek R Facebook  
Lautenbach Peregrine, '



							<b>INSURANCE</b>	
8405-01	8305-01	8406-01	8408-01	8410-01	8430-01	8435-01	8460-05	8470-05
\$450	\$0	\$200	\$500	\$10,000	\$4,000	\$100	\$8,840	\$0
appraisal	architect/ building consultant	collection agency	strategic plan	printing	payroll expenses	background checks	liability insurance package	directors/o fficers insurance

Industrial Appraisal Illinois Office Unique Management ILA - Job and Diamond Group Paychex Paychex Utica National

Vista Print

**OTHER EXPENSES**

**DEBT SERVICE**

8600-01

8601-02

8700-02

8701-02

\$0

\$2,490

\$0

\$30,000

Bond  
Interest

Debt  
Certificate  
Interest

Bond  
Principle

Debt  
Certificate  
Prinicple

# NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

## ORDINANCE 2023-01

Ordinance setting forth the dates of Regular Meetings and closures of the North Riverside Public Library District Board of Trustees.

Meetings are held in the Meeting Room of the North Riverside Library, 2400 S. Des Plaines Ave, North Riverside, Illinois 60546, generally on the third Monday of the month, starting at 6:00 p.m.

July 17 <sup>th</sup> , 2023	January 15 <sup>th</sup> , 2024
August 21 <sup>st</sup> , 2023	February 19 <sup>th</sup> , 2024
September 18 <sup>th</sup> , 2023	March 18 <sup>th</sup> , 2024
October 16 <sup>th</sup> , 2023	April 15 <sup>th</sup> , 2024
November 20 <sup>th</sup> , 2023	May 20 <sup>th</sup> , 2024
December 18 <sup>th</sup> , 2023	June 17 <sup>th</sup> , 2024

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Special meetings may be held. Any special meeting will be posted at the library and on the library's website no less than 48 hours prior to the meeting.

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Library Board of Trustees Committee of the Whole meetings of the North Riverside Public Library District will be held on the first Monday of each month as needed beginning at 6:00pm in the community room on the main floor of the North Riverside Public Library District (2400 S. Des Plaines Ave., North Riverside, IL 60546).

July 3 <sup>rd</sup> , 2023	<del>January 1<sup>st</sup>, 2024</del>
August 7 <sup>th</sup> , 2023	February 5 <sup>th</sup> , 2024
<del>September 4<sup>th</sup>, 2023</del>	March 4 <sup>th</sup> , 2024
October 2 <sup>nd</sup> , 2023	April 1 <sup>th</sup> , 2024
November 6 <sup>th</sup> , 2023	May 6 <sup>st</sup> , 2024
December 4 <sup>th</sup> , 2023	June 3 <sup>th</sup> , 2024

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The North Riverside Public Library will be closed on the following holidays:

July 4<sup>th</sup>, 2023 – Independence Day

September 4<sup>th</sup>, 2023 – Labor Day

November 23<sup>rd</sup>, 2023 – Thanksgiving

December 23<sup>rd</sup>-25<sup>th</sup>, 2023 – Christmas

December 30<sup>th</sup> 2023 – January 1<sup>st</sup>, 2024 – New Year's

May 29<sup>th</sup>, 2024 – Memorial Day

Passed by the Board of Trustees of the North Riverside Public Library District this 19th day of June, 2023.

Approved:

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Annette Corgiat, President  
North Riverside Public Library District

Attest:

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John Mathias, Secretary  
North Riverside Public Library District