

**North Riverside Public Library District
Board of Trustees
Regular Meeting Minutes
February 20th, 2023**

1. Open of Meeting

- A. Call to order: Meeting was called to order by President Corgiat at 6:07pm
- B. Determination of quorum: A quorum was in attendance: Annette Corgiat, Greg Gordon, Kathy Bonnar, John Mathias, Ken Rouleau, Kyle Johnson, Jeanne Ottenweller.
- C. Recognition of visitors to the meeting: Also in attendance were Natalie Starosta and Laurie Swade (who left the meeting at 6:14pm).
- D. Approval of agenda: Vice President Gordon made a motion to amend the agenda as follows: move #7D to follow the consent agenda. Motion was seconded by Treasurer Bonnar. All aye. Motion carried.

2. Open Forum

No comments

3. Consent Agenda

Vice President Gordon made a motion to approve the consent agenda with the correction of Ken Rouleau's name in the minutes. Motion seconded by Secretary Bonnar.
Roll call vote: ☐ Corgiat, ☒ Gordon, ☐ Mathias, ☐ Rouleau, ☒ Bonnar, ☐ Ottenweller, ☐ Johnson. Motion carried.

A. Secretary:

Minutes of the January 16th, 2023 Regular Board Meeting
Correspondence

B. Treasurer:

January 2023 Financial Statements
Authorization to transfer \$70,000 to checking

4. President's Report

A. Board action log (informational) – Discussed the needs for community members to support the upcoming Village play, “The Music Man”, in April.

5. Director's Report

Discussed the upcoming publication of the spring newsletter.

6. Committee Reports

- A. Advocacy (Johnson) (informational): No report.
- B. Building & Grounds (Rouleau) (informational): President Corgiat asked about moving the statue in front of the building and cleaning it.
- C. Finance (Bonnar) (informational): No report.
- D. Personnel (Gordon) (informational): Moved to follow #3. Presentation of two services awards. Laurie Swade for 15 years service and Natalie Starosta for 5 years service.
- E. Policy (Bonnar, Ottenweller) (informational): No report.
- F. Strategic Planning (Mathias) (informational): Noted closed minutes procedure will be added to the trustee handbook. Recommended all trustees watch the 1st amendment audit

presentation. Discussion of financial reports and request for Vice President Gordon that the Director note to the Board if they are missing any documents prior to voting.

7. New Business

A. Approval of Job Descriptions (action)

Vice President Gordon made a motion to approve the updated and new job descriptions as presented. Secretary Mathias seconded. All aye. Motion carried.

8. Closed session : President Corgiat made a motion to enter closed session under 5 ILCS 120/2(c) Personnel: the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of a public body at 6:35pm. Motion seconded by Vice President Gordon. Roll call vote: ☐ Corgiat, ☒ Gordon, ☐ Mathias, ☐ Rouleau, ☐ Bonnar, ☐ Ottenweller, ☐ Johnson. Motion carried.

9. Return to open session : Vice President Gordon made a motion to return to open session at 6:42pm. Motion seconded by Trustee Johnson. Roll call vote: ☐ Corgiat, ☒ Gordon, ☐ Mathias, ☐ Rouleau, ☐ Bonnar, ☐ Ottenweller, ☐ Johnson. Motion carried.

10. Adjournment

Motion made by Trustee Rouleau to adjourn the meeting at 6:44pm. Motion seconded by Secretary Mathias. All aye. Motion carried.