

**Agenda**  
**North Riverside Public Library District**  
**Board of Trustees**  
**North Riverside Library is inviting you to a scheduled Zoom meeting.**

**Regular Meeting, March 15<sup>th</sup>, 2021**  
**6:00 PM**

1. **Open of Meeting**
  - A. Call to order
  - B. Determination of quorum
  - C. Recognition of visitors to the meeting
  - D. Approval of agenda
2. **Open Forum**

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.
3. **Consent Agenda** (one motion/approval for everything listed here, all items can be removed from the consent agenda at anyone's request at any meeting)
  - A. Secretary:

Minutes of the February 15<sup>th</sup>, 2021 Regular Board Meeting  
Correspondence
  - B. Finance:

February 2021 Financial Statements  
Authorization to transfer \$60,000 to checking
4. **President's Report**
5. **Director's Report**

To include: Donor wall tree, Kay Subaitis fireplace order, hotspot grant, election update (April 6<sup>th</sup>, John, Greg and Jeanne), upcoming ILA Trustee Forums (EDI in April & Finance, Succession, and Relationship Building Bootcamp in May)
6. **Committee Reports**
  - A. Building & Grounds (informational)
  - B. Personnel (informational)
  - C. Policy (informational)
  - D. Strategic Planning (informational)
7. **New Business**
  - A. Fine free (discussion)
8. **Old Business**
  - A. Closed Session Minutes Review (action)

B. Board Bylaws revision (discussion & action)

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. **Return to open session**

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment**

*Note: Agenda items may be added that pertain to discussion or information.  
No items may be added to the final agenda that require Board action.*

**Next regular Board Meeting is scheduled for April 19<sup>th</sup>, 2021 at 6:00 p.m.**

**Minutes  
North Riverside Public Library District  
Board of Trustees**

**Regular Meeting, February 15<sup>th</sup>, 2021  
6:00 PM**

**1. Open of Meeting**

- a. Call to order – Meeting called to by President Corgiat at 6:01p.m.
- b. Determination of quorum – President Annette Corgiat, Secretary PJ Folz, Trustee John Mathias, Trustee Kathy Bonnar. Absent: Vice President Greg Gordon, Trustee Ken Rouleau, Trustee Allan Pineda
- c. Recognition of visitors to the meeting – Director Natalie Starosta, Interim Director Lizzy Boden
- d. Approval of agenda – A motion was made by Trustee Folz, seconded by Trustee Mathias. All aye.

**2. Open Forum**

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

**3. Consent Agenda** A motion was made by Trustee Folz to approve the Consent Agenda as presented, seconded by Trustee Bonnar. All aye.

- a. Secretary:
  - i. Minutes of the January 18<sup>th</sup>, 2021 Regular Board Meeting
  - ii. Correspondence
- b. Finance:
  - i. January 2021 Financial Statements
  - ii. Authorization to transfer \$60,000 to checking

**4. President's Report**

- a. President received thank you note from Christine Vassos for Service Award

**5. Director's Report**

- a. Donations continue to arrive in memory of Kay Subaitis, including a family donation of a new fireplace for the Kay Subaitis Book Room.
- b. The Library will be applying for another round of the PNG grant.
- c. The Library received the finalized 2019-20 Annual Report from O'Neill & Gaspardo.

**6. Committee Reports**

- a. Building & Grounds (informational)
  - i. Room renovation – Kay's room update.
- b. Personnel (informational)
  - i. The library welcomes new employees Ross Lemesurier and Alice Fingers.
- c. Policy (informational) – See old business
- d. Strategic Planning (informational) – No updates

## **7. New Business**

## **8. Old Business**

- a. Closed Session Minutes Review (action) – The review of closed session minutes was tabled until next board meeting.
- b. Director's Succession Plan (action) – Motion made by Trustee Mathias to approve the Director's Succession Plan, seconded by Trustee Folz. All aye.
- c. Board Bylaws revision (discussion & action) – Board bylaws updates were discussed and tabled until next board meeting.

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

## **10. Return to open session**

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment** – A motion was made by Trustee Folz to adjourn the meeting at 6:25 p.m., seconded by Trustee Bonnar. All aye.

***Note: Agenda items may be added that pertain to discussion or information.  
No items may be added to the final agenda that require Board action.***

**Next regular Board Meeting is scheduled for March 15<sup>th</sup>, 2021 at 6:00 p.m.**

# Management Report

North Riverside Public Library District  
For the period ended February 28, 2021



Prepared on  
**March 11, 2021**

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# Profit and Loss

July 2020 - February 2021

	Total
<b>INCOME</b>	
6903-01 Fines & Fees	20,275.34
6904-01 Donations	16,902.18
6905-01 Grants	19,387.50
6909-01 Memorial Books/Lost & Paid Mat	38.03
Interest	
6906-01 Interest Earned	177.16
<b>Total Interest</b>	<b>177.16</b>
Property Taxes	
6901-01 Property Tax	465,710.22
6901-04 Tax Revenue-Audit Fund	3,658.45
6901-05 Tax Revenue-Liability Ins	2,220.94
6901-06 Tax Revenue-Unemploy Ins	783.92
6901-07 Tax Revenue-Bldg Fund	23,781.66
6901-08 Tax Revenue-SS	17,901.81
6901-12 Property Tax - IMRF Fund	6,533.49
<b>Total Property Taxes</b>	<b>520,590.49</b>
<b>Total Income</b>	<b>577,370.70</b>
<b>GROSS PROFIT</b>	<b>577,370.70</b>
<b>EXPENSES</b>	
8360-01 Grants	6,679.83
Advertising & Marketing	
8361-01 Donations	27,250.00
8365-01 Library Promotion	370.00
8370-01 Postage	287.20
8375-01 Advertising	25.00
8385-01 Memorials & Tributes	4,485.52
8404-01 Staff Recognition	1,000.20
8410-01 Printing	3,944.14
<b>Total Advertising &amp; Marketing</b>	<b>37,362.06</b>
Benefits	
7600-05 Health Insurance	16,605.29
7650-09 IMRF Pension	17,877.89
7670-01 Taxes-Fica Expense	24,952.32
<b>Total Benefits</b>	<b>59,435.50</b>
Building Expense	
8306-07 Building Supplies	2,242.00
8308-07 Service Contracts	28,016.38
8315-07 Fees & Permits	1,007.00
8320-07 Building & Grounds	2,400.74
8335-07 Bulding Repairs	375.00
<b>Total Building Expense</b>	<b>34,041.12</b>

	Total
Computers/Technology	
8170-01 Computer Supplies	500.00
8171-01 Tech Service	25,502.47
8172-01 Computer Equipment	22,500.22
8175-01 MLS Computer Fund	10,867.50
8180-01 Software	280.66
8190-01 Website	720.00
<b>Total Computers/Technology</b>	<b>60,370.85</b>
Insurance	
7660-06 Unemployment Insurance	531.66
8460-05 Liability Insurance	7,430.00
<b>Total Insurance</b>	<b>7,961.66</b>
Interest Paid	
8600-02 Debt Service-Principal	33,115.83
<b>Total Interest Paid</b>	<b>33,115.83</b>
Legal & Professional Services	
8400-01 Accounting	8,250.00
8401-04 Audit	10,000.00
8402-01 Legal Fees	3,256.65
8406-01 Collection Agency	8.95
8430-01 Payroll Expenses	4,624.81
8435-01 Background Checks	57.00
<b>Total Legal &amp; Professional Services</b>	<b>26,197.41</b>
Library Materials	
8090-01 Books on CD - Adult	829.02
8097-01 Music CD - Children	302.77
8104-01 Adult Fiction	6,250.83
8105-01 Adult Non-Fiction	5,071.06
8106-01 Children Fiction / Non-Fiction	3,600.17
8107-01 Young Adult Fiction/Non-Fiction	2,824.67
8108-01 eBooks	6,328.95
8115-01 Adult Large Print	940.82
8120-01 Newspapers	1,649.75
8130-01 Databases	9,884.42
8140-01 Adult Periodicals	900.00
8141-01 Children/YA Periodicals	287.81
8160-01 Adult DVDs - Fiction	1,019.66
8162-01 Children DVDs	738.01
8163-01 YA DVDs	413.81
8399-01 ILL Loss/Damage	23.00
<b>Total Library Materials</b>	<b>41,064.75</b>
Office Supplies & Software	
8202-01 Office Supplies	3,287.64
<b>Total Office Supplies &amp; Software</b>	<b>3,287.64</b>



	Total
Programs & Strategic Initiatives	
8150-01 Children's Programs	1,448.59
8152-01 Children's Summer Reading Program	1,273.05
8153-01 Young Adult Programs	5.14
8155-01 Adult Programs	1,777.72
8156-01 Technology Programs	1.99
8157-01 Senior Programs	441.00
<b>Total Programs &amp; Strategic Initiatives</b>	<b>4,947.49</b>
Salaries	
7504-01 Library Clerks	123,696.98
7507-01 Library Pages	11,867.45
7508-01 Administrators	183,283.04
7509-01 Salaries - Grant	9,366.25
<b>Total Salaries</b>	<b>328,213.72</b>
Travel & Training	
7700-01 Trustee Training	450.00
7800-01 Staff Training	63.00
8355-01 Memberships	685.00
<b>Total Travel &amp; Training</b>	<b>1,198.00</b>
Utilities	
8301-07 Telephone	16,032.11
8302-07 Electricity	12,022.57
8303-07 Natural Gas	2,159.75
8304-07 Water/Garbage	228.80
<b>Total Utilities</b>	<b>30,443.23</b>
<b>Total Expenses</b>	<b>674,319.09</b>
<b>NET OPERATING INCOME</b>	<b>-96,948.39</b>
<b>OTHER EXPENSES</b>	
Other Miscellaneous Expense	
8395-01 Miscellaneous Expense	46,381.98
<b>Total Other Miscellaneous Expense</b>	<b>46,381.98</b>
<b>Total Other Expenses</b>	<b>46,381.98</b>
<b>NET OTHER INCOME</b>	<b>-46,381.98</b>
<b>NET INCOME</b>	<b>\$ -143,330.37</b>

# Balance Sheet

As of February 28, 2021

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1500-01 First American MM (5015)	233,578.74
1500-04 Cash-Audit Fund	10,811.34
1500-05 Cash-Liability Insurance Fund	53,623.06
1500-06 Cash-Unemployment Ins Fund	4,081.17
1500-07 Cash-Building Fund	-78,279.42
1500-08 Cash-Social Security Fund	19,645.01
1500-09 Cash-Pension Fund	-10,302.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	16,836.63
1500-13 Capital Projects	30,000.00
<b>Total 1500-01 First American MM (5015)</b>	<b>279,993.74</b>
1501-01 First American Checking (5001)	37,736.58
1505-07 Chase Bank	7,766.12
1509-07 Cash - IPTIP IL Funds	94,367.59
1512-02 Kadlec Annuity #71797	53,582.49
1515-01 BMO Harris	0.00
<b>Total Bank Accounts</b>	<b>473,446.52</b>
<b>Accounts Receivable</b>	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
<b>Total Accounts Receivable</b>	<b>0.00</b>
<b>Other Current Assets</b>	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	162,913.00
2200-09 Due to/from Pension Fund	-13,306.00
2400-01 Prepaid Expenses	0.00
2400-05 Prepaid Expenses 05	0.00
<b>Total Other Current Assets</b>	<b>919,418.24</b>
<b>Total Current Assets</b>	<b>1,392,864.76</b>
<b>TOTAL ASSETS</b>	<b>\$1,392,864.76</b>

## LIABILITIES AND EQUITY

	Total
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
4100-01 Accounts Payable	7,141.11
4100-05 Accounts Payable Liability Fund	0.00
4100-06 Accounts Payable Unemployment Fund	0.00
4100-07 Accounts Payable Building Fund	2,353.99
4100-09 Accounts Payable Pension Fund	-2,530.77
<b>Total Accounts Payable</b>	<b>6,964.33</b>
<b>Other Current Liabilities</b>	
4002-01 IMRF - Employee Contribution	2,440.07
4003-01 Child Support	122.59
4200-01 Accrued Wages	11,802.51
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	912.47
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	-0.82
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	149,607.00
<b>Total Other Current Liabilities</b>	<b>164,883.82</b>
<b>Total Current Liabilities</b>	<b>171,848.15</b>
<b>Long-Term Liabilities</b>	
8701-02 Debt Certificate Principle	0.00
<b>Total Long-Term Liabilities</b>	<b>0.00</b>
<b>Total Liabilities</b>	<b>171,848.15</b>
<b>Equity</b>	
3200-00 Retained Earnings	606.98
5600-01 General Fund Balance	1,440,067.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	7,153.00
5600-05 Public Liability Fund Balance	56,565.00
5600-06 Unemployment Insurance Fund Balance	3,297.00
5600-07 Building Fund Balance	-158,975.00
5600-08 Social Security Fund Balance	1,743.00
5600-09 Pension Fund Balance	-16,110.00
Opening Balance Equity	0.00

	Total
Net Income	-143,330.37
<b>Total Equity</b>	<b>1,221,016.61</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,392,864.76</b>



# North Riverside Public Library District

## Budget vs Actual

February 2021

75%

### REVENUE

Actual

Budget

% of Budget

6904-01	Donations	\$ 16,902.18	\$ 8,000	211%
6901-14	Estimated Loss Due to Property Assessment Appeals-Future Years	\$ -	\$ (15,000)	0%
6903-01	Fees and fines	\$ 20,275.34	\$ 12,000	169%
6905-01	Grants	\$ 19,387.50	\$ 50,000	39%
6906-01	Interest	\$ 177.16	\$ 1,000	18%
6901-01	Property tax	\$ 520,590.49	\$ 1,072,000	49%
6915-15	Loan Proceeds	\$ -	\$ -	0%
6920-01	Unrealized Income Annuities	\$ -	\$ 20,000	0%
6909-01	Memorial Books/Lost & Paid Materials	\$ 38.03	\$ -	0%
	<b>Total</b>	<b>\$ 577,371</b>	<b>\$ 1,148,000</b>	<b>50%</b>

### OPERATING EXPENSES

Actual

Budget

% of Budget

#### SALARIES

7504-01	library clerks	\$ 123,697	\$ 196,375	63%
7507-01	library pages	\$ 11,867	\$ 25,168	47%
7508-01	administrators	\$ 183,283	\$ 279,810	66%
7509-01	Salaries - Grant	\$ 9,366	\$ -	0%
	<b>Total</b>	<b>\$ 328,214</b>	<b>\$ 506,620</b>	<b>65%</b>

#### BENEFITS

7600-05	health insurance	\$ 16,605	\$ 31,000	54%
7614-06	workers compensation	\$ -	\$ 2,500	0%
7650-09	pension fund	\$ 17,878	\$ 31,796	56%
7660-06	unemployment insurance	\$ 532	\$ 800	66%
7670-08	social security/mcare	\$ 24,952	\$ 38,354	65%
	<b>Total</b>	<b>\$ 59,967</b>	<b>\$ 104,450</b>	<b>57%</b>

#### TRAINING

7700-01	educational training trustees	\$ 450	\$ 500	90%
7800-01	educational training staff	\$ 63	\$ 4,750	1%
	<b>Total</b>	<b>\$ 513</b>	<b>\$ 5,250</b>	<b>10%</b>

<b>OPERATING EXPENSES</b>		Actual	Budget	75% % of Budget
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#### **MATERIALS**

8090-01	books on CD-adult	\$ 829		0%
8091-01	books on CD-children	\$ -		0%
8096-01	compact disks-music-adult	\$ -		0%
8097-01	compact disks-music-children	\$ 303		0%
8103-01	foreign language books	\$ -		0%
8104-01	adult fiction	\$ 6,251		0%
8105-01	adult nonfiction	\$ 5,071		0%
8106-01	children's fiction/nonfiction	\$ 3,600		0%
8107-01	YA Fiction/nonfiction	\$ 2,825		0%
8108-01	eBooks	\$ 6,329		0%
8115-01	adult large print	\$ 941		0%
8120-01	newspapers	\$ 1,650		0%
8130-01	internet databases	\$ 9,884		0%
8140-01	adult periodicals	\$ 900		0%
8141-01	Children's Periodicals	\$ 288		0%
8160-01	adult DVDs-feature movies	\$ 1,020		0%
8161-01	Adult Games	\$ -		0%
8162-01	children's DVDs-movies	\$ 738		0%
8163-01	ya DVDs	\$ 414		0%
8164-01	foreign language DVDs	\$ -		0%
8166-01	children's games	\$ -		0%
<b>Total</b>		<b>\$ 41,042</b>	<b>\$ -</b>	0%

#### **PROGRAMS**

8150-01	children's programs	\$ 1,449		0%
8152-01	children's summer reading program	\$ 1,273		0%
8153-01	ya programs	\$ 5		0%
8154-01	Makerspaces/library of things	\$ -		
8155-01	adult programs	\$ 1,778		0%
8156-01	Technology programs	\$ 2		0%
8157-01	senior programs	\$ 441		0%
<b>Total</b>		<b>\$ 4,947</b>	<b>\$ -</b>	0%

#### **STRATEGIC INITIATIVES**

8158-01	Strategic Initiatives	\$ -	\$ 2,000	0%
<b>Total</b>		<b>\$ -</b>	<b>\$ 2,000</b>	0%

<b>OPERATING EXPENSES</b>		Actual	Budget	75% % of Budget
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#### COMPUTERS

8170-01	Compuer Supplies	\$ 500	\$ -	0%
8171-01	information technology	\$ 25,502	\$ 15,000	170%
8172-01	new computer equipment	\$ 22,500	\$ 10,000	225%
8175-01	mls computer fund	\$ 10,868	\$ 19,000	57%
8180-01	software	\$ 281	\$ 1,500	19%
8190-01	website	\$ 720	\$ 7,500	10%
8195-01	email	\$ -	\$ 300	0%
	<b>Total</b>	<b>\$ 60,371</b>	<b>\$ 53,300</b>	<b>113%</b>

#### OFFICE SUPPLIES

8202-01	Office Supplies	\$ 3,288	\$ 14,000	23%
	<b>Total</b>	<b>\$ 3,288</b>	<b>\$ 14,000</b>	<b>23%</b>

#### UTILITIES- OPERATING EXPENSE

8301-07	telephone	\$ 16,032	\$ 13,500	119%
8302-07	electricity	\$ 12,023	\$ 30,000	40%
8303-07	gas	\$ 2,160	\$ 7,000	31%
8304-07	water/garbage	\$ 229	\$ 2,000	11%
	<b>Total</b>	<b>\$ 30,443</b>	<b>\$ 52,500</b>	<b>58%</b>

#### BUILDING EXPENSE

8306-07	building supplies and maintenance	\$ 2,242	\$ 12,000	19%
8308-07	service contracts	\$ 28,016	\$ 42,500	66%
8315-07	fees and permits	\$ 1,007	\$ 1,750	58%
8320-07	Building and Grounds	\$ 2,401	\$ -	0%
8330-01	casual labor	\$ -	\$ 3,500	0%
8335-07	building repairs	\$ 375	\$ 32,000	1%
	<b>Total</b>	<b>\$ 34,041</b>	<b>\$ 91,750</b>	<b>37%</b>

#### TRAVEL

8341-01	Transportations	\$ -		0%
8342-01	lodging/meals/mileage	\$ -	\$ 2,000	0%
	<b>Total</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>0%</b>

**OPERATING EXPENSES**

Actual

Budget

75%  
% of Budget**OTHER EXPENSES**

8355-01	memberships	\$ 685	\$ 2,200	31%
8360-01	Grants	\$ 6,680	\$ 50,000	13%
8361-01	Donations	\$ 27,250	\$ 8,000	341%
8365-01	library promotion	\$ 370	\$ 6,000	6%
8370-01	postage	\$ 287	\$ 2,500	11%
8375-01	Advertising	\$ 25	\$ 4,500	1%
8385-01	memorials and tributes	\$ 4,486	\$ 500	897%
8432-01	mileage reimbursement	\$ -	\$ -	0%
8396-01	bank charges and fees	\$ -	\$ 150	0%
8399-01	ILL Loss/Damage	\$ 23	\$ 250	9%
	<b>Total</b>	<b>\$ 39,806</b>	<b>\$ 74,100</b>	<b>54%</b>

**OUTSIDE SERVICES**

8400-01	accounting	\$ 8,250	\$ 15,000	55%
8401-01	audit	\$ 10,000	\$ 9,750	103%
8402-01	legal fees	\$ 3,257	\$ 6,000	54%
8404-01	Staff Recognition	\$ 1,000	\$ 2,200	45%
8405-01	appraisal	\$ -	\$ 2,500	0%
8305-01	architech/buidling consultant	\$ -	\$ -	0%
8406-01	collection agency	\$ 9	\$ 200	4%
8408-01	strategic plan	\$ -	\$ 500	0%
8410-01	printing	\$ 3,944	\$ 10,000	39%
8430-01	payroll expenses	\$ 4,625	\$ 4,500	103%
8435-01	background checks	\$ 57	\$ 150	38%
	<b>Total</b>	<b>\$ 31,142</b>	<b>\$ 50,800</b>	<b>61%</b>

**INSURANCE**

8460-05	liability insurance package	\$ 7,430	\$ 17,000	44%
8470-05	directors/officers insurance	\$ -	\$ -	0%
	<b>Total</b>	<b>\$ 7,430</b>	<b>\$ 17,000</b>	<b>44%</b>

**OTHER EXPENSES**

8360-01	Petty Cash	\$ -	\$ -	0%
8395-01	Miscellaneous Expense	\$ 46,382	\$ -	0%
	<b>Total</b>	<b>\$ 46,382</b>	<b>\$ -</b>	<b>0%</b>

**OTHER EXPENSES**

8600-01	Bond Interest		\$ -	0%
8600-02	Bond Principal		\$ -	0%
8601-02	Debt Certificate Interest	\$ -	\$ 18,559	0%
8701-02	Debt Certificate Prinicple	\$ 33,115	\$ 39,100	85%
	<b>Total</b>	<b>\$ 33,115</b>	<b>\$ 57,659</b>	<b>57%</b>

**TOTAL OPERATING EXPENSES**

\$ 720,700	\$ 1,031,429
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70%

**NET INCOME**

\$ (143,330)	\$ 116,571
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# North Riverside Public Library District

## Balance Sheet As of February 28, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1500-01 First American MM (5015)	233,578.74
1500-04 Cash-Audit Fund	10,811.34
1500-05 Cash-Liability Insurance Fund	53,623.06
1500-06 Cash-Unemployment Ins Fund	4,081.17
1500-07 Cash-Building Fund	-78,279.42
1500-08 Cash-Social Security Fund	19,645.01
1500-09 Cash-Pension Fund	-10,302.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	16,836.63
1500-13 Capital Projects	30,000.00
<b>Total 1500-01 First American MM (5015)</b>	<b>279,993.74</b>
1501-01 First American Checking (5001)	37,736.58
1505-07 Chase Bank	7,766.12
1509-07 Cash - IPTIP IL Funds	94,367.59
1512-02 Kadlec Annuity #71797	53,582.49
1515-01 BMO Harris	0.00
<b>Total Bank Accounts</b>	<b>\$473,446.52</b>
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	162,913.00
2200-09 Due to/from Pension Fund	-13,306.00
2400-01 Prepaid Expenses	0.00
2400-05 Prepaid Expenses 05	0.00
<b>Total Other Current Assets</b>	<b>\$919,418.24</b>
<b>Total Current Assets</b>	<b>\$1,392,864.76</b>
<b>TOTAL ASSETS</b>	<b>\$1,392,864.76</b>

# North Riverside Public Library District

## Balance Sheet As of February 28, 2021

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	7,141.11
4100-05 Accounts Payable Liability Fund	0.00
4100-06 Accounts Payable Unemployment Fund	0.00
4100-07 Accounts Payable Building Fund	2,353.99
4100-09 Accounts Payable Pension Fund	-2,530.77
<b>Total Accounts Payable</b>	<b>\$6,964.33</b>
Other Current Liabilities	
4002-01 IMRF - Employee Contribution	2,440.07
4003-01 Child Support	122.59
4200-01 Accrued Wages	11,802.51
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	912.47
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	-0.82
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	149,607.00
<b>Total Other Current Liabilities</b>	<b>\$164,883.82</b>
<b>Total Current Liabilities</b>	<b>\$171,848.15</b>
Long-Term Liabilities	
8701-02 Debt Certificate Principle	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$171,848.15</b>
Equity	
3200-00 Retained Earnings	606.98
5600-01 General Fund Balance	1,440,067.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	7,153.00
5600-05 Public Liability Fund Balance	56,565.00
5600-06 Unemployment Insurance Fund Balance	3,297.00

# North Riverside Public Library District

## Balance Sheet

As of February 28, 2021

	TOTAL
5600-07 Building Fund Balance	-158,975.00
5600-08 Social Security Fund Balance	1,743.00
5600-09 Pension Fund Balance	-16,110.00
Opening Balance Equity	0.00
Net Income	-143,330.37
<b>Total Equity</b>	<b>\$1,221,016.61</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,392,864.76</b>



# North Riverside Public Library District

## Check Detail

### February 2021

Date	Name	Memo/Description	Amount
02/02/2021	Baker & Taylor	Children Fiction, Non Fiction, Young Adult, Adult Fiction	147.65
02/02/2021	Black Stone	Books on CD	34.95
02/02/2021	CENGAGE Learning	Adult Large Print	49.38
02/02/2021	CHASE	FROM DEC 23 / 2020 TO JANUARY 22 /2021	711.20
02/02/2021	Coverall North America	October Cleaning	1,227.56
02/02/2021	Marla Curran	Carfterdark holiday supplies	2.22
02/02/2021	INGRAM LIBRARY SERVICES	ADULT NON FICTION	104.90
02/02/2021	Midwest Tape	Hoopla Database, Kids CDs, YA DVDs, Kids DVDs, Adult DVDs	151.16
02/02/2021	OverDrive, Inc	Library Materials e-books	252.98
02/02/2021	Peregrine, Stine, Newman, Ritzman & Bruckner, Ltd.	Legal Services oct 1 2020 - December 31 2020	1,005.00
02/02/2021	Recorded Books, Inc	Circulations	26.91
02/02/2021	SWAN	Reciprocal Borrowing	6,294.47
02/02/2021	Technology Management Rev Fund	billing T2114335	133.00
02/02/2021	Utica National Insurance Group	Policy 4823759, Policy 4816744, Policy 4816743	3,177.00
02/02/2021	Cathy Kolessar	January 4 2021 program	50.00
02/02/2021	Cathy Kolessar	February 1 2021 program	50.00
02/02/2021	Cathy Kolessar	February 15 2021 program	50.00
02/02/2021	Outsource Solutions Group	Tech Services, Survey, Off Site Storage, Meraki Wireless Access	2,598.80
02/08/2021	Nicor Gas	Nicor Gas Payment	513.61
02/18/2021	AT&T 1	Billing for 02/16/2021 03/15/2021	63.10
02/18/2021	AT&T..	S668163163-21022	296.88
02/18/2021	Black Stone	Books on CD	65.88
02/18/2021	Baker & Taylor	Children Fiction, Children Non Fiction, Young Adult, Adult Fiction	186.26
02/18/2021	Collaborative Summer Library Program	Children Summer Reading Program	50.50
02/18/2021	CENGAGE Learning	Adult Large Print	99.41
02/18/2021	Comcast	Internet SERV Feb 07 2021 - Mar 6 2021	293.40
02/18/2021	Demco	Office Supplies, Silver Tags	354.99
02/18/2021	Dynegy Energy Services	Inv 147121721011	1,159.41
02/18/2021	INGRAM LIBRARY SERVICES	ADULT NON FICTION	19.96

02/18/2021	Hinckley Springs	2429867 012721	26.50
02/18/2021	LEAF	Copier Contract February 11513848	187.55
02/18/2021	Veronica Martinez	Wipes, Labels, Kitchen Towels and Coffee, Aluminum Gauge 36	25.38
02/18/2021	Outsource Solutions Group	Monthly Network Care, Annual Renewal, Off Site Storage, Meraki Wireless	833.49
02/18/2021	Barbara Silvestri	Stamps for Postal Cards	36.00
02/18/2021	Trimline Landscaping	snow plowing and salting January	1,300.00
02/18/2021	Village of N. Riverside	Water Operations, Business License	114.40
02/18/2021	Cathy Kolessar	March 1 2021 Program	50.00
02/18/2021	Cheryl Brown	Kiddieland Remembered	250.00
02/18/2021	Michelle Nichols	Adult programs	125.00
02/18/2021	Kelli Christiansen	Build Your Author Platform	125.00
02/18/2021	Leslie Goddard	Becoming Queen Elizabeth 03/25/2021	250.00
02/18/2021	Cathy Kolessar	Stretching and Meditation March 15 2021	50.00
02/18/2021	Association of Jewish Libraries	Sydney Taylor Seals	18.00
02/18/2021	Lauterbach & Amen, LLP	Professional Services January 2021	900.00
02/18/2021	Terminix	Invoice 404616009	98.00
02/18/2021	W&E BAUM	Memorials and Tributes	4,421.25
02/18/2021	Cathy Kolessar	Stretching and Meditation 04/5/2021	50.00
02/18/2021	Midwest Tape	Hoopla Database, Kids CDs, YA DVDs, Kids DVDs, Adult DVDs Ficiton, Children Summer	320.05
02/18/2021	Cathy Kolessar	Stretching and Meditaton 04/19/21	50.00
02/18/2021	Baker & Taylor	Children Fiction and Non Fiction, Young Adult, Adult Fiction	238.38
02/18/2021	Midwest Tape	Hoopla Database, Kids CDs, YA DVDs, Kids DVDs, Adult DVD Fiction, Children Summer	121.43
02/23/2021	Lauterbach & Amen, LLP	Preparation Of 1099'S For The Year Ended	200.00
02/23/2021	Baker & Taylor	Children Fiction and Non Fiction, Young Adult, Adult Fiction	455.18
02/23/2021	FIRST AMERICAN BANK .	Databases, Technology Programs, Staff Training, Staff Rec, Children Programs, Office Supplies, Adult Programs, Software	448.63
02/23/2021	Outsource Solutions Group	Tech Services, Computer Equipment	629.89
02/23/2021	AT&T	708Z4004304042	359.72
02/23/2021	Utica National Insurance Group	Policy 4823759, 4816744, 4816743, Installment Fee	1,460.00
02/28/2021	Paychex - Human Resource Services	Payroll 02.21	427.10
02/28/2021	IMRF	February IMRF	4,350.33
02/28/2021	ICMA	February ICMA	2,655.98

**Total** \$ 39,747.84