

North Riverside Public Library

2400 S. Des Plaines Avenue
North Riverside, Illinois 60546

Agenda
Committee of the Whole
Board of Trustees
August 12th, 2019
6:30 PM

1. Open of Meeting

- A. Call to order
- B. Determination of quorum
- C. Recognition of visitors to the meeting
- D. Approval of agenda and requested changes to agenda

2. Open Forum

Audience Members wishing to address the Board: please complete the open forum sheet provided and give it to the Board Secretary.

3. Minutes

- A. Accept Minutes of July 8, 2019 Committee of Whole Meeting Open Session.

4. Finance Committee (Brad)

5. Personnel Committee (Greg)

6. Building and Grounds Committee (Ken)

- A. MPC Presentation

7. Policy Committee

8. Other New Business

- A. North Riverside Historical Society Storage Request
- B. Website Refresh
- C. 5 year Strategic Plan
- D. Secretary Audit Committee

9. Adjournment

The Library Board meeting is scheduled for Monday, August 19, 2019 at 7:00pm.

*North Riverside Public Library
Board of Trustees
Minutes of the July 8, 2019 Meeting
Of the Committee of the Whole*

President Corgiat called the Committee of the Whole meeting to order at 6:40 p.m.

Present: P.J. Folz, Al Pineda, Ken Rouleau, Annette Corgiat

Absent: Greg Gordon, Brad Lanken

Also Present: Trustee Kathy Bonnar via phone, Director Natalie Starosta

A quorum was established with four Trustees present. The agenda was accepted as written. The minutes of the May 13, 2019 Committee of the Whole meeting were accepted as presented by unanimous vote.

Finance Committee

- A. Treasurer Lanken was absent. Director Starosta asked President Corgiat to sign documents needed by the auditors to begin their work on the 2018/2019 audit.

Personnel Committee

- A. Vice President Gordon was absent. President Corgiat noted that all evaluations of the Director had been returned and her evaluation would be presented after Vice President Gordon's return.

Building and Grounds

- A. HVAC and Lighting: Trustee Rouleau has requested a more detailed estimate from West Town and Director Starosta will be working with MPC to set up a presentation for the August CoW meeting.

Policy Committee

- A. Nothing to report.

Other New Business

- A. Bryant, President of the North Riverside Historical Society, asked that the library house the Historical Societies archive which would amount to a large filing cabinet and a bookcase. Director Starosta proposed that they be housed in the former periodicals room however this would only be possible if the Foundation either planned to hold multiple booksales a year (cutting down on the number of books in the room at any one time) or planned to stop doing book sales and instead invest have the perpetual book sale room. Secretary Folz asked that Annette Saathoff evaluate the space.
- B. Teen Advisory Group Members presented to the Board about their ideas to create a teen friendly environment in the library. They include pictures from other libraries in and around

the area as well as quotes from librarians in those places. The Board appreciated their presentation and will take their ideas under consideration for future development.

- C. Website: Director Starosta has been working with the management team to create a list of problem areas in our current website that don't meet the needs of our patrons, staff or suite the library as we continue to change and innovate. Trustee Folz suggested a website developer. Director Starosta will send her the required and requested upgrades to the site staff have identified and continue to get additional quotes.
- D. Director Starosta talked about plans to begin gathering data for the next 5 year strategic plan, the current one expires in 2020. She will keep the Board up to date on the time line and plans for the future.

There being no other new business the meeting was adjourned at 7:35 p.m.

Minutes Prepared by Director Starosta