

Agenda
North Riverside Public Library District
Board of Trustees
Regular Meeting, October 18th, 2021
6:00 PM

1. Open of Meeting

- A. Call to order
- B. Determination of quorum
- C. Recognition of visitors to the meeting
- D. Approval of agenda

2. Open Forum

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3. Consent Agenda (one motion/approval for everything listed here, all items can be removed from the consent agenda at anyone's request at any meeting)

- A. Secretary:
 - Minutes of the September 20th, 2021 Regular Board Meeting
 - Correspondence
- B. Treasurer:
 - September 2021 Financial Statements
 - Authorization to transfer \$60,000 to checking

4. President's Report

5. Director's Report

6. Committee Reports

- A. Building & Grounds (informational)
- B. Personnel (informational)
- C. Policy (informational)
- D. Strategic Planning (informational)

7. New Business

- A. Treasurer (action)
- B. Holiday Gift Card/Party (discussion/action)
- C. Levy (informational)

8. Old Business

- A. Closed Session Minutes Review (action)

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. **Return to open session**

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment**

Note: Agenda items may be added that pertain to discussion or information.

No items may be added to the final agenda that require Board action.

Next regular Board Meeting is scheduled for November 15th, 2021 at 6:00 p.m.

Minutes
North Riverside Public Library District
Board of Trustees
Regular Meeting, September 20th, 2021
6:00 PM

1. Open of Meeting

A. Call to order

The meeting was called to order by Vice President Gordon at 6:02 p.m.

Roll call was taken.

Present: Greg Gordon, Ken Rouleau, John Mathias, Jeanne Ottenweller,
Kathy Bonnar

Absent: Annette Corgiat and *[Vacant Treasurer Position]*

Also Present: Director Starosta, Marla Curran

B. Quorum was established

C. **Guests:** Kyle Johnson, board member candidate is also present.

D. Approval of agenda

A motion was made by Trustee Rouleau and seconded by Trustee Mathias to approve the agenda as written/amended. All ayes, motion **carried**.

2. Open Forum

[No visitors]

3. Consent Agenda

A motion was made by Trustee Mathias and seconded by Trustee Ottenweller to approve the consent agenda as presented. All ayes, motion **carried**.

A. Secretary:

Minutes of the August 16th, 2021 Regular Board Meeting Correspondence

B. Treasurer:

August 2021 Financial Statements

Authorization to transfer \$60,000 to checking

4. President's Report

[Not present]

5. Director's Report

- Parking Lot construction is estimated to take place at the end of September
- NRPL is applying for State Library funding for the parking lot asphalt
Has recently applied for multiple technology grants
- Will be getting an approval/denial within the next several weeks for several other grants applied for recently
- Will be applying for more grants as they open
- SWAN is now providing a “monthly snapshot” of materials checked out and renewed, split into individual categories based on material type (book, CD, audiobook, large print book, equipment, ILL, etc.)

6. Committee Reports

A. Building & Grounds (informational)

[Nothing to report]

B. Personnel (informational)

[Nothing to report]

C. Policy (informational)

[Nothing to report]

D. Strategic Planning (informational) (John)

Annexation: We are halfway through 60-day window to complete finalization of making the businesses at the north corners of 1st ave/Cermak ave. part of our library district, which means they will pay library tax in their property tax.

7. New Business

A. Director's Review (action)

A motion was made by Trutee Gordon and seconded by Trutee Rouleau to approve the Director's Review with a raise of 3% +\$5,000 bonus (= \$36.61/hr. from previous \$35.15)

Roll call vote: All ayes, motion **carried**.

B. Updated Patron Conduct Policy (action)

A motion was made by Trustee Ottenweller and seconded by Trustee Mathias to approve the update to the Patron Conduct policy that is easier to distribute and provides more protection of library staff. **Roll call vote:** All ayes, motion **carried**.

8. Old Business

A. Resolution to Declare and Fill a Board Vacancy (action)

A motion was made by Trustee Gordon and seconded by Trustee Rouleau to approve the Resolution to Declare and Fill a Board Vacancy removing Allan Pineda from the North Riverside Library Board of Trustees and appointing Kyle S. Johnson to fill the remainder of his term until the next election.

Roll call vote: All ayes, motion **carried**.

B. Closed Session Minutes Review (action)

A motion was made by Trustee Mathias and seconded by Trustee Rouleau to release the following minutes 8-21-17. **Roll call vote:** All ayes, motion **carried**.

A motion was made by Trustee Gordon and seconded by Trustee Mathias to approve the destruction of the recording of 8-21-17 released minutes as they are more than 18 months old. **Roll call vote:** All ayes, motion **carried**.

9. Adjournment

A motion was made by Trustee Gordon and seconded by Trustee Rouleau to adjourn the meeting at 6:43 pm. **Roll call vote:** All ayes, motion **carried**.

Note: Agenda items may be added that pertain to discussion or information.

No items may be added to the final agenda that require Board action.

Next regular Board Meeting is scheduled for October 18th, 2021 at 6:00 p.m.

Management Report

North Riverside Public Library District

For the period ended September 30, 2021



Prepared on

October 15, 2021

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Profit and Loss

July - September, 2021

	Total
INCOME	
6903-01 Fines & Fees	1,258.71
6905-01 Grants	9,162.50
6910-01 Misc. Revenue	42,881.46
Interest	
6906-01 Interest Earned	22.58
Total Interest	22.58
Property Taxes	
6901-01 Property Tax	145,413.40
6901-04 Tax Revenue-Audit Fund	1,142.31
6901-05 Tax Revenue-Liability Ins	693.46
6901-06 Tax Revenue-Unemploy Ins	244.78
6901-07 Tax Revenue-Bldg Fund	7,425.60
6901-08 Tax Revenue-SS	5,589.66
6901-12 Property Tax - IMRF Fund	2,040.02
Total Property Taxes	162,549.23
Total Income	215,874.48
GROSS PROFIT	
215,874.48	
EXPENSES	
8360-01 Grants	2,376.73
Advertising & Marketing	
8365-01 Library Promotion	45.02
8370-01 Postage	83.28
8385-01 Memorials & Tributes	244.98
8410-01 Printing	2,569.90
Total Advertising & Marketing	2,943.18
Bank Charges & Fees	
8396-01 Bank Charges & Fees	19.00
Total Bank Charges & Fees	19.00
Benefits	
7600-05 Health Insurance	4,636.56
7620-01 Payroll Expenses	40.00
7650-09 IMRF Pension	10,839.04
7670-01 Taxes-Fica Expense	11,528.10
Total Benefits	27,043.70
Building Expense	
8306-07 Building Supplies	1,226.02
8308-07 Service Contracts	11,082.21
8315-07 Fees & Permits	
8335-07 Bulding Repairs	46,382.09
Total Building Expense	58,690.32
Computers/Technology	

	Total
8171-01 Tech Service	22,024.15
8172-01 Computer Equipment	66.47
8175-01 MLS Computer Fund	16.57
8180-01 Software	127.44
8190-01 Website	74.97
Total Computers/Technology	22,309.60
Insurance	
7660-06 Unemployment Insurance	-814.97
Total Insurance	-814.97
Legal & Professional Services	
8400-01 Accounting	2,730.00
8401-04 Audit	450.00
8402-01 Legal Fees	4,151.32
8406-01 Collection Agency	62.65
8430-01 Payroll Expenses	1,620.61
Total Legal & Professional Services	9,014.58
Library Materials	
8090-01 Books on CD - Adult	151.78
8091-01 Books on CD - Children	94.88
8097-01 Music CD - Children	192.12
8104-01 Adult Fiction	3,081.12
8105-01 Adult Non-Fiction	1,388.82
8106-01 Children Fiction / Non-Fiction	2,658.72
8107-01 Young Adult Fiction/Non-Fiction	1,942.47
8108-01 eBooks	1,840.46
8115-01 Adult Large Print	173.48
8130-01 Databases	10,108.50
8160-01 Adult DVDs - Fiction	1,058.16
8162-01 Children DVDs	523.96
8163-01 YA DVDs	203.91
8164-01 Foreign Lang. DVDs	13.97
8166-01 Games	50.99
8399-01 ILL Loss/Damage	15.90
Total Library Materials	23,499.24
Office Supplies & Software	
8202-01 Office Supplies	4,122.19
Total Office Supplies & Software	4,122.19
Programs & Strategic Initiatives	
8150-01 Children's Programs	485.75
8152-01 Children's Summer Reading Program	782.37
8153-01 Young Adult Programs	79.33
8154-01 Makerspaces/library of things	344.30
8155-01 Adult Programs	1,325.86
8156-01 Technology Programs	7.96

	Total
8157-01 Senior Programs	135.00
Total Programs & Strategic Initiatives	3,160.57
Salaries	
7504-01 Library Clerks	61,451.08
7507-01 Library Pages	9,720.28
7508-01 Administrators	79,759.36
7509-01 Salaries - Grant	600.73
8330-01 Casual Labor	75.00
Total Salaries	151,606.45
Travel & Training	
7800-01 Staff Training	477.99
8342-01 Lodging, Meals, Mileage	66.84
8355-01 Memberships	730.90
Total Travel & Training	1,275.73
Utilities	
8301-01 Utilities	33.60
8301-07 Telephone	4,782.10
8302-07 Electricity	6,257.05
8303-07 Natural Gas	920.11
8304-07 Water/Garbage	532.42
Total Utilities	12,525.28
Total Expenses	317,771.60
NET OPERATING INCOME	-101,897.12
NET INCOME	\$ -101,897.12

Balance Sheet

As of September 30, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
1500-01 First American MM (5015)	337,929.07
1500-04 Cash-Audit Fund	15,423.20
1500-05 Cash-Liability Insurance Fund	56,422.77
1500-06 Cash-Unemployment Ins Fund	5,069.41
1500-07 Cash-Building Fund	-197,907.01
1500-08 Cash-Social Security Fund	42,212.20
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	25,072.81
1500-13 Capital Projects	30,000.00
Total 1500-01 First American MM (5015)	290,613.66
1501-01 First American Checking (5001)	55,662.30
1505-07 Chase Bank	7,766.54
1509-07 Cash - IPTIP IL Funds	94,390.46
1512-02 Kadlec Annuity #71797	53,582.49
1515-01 BMO Harris	0.00
Total Bank Accounts	502,015.45
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	452,918.79
2000-04 Taxes Receivable-Audit	3,575.04
2000-05 Taxes Receivable-Insurance	2,200.32
2000-06 Taxes Receivable-Liab Insur	825.05
2000-07 Taxes Recievable-Bldg Fund	23,243.37
2000-08 Taxes Receivable-SS Fund	17,467.05
2000-09 Taxes Receivable-Pension Fund	6,326.02
Total Accounts Receivable	506,555.64
Other Current Assets	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	3,119.20
2400-05 Prepaid Expenses 05	378.89
Total Other Current Assets	773,309.33
Total Current Assets	1,781,880.42
TOTAL ASSETS	\$1,781,880.42

LIABILITIES AND EQUITY

	Total
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	9,098.81
4100-05 Accounts Payable Liability Fund	2,915.61
4100-06 Accounts Payable Unemployment Fund	0.00
4100-07 Accounts Payable Building Fund	7,002.20
4100-09 Accounts Payable Pension Fund	0.00
Total Accounts Payable	19,016.62
Other Current Liabilities	
4002-01 IMRF - Employee Contribution	0.00
4003-01 Child Support	0.00
4200-01 Accrued Wages	13,911.42
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	912.47
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	452,918.79
4300-04 Deferred Tax Rev - Audit Fund	3,575.04
4300-05 Deferred Tax Rev Liability Fund	2,200.32
4300-06 Deferred Tax Rev Unemployment	825.05
4300-07 Deferred Tax Rev Building Fund	23,243.37
4300-08 Deferred Tax Rev SS	17,467.05
4300-09 Deferred Tax Rev Pension	6,326.02
4470-07 Due to/from Corp - Building fund	0.00
Total Other Current Liabilities	521,379.53
Total Current Liabilities	540,396.15
Long-Term Liabilities	
8701-02 Debt Certificate Principle	0.00
Total Long-Term Liabilities	0.00
Total Liabilities	540,396.15
Equity	
3200-00 Retained Earnings	-20,358.61
5600-01 General Fund Balance	1,440,067.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	7,153.00
5600-05 Public Liability Fund Balance	56,565.00
5600-06 Unemployment Insurance Fund Balance	3,297.00
5600-07 Building Fund Balance	-158,975.00
5600-08 Social Security Fund Balance	1,743.00
5600-09 Pension Fund Balance	-16,110.00
Opening Balance Equity	0.00

	Total
Net Income	-101,897.12
Total Equity	1,241,484.27
TOTAL LIABILITIES AND EQUITY	\$1,781,880.42

North Riverside Public Library District
Budget vs Actual
September 2021

REVENUE		Actual	Budget	25% % of Budget
6904-01	Donations	\$ -	\$ 10,000	0%
6901-14	Estimated Loss Due to Property Assessment Appeals-Future Years	\$ -	\$ (15,000)	0%
6903-01	Fees and fines	\$ 1,259	\$ 5,000	25%
6905-01	Grants	\$ 9,163	\$ 50,000	18%
6906-01	Interest	\$ 23	\$ 1,500	2%
6901-01	Property tax	\$ 162,549	\$ 1,124,759	14%
6915-15	Loan Proceeds	\$ -	\$ 172,000	0%
6920-01	Unrealized Income Annuities	\$ -	\$ 20,000	0%
6910-01	Miscellaneous Revenue	\$ 42,881	\$ -	0%
	Total	\$ 215,874	\$ 1,368,259	16%

OPERATING EXPENSES		Actual	Budget	% of Budget
SALARIES				
7504-01	Circulation	\$ 61,451	\$ 76,600	80%
7505-01	Adult Services	\$ -	\$ 57,900	0%
7506-01	Youth Services	\$ -	\$ 87,700	0%
7507-01	Pages	\$ 9,720	\$ 27,200	36%
7508-01	Administration	\$ 79,759	\$ 288,775	28%
7509-01	Salaries - Grant	\$ 601	\$ -	0%
	Total	\$ 151,531	\$ 543,442	28%
BENEFITS				
7600-05	health insurance	\$ 4,637	\$ 31,200	15%
7620-01	payroll expenses	\$ 40	\$ -	
7650-09	IMRF	\$ 10,839	\$ 31,840	34%
7660-06	unemployment insurance	\$ (815)	\$ 800	-102%
7670-08	social security/mcare	\$ 11,528	\$ 37,257	31%
	Total	\$ 26,229	\$ 101,097	26%
TRAINING				
7700-01	educational training trustees	\$ -	\$ 500	0%
7800-01	educational training staff	\$ 478	\$ 4,500	11%
	Total	\$ 478	\$ 5,000	10%

OPERATING EXPENSES		Actual	Budget	25% % of Budget
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MATERIALS

8090-01	books on CD-adult	\$ 152	\$ 1,500	10%
8091-01	books on CD-children	\$ 95	\$ 700	14%
8096-01	compact disks-music-adult	\$ -	\$ 400	0%
8097-01	compact disks-music-children	\$ 192	\$ 1,000	19%
8104-01	adult fiction	\$ 3,081	\$ 14,500	21%
8105-01	adult nonfiction	\$ 1,389	\$ 9,500	15%
8106-01	children's fiction/nonfiction	\$ 2,659	\$ 18,000	15%
8107-01	YA Fiction/nonfiction	\$ 1,942	\$ 6,000	32%
8108-01	eBooks	\$ 1,840	\$ 5,000	37%
8115-01	adult large print	\$ 173	\$ 2,000	9%
8120-01	newspapers	\$ -	\$ 3,400	0%
8130-01	internet databases	\$ 10,109	\$ 16,000	63%
8140-01	adult periodicals	\$ -	\$ 900	0%
8141-01	Children's Periodicals	\$ -	\$ 500	0%
8160-01	adult DVDs-feature movies	\$ 1,058	\$ 6,000	18%
8161-01	Adult Games	\$ -	\$ 1,300	0%
8162-01	children's DVDs-movies	\$ 524	\$ 1,400	37%
8163-01	ya DVDs	\$ 204	\$ 1,400	15%
8164-01	foreign language DVDs	\$ 14	\$ -	0%
8166-01	children's games	\$ 51	\$ 2,500	2%
Total		\$ 23,483	\$ 92,000	26%

PROGRAMS

8150-01	children's programs	\$ 486	\$ 3,000	16%
8152-01	children's summer reading program	\$ 782	\$ 4,000	20%
8153-01	ya programs	\$ 79	\$ 2,000	4%
8154-01	Makerspaces/library of things	\$ 344	\$ 4,000	9%
8155-01	adult programs	\$ 1,326	\$ 4,000	33%
8156-01	Technology programs	\$ 8	\$ 1,000	1%
8157-01	senior programs	\$ 135	\$ 2,000	7%
Total		\$ 3,161	\$ 20,000	16%

STRATEGIC INITIATIVES

8158-01	Strategic Initiatives	\$ -	\$ 2,000	0%
Total		\$ -	\$ 2,000	0%

OPERATING EXPENSES		Actual	Budget	25% % of Budget
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COMPUTERS

8171-01	information technology	\$ 22,024	\$ 18,500	119%
8172-01	new computer equipment	\$ 66	\$ 10,000	1%
8175-01	mls computer fund	\$ 17	\$ 23,000	0%
8180-01	software	\$ 127	\$ 1,500	8%
8190-01	website	\$ 75	\$ 7,500	1%
8195-01	email	\$ -	\$ 500	0%
	Total	\$ 22,310	\$ 61,000	37%

OFFICE SUPPLIES

8202-01	Office Supplies	\$ 4,122	\$ 14,000	29%
	Total	\$ 4,122	\$ 14,000	29%

UTILITIES- OPERATING EXPENSE

8301-01	utilities	\$ 34	\$ -	
8301-07	telephone	\$ 4,782	\$ 13,500	35%
8302-07	electricity	\$ 6,257	\$ 30,000	21%
8303-07	gas	\$ 920	\$ 6,000	15%
8304-07	water/garbage	\$ 532	\$ 2,000	27%
	Total	\$ 12,525	\$ 51,500	24%

BUILDING EXPENSE

8306-07	building supplies and maintenance	\$ 1,226	\$ 12,000	10%
8308-07	service contracts	\$ 11,082	\$ 43,000	26%
8315-07	fees and permits	\$ -	\$ 1,950	0%
8330-01	casual labor	\$ 75	\$ 3,500	2%
8335-07	building repairs	\$ 46,382	\$ 204,000	23%
	Total	\$ 58,765	\$ 264,450	22%

TRAVEL

8342-01	lodging/meals/mileage	\$ 67	\$ 2,000	3%
	Total	\$ 67	\$ 2,000	3%

OPERATING EXPENSES

Actual

Budget

25%
% of Budget**OTHER EXPENSES**

8355-01	memberships	\$ 731	\$ 2,200	33%
8360-01	Grants	\$ 2,377	\$ 50,000	5%
8361-01	Donations	\$ -	\$ 10,000	0%
8365-01	library promotion	\$ 45	\$ 6,000	1%
8370-01	postage	\$ 83	\$ 3,000	3%
8375-01	Advertising	\$ -	\$ 4,500	0%
8385-01	memorials and tributes	\$ 245	\$ 500	49%
8396-01	bank charges and fees	\$ 19	\$ 150	13%
8399-01	ILL Loss/Damage	\$ 16	\$ 250	6%
	Total	\$ 3,516	\$ 76,600	5%

OUTSIDE SERVICES

8400-01	accounting	\$ 2,730	\$ 15,000	18%
8401-01	audit	\$ 450	\$ 12,000	4%
8402-01	legal fees	\$ 4,151	\$ 6,000	69%
8404-01	Staff Recognition	\$ -	\$ 2,500	0%
8405-01	appraisal	\$ -	\$ 2,500	0%
8406-01	collection agency	\$ 63	\$ 200	31%
8408-01	strategic plan	\$ -	\$ 500	0%
8410-01	printing	\$ 2,570	\$ 10,000	26%
8430-01	payroll expenses	\$ 1,621	\$ 5,000	32%
8435-01	background checks	\$ -	\$ 200	0%
	Total	\$ 11,584	\$ 53,900	21%

INSURANCE

8460-05	liability insurance package	\$ -	\$ 19,500	0%
8470-05	directors/officers insurance	\$ -	\$ -	0%
	Total	\$ -	\$ 19,500	0%

OTHER EXPENSES

8360-01	Petty Cash	\$ -	\$ -	0%
8395-01	Miscellaneous Expense	\$ -	\$ -	0%
	Total	\$ -	\$ -	0%

OTHER EXPENSES

8600-01	Bond Interest		\$ -	0%
8600-02	Bond Principal		\$ -	0%
8601-02	Debt Certificate Interest	\$ -	\$ 16,500	0%
8701-02	Debt Certificate Principle	\$ -	\$ 43,500	0%
	Total	\$ -	\$ 60,000	0%

TOTAL OPERATING EXPENSES

\$ 317,772 \$ 1,366,489

23%

NET INCOME

\$ (101,897) \$ 1,770

North Riverside Public Library District

Balance Sheet

As of September 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1500-01 First American MM (5015)	337,929.07
1500-04 Cash-Audit Fund	15,423.20
1500-05 Cash-Liability Insurance Fund	56,422.77
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1500-07 Cash-Building Fund	-197,907.01
1500-08 Cash-Social Security Fund	42,212.20
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	25,072.81
1500-13 Capital Projects	30,000.00
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1501-01 First American Checking (5001)	55,662.30
1505-07 Chase Bank	7,766.54
1509-07 Cash - IPTIP IL Funds	94,390.46
1512-02 Kadlec Annuity #71797	53,582.49
1515-01 BMO Harris	0.00
Total Bank Accounts	\$502,015.45
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	452,918.79
2000-04 Taxes Receivable-Audit	3,575.04
2000-05 Taxes Receivable-Insurance	2,200.32
2000-06 Taxes Receivable-Liab Insur	825.05
2000-07 Taxes Recievable-Bldg Fund	23,243.37
2000-08 Taxes Receivable-SS Fund	17,467.05
2000-09 Taxes Receivable-Pension Fund	6,326.02
Total Accounts Receivable	\$506,555.64
Other Current Assets	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	3,119.20
2400-05 Prepaid Expenses 05	378.89
Total Other Current Assets	\$773,309.33
Total Current Assets	\$1,781,880.42
TOTAL ASSETS	\$1,781,880.42

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	9,098.81
4100-05 Accounts Payable Liability Fund	2,915.61
4100-06 Accounts Payable Unemployment Fund	0.00
4100-07 Accounts Payable Building Fund	7,002.20
4100-09 Accounts Payable Pension Fund	0.00
Total Accounts Payable	\$19,016.62
Other Current Liabilities	
4002-01 IMRF - Employee Contribution	0.00
4003-01 Child Support	0.00
4200-01 Accrued Wages	13,911.42
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	912.47
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	452,918.79
4300-04 Deferred Tax Rev - Audit Fund	3,575.04
4300-05 Deferred Tax Rev Liability Fund	2,200.32
4300-06 Deferred Tax Rev Unemployment	825.05
4300-07 Deferred Tax Rev Building Fund	23,243.37
4300-08 Deferred Tax Rev SS	17,467.05
4300-09 Deferred Tax Rev Pension	6,326.02
4470-07 Due to/from Corp - Building fund	0.00
Total Other Current Liabilities	\$521,379.53
Total Current Liabilities	\$540,396.15
Long-Term Liabilities	
8701-02 Debt Certificate Principle	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$540,396.15
Equity	
3200-00 Retained Earnings	-20,358.61
5600-01 General Fund Balance	1,440,067.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	7,153.00
5600-05 Public Liability Fund Balance	56,565.00
5600-06 Unemployment Insurance Fund Balance	3,297.00
5600-07 Building Fund Balance	-158,975.00
5600-08 Social Security Fund Balance	1,743.00
5600-09 Pension Fund Balance	-16,110.00
Opening Balance Equity	0.00

	TOTAL
Net Income	-101,897.12
Total Equity	\$1,241,484.27
TOTAL LIABILITIES AND EQUITY	\$1,781,880.42



North Riverside Public Library District
Check Detail
September 2021

Date	Name	Memo/Description	Amount
09/02/2021	HILDEBRAND SPORTING GOODS	MEMORIALS AND TRIBUTES	15.00
09/02/2021	Lauterbach & Amen, LLP	professional services AUGUST 2021	915.00
09/02/2021	AEP ENERGY	07/27/21 - 08/25/21	2,136.04
09/02/2021	Coverall North America	09/01/21 - 10/31/2021	1,227.56
09/08/2021	Nicor Gas	Nicor Gas Payment	239.07
09/22/2021	ABOS	EVENT REGISTRATION	49.00
09/22/2021	AT&T 1	Billing for 08/16/2021 09/15/2021	63.10
09/22/2021	Black Stone	books on CD	73.89
09/22/2021	Comcast	Internet SERV Sep 07 2021 - Sept 6 2021	293.40
09/22/2021	Call One	September bill	527.35
09/22/2021	Demco	Office Supplies, End Panel Display	303.07
09/22/2021	FIRST AMERICAN BANK .	Databases, Technology Programs, Software, Website, Bank Fee	66.83
09/22/2021	Franczek Radelet	ANNEXATION	714.00
09/22/2021	Hinckley Springs	2429867 090821	96.39
09/22/2021	INGRAM LIBRARY SERVICES	Adult Fiction, Adult Non Fisticion, Children Fiction/Non Fiction, YA Fiction/Non Fiction	1,362.66
09/22/2021	Cathy Kolessar	STRECHING AND MEDITATION	50.00
09/22/2021	Veronica Martinez	Clorox Wipes, Paper Towels, Children Programs	68.34
09/22/2021	Midwest Tape	YA DVDs, Children DVDs, Adult DVDs	241.38
09/22/2021	O'NEIL & GASPARD, LLC	Service rendered during November 2020	450.00
09/22/2021	Ollis Book Corporation	Children Fiction / Non Fiction	531.30
09/22/2021	Outsource Solutions Group	Tech Services, Computer Equip	996.25
09/22/2021	Cathy Kolessar	YOGA AND MEDITATION	50.00
09/22/2021	Preferred Plumbing Inc	ROD THE MAIN WASTE AND CLEAN OUT THE BASEMENT	340.00
09/22/2021	Terminix	Invoice 411791094	102.00
09/22/2021	Cathy Kolessar	STRECH AND MEDITATE 10/14/21	50.00
09/22/2021	Unique Management Services, Inc	total cumulative recovery 08/09 - 08/16	44.75
09/22/2021	Cathy Kolessar	STRECH AND MEDITATE 10/18	50.00
09/22/2021	Elizabeth Webster	SUPPLIES	10.00

09/22/2021	Cathy Kolessar	YOGA AND MEDITATE	50.00
09/27/2021	INGRAM LIBRARY SERVICES	Adult Fiction, Adult Non Fiction, Children Fiction/Non Fiction, YA Fiction/Non Fiction	305.35
09/27/2021	Outsource Solutions Group	TECH SERVICES	265.50
09/27/2021	Proven IT.com	copy machines	190.80
09/27/2021	AT&T	708Z4004304042 SEP 16 - OCT 15	359.72
09/27/2021	CAPITAL ONE	SEPTEMBER STATEMENT	4,611.43
09/27/2021	Cathy Kolessar	STRETCH AND MEDITATE	50.00
09/27/2021	Quality Backflow Testing, Inc	SEPTEMBER 2021 TEST	600.00
09/27/2021	Martin Petersen Company, Inc.	HVAC	786.00
09/27/2021	Veronica Martinez	Clorox Wipes, Paper Towels, Children Programs	31.87
09/30/2021	Paychex - Human Resource Services	Payroll 09.21	714.19
09/30/2021	ICMA	September ICMA	5,250.47
Total			24,281.71

OATH OF OFFICE - LIBRARY TRUSTEE

North Riverside Public Library District

I, _____, solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Illinois and that I will faithfully discharge the duties of the office of Library Trustee according to the best of my ability.

(Signature)

(Trustee's printed name)

Date: _____

Oath administered by me
and signed in my presence

President of the Board of Library Trustees
North Riverside Public Library District
