

North Riverside Library Foundation

Virtual Annual Meeting

August 18, 2020

Call to Order: Kathleen Spale called the meeting to order at 6:30 p.m.

Roll Call: Present; Kathleen Spale, Monica Pineda, Koula Tricoci, Marge Hook, Annette Corgiat, Vera Wilt, Lenora Giuruni, PJ Folz, Stephanie Lanken, and Natalie Starosta. Absent; Nadia Nammari, and Jeanne Eichorst. Guest, John Mathias.

Approval of Minutes of July 21, 2020: Vera made a motion to approve the minutes of July 21, 2020. Stephanie seconded, and by a voice vote, the motion passed.

Library Board- Annette Corgiat , PJ Folz- PJ said they are so happy with what the Library has been doing for the community with their great offerings. They Libray staff are working very hard.

Library- Natalie Starosta: Natalie said the Library is continuing to do wonderful work. The Bookmark is coming out soon. It is at the printer now, and should be out in one to one and a half weeks.

She spoke about the need to replace the Library server. It would help in allowing more than one person to work at the same time. The cost of one server will be \$5,000.00, and \$10,000.00 for two. There will be an additional charge of about \$3,000.00 for installation. The Library will be doing other upgrades at the same time.

It was noted the Library does have funds available. Several thought the Library should fund most of the cost. Vera made a motion that the Foundation should give the Library \$5,000.00 toward the total cost of the servers. Annette seconded, and by a voice vote, the motion passed.

Natalie said the Library also wants to purchase Remote Lockers, like the Amazon pickup boxes near the 7-11 store. Patrons would use an App or Pin number to access the boxes. Patrons will be able to access the boxes after Library hours, making it easy for patrons who can't make it to the Library during Library hours. They will be able to access the boxes to get the materials they have requested from the Library, as well as return items.

Natalie said they are very excited about the new programs being offered for kids, teens, and adults. They will be offering make and take home kits. The Library is getting a new data base, Tudors.com, which will help students in this virtual schooling time. Instagram, Twitter and

Facebook are doing well. They are hiring a marketing person to help. The server had crashed and conked out. If we had two servers, and one went out, we would have the other to fall back on. Natalie said that Microsoft is offering Windows 365. It offers backup files and storage. We will never have to worry about losing data because the backup will be offsite.

Treasurer's Report- Koula Tricoci: Koula reported we have \$15,306.06 in our account. The Annual report will be ready soon. Stephanie made a motion to accept the treasurer's report. Annette seconded, and by a voice vote, the motion passed.

Annual Report: Monica, Vera, Kathleen, and Koula met to discuss the Annual Report. There are three parts you have to address. The Federal Report, the Secretary of State Report, and the Attorney General Report. The Federal has already been sent out. The Secretary of State is the nonprofit report, and will come up later. The Attorney General Report is for organizations that have less than \$50,000 revenue a year. It has a \$3.00 fee.

Election of Officers-Annette suggested we ask the current officers to stay on another year because of the Covid situation. Lenora seconded, and by a voice vote the motion passed. They all agreed to do so. We do not have a Sargent at Arms at this time. We decided we don't need one.

Komarek Ad Book: Natalie said last year we had a \$100.00 ad in the Komarek ad book. She feels it would be a good idea to get an ad again this year to continue to support the school, and promote our Foundation. Annette made a motion to get an ad. Stephanie seconded, and by a voice vote, the motion passed.

2020 Fundraisers; We had a lengthy discussion about photo fundraisers. There were various ideas suggested, some of which are Holiday Photos in front of the fireplace in the Library, Fall Photos, with Fall backdrops, and Pet Photos.(Pets would not be allowed in photos in the main Library because of the carpeting) Pet Photos could once again be held in the area near the conference room. It was suggested we offer multiple dates, to allow for more to attend.

We discussed hiring a photographer, or take the pictures ourselves. PJ said she would ask her son to find out if there might be students in RB, in the photography group, that might be able to help us out.

We were discussing dates that might work out. The Recreation is not offering the Holiday Photos this year, which might be better for us. We will look into available dates to schedule our events. The first three Sundays in November seemed to be a popular suggestion.

Cookie Decorating Kits: Natalie told us about a Library that was selling cookie decorating kits as a fundraiser They contained the prebaked cookies, frosting, and decorations needed to

complete the decorating. It was successful. Supplies could be pricey, driving the cost up. We will reach out to local businesses to see if they could work with us.

Foundation Merchandise: Koula said she has the sweatshirts in her back seat of her car. We can reach out to her and we can pick them up at the Village Hall, where she works.

Masks: We saw the sample of the black face mask with the printing on the side. KeepitNRlocal. Vera said her daughter in law could make them for a total cost around \$5.00 or so. We will look into other locations that can also make them. Koula will look into a t-shirt business in the Mall. We can also make them at the Library ourselves. PJ feels we need to consider the manpower it will take if we make them ourselves. More to come.

Lenora is still communicating with Missy about the yoga.

Adjournment- Lenora made a motion to adjourn. Vera seconded, and by a voice vote, the motion passed. Kathleen adjourned the meeting at about 8:40 pm.

Next meeting: Possibly virtual again. Date to be determined.

Respectfully submitted, Marge Hook, Secretary

Please Be Safe