

# **North Riverside Public Library**

2400 S. Des Plaines Avenue  
North Riverside, Illinois 60546

Agenda  
Committee of the Whole  
Board of Trustees  
February 11<sup>th</sup>, 2019  
6:30 PM

1. **Open of Meeting**
  - A. Call to order
  - B. Determination of quorum
  - C. Recognition of visitors to the meeting
  - D. Approval of agenda and requested changes to agenda
2. **Open Forum**

Audience Members wishing to address the Board please complete the open forum sheet provided and give it to the Board Secretary.
3. **Minutes**
  - A. Accept Minutes of January 14, 2019 Committee of Whole Meeting Open Session.
4. **Finance Committee (Brad)**
5. **Personnel Committee (Greg)**
  - A. Review of Director's Maternity Leave plan
6. **Building and Grounds Committee (Ken)**
7. **Policy Committee (Priscilla)**
  - A. Review of new personnel policies
8. **Other New Business**
  - A. Show Your Library Card Benefits
  - B. Craft Supply Exchange/Library of Things
  - C. Big Talk from Small Libraries
  - D. ILA Awards
  - E. Other
9. **Adjournment**

The Library Board meeting is scheduled for Monday, February 18, 2019 at 7:00pm.

*North Riverside Public Library  
Board of Trustees  
Minutes of the January 14, 2019 Meeting  
Of the Committee of the Whole*

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Vice President Gordon called the Committee of the Whole meeting to order at 6:32 p.m.

Present: Greg Gordon, Ken Rouleau, Al Pineda, Priscilla Skenandore, P.J. Folz

Absent: Brad Lanken and Annette Corgiat

Also Present: Director Natalie Starosta

A quorum was established with five Trustees present. The agenda was accepted as written. The first order of business was acceptance of the minutes of the November 12<sup>th</sup> Committee of the Whole meeting. All Board members agreed that the Minutes should be accepted as presented.

Finance Committee

- A. Director Starosta provided a copy of the Annual Treasurer's Report which was submitted to Cook County.

Personnel Committee

- A. Trustee Gordon let the board know that from here forward the Director would be giving management staff members 6 month reviews so they know where they stand in accomplishing their yearly review goals. If there is a reason, staff members will be given written goal reviews every 3 months.

Building and Grounds

- A. Trustee Rouleau would like to look into moving the trash can from the vestibule to the outside entry way to prevent litter.
- B. Trustee Rouleau had a complaint about the hard berries dropped by the decorative flowing trees in front of the library.

Policy Committee

- A. Trustee Skenandore reviewed the changes to the personnel manual that other trustees had marked for discussion. Several policies will be amended and review will continue at the February Committee of the Whole meeting.

Other New Business

- A. Director Starosta asked that trustees contact businesses for the Show Your Library Card program by the February meeting to allow staff time to make promotional materials and for the March-May newsletter.
- B. Director Starosta discussed the Craft Supply Exchange area which is in labeled bins next to the new makerspace room. Donations have been coming in and being sorted.

There being no other new business the meeting was adjourned at 7:55 p.m.  
Minutes Prepared by Director Starosta