

North Riverside Public Library

2400 S. Des Plaines Avenue
North Riverside, Illinois 60546

Agenda
Committee of the Whole
Board of Trustees
November 12th, 2018
6:30 PM

1. **Open of Meeting**
 - A. Call to order
 - B. Determination of quorum
 - C. Recognition of visitors to the meeting
 - D. Approval of agenda and requested changes to agenda
2. **Open Forum**

Audience Members wishing to address the Board please complete the open forum sheet provided and give it to the Board Secretary.
3. **Minutes**
 - A. Accept Minutes of October 8, 2018 Committee of Whole Meeting Open Session.
4. **Finance Committee (Brad)**
 - A. Changed recommended by Auditor to upcoming budgets
 - B. Motions to move funds during Board meeting
5. **Personnel Committee (Greg)**
 - A. Director's review
6. **Building and Grounds Committee (Ken)**
 - A. Bottle filling fountains
7. **Policy Committee (Priscilla)**
8. **Other New Business**
 - A. Craft Supply Exchange Nook
 - B. Show Your Library Card Benefits Plan (online application)
 - C. Community Art Wall
 - D. Upcoming Holiday Library Open House
 - E. Other
9. **Adjournment**

The Library Board meeting is scheduled for Monday, December 10, 2018 at 7pm.

*North Riverside Public Library
Board of Trustees
Minutes of the October 8, 2018 Meeting
Of the Committee of the Whole*

President Corgiat called the Committee of the Whole meeting to order at 6:35 p.m.

Present: Greg Gordon, Ken Rouleau, Al Pineda, P.J. Folz, Priscilla Skenandore

Absent: Annette Corgiat, Brad Lanken

Also Present: Director Natalie Starosta

A quorum was established with five Trustees present. The agenda was accepted as with one amendment. Item number 5 was moved to the end of the agenda. The first order of business was acceptance of the minutes of the July 9th Committee of the Whole meeting. All Board members agreed that the Minutes should be accepted as presented.

Finance Committee

- A. Director Starosta provided an update on the upcoming audit. Auditors will be on site next week and everything is currently on track.

Building and Grounds

- A. Trustee Rouleau and Director Starosta discussed the two trees at the entryway. A patron had complained that they are dropping seeds which are round and hard and could be a hazard. The Board discussed and decided that following storms or strong wind, a member of staff should sweep debris from the walkways.

Other New Business

- A. Director Starosta discussed the upcoming plans for the Craft Supply Exchange nook under the stairs leading to the lower level. Furniture is being picked by the Director and Youth Services to meet the expected needs of the community and encourage engagement with classes.
- B. Director Starosta showed the CoW the application form for businesses to sign up for the 'Show your Library Card' program. Several trustees suggested that she write up a script for all board members to refer to when they are approaching businesses to partner with. Director Starosta will do so by the next CoW meeting. Trustee Skenandore suggested that we also make up a direct mailing post card to inform businesses of the program and/or as a follow up.
- C. Director Starosta presented the entries for the youth library card. Board members all voted on their favorite 3 and the 3 with the highest number of votes were put up for a public vote. Public vote both in the library and on line will closed on Monday the 15th.

Personnel Committee

- A. Trustee Gordon discussed Director Starosta's review with the Board members. The review will be on next week's board meeting.

There being no other new business the meeting was adjourned at 7:35 p.m.

Minutes Prepared by Director Starosta