

Management Report

North Riverside Public Library District
For the period ended October 31, 2018



Prepared on
November 9, 2018

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Profit and Loss

July - October, 2018

	Total
INCOME	
6901-01 Property Tax	401,519.08
6901-04 Tax Revenue-Audit Fund	3,153.52
6901-05 Tax Revenue-Liability Ins	1,940.49
6901-06 Tax Revenue-Unemploy Ins	727.45
6901-07 Tax Revenue-Bldg Fund	20,500.46
6901-08 Tax Revenue-SS	15,405.51
6901-12 Property Tax - IMRF Fund	5,579.60
6905-01 Grants	33,730.00
6906-01 Interest Earned	807.77
6907-02 Interest Income Bond Fund	4,303.01
6920-01 Unrealized Income-Annuities	13,504.00
Billable Expense Income	3,100.42
Total Income	504,271.31
GROSS PROFIT	504,271.31
EXPENSES	
8360-01 Petty Cash	7,692.74
8365-07 Building Promo	555.43
Advertising & Marketing	
8365-01 Library Promotion	1,126.08
8370-01 Postage	1,521.13
8375-01 Public Relations	1,356.78
8404-01 Public Information	1,664.64
8410-01 Printing	4,905.00
Total Advertising & Marketing	10,573.63
Bank Charges & Fees	
8396-01 Bank Charges & Fees	77.14
Total Bank Charges & Fees	77.14
Benefits	
7600-05 Health Insurance	8,884.85
7650-09 IMRF Pension	4,935.55
7670-01 Taxes-Fica Expense	8,277.06
7670-08 Social Security/Mcare	2,660.34
Total Benefits	24,757.80
Building Expense	
8306-07 Building Supplies	5,579.02
8308-07 Service Contracts	20,244.90
8315-07 Fees & Permits	225.00
8320-07 Building & Grounds	665.00
8335-07 Bulding Repairs	31,696.04
Total Building Expense	58,409.96
Computers/Technology	

	Total
8171-01 Tech Service	3,839.70
8172-01 Computer Equipment	1,408.67
8175-01 MLS Computer Fund	9,165.50
8180-01 Software	700.19
8190-01 Website	295.90
Total Computers/Technology	15,409.96
Insurance	
7660-06 Unemployment Insurance	688.28
Total Insurance	688.28
Interest Paid	
8600-01 Bond Interest	1,513.59
Total Interest Paid	1,513.59
Legal & Professional Services	
8400-01 Accounting	7,800.00
8401-04 Audit	1,000.00
8402-01 Legal Fees	1,320.22
8406-01 Collection Agency	53.70
8430-01 Payroll Expenses	3,659.45
Total Legal & Professional Services	13,833.37
Library Materials	
8090-01 Books on CD - Adult	349.98
8091-01 Books on CD - Children	363.04
8096-01 Music CD - Adult	188.65
8097-01 Music CD - Children	277.80
8104-01 Adult Fiction	4,758.61
8105-01 Adult Non-Fiction	5,220.28
8106-01 Children Fiction / Non-Fiction	5,998.71
8108-01 eBooks	551.11
8115-01 Adult Large Print	632.06
8120-01 Newspapers	2,506.70
8130-01 Databases	3,374.87
8140-01 Adult Periodicals	34.00
8141-01 Children/YA Periodicals	11.00
8160-01 Adult DVDs - Fiction	1,696.81
8161-01 Adult DVDs - Non-fiction	321.72
8162-01 Children DVDs	779.42
8163-01 YA DVDs	642.80
8166-01 Games	778.47
8399-01 ILL Loss/Damage	20.00
Total Library Materials	28,506.03
Office Supplies & Software	
8202-01 Office Supplies	5,747.54
Total Office Supplies & Software	5,747.54
Programs & Strategic Initiatives	

	Total
8150-01 Children's Programs	1,009.01
8152-01 Children's Summer Reading Program	2,192.61
8153-01 Young Adult Programs	93.43
8155-01 Adult Programs	1,441.64
8157-01 Senior Programs	1,149.04
8158-01 Strategic Initiatives	300.79
Total Programs & Strategic Initiatives	6,186.52
Salaries	
7504-01 Library Clerks	47,443.20
7507-01 Library Pages	6,953.67
7508-01 Administrators	89,536.77
8330-01 Casual Labor	300.00
Total Salaries	144,233.64
Travel & Training	
7800-01 Staff Training	596.74
8342-01 Lodging, Meals, Mileage	1,068.62
8355-01 Memberships	680.00
Total Travel & Training	2,345.36
Utilities	
8301-01 Utilities	1,021.09
8301-07 Telephone	4,214.18
8302-07 Electricity	10,671.68
8303-07 Natural Gas	1,314.48
8304-07 Water/Garbage	1,099.53
Total Utilities	18,320.96
Total Expenses	338,851.95
NET OPERATING INCOME	165,419.36
NET INCOME	\$165,419.36

Balance Sheet

As of October 31, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
1501-01 First American Checking (5001)	16,962.90
1502-01 1st American Bank Donation A/C	15,000.00
Total 1501-01 First American Checking (5001)	31,962.90
1505-07 Chase Bank	7,731.15
1507-07 Cash - IPTIP IL Funds	91,186.99
1512-02 Kadlec Annuity #71797	52,800.00
1515-01 BMO Harris	380.24
eSPIRIT Checking (7115)	16.92
First American MM (5015)	82,178.97
1500-04 Cash-Audit Fund	17,702.56
1500-05 Cash-Liability Insurance Fund	102,176.01
1500-06 Cash-Unemployment Ins Fund	5,090.12
1500-07 Cash-Building Fund	201,889.61
1500-08 Cash-Social Security Fund	29,805.16
1500-09 Cash-Pension Fund	25,359.00
1500-10 Cash-Debt Service Fund	8,333.00
1500-11 Equipment Fund	15,000.00
1500-12 Cash - IMRF Fund	3,184.00
1511-01 Invest/Savings 1st American Bank	257,209.25
Total First American MM (5015)	747,927.68
Total Bank Accounts	932,005.88
Accounts Receivable	
2000-04 Taxes Receivable-Audit	3,062.83
2000-05 Taxes Receivable-Insurance	4,669.57
2000-06 Taxes Receivable-Liab Insur	602.52
2000-07 Taxes Recievable-Bldg Fund	22,795.52
2000-08 Taxes Receivable-SS Fund	16,368.59
2000-09 Taxes Receivable-Pension Fund	4,669.57
Total Accounts Receivable	52,168.60
Other Current Assets	
1500-01 Kadlec Annuity	233,466.25
1500-02 Kadlect Annuity #19563	110,815.76
1500-03 Kadlec Annuity #37743	431,910.41
2200-01 Due to/from Special Accounts	105,231.00
2200-07 Due to/from Building Fund	-105,231.00
Total Other Current Assets	776,192.42
Total Current Assets	1,760,366.90
TOTAL ASSETS	\$1,760,366.90

LIABILITIES AND EQUITY

	Total
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	31,167.72
4100-05 Accounts Payable Liability Fund	11,357.70
4100-07 Accounts Payable Building Fund	10,539.88
Total Accounts Payable	53,065.30
Other Current Liabilities	
4200-01 Accrued Wages	7,788.47
4220-01 Federal Withholding	0.00
4240-01 State Withholding	0.00
4250-01 FICA Withholding	62.54
4265-01 Cafeteria Plan	3,132.24
4300-01 Deferred Tax Rev - Corp FD	449,935.39
4300-04 Deferred Tax Rev - Audit Fund	3,062.83
4300-05 Deferred Tax Rev Liability Fund	4,669.57
4300-06 Deferred Tax Rev Unemployment	602.52
4300-07 Deferred Tax Rev Building Fund	22,795.52
4300-08 Deferred Tax Rev SS	16,368.59
4300-09 Deferred Tax Rev Pension	4,669.57
Total Other Current Liabilities	513,087.24
Total Current Liabilities	566,152.54
Long-Term Liabilities	
8701-02 Debt Certificate Principle	0.00
Total Long-Term Liabilities	0.00
Total Liabilities	566,152.54
Equity	
3200-00 Retained Earnings	-631,466.85
5600-01 General Fund Balance	1,427,430.12
5600-02 Debt Service Fund Balance	-187,569.25
5600-03 Capital Projects Fund Balance	14,720.00
5600-04 Audit Fund	12,445.83
5600-05 Public Liability Fund Balance	54,663.91
5600-06 Unemployment Insurance Fund Balance	572.28
5600-07 Building Fund Balance	-44,177.60
5600-08 Social Security Fund Balance	7,456.54
5600-09 Pension Fund Balance	25,511.57
Opening Balance Equity	349,208.45
Net Income	165,419.36
Total Equity	1,194,214.36
TOTAL LIABILITIES AND EQUITY	\$1,760,366.90

North Riverside Public Library District

BALANCE SHEET

As of October 31, 2018

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1500-10 Cash-Debt Service Fund	25,359.00
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TOTAL LIABILITIES AND EQUITY	\$1,760,366.90

North Riverside Public Library District
Budget vs Actual
October 2018

REVENUE	Actual	Budget	% of Budget
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6904-01	Donations	\$ -	\$ 9,500	0%
6901-15	Estimated Loss Due to Property Assessment Appeals - Current Year	\$ -	\$ -	0%
6901-14	Estimated Loss Due to Property Assessment Appeals-Future Years	\$ -	\$ (15,000)	0%
6903-01	Fees and fines	\$ -	\$ 12,000	0%
6905-01	Grants	\$ 33,730	\$ 6,500	519%
6906-01	Interest	\$ 808	\$ 220	367%
6901-01	Property tax	\$ 448,826	\$ 1,020,000	44%
	Billable Expense Income	\$ 3,100	\$ -	0%
6920-01	Unrealized Income Annuities	\$ 17,807	\$ 45,000	40%
	Total	\$ 504,271	\$ 1,078,220	47%

OPERATING EXPENSES	Actual	Budget	% of Budget
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SALARIES

7504-01	library clerks	\$ 47,443	\$ 166,574	28%
7507-01	library pages	\$ 6,954	\$ 19,839	35%
7508-01	administrators	\$ 89,537	\$ 297,636	30%
	Total	\$ 143,934	\$ 484,049	30%

BENEFITS

7600-05	health insurance	\$ 8,885	\$ 28,800	31%
7614-06	workers compensation	\$ -	\$ 2,300	0%
7650-09	pension fund	\$ 4,936	\$ 27,399	18%
7660-06	unemployment insurance	\$ 688	\$ 500	138%
7670-08	social security/mcare	\$ 10,937	\$ 36,033	30%
	Total	\$ 25,446	\$ 95,032	27%

TRAINING

7700-01	educational training trustees	\$ -	\$ 500	0%
7800-01	educational training staff	\$ 597	\$ 3,000	20%
	Total	\$ 597	\$ 3,500	17%

MATERIALS

8090-01	books on CD-adult	\$ 350	\$ 2,000	17%
8091-01	books on CD-children	\$ 363	\$ 700	52%
8096-01	compact disks-music-adult	\$ 189	\$ 400	47%
8097-01	compact disks-music-children	\$ 278	\$ 1,000	28%
8103-01	foreign language books	\$ -	\$ -	0%
8104-01	adult fiction	\$ 4,759	\$ -	0%
8105-01	adult nonfiction	\$ 5,220	\$ 30,000	17%
8106-01	children's fiction/nonfiction	\$ 5,999	\$ 25,000	24%
8107-01	adult reference	\$ -	\$ -	0%
8108-01	eBooks	\$ 551	\$ 5,000	11%
8109-01	children's reference	\$ -	\$ -	0%
8115-01	adult large print	\$ 632	\$ 2,500	25%
8120-01	newspapers	\$ 2,507	\$ 2,500	100%
8130-01	internet databases	\$ 3,375	\$ 10,000	34%
8140-01	adult periodicals	\$ 34	\$ 900	4%
8141-01	Children's Periodicals	\$ 11	\$ 600	2%
8160-01	adult DVDs-feature movies	\$ 1,697	\$ 6,800	25%
8161-01	adult DVDs-documentary/travel	\$ 322	\$ 1,500	21%
8162-01	children's DVDs-movies	\$ 779	\$ 3,800	21%
8163-01	ya DVDs	\$ 643	\$ -	0%
8164-01	foreign language DVDs	\$ -	\$ -	0%
8166-01	children's games	\$ 778	\$ 2,500	31%
	Total	\$ 28,486	\$ 95,200	30%

PROGRAMS

8150-01	children's programs	\$ 1,009	\$ 4,500	22%
8152-01	children's summer reading program	\$ 2,193	\$ 4,500	49%
8153-01	ya programs	\$ 93	\$ -	0%
8155-01	adult programs	\$ 1,442	\$ 7,000	21%
8157-01	senior programs	\$ 1,149	\$ -	0%
	Total	\$ 5,886	\$ 16,000	37%

STRATEGIC INITIATIVES

8158-01	Strategic Initiatives	\$ 301	\$ 4,000	8%
	Total	\$ 301	\$ 4,000	8%

COMPUTERS

8171-01	information technology	\$ 3,840	\$ 12,000	32%
8172-01	new computer equipment	\$ 1,409	\$ 12,500	11%
8175-01	mls computer fund	\$ 9,166	\$ 18,956	48%
8180-01	software	\$ 700	\$ 1,000	70%
8190-01	website	\$ 296	\$ 500	59%
8195-01	email	\$ -	\$ 125	0%
	Total	\$ 15,410	\$ 45,081	34%

OFFICE SUPPLIES

8202-01	Office Supplies	\$ 5,748	\$ 14,500	40%
	Total	\$ 5,748	\$ 14,500	40%

UTILITIES- OPERATING EXPENSE

8301-07	telephone	\$ 5,235	\$ 15,000	35%
8302-07	electricity	\$ 10,672	\$ 31,500	34%
8303-07	gas	\$ 1,314	\$ 6,500	20%
8304-07	water/garbage	\$ 1,100	\$ 1,800	61%
	Total	\$ 18,321	\$ 54,800	33%

BUILDING EXPENSE

8306-07	building supplies and maintenance	\$ 5,579	\$ 12,000	46%
8308-07	service contracts	\$ 20,245	\$ 38,000	53%
8315-07	fees and permits	\$ 225	\$ 1,500	15%
8320-07	Building and Grounds	\$ 665	\$ 18,000	4%
8330-01	casual labor	\$ 300	\$ 3,500	9%
8335-07	building repairs	\$ 31,696	\$ 58,000	55%
	Total	\$ 58,710	\$ 131,000	45%

TRAVEL

8341-01	meals & dinners	\$ -	\$ -	0%
8342-01	lodging/meals/mileage	\$ 1,069	\$ 1,600	67%
	Total	\$ 1,069	\$ 1,600	67%

OTHER EXPENSES

8355-01	memberships	\$ 680	\$ 1,500	45%
8365-01	library promotion	\$ 1,126	\$ 6,000	19%
8370-01	postage	\$ 1,521	\$ 2,000	76%
8375-01	public relations	\$ 1,357	\$ 500	271%
8385-01	memorials and tributes	\$ -	\$ 500	0%
8432-01	mileage reimbursement	\$ -	\$ -	0%
8396-01	bank charges and fees	\$ 77	\$ 150	51%
8399-01	ILL Loss/Damage	\$ 20	\$ 250	8%
	Total	\$ 4,781	\$ 10,900	44%

OUTSIDE SERVICES

8400-01	accounting	\$ 7,800	\$ 13,000	60%
8401-01	audit	\$ 1,000	\$ 7,700	13%
8402-01	legal fees	\$ 1,320	\$ 6,000	22%
8404-01	public information	\$ 1,665	\$ 3,000	55%
8405-01	appraisal	\$ -	\$ 450	0%
8305-01	architech/buidling consultant	\$ -	\$ -	0%
8406-01	collection agency	\$ 54	\$ 200	27%
8408-01	strategic plan	\$ -	\$ 500	0%
8410-01	printing	\$ 4,905	\$ 10,000	49%
8430-01	payroll expenses	\$ 3,659	\$ 4,500	81%
8435-01	background checks	\$ -	\$ 150	0%
	Total	\$ 20,403	\$ 45,500	45%

INSURANCE

8460-05	liability insurance package	\$ -	\$ 13,000	0%
8470-05	directors/officers insurance	\$ -	\$ -	0%
	Total	\$ -	\$ 13,000	0%

OTHER EXPENSES

8600-01	Bond Interest	\$ 1,514	\$ -	0%
8601-02	Debt Certificate Interest	\$ -	\$ 2,500	0%
	Total	\$ 1,514	\$ 2,500	61%

TOTAL OPERATING EXPENSES	\$ 330,604	\$ 1,016,662	33%
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NET INCOME	\$ 173,668
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North Riverside Public Library District
Check Detail
October 2018

Date	Transaction Type	Name	Memo/Description	Amount
10/01/2018	Check	AtoZdatabases	Subscription from 9/30/18 -9/29/2019	\$ 875.00
10/01/2018	Check	ATLAS door Repair	Entry door buttons check	\$ 275.00
10/01/2018	Check	Baker & Taylor	Books on CD, Adult Fiction/Non Fiction, Children Fiction/Non Fiction, Library Material	\$ 1,500.91
10/01/2018	Check	Demco	Office Supplies Various	\$ 710.67
10/01/2018	Check	Funny Valentine Press	Senior Programs Radio Goes to War	\$ 225.00
10/01/2018	Check	Jim Gibbons	Senior Programs the Assassination of President John F. Kennedy	\$ 275.00
10/01/2018	Check	Mary K. burns	Refund for Payment for lost book found on shelf	\$ 20.00
10/01/2018	Check	Lauterback & Amen, LLP	Professional services rendered for August 2018	\$ 850.00
10/01/2018	Check	Quinlan Security Systems	Service agreement	\$ 399.60
10/03/2018	Check	ICMA	October 1st payment, September 1st payment, September 2nd payment, August 2nd Payment	\$ 5,366.06
10/03/2018	Check	Natalie Starosta	Breakfast for inservice, Brackets, Tools	\$ 100.57
10/04/2018	Expense	Paychex - Human Resource Services	Paychex Invoice	\$ 148.51
10/09/2018	Expense	Nicor Gas	GAS PAYMNTPPD Nicor Gas	\$ 261.33
10/12/2018	Check	AT&T	Maintenance Billing Per Contract 10/16/18 - 11-15-18	\$ 63.10
10/12/2018	Check	De Sitter Flooring	Carpet	\$ 17,954.52
10/12/2018	Check	Call One	Bill is for 1353.17 last month sent a check for \$894.89	\$ 458.28
10/12/2018	Check	Colley Elevatory Co.	Elevator Inspection Service for 3 month	\$ 382.00
10/12/2018	Check	Comcast	Service for October	\$ 469.70
10/12/2018	Check	Dynegy Energy Services	Service October	\$ 2,544.78
10/12/2018	Check	Gail Galivan	Tai Chi class	\$ 50.00
10/12/2018	Check	Home Depot Credit Services	Emergency lights, etc	\$ 1,243.83
10/12/2018	Check	INGRAM LIBRARY SERVICES	Adult program	\$ 23.96
10/12/2018	Check	Cathy Kolessar	Meditation and Relaxation October	\$ 50.00
10/12/2018	Check	Web Commerce Partners, Inc	Dymo	\$ 42.00
10/12/2018	Expense	Paychex - Human Resource Services	Paychex Invoice	\$ 58.44
10/15/2018	Check	LIMRICC	Four members - October	\$ 2,419.65
10/15/2018	Check	LEAF	2 toshibas 3065 and 1 toshiba 357	\$ 513.00
10/15/2018	Check	Midwest Tape	Ya DVD, Children DVD	\$ 102.44

10/15/2018	Check	Penguin Random House	Books on CD	\$	26.25
10/15/2018	Check	Paychex - Human Resource Services	Paychex Invoice	\$	57.00
10/15/2018	Check	Quill Corporation	folders , coffee, wastecans, markers,	\$	308.95
10/15/2018	Check	Roscoe	mats for September	\$	248.00
10/15/2018	Check	SWAN	2nd Qtr fees oct 1 2018 to Dec 2018	\$	4,582.75
10/15/2018	Check	Seaway Supply Co.	Paper towel, bathroom tissue, hand tissue	\$	87.34
10/15/2018	Check	TBS	fax Program 3rd Qtr 2018	\$	78.24
10/15/2018	Check	Trimline Landscaping	September service	\$	220.00
10/15/2018	Check	Unique Management Services, Inc	September placements	\$	8.95
10/15/2018	Check	University of Illinois Extension	Adult program	\$	60.00
10/15/2018	Check	Versatile Computer Services	Technology Contract OCTOBER	\$	750.00
10/15/2018	Check	Village of N. Riverside	Bi-Monthly water	\$	47.73
10/15/2018	Check	West Town Mechanical	maintenance Contact 10/1/18 - 10/31/18	\$	264.00
10/15/2018	Check	Flow-Technics, Inc	Annual Inspection October 4 2018	\$	375.00
10/15/2018	Check	Innovative Label Technology, Inc	Labels	\$	61.66
10/15/2018	Check	ID Label Incorporated	Labels	\$	94.00
10/15/2018	Check	Community Career Center	Adult programs Ins & Outs of the Job Search	\$	100.00
10/15/2018	Check	The New York Times	7 days service from 10-01-18 - 09-29-19	\$	1,130.95
10/15/2018	Check	JanWay	Public Relations Pencils	\$	214.22
10/15/2018	Check	Technology Management Rev Fund	Billing # T2222065 Invoice # TI903675 October	\$	76.00
10/15/2018	Check	Johnson Controls Security Solutions	INV 31321630	\$	110.94
10/15/2018	Check	Mary Cooper	Senior Programs Cookies and Juice	\$	14.98
10/15/2018	Check	Gale/CENGAGE Learning	titles for October inv 65344989, 65379168	\$	124.10
10/15/2018	Check	Demco	Silver Tag, Magbox Acrylic	\$	1,621.25
10/15/2018	Check	Baker & Taylor	Adult Fiction, Children Fiction/Non Fiction	\$	1,647.05
10/15/2018	Check	MIDCO	Phone greetings updates	\$	702.00
10/15/2018	Check	Jill Cannizzo	October Minutes	\$	75.00
10/15/2018	Check	Natalie Starosta	Food/drink for open house	\$	56.88
10/18/2018	Expense	Paychex - Human Resource Services	Paychex Invoice	\$	154.28
10/26/2018	Check	AT&T	Serv. for Oct 10 - Nov 9 708442031610, Serv. for Oct 16 - Nov 15 708Z40043010	\$	151.53
10/26/2018	Check	Amazon	Children Fic and Non Fic, Children Programs, Adult DVDs Children DVDs, Games, Supplies, Grants tables and chair, Strategic	\$	8,614.95
10/26/2018	Check	Baker & Taylor	Adult Fiction/Non Fiction, Children Fiction/Non Fiction	\$	653.96

10/26/2018	Check	Michael Bradley	Telephone cord	\$	10.22
10/26/2018	Check	Mary Cooper	Clay for a program	\$	37.56
10/26/2018	Check	Coverall North America	Cleaning services for October	\$	1,227.56
10/26/2018	Check	Gale/CENGAGE Learning	Adult Large print	\$	53.59
10/26/2018	Check	Demco	Labels and Tape	\$	199.28
10/26/2018	Check	Gail Galivan	Tai Chi class	\$	50.00
10/26/2018	Check	Hinckley Springs	Service water for October	\$	72.63
10/26/2018	Check	Il. Dept. Of Employment Security	ID # 08574124645	\$	1,449.23
10/26/2018	Check	INGRAM LIBRARY SERVICES	Adult Non Fiction	\$	1,012.35
10/26/2018	Check	JanWay	Magnets	\$	188.08
10/26/2018	Check	midamerica books	Children fiction -nonfiction	\$	79.80
10/26/2018	Check	MIDCO	Training for the phone system	\$	631.00
10/26/2018	Check	Veronica Martinez	sharpie Pen gray and gold, Hand sanitizer, Aveno Cream	\$	38.43
10/26/2018	Check	Nitech Fire & Security Industries, Inc	Alarm monitoring and Fire Alarm Service Nov 1 2018 - Jan 31 2019	\$	315.90
10/29/2018	Check	O'NEIL & GASPARD, LLC	Services rendered during September 2018	\$	1,000.00
10/29/2018	Check	Peregrine, Stine, Newman, Ritzman & Bruckner, Ltd.	Legal Services rendered from January 2018 - September 2018	\$	1,155.00
10/29/2018	Check	Bryant Rouleau	Blubs replacemntes	\$	69.87
10/29/2018	Check	Technology Management Rev Fund	Billing # T2222065 Invoice # TI906801	\$	76.00
10/29/2018	Check	Terminix	Invoice 379981665	\$	84.00
10/29/2018	Check	West Town Mechanical	Service performed on 8/28/18	\$	745.00
10/29/2018	Check	The Innovative Organizer	Organize Your Photos to Preserve Your Legacy	\$	300.00
10/29/2018	Check	Elena Yescas	Window Cleaning	\$	1,450.00
10/29/2018	Check	Midwest Tape	Children DVD, YA DVD, Music CD, Books on CD	\$	402.59
10/31/2018	Check	BMO Harris Bank	Facebook, Postage, Adult program buttons, Adobe creative cloud, Pizza, Supplies, Books, Community art wall, White board, Website	\$	1,613.92
10/31/2018	Check	De Sitter Flooring	Installation	\$	459.52
10/31/2018	Check	Cathy Kolessar	Meditation and Relaxation November	\$	50.00
10/31/2018	Check	Roscoe	Mats	\$	131.06
10/31/2018	Check	Lauterback & Amen, LLP	Professional services rendered for September 2018	\$	850.00
10/31/2018	Check	Penguin Random House	Books on CD	\$	157.50
10/31/2018	Check	INGRAM LIBRARY SERVICES	Adult Non Fiction	\$	138.26
10/31/2018	Check	LACONi	Annual Subscription	\$	100.00
Total				\$	74,249.66