

North Riverside Library Foundation  
Minutes of January 21, 2020 meeting

Call to Order: Kathleen Spale called the meeting to order at 6:42 p.m

Roll Call: Present; Kathleen Spale, Monica Pineda, Marge Hook, Koula Michalopolus, Vera Wilt, Lenora Giurini, Nadia Nammari, Stephanie Lancken, and Natalie Starosta. Absent; Annette Corgiat, PJ Folz, and Jeanne Eichorst.

Approval of Minutes of the November 19, 2019 meeting: Lenora made a motion to approve the minutes. Monica seconded the motion, and by a voice vote, the motion passed.

Library Board-Annette Corgiat/ Library-Natalie Starosta: In Annette's absence, Natalie reported for both of them. The Library has been very busy working on the Spring Newsletter. All information to be included has to be turned in by February 10<sup>th</sup>. They are adding a power supply for the Build Guild. The wall in the Teen area will go up next month. A crane will deliver the new air conditioner. The new heating is half done and will be completed in August. The article in the Landmark about the Library was very good. The Pop Up Library in the Mall will be moved to a new empty store location.

Natalie applied for more grants. The design boards for the small meeting room and the Booksale Room will be up soon.

Treasurer's Report- Koula Michalopolus; We have \$11,413.59 in our account. Vera made a motion to accept the treasurer's report. Lenora seconded, and by a voice vote, the motion passed.

Merchant Processing: Nadia; Nadia looked into moving merchant services to Fifth Third Bank from the Square. We discussed a Credit Card Processing Machine, that has a \$100.00 set up fee, which will be waived when we try it out. There will be a \$10.00 per month fee, a 2.9%+ a .30 cent per transaction charge, with no contract or term. We then discussed establishing an Internet Gateway so that patrons can pay for programs or merchandise on the Facebook page or Library website. The cost would be a \$100.00 set up fee that can be waived, a \$15.00 fee per month, a fully encrypted link with 2.9% + a .45 cent per transaction fee with no contract or term. After discussion, we voted to move all merchant services to Fifth Third Bank.

Update on FOL: Natalie said the FOL is using their money to fund the completion of the Booksale Room. They will continue to sort books until the room is finished in February.

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Matching Donation: Kathleen reported we received the checks from the former employer of John Mathais, Illinois Tool Works, ITW. With John's checks, and the checks from ITW, the donation totaled \$4,000.00. John wanted to do this for his wife. We will put a leaf up in her honor on our soon to be Donor Wall In the main entrance. THANK YOU JOHN for your generosity.

Remind: We will be making a cumulative list of all information we have on all those that have supported the Library, and attended our Foundation events, past and present. This list can be used to contact those individuals to promote our Foundation events. The completed list will be entered into the Remind Website.

Possible New Members-Natalie Starosta; Natalie has the list from the strategic plan survey that indicates who is interested in working with the Foundation. We will follow up on it.

2020 Fundraisers: Zumba and Yoga; Lenora will look into a date available in February. It will be held from 10:00 a.m. to 12:00 noon.

Shredding; We discussed a date in February. After the meeting, PJ informed us that RB contacted her and set up a date for the shredding on Friday, May 1<sup>st</sup>. PJ gave them a list of how we would like the event to be run. She will meet with them to finalize plans for the event.

Pet Photo Shoot: We discussed possibly having another Pet Shoot in Spring, but decided not to do it so as not to take away from our Holiday Pet Shoot.

Unfinished Business: It was suggested we could possibly have some event at Miller's Pub. and maybe including a raffle. It would give us more exposure.

Vera told us her son built a miniature golf course for his yard. We could use it to have a fundraiser in the Library. We will look into how we can use it.

Kathleen reminded us that instead of the Fall Chili Cook Off, they are having a Mac and Cheese Event. It will be held on May 8<sup>th</sup>, from 6:30 to 9:00 p.m.

Lenora mentioned we should look into having a summer event, possibly at the Club.

Foundation Merchandise: Nadia Nammari: Natalie looked into purchasing crew or hooded sweatshirts for the Foundation members. She discussed the various types of crew and hooded sweatshirts. After discussion, we decided to order the crew sweatshirts, S-XL for \$22.00, and \$24.00 for the XXL. The hooded sweatshirts will be \$25.00 for S-XL, and \$27.50 for the XXL We will order 16 of a mixture of crews and hooded sweatshirts. The teal has been discontinued. Koula suggested we go with black with teal writing. Everyone agreed it would be a good choice.

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We will order from Ink Your Wear in Riverside. Stephanie made a motion to have Nadia order the items. Vera seconded, and by a voice vote the motion passed.

Adjournment: Lenora made a motion to adjourn. Vera seconded, and by a voice vote the motion passed. Kathleen adjourned the meeting at 8:25 p.m.

Marge Hook Secretary

Next meeting, February 18, 2020