

Agenda
North Riverside Public Library District
Board of Trustees
2400 S. Des Plaines Avenue
North Riverside, Illinois
Regular Meeting, June 17, 2019
6:00 PM

1. Open of Meeting

- A. Call to order
- B. Determination of quorum
- C. Recognition of visitors to the meeting
- D. Approval of agenda

2. Open Forum

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3. Financial reports

- A. Finance Committee Report (Brad Lanken, chairman)
- B. Approval of Financial Statements (action)
- C. Approval of Check Detail Report #19-6 in the amount of \$31,783.71 (action)
- D. Authorization to transfer \$70,000 from the money market to the checking account (action)

4. Committee Reports

- A. Building and Grounds (Ken Rouleau, chairman)
 - 1. HVAC & Lighting Project update
- B. Strategic Planning (P. J. Folz, chairman)
- C. Personnel (Greg Gordon, chairman)
- D. Policy

5. President

- A. 4th of July

6. Director's Report

7. Other Action Items

- A. Approval of the minutes
 - 1. May 20, 2019 Board Meeting (action)
- B. Vote on Slate of Officers for 2019/2020 (action)
- C. 2019/2020 Salary & Wage increase (action)

8. Information items

- A. Committee Meetings
- B. Calendar
- C. Memorial Books Report
- D. Correspondence
- E. Board action log
- F. Trustee continuing education
- G. Grants
- H. Advocacy
- I. RAILS & SWAN

9. Closed session (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. Return to open session

11. Possible action item (pertaining to closed session discussion)

12. Adjournment

*Note: Agenda items may be added that pertain to discussion or information.
No items may be added to the final agenda that require Board action.*

Next regular Board Meeting is scheduled for July 15th, 2019 at 7:00 p.m.

North Riverside Public Library District
Budget vs Actual
May 2019

REVENUE	Actual	Budget	% of Budget
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6904-01	Donations	\$ 6,347.03	\$ 9,500	67%
6901-15	Estimated Loss Due to Property Assessment Appeals - Current Year	\$ -	\$ -	0%
6901-14	Estimated Loss Due to Property Assessment Appeals-Future Years	\$ -	\$ (15,000)	0%
6903-01	Fees and fines	\$ 10,357.72	\$ 12,000	86%
6905-01	Grants	\$ 46,230.00	\$ 40,000	116%
6906-01	Interest	\$ 7,637.69	\$ 220	3472%
6901-01	Property tax	\$ 971,749.11	\$ 1,020,000	95%
6920-01	Unrealized Income Annuities	\$ 13,504.00	\$ 45,000	30%
	Total	\$ 1,055,826	\$ 1,111,720	95%

OPERATING EXPENSES	Actual	Budget	% of Budget
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SALARIES

7504-01	library clerks	\$ 141,218	\$ 166,574	85%
7507-01	library pages	\$ 24,409	\$ 19,839	123%
7508-01	administrators	\$ 268,600	\$ 297,636	90%
	Total	\$ 434,227	\$ 484,049	90%

BENEFITS

7600-05	health insurance	\$ 26,333	\$ 28,800	91%
7614-06	workers compensation	\$ -	\$ 2,300	0%
7650-09	pension fund	\$ 18,335	\$ 27,399	67%
7660-06	unemployment insurance	\$ 2,182	\$ 500	436%
7670-08	social security/mcare	\$ 32,961	\$ 36,033	91%
	Total	\$ 79,812	\$ 95,032	84%

TRAINING

7700-01	educational training trustees	\$ -	\$ 500	0%
7800-01	educational training staff	\$ 2,684	\$ 3,000	89%
	Total	\$ 2,684	\$ 3,500	77%

OPERATING EXPENSES

Actual

Budget

% of Budget

MATERIALS

8090-01	books on CD-adult	\$ 1,311	\$ 2,000	66%
8091-01	books on CD-children	\$ 481	\$ 700	69%
8096-01	compact disks-music-adult	\$ 411	\$ 400	103%
8097-01	compact disks-music-children	\$ 925	\$ 1,000	93%
8103-01	foreign language books	\$ 4,766	\$ -	0%
8104-01	adult fiction	\$ 13,375	\$ -	0%
8105-01	adult nonfiction	\$ 9,068	\$ 30,000	30%
8106-01	children's fiction/nonfiction	\$ 17,539	\$ 25,000	70%
8107-01	adult reference	\$ 17	\$ -	0%
8108-01	eBooks	\$ 4,721	\$ 5,000	94%
8109-01	children's reference	\$ -	\$ -	0%
8115-01	adult large print	\$ 1,528	\$ 2,500	61%
8120-01	newspapers	\$ 3,619	\$ 2,500	145%
8130-01	internet databases	\$ 7,533	\$ 10,000	75%
8140-01	adult periodicals	\$ 926	\$ 900	103%
8141-01	Children's Periodicals	\$ 484	\$ 600	81%
8160-01	adult DVDs-feature movies	\$ 4,160	\$ 6,800	61%
8161-01	adult DVDs-documentary/travel	\$ 776	\$ 1,500	52%
8162-01	children's DVDs-movies	\$ 1,760	\$ 3,800	46%
8163-01	ya DVDs	\$ 1,318	\$ -	0%
8164-01	foreign language DVDs	\$ -	\$ -	0%
8166-01	children's games	\$ 1,774	\$ 2,500	71%
	Total	\$ 76,491	\$ 95,200	80%

PROGRAMS

8150-01	children's programs	\$ 2,001	\$ 4,500	44%
8152-01	children's summer reading program	\$ 5,061	\$ 4,500	112%
8153-01	ya programs	\$ 630	\$ -	0%
8155-01	adult programs	\$ 4,080	\$ 7,000	58%
8157-01	senior programs	\$ 2,500	\$ -	0%
	Total	\$ 14,272	\$ 16,000	89%

STRATEGIC INITIATIVES

8158-01	Strategic Initiatives	\$ 1,544	\$ 4,000	39%
	Total	\$ 1,544	\$ 4,000	39%

OPERATING EXPENSES

Actual

Budget

% of Budget

COMPUTERS

8171-01	information technology	\$ 9,710	\$ 12,000	81%
8172-01	new computer equipment	\$ 1,467	\$ 12,500	12%
8175-01	mls computer fund	\$ 18,532	\$ 18,956	98%
8180-01	software	\$ 1,061	\$ 1,000	106%
8190-01	website	\$ 463	\$ 500	93%
8195-01	email	\$ 35	\$ 125	28%
	Total	\$ 31,268	\$ 45,081	69%

OFFICE SUPPLIES

8202-01	Office Supplies	\$ 15,154	\$ 14,500	105%
	Total	\$ 15,154	\$ 14,500	105%

UTILITIES- OPERATING EXPENSE

8301-07	telephone	\$ 13,822	\$ 15,000	92%
8302-07	electricity	\$ 25,862	\$ 31,500	82%
8303-07	gas	\$ 5,864	\$ 6,500	90%
8304-07	water/garbage	\$ 1,798	\$ 1,800	100%
	Total	\$ 47,346	\$ 54,800	86%

BUILDING EXPENSE

8306-07	building supplies and maintenance	\$ 21,679	\$ 12,000	181%
8308-07	service contracts	\$ 51,935	\$ 38,000	137%
8315-07	fees and permits	\$ 2,007	\$ 1,500	134%
8320-07	Building and Grounds	\$ 1,249	\$ 18,000	7%
8330-01	casual labor	\$ 600	\$ 3,500	17%
8335-07	building repairs	\$ 40,226	\$ 58,000	69%
	Total	\$ 117,696	\$ 131,000	90%

TRAVEL

8341-01	meals & dinners	\$ -	\$ -	0%
8342-01	lodging/meals/mileage	\$ 1,672	\$ 1,600	105%
	Total	\$ 1,672	\$ 1,600	105%

OPERATING EXPENSES

Actual

Budget

% of Budget

OTHER EXPENSES

8355-01	memberships	\$ 1,899	\$ 1,500	127%
8365-01	library promotion	\$ 2,743	\$ 6,000	46%
8370-01	postage	\$ 2,413	\$ 2,000	121%
8375-01	public relations	\$ 2,522	\$ 500	504%
8385-01	memorials and tributes	\$ -	\$ 500	0%
8432-01	mileage reimbursement	\$ -	\$ -	0%
8396-01	bank charges and fees	\$ 335	\$ 150	224%
8399-01	ILL Loss/Damage	\$ 125	\$ 250	50%
	Total	\$ 10,037	\$ 10,900	92%

OUTSIDE SERVICES

8400-01	accounting	\$ 13,100	\$ 13,000	101%
8401-01	audit	\$ 9,500	\$ 7,700	123%
8402-01	legal fees	\$ 3,099	\$ 6,000	52%
8404-01	public information	\$ 1,710	\$ 3,000	57%
8405-01	appraisal	\$ 80	\$ 450	18%
8305-01	architect/building consultant	\$ -	\$ -	0%
8406-01	collection agency	\$ 125	\$ 200	63%
8408-01	strategic plan	\$ -	\$ 500	0%
8410-01	printing	\$ 9,265	\$ 10,000	93%
8430-01	payroll expenses	\$ 8,018	\$ 4,500	178%
8435-01	background checks	\$ (69)	\$ 150	-46%
	Total	\$ 44,828	\$ 45,500	99%

INSURANCE

8460-05	liability insurance package	\$ 15,753	\$ 13,000	121%
8470-05	directors/officers insurance	\$ -	\$ -	0%
	Total	\$ 15,753	\$ 13,000	121%

OTHER EXPENSES

8360-01	Petty Cash	\$ 18,435	\$ -	0%
8360-01	Grants	\$ 15,812		0%
8365-07	Building Promo	\$ 1,871	\$ -	0%
8395-01	Miscellaneous Expense	\$ 654	\$ -	0%
	Total	\$ 36,118	\$ -	0%

OTHER EXPENSES

8600-01	Bond Interest	\$ 3,810	\$ -	0%
8601-02	Debt Certificate Interest	\$ -	\$ 2,500	0%
	Total	\$ 3,810	\$ 2,500	152%

TOTAL OPERATING EXPENSES

\$ 932,712 \$ 1,016,662

92%

NET INCOME

\$ 123,113



North Riverside Public Library District

BALANCE SHEET

As of May 31, 2019

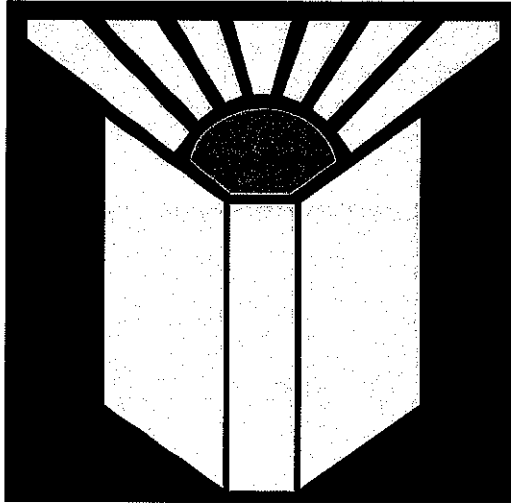
	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1501-01 First American Checking (5001)	12,326.15
1502-01 1st American Bank Donation A/C	15,000.00
Total 1501-01 First American Checking (5001)	27,326.15
1505-07 Chase Bank	7,747.55
1509-07 Cash - IPTIP IL Funds	92,634.26
1512-02 Kadlec Annuity #71797	53,018.00
1515-01 BMO Harris eSPIRIT Checking (7115)	290.37
First American MM (5015)	0.00
1500-04 Cash-Audit Fund	55,877.92
1500-05 Cash-Liability Insurance Fund	14,556.56
1500-06 Cash-Unemployment Ins Fund	96,749.01
1500-07 Cash-Building Fund	3,950.12
1500-08 Cash-Social Security Fund	-27,790.39
1500-09 Cash-Pension Fund	17,393.16
1500-10 Cash-Debt Service Fund	25,205.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	0.00
1500-13 Capital Projects	3,184.00
1511-01 Invest/Savings 1st American Bank	15,000.00
Total First American MM (5015)	477,522.72
Total Bank Accounts	\$862,664.43
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	428,377.88
2000-04 Taxes Receivable-Audit	3,364.48
2000-05 Taxes Receivable-Insurance	2,070.30
2000-06 Taxes Receivable-Liab Insur	776.12
2000-07 Taxes Recievable-Bldg Fund	21,871.74
2000-08 Taxes Receivable-SS Fund	16,436.01
2000-09 Taxes Receivable-Pension Fund	5,952.83
Total Accounts Receivable	\$478,849.36
Other Current Assets	
1500-01 Kadlec Annuity	233,152.00
1500-02 Kadlect Annuity #19563	109,636.00
1500-03 Kadlec Annuity #37743	431,108.00

	TOTAL
2200-01 Due to/from Special Accounts	0.00
2200-07 Due to/from Building Fund	0.00
Total Other Current Assets	\$773,896.00
Total Current Assets	\$2,115,409.79
TOTAL ASSETS	\$2,115,409.79
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	19,910.04
4100-05 Accounts Payable Liability	0.00
Fund	
4100-06 Accounts Payable	179.83
Unemployment Fund	
4100-07 Accounts Payable Building	3,007.09
Fund	
4100-09 Accounts Payable Pension	8,467.24
Fund	
Total Accounts Payable	\$31,564.20
Other Current Liabilities	
4200-01 Accrued Wages	8,451.88
4220-01 Federal Withholding	0.00
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	2,904.18
4300-01 Deferred Tax Rev - Corp FD	428,377.06
4300-04 Deferred Tax Rev - Audit Fund	3,364.48
4300-05 Deferred Tax Rev Liability	2,070.30
Fund	
4300-06 Deferred Tax Rev	776.12
Unemployment	
4300-07 Deferred Tax Rev Building	21,871.74
Fund	
4300-08 Deferred Tax Rev SS	16,436.01
4300-09 Deferred Tax Rev Pension	5,952.83
Total Other Current Liabilities	\$490,204.60
Total Current Liabilities	\$521,768.80
Long-Term Liabilities	
8701-02 Debt Certificate Principle	-30,605.20
Total Long-Term Liabilities	\$ -30,605.20
Total Liabilities	\$491,163.60
Equity	
3200-00 Retained Earnings	164,504.17
5600-01 General Fund Balance	1,291,700.59
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	15,000.00
5600-04 Audit Fund	13,791.00
5600-05 Public Liability Fund Balance	104,053.00
5600-06 Unemployment Insurance Fund	3,191.00

	TOTAL
Balance	
5600-07 Building Fund Balance	-115,771.00
5600-08 Social Security Fund Balance	7,793.00
5600-09 Pension Fund Balance	17,525.00
Opening Balance Equity	0.00
Net Income	122,459.43
Total Equity	\$1,624,246.19
TOTAL LIABILITIES AND EQUITY	\$2,115,409.79

Management Report

North Riverside Public Library District
For the period ended May 31, 2019



Prepared on
June 12, 2019

For management use only

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Profit and Loss

July 2018 - May 2019

	Total
INCOME	
6903-01 Fines & Fees	10,357.72
6904-01 Donations	6,347.03
6905-01 Grants	46,230.00
6920-01 Unrealized Income-Annuities	13,504.00
Billable Expense Income	0.00
Interest	
6906-01 Interest Earned	3,116.68
6907-02 Interest Income Bond Fund	4,521.01
Total Interest	7,637.69
Property Taxes	1,185.30
6901-01 Property Tax	868,139.77
6901-04 Tax Revenue-Audit Fund	6,827.66
6901-05 Tax Revenue-Liability Ins	4,201.34
6901-06 Tax Revenue-Unemploy Ins	1,575.00
6901-07 Tax Revenue-Bldg Fund	44,385.34
6901-08 Tax Revenue-SS	33,354.33
6901-12 Property Tax - IMRF Fund	12,080.37
Total Property Taxes	971,749.11
Total Income	1,055,825.55
GROSS PROFIT	1,055,825.55
EXPENSES	
8360-01 Grants	15,811.52
8360-01 Petty Cash	18,435.21
8365-07 Building Promo	1,871.29
Advertising & Marketing	
8365-01 Library Promotion	2,742.75
8370-01 Postage	2,413.37
8375-01 Public Relations	2,522.27
8404-01 Public Information	1,709.64
8410-01 Printing	9,265.00
Total Advertising & Marketing	18,653.03
Bank Charges & Fees	
8396-01 Bank Charges & Fees	335.38
Total Bank Charges & Fees	335.38
Benefits	
7600-05 Health Insurance	26,332.90
7650-09 IMRF Pension	18,335.33
7670-01 Taxes-Fica Expense	30,300.74
7670-08 Social Security/Mcare	2,660.34
Total Benefits	77,629.31
Building Expense	

	Total
8306-07 Building Supplies	21,678.61
8308-07 Service Contracts	51,935.35
8315-07 Fees & Permits	2,007.00
8320-07 Building & Grounds	1,248.86
8335-07 Bulding Repairs	40,225.71
Total Building Expense	117,095.53
Computers/Technology	
8171-01 Tech Service	9,709.80
8172-01 Computer Equipment	1,467.10
8175-01 MLS Computer Fund	18,532.00
8180-01 Software	1,061.21
8190-01 Website	462.53
8195-01 Email	35.25
Total Computers/Technology	31,267.89
Insurance	
7660-06 Unemployment Insurance	2,182.39
8460-05 Liability Insurance	15,753.00
Total Insurance	17,935.39
Interest Paid	
8600-01 Bond Interest	3,810.01
Total Interest Paid	3,810.01
Legal & Professional Services	
8400-01 Accounting	13,100.00
8401-04 Audit	9,500.00
8402-01 Legal Fees	3,099.38
8405-01 Appraisal	80.00
8406-01 Collection Agency	125.30
8430-01 Payroll Expenses	8,018.10
8435-01 Background Checks	-69.00
Total Legal & Professional Services	33,853.78
Library Materials	
8090-01 Books on CD - Adult	1,310.92
8091-01 Books on CD - Children	480.69
8096-01 Music CD - Adult	411.37
8097-01 Music CD - Children	925.31
8103-01 Foreign Lang. Books	4,765.53
8104-01 Adult Fiction	13,374.61
8105-01 Adult Non-Fiction	9,067.58
8106-01 Children Fiction / Non-Fiction	17,538.55
8107-01 Young Adult Fiction/Non-Fiction	16.53
8108-01 eBooks	4,720.81
8115-01 Adult Large Print	1,528.43
8120-01 Newspapers	3,618.96
8130-01 Databases	7,532.50

	Total
8140-01 Adult Periodicals	926.35
8141-01 Children/YA Periodicals	483.74
8160-01 Adult DVDs - Fiction	4,160.28
8161-01 Adult DVDs - Non-fiction	776.07
8162-01 Children DVDs	1,760.43
8163-01 YA DVDs	1,318.39
8166-01 Games	1,774.11
8399-01 ILL Loss/Damage	124.50
Total Library Materials	76,615.66
Office Supplies & Software	
8202-01 Office Supplies	15,154.03
Total Office Supplies & Software	15,154.03
Programs & Strategic Initiatives	
8150-01 Children's Programs	2,001.21
8152-01 Children's Summer Reading Program	5,061.49
8153-01 Young Adult Programs	629.85
8155-01 Adult Programs	4,079.84
8157-01 Senior Programs	2,500.09
8158-01 Strategic Initiatives	1,543.70
Total Programs & Strategic Initiatives	15,816.18
Salaries	
7504-01 Library Clerks	141,217.97
7507-01 Library Pages	24,408.59
7508-01 Administrators	268,600.11
8330-01 Casual Labor	600.00
Total Salaries	434,826.67
Travel & Training	
7800-01 Staff Training	2,684.33
8342-01 Lodging, Meals, Mileage	1,672.43
8355-01 Memberships	1,899.17
Total Travel & Training	6,255.93
Utilities	
8301-01 Utilities	1,073.52
8301-07 Telephone	12,748.68
8302-07 Electricity	25,861.51
8303-07 Natural Gas	5,864.07
8304-07 Water/Garbage	1,797.90
Total Utilities	47,345.68
Total Expenses	932,712.49
NET OPERATING INCOME	123,113.06
OTHER EXPENSES	
Other Miscellaneous Expense	
8395-01 Miscellaneous Expense	653.63
Total Other Miscellaneous Expense	653.63

	Total
Total Other Expenses	653.63
NET OTHER INCOME	-653.63
NET INCOME	\$122,459.43

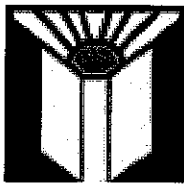
Balance Sheet

As of May 31, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
1501-01 First American Checking (5001)	12,326.15
1502-01 1st American Bank Donation A/C	15,000.00
Total 1501-01 First American Checking (5001)	27,326.15
1505-07 Chase Bank	7,747.55
1509-07 Cash - IPTIP IL Funds	92,634.26
1512-02 Kadlec Annuity #71797	53,018.00
1515-01 BMO Harris	290.37
eSPIRIT Checking (7115)	0.00
First American MM (5015)	55,877.92
1500-04 Cash-Audit Fund	14,556.56
1500-05 Cash-Liability Insurance Fund	96,749.01
1500-06 Cash-Unemployment Ins Fund	3,950.12
1500-07 Cash-Building Fund	-27,790.39
1500-08 Cash-Social Security Fund	17,393.16
1500-09 Cash-Pension Fund	25,205.00
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	3,184.00
1500-13 Capital Projects	15,000.00
1511-01 Invest/Savings 1st American Bank	477,522.72
Total First American MM (5015)	681,648.10
Total Bank Accounts	862,664.43
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	428,377.88
2000-04 Taxes Receivable-Audit	3,364.48
2000-05 Taxes Receivable-Insurance	2,070.30
2000-06 Taxes Receivable-Liab Insur	776.12
2000-07 Taxes Recievable-Bldg Fund	21,871.74
2000-08 Taxes Receivable-SS Fund	16,436.01
2000-09 Taxes Receivable-Pension Fund	5,952.83
Total Accounts Receivable	478,849.36
Other Current Assets	
1500-01 Kadlec Annuity	233,152.00
1500-02 Kadlect Annuity #19563	109,636.00
1500-03 Kadlec Annuity #37743	431,108.00
2200-01 Due to/from Special Accounts	0.00
2200-07 Due to/from Building Fund	0.00
Total Other Current Assets	773,896.00
Total Current Assets	2,115,409.79

	Total
TOTAL ASSETS	\$2,115,409.79
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	19,910.04
4100-05 Accounts Payable Liability Fund	0.00
4100-06 Accounts Payable Unemployment Fund	179.83
4100-07 Accounts Payable Building Fund	3,007.09
4100-09 Accounts Payable Pension Fund	8,467.24
Total Accounts Payable	31,564.20
Other Current Liabilities	
4200-01 Accrued Wages	8,451.88
4220-01 Federal Withholding	0.00
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	2,904.18
4300-01 Deferred Tax Rev - Corp FD	428,377.06
4300-04 Deferred Tax Rev - Audit Fund	3,364.48
4300-05 Deferred Tax Rev Liability Fund	2,070.30
4300-06 Deferred Tax Rev Unemployment	776.12
4300-07 Deferred Tax Rev Building Fund	21,871.74
4300-08 Deferred Tax Rev SS	16,436.01
4300-09 Deferred Tax Rev Pension	5,952.83
Total Other Current Liabilities	490,204.60
Total Current Liabilities	521,768.80
Long-Term Liabilities	
8701-02 Debt Certificate Principle	-30,605.20
Total Long-Term Liabilities	-30,605.20
Total Liabilities	491,163.60
Equity	
3200-00 Retained Earnings	164,504.17
5600-01 General Fund Balance	1,291,700.59
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	15,000.00
5600-04 Audit Fund	13,791.00
5600-05 Public Liability Fund Balance	104,053.00
5600-06 Unemployment Insurance Fund Balance	3,191.00
5600-07 Building Fund Balance	-115,771.00
5600-08 Social Security Fund Balance	7,793.00
5600-09 Pension Fund Balance	17,525.00
Opening Balance Equity	0.00
Net Income	122,459.43
Total Equity	1,624,246.19

	Total
TOTAL LIABILITIES AND EQUITY	\$2,115,409.79



North Riverside Public Library District

Check Detail

May 2019

Date	Transaction Type	Name	Memo/Description	Amount
05/07/2019	Expense	IMRF	IMRF - April 2019	\$ 3,515.01
05/10/2019	Check	AT&T	Monthly Service Mar 17 - Apr 16 708z40043004	\$ 359.94
05/10/2019	Check	AT&T 1	INV IL834264, IL834387 Cust. 0701010033322	\$ 128.20
05/10/2019	Check	AT&T..	INV S668163163-19112	\$ 290.18
05/10/2019	Check	BMO Harris Bank	Adobe	\$ 31.86
05/10/2019	Check	Baker & Taylor	Adult Fiction, Children Fiction/Non Fiction	\$ 1,676.44
05/10/2019	Check	Coverall North America	Cleaning services for May	\$ 1,227.56
05/10/2019	Check	Comcast	Tech Services May 7 2019 - Jun 6 2019	\$ 229.85
05/10/2019	Check	CHASE	Grants, YA Fiction, YA Programs, Children summer reading, Postage, Building grounds, Staff training, Memberships, Supplies, Adult programs, F Book, Library Promotions	\$ 6,251.92
05/10/2019	Check	Andrea Derosier	Refund for lost item returned	\$ 35.00
05/10/2019	Check	Dynegy Energy Services	April 2019	\$ 2,636.39
05/10/2019	Check	Demco	Silver Tag, blue Ray Security Case, Children summer reading, Adult program, Senior program	\$ 713.53
05/10/2019	Check	Peter Honigmann	Self-defense seminar June 22	\$ 75.00
05/10/2019	Check	Home Depot Credit Services	Stanley 30" lever, Husky Dual material	\$ 167.46
05/10/2019	Check	Hinckley Springs	2429867 042419	\$ 62.51
05/10/2019	Check	Impact Networking, LLC	Paper order	\$ 194.92
05/10/2019	Check	INGRAM LIBRARY SERVICES	Adult Fiction/Non Fiction	\$ 85.27
05/10/2019	Check	Cathy Kolessar	Meditation and Relaxation June 25 2019	\$ 50.00
05/10/2019	Check	LIMRICC	Monthly Billing May 19	\$ 2,464.65
05/10/2019	Check	Latin American Book Source, Inc	grant foreign language books	\$ 237.52
05/10/2019	Check	LEAF	Services for 2 toshbas Inv 9400179	\$ 683.50
05/10/2019	Expense	Nicor Gas	Nicor Gas Payment	\$ 549.58
05/10/2019	Expense	Paychex - Human Resource Services	Payroll Services	\$ 58.44
05/13/2019	Check	MIDAMERICA BOOKS	Children fiction -nonfiction	\$ 269.25
05/13/2019	Check	Britney Musial	DIY Moon Sand supplies	\$ 8.22
05/13/2019	Check	Mango Languages	Annual subscription	\$ 1,167.63
05/13/2019	Check	Bichthuy Nguyen	Program for June	\$ 50.00
05/13/2019	Check	Niche Academy	Annual Membership	\$ 1,000.00
05/13/2019	Check	OverDrive, Inc	Ebooks	\$ 118.95
05/13/2019	Check	Ollis Book Corporation	Children fiction and non fiction	\$ 68.68
05/13/2019	Check	Karen Quinn	Project Next Generation grant Mentor - 5 hrs	\$ 75.00
05/13/2019	Check	Barbara Silvestri	Stephen Convention Center May 3rd 2019	\$ 29.50
05/13/2019	Check	Shamrock Garden Florist	Floral Arranging program	\$ 225.00
05/13/2019	Check	ICMA	April contributions	\$ 2,558.20
05/13/2019	Check	Technology Management Rev Fund	billing T2222065 Inv T1925721 FY 2019	\$ 133.00
05/13/2019	Check	TBS	Annual license and support	\$ 695.00

05/13/2019	Check	Unique Management Services, Inc	April Placements	\$	26.85
05/13/2019	Check	Versatile Computer Services	Technology Contract May	\$	750.00
05/13/2019	Check	West Town Mechanical	Maintenance for 5/01/19 - 5/31/19	\$	272.00
05/13/2019	Check	Penguin Random House	Books on CD	\$	236.25
05/13/2019	Check	Cheryl Plaza	Acrylic Bird Painting supplies	\$	37.03
05/13/2019	Check	Mary Cooper	Popcorn, Napkins for movie, Table covers	\$	38.75
05/13/2019	Check	Midwest Tape	Music CD Children, Adult DVDs, Children DVDs, YA DVDs	\$	125.68
05/13/2019	Check	Amazon	Strategic Initiatives, Children Programs, YA DVDs, Adult DVDs, Games, Supplies, Music CD adult, Children DVDs	\$	1,085.88
05/13/2019	Check	Rebecca Dudzik	Refund, Book Found on Shelf	\$	28.00
05/13/2019	Check	Luisa Buehler	Adult Program	\$	130.00
05/13/2019	Check	Cell One	May	\$	453.95
05/30/2019	Expense	Paychex - Human Resource Services	May Payroll Services	\$	468.07
			Total	\$	31,783.71

NORTH RIVERSIDE PUBLIC LIBRARY DISTRICT

2400 S. DesPlaines Avenue

North Riverside, IL 60546

Minutes of the meeting of May 20, 2019

1. Open of Meeting

A. The meeting was called to order by President Corgiat at 6:06 p.m. Roll call was taken.

Present: Kathy Bonnar, Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda

Absent: Brad Lanken,

Also Present: Susan Locander, Natalie Starosta & Jill Cannizzo

B. A quorum was established.

C. No visitors present.

D. Trustee Rouleau made a motion to approve the agenda as presented. Trustee Gordon seconded the motion. All ayes, motion carried.

2. Open Forum

No visitors were present.

3. Oath of Office

Trustee Folz swore in Al Pineda, Kathy Bonnar and Ken Rouleau, and Trustee Gordon swore in P.J. Folz as Trustees of the Library Board.

4. Financial Reports

A. Director Starosta presented the account balances.

B. Trustee Gordon made a motion to approve the financial statements. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried

C. Trustee Rouleau made a motion to approve the check detail #19-05 in the amount of \$77,682.03 Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried

D. Trustee Gordon made a motion to approve the authorization to transfer \$80,000. Trustee Pineda seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried

E. 2019/2020 Budget - Trustee Rouleau made a motion to approve the budget as presented. Trustee Folz seconded the motion. A roll call vote was taken.

Ayes: Kathy Bonnar, Annette Corgiat, P. J. Folz, Greg Gordon, Ken Rouleau, Al Pineda

Nays: None

Motion carried

4. Committee Reports

A. Buildings and Grounds (Ken Rouleau, chairman)

1. HVAC and lighting project - Ken reported that he is still waiting for Tom from West Town for prices. He is going to contact him again tomorrow.

2. Refrigerator/ice maker – per the discussion at the Committee of the Whole meeting, Ken plans to replace the Meeting Room refrigerator.

B. Strategic Planning (P.J. Folz, chairman)

Nothing to report tonight

C. Personnel (Greg Gordon, chairman)

Director Starosta is working on evaluations. She will get them to Trustee Gordon soon, as well the form for her evaluation.

D. Policy

Trustee Gordon will go ahead with the minor formatting changes and then forward it. The Personnel Policy is tabled until next month.

5. President

A. Next month we will need to talk about 4th of July. President Corgiat will request the vehicle and will pick up the candy again.

6. Director's Report

A. Mayor's Golf Outing & Luncheon - Any trustee that wants to attend the luncheon please email Natalie so she can purchase the tickets.

B. Natalie sent the stats to the National Library Association, and they created a spreadsheet with our statistics, which she distributed to Board members for information.

7. Other Action Items

A. Approval of minutes

Trustee Rouleau made a motion to approve the minutes of the April 15, 2019 Board meeting. Trustee Pineda seconded the motion. All ayes, motion carried. Trustee Folz made a motion to approve the minutes of the April 25, 2019 special meeting. Trustee Gordon seconded the motion. All ayes, motion carried.

B. Non-Resident Card Ordinance

Trustee Rouleau made a motion to approve the non-resident card ordinance. Trustee Folz seconded the motion. All ayes, motion carried.

C. Regular Monthly Meeting Schedule

It was proposed that both the regular Board meetings and the Committee of the Whole meetings start at 6:00 p.m. rather than 7:00 p.m.

The vote is tabled until the next meeting after Trustee Lanken is contacted and approves that time change.

D. 4th of July Planning – Circulation will represent the library.

E. Nomination of Officers for the Board - Tabled until next month

8. Information Items

A. Committee meetings - None added tonight. All meetings go through the director.

B. Calendar - all up to date

C. Memorial Books Report - 2 picture books were donated in memory of a North Riverside family's dog.

D. Correspondence - nothing tonight

E. Board Action Log - all up to date

F. Trustee Continuing Education - nothing tonight

G. Grants - Per Capita Grant - \$8,340.00 was received.

H. Advocacy - Nothing tonight

I. RAILS AND SWAN -. Nothing tonight

9. Adjournment

Trustee Rouleau made a motion to adjourn the meeting at 6:58 p.m. Trustee Gordon seconded the motion. All ayes, motion carried.

The next Board meeting is scheduled for Monday, June 17th at 6:00 p.m.

Respectfully Submitted

Jill M. Cannizzo

LEGAL NOTICE/PUBLIC NOTICE
RESOLUTION NO. 19-06-01
A RESOLUTION ADOPTING THE PREVAILING WAGE RATES
FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON
PUBLIC WORKS OF NORTH RIVERSIDE PUBLIC LIBRARY,
COUNTY OF COOK, STATE OF ILLINOIS

Whereas, the State of Illinois has enacted "An Act Regulating wages of laborers, mechanics and other workers employed in any public works in the State, County, City or any public body or any political subdivision or by anyone under contract for public works" approved June 26, 1941, codified as amended, being 820 ILCS 130/1 *et seq.* (1993); formerly Ill. Rev. Stat. Ch. 48, par. 39s-1, *et seq.* and

Whereas, the aforesaid Act requires that the Board of Trustees of the North Riverside Public Library investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Public Library employed in performing construction of public works of said Public Library; and

Whereas, Section 4 of the Act provides that the Board may rely upon determinations made by the Illinois Department of Labor as to prevailing wage rates.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH RIVERSIDE PUBLIC LIBRARY, COUNTY OF COOK, STATE OF ILLINOIS, AS FOLLOWS:

Section 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works" approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under jurisdiction of this Public Library is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County area and as may be determined by the Department of Labor of the State of Illinois as of June 2008, copies of such determinations being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supercede the Department's June determination and apply to any and all public works construction undertaken by the North Riverside Public Library. The definition of any terms appearing in the Resolution which are also used in the aforesaid Act shall be the same in said Act.

Section 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of this Public Library to the extent required by the aforesaid Act.

Section 3: The Secretary of the Public Library shall publicly post or keep available for inspection by any interested party in the main office of the Public Library, this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

Section 4: The Secretary of the Public Library shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed, or file their names and addresses, requesting copies of this determination, state the particular rates and the particular class of workmen whose wages will be affected by such rates.

Section 5: The Secretary of the Public Library shall promptly file a certified copy of this resolution with both the Secretary of State, Index Division and the Department of Labor of the State of Illinois.

Section 6: Within thirty (30) days after the filing of a certified copy of this Resolution with the Secretary of State, the Secretary of the Public Library shall cause to be published in a newspaper of general circulation within the area, a copy of this Resolution and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

Section 7: This Resolution shall be in full force and effect upon its passage and approval as required by law.

Passed by the Board of Trustees of the North Riverside Public Library this 17th day of June, 2019, on the Motion of Trustee _____ and the second by Trustee _____ and the following roll call vote:

AYES:

NAYS:

ABSENT:

APPROVED BY ME THIS 17th DAY OF June, 2019.

Annette Corgiat, President, North Riverside Public Library

ATTEST:

P.J. Folz, Secretary, North Riverside Public Library

Cook County Prevailing Wage April 2019

Effective Date	County	Trade Title	Region	Type	Class	Base Wage	Foreman Wage	OT M-F	OT Sa	OT Su	OT Hol	H/W	Pension	Vacation	Training	Other Fringe Benefit
10/26/2018	Cook	ASBESTOS ABT-GEN	All	All		42.72	43.72	1.5	1.5	1.5	2	2	14.9	12.57	0	0.72
11/5/2018	Cook	ASBESTOS ABT-MEC	All	BLD		37.88	40.38	1.5	1.5	1.5	2	2	12.92	11.82	0	0
8/15/2018	Cook	BOILERMAKER	All	BLD		49.46	53.91	1.5	1.5	1.5	2	2	6.97	20.4	0	1.6
11/16/2018	Cook	BRICK MASON	All	BLD		46.19	50.81	1.5	1.5	1.5	2	2	10.65	17.92	0	0.92
8/15/2018	Cook	CARPENTER	All	All		47.35	49.35	1.5	1.5	1.5	2	2	11.79	20.41	0	0.63
8/15/2018	Cook	CEMENT MASON	All	All		45.25	47.25	2	1.5	2	2	2	14.25	17.03	0	1.1
11/16/2018	Cook	CERAMIC TILE FINISHER	All	BLD		39.56	39.56	1.5	1.5	1.5	2	2	10.75	12.02	0	0.77
8/15/2018	Cook	COMM. ELECT.	All	BLD		43.96	46.76	1.5	1.5	1.5	2	2	9.85	13.26	1.25	0.85
8/15/2018	Cook	ELECTRIC PWR EQMT OP	All	All		51.9	56.9	1.5	1.5	1.5	2	2	12.04	17.18	0	3.23
10/26/2018	Cook	ELECTRIC PWR GRNDMAN	All	All		40.48	56.9	1.5	1.5	1.5	2	2	9.39	13.4	0	2.51
11/16/2018	Cook	ELECTRIC PWR LINEMAN	All	All		51.9	56.9	1.5	1.5	1.5	2	2	12.04	17.18	0	3.23
8/15/2018	Cook	ELECTRICIAN	All	All		48.35	51.35	1.5	1.5	1.5	2	2	15.13	16.52	1.25	1.28
8/15/2018	Cook	ELEVATOR CONSTRUCTOR	All	BLD		54.85		2	2	2	2	2	15.43	16.61	4.39	0.61
8/15/2018	Cook	FENCE ERECTOR	All	All		40.88	42.88	1.5	1.5	1.5	2	1.5	13.59	14.76	0	0.65
8/15/2018	Cook	GLAZIER	All	BLD		43.85	45.35	1.5	1.5	1.5	2	2	14.37	21.11	0	0.94
8/15/2018	Cook	HT/FROST INSULATOR	All	BLD		50.5	53	1.5	1.5	1.5	2	2	12.92	13.16	0	0.87
8/15/2018	Cook	IRON WORKER	All	All		48.33	51.83	2	2	2	2	2	14.15	23.28	0	0.35
11/30/2018	Cook	LABORER	All	All		42.72	43.47	1.5	1.5	1.5	2	2	14.9	12.57	0	0.72
8/15/2018	Cook	LATHER	All	All		47.35	49.35	1.5	1.5	1.5	2	2	11.79	20.41	0	0.63
8/15/2018	Cook	MACHINIST	All	BLD		48.38	50.88	1.5	1.5	1.5	2	2	7.23	8.95	1.85	1.32
8/15/2018	Cook	MARBLE FINISHERS	All	All		34.65	47.7	1.5	1.5	1.5	2	2	10.65	16.46	0	0.49
8/15/2018	Cook	MARBLE MASON	All	BLD		45.43	49.97	1.5	1.5	1.5	2	2	10.65	17.39	0	0.61
11/23/2018	Cook	MATERIAL TESTER I	All	All		32.72	32.72	1.5	1.5	1.5	2	2	14.9	12.57	0	0.72
8/15/2018	Cook	MATERIALS TESTER II	All	All		40.37		1.5	1.5	1.5	2	2	18.55	8.85	0	1.1
8/15/2018	Cook	MILLWRIGHT	All	All		46.35	48.35	1.5	1.5	1.5	2	2	13.05	18.87	0	0
11/9/2018	Cook	OPERATING ENGINEER	All	BLD	1	51.1	55.1	2	2	2	2	2	19.65	15.1	2	1.4
10/26/2018	Cook	OPERATING ENGINEER	All	BLD	2	49.8	55.1	2	2	2	2	2	19.65	15.1	2	1.4
10/26/2018	Cook	OPERATING ENGINEER	All	BLD	3	47.25	55.1	2	2	2	2	2	19.65	15.1	2	1.4
10/26/2018	Cook	OPERATING ENGINEER	All	BLD	4	45.5	55.1	2	2	2	2	2	19.65	15.1	2	1.4
8/15/2018	Cook	OPERATING ENGINEER	All	BLD	5	54.85	55.1	2	2	2	2	2	19.65	15.1	2	1.4
8/15/2018	Cook	OPERATING ENGINEER	All	BLD	6	53.1		2	2	2	2	2	0	0	0	36.45
8/15/2018	Cook	OPERATING ENGINEER	All	BLD	7	54.1	55.1	2	2	2	2	2	19.65	15.1	2	1.4
8/15/2018	Cook	OPERATING ENGINEER	All	FLT	1	57.05	57.05	1.5	1.5	1.5	2	2	18.8	14.35	2	1.3
8/15/2018	Cook	OPERATING ENGINEER	All	FLT	2	55.55	57.05	1.5	1.5	1.5	2	2	18.8	14.35	2	1.3
8/15/2018	Cook	OPERATING ENGINEER	All	FLT	3	49.45	57.05	1.5	1.5	1.5	2	2	18.8	14.35	2	1.3
8/15/2018	Cook	OPERATING ENGINEER	All	FLT	4	41.1	57.05	1.5	1.5	1.5	2	2	18.8	14.35	2	1.3
8/15/2018	Cook	OPERATING ENGINEER	All	FLT	5	58.55	57.05	1.5	1.5	1.5	2	2	18.8	14.35	2	1.3
8/15/2018	Cook	OPERATING ENGINEER	All	FLT	6	38	57.05	1.5	1.5	1.5	2	2	18.8	14.35	2	1.3
3/8/2019	Cook	OPERATING ENGINEER	All	HWY	1	49.3	53.3	1.5	1.5	1.5	2	2	19.65	15.1	2	1.4
11/9/2018	Cook	OPERATING ENGINEER	All	HWY	2	48.75	53.3	1.5	1.5	1.5	2	2	19.65	15.1	2	1.4
10/26/2018	Cook	OPERATING ENGINEER	All	HWY	3	46.7	53.3	1.5	1.5	1.5	2	2	19.65	15.1	2	1.4
2/8/2019	Cook	OPERATING ENGINEER	All	HWY	4	45.3	53.3	1.5	1.5	1.5	2	2	19.65	15.1	2	1.4
10/26/2018	Cook	OPERATING ENGINEER	All	HWY	5	44.1	53.3	1.5	1.5	1.5	2	2	19.65	15.1	2	1.4
11/9/2018	Cook	OPERATING ENGINEER	All	HWY	6	52.3	53.3	1.5	1.5	1.5	2	2	19.65	15.1	2	1.4
11/9/2018	Cook	OPERATING ENGINEER	All	HWY	7	50.3	53.3	1.5	1.5	1.5	2	2	19.65	15.1	2	1.4
8/15/2018	Cook	ORNAMNTL IRON WORKER	All	HWY		48.05	50.55	2	2	2	2	2	14.09	20.59	0	1.25
11/16/2018	Cook	PAINTER	All	All		46.55	52.36	1.5	1.5	1.5	2	2	11.81	11.94	0	1.87
8/15/2018	Cook	PAINTER SIGNS	All	BLD		39.24	0	1.5	1.5	1.5	2	2	2.6	3.18	0	0
8/15/2018	Cook	PILEDRIWER	All	All		47.35	49.35	1.5	1.5	1.5	2	2	11.79	20.41	0	0.63
11/16/2018	Cook	PIPEFITTER	All	BLD		48.5	51.5	1.5	1.5	1.5	2	2	10.05	18.85	0	2.54
8/15/2018	Cook	PLASTERER	All	BLD		43.25	45.85	1.5	1.5	1.5	2	2	14.25	16.69	0	1.35
10/26/2018	Cook	PLUMBER	All	BLD		50.25	53.25	1.5	1.5	1.5	2	2	14.34	14.42	0	1.31

Cook County Prevailing Wage April 2019

8/15/2018 Cook	ROOFER	All	BLD	43.65	47.65	1.5	1.5	2	2	9.73	12.44	0	0.53	0
8/15/2018 Cook	SHEETMETAL WORKER	All	BLD	44.25	47.79	1.5	1.5	2	2	11.35	24.68	0	1.68	0
8/15/2018 Cook	SIGN HANGER	All	BLD	31.31		1.5	1.5	2	2	4.85	3.28	0	0	0
8/15/2018 Cook	SPRINKLER FITTER	All	BLD	48.1	50.6	1.5	1.5	2	2	13.25	15.9	0	0.68	0
8/15/2018 Cook	STEEL ERECTOR	All	ALL	42.07	44.07	2	2	2	2	13.45	19.59	0	0.35	0
8/15/2018 Cook	STONE MASON	All	BLD	46.19	50.81	1.5	1.5	2	2	10.65	17.92	0	0.92	0
11/16/2018 Cook	TERRAZZO FINISHER	All	BLD	41.54	44.54	1.5	1.5	2	2	10.75	13.71	0	0.86	0
12/14/2018 Cook	TERRAZZO MASON	All	BLD	45.38	48.88	1.5	1.5	2	2	10.75	15.17	0	0.89	0
11/16/2018 Cook	TILE MASON	All	BLD	46.49	50.49	1.5	1.5	2	2	10.75	14.99	0	0.9	0
8/15/2018 Cook	TRAFFIC SAFETY WRKR	All	HWY	37	38.6	1.5	1.5	2	2	8.9	9.27	0	0.5	0
8/15/2018 Cook	TRUCK DRIVER	E	ALL	35.6		1.5	1.5	2	2	8.6	10.61	1	0.15	1
8/15/2018 Cook	TRUCK DRIVER	E	ALL	36.7	37.1	1.5	1.5	2	2	9.68	13.25	0	0.15	0
8/15/2018 Cook	TRUCK DRIVER	E	ALL	36.9		1.5	1.5	2	2	9.68	13.25	0	0.15	0
8/15/2018 Cook	TRUCK DRIVER	E	ALL	37.1		1.5	1.5	2	2	9.68	13.25	0	0.15	0
8/15/2018 Cook	TRUCK DRIVER	W	ALL	37.69		1.5	1.5	2	2	10.5	8.5	0	0.15	0
8/15/2018 Cook	TRUCK DRIVER	W	ALL	36.13		1.5	1.5	2	2	18.85	8.85	0	2.6	0
8/15/2018 Cook	TRUCK DRIVER	W	ALL	40.34		1.5	1.5	2	2	10.47	12.5	0	0.5	2.81
8/15/2018 Cook	TRUCK DRIVER	W	ALL	38.16		1.5	1.5	2	2	8.9	11.16	0	0.5	0
10/26/2018 Cook	TUCK POINTER	All	BLD	46	48	1.5	1.5	2	2	8.34	16.81	0	0.93	0

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Circulation Statistics FY 18-19															
2			JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	TOTALS	
5	FY 18/19		9288	8225	6393	6167	7228	7233	8164	8067	8815	8436	8170	0	86186	
6	Patron Circ		5480	4394	3294	4518	3972	4003	4532	4381	4854	4560	4460		48448	
7	Renewals		2662	2518	2176	230	2173	2208	2426	2407	2638	2513	2432		24383	
8	Items Sent Out		522	756	445	754	569	480	553	603	653	645	646		6626	
9	Items Requested		624	557	478	665	514	542	653	676	670	718	632		6729	
10																
12	Books 18/19		4687	3723	3100	3670	3279	3369	3714	3747	4219	3988	3717	0	41213	
13	Adult		1692	1,558	1242	1362	1355	1399	1488	1509	1625	1591	1600		16421	
14	Spanish Lang.		14	20	5	5	12	27	36	21	35	39	38		252	
15	Juvenile		2755	1,969	1737	2126	1768	1831	2060	2088	2407	2176	1943		22860	
16	YA		240	196	121	182	156	139	166	150	187	221	174		1932	
17																
19	Music 18/19		248	257	245	259	238	229	226	243	237	183	191	0	2556	
20	Adult		177	187	173	193	208	184	180	193	180	156	159		1990	
21	Juvenile		32	28	33	41	17	16	26	36	29	17	14		289	
22	YA		39	42	39	25	13	29	20	14	28	10	18		277	
23																
25	AudBk 18/19		135	143	111	120	111	111	153	131	180	145	125	0	1465	
26	Adult		107	120	87	96	98	101	130	108	136	122	97		1202	
27	Juvenile		19	16	20	18	6	9	18	19	28	16	14		183	
28	YA		9	7	4	6	7	1	5	4	16	7	14		80	
29																
31	DVD 18/19		2631	2470	1733	2505	2154	2238	2475	2305	2373	2370	2407	0	25661	
32	Adult		1622	1726	1157	1546	1526	1606	1870	1858	1807	1884	1857		18459	
33	Juvenile		654	458	367	667	447	435	538	436	541	465	521		5529	
34	YA		355	286	209	292	181	197	67	11	25	21	29		1673	
35																
37	Periodicals 18/19		203	159	121	105	203	114	141	127	129	154	131	0	1587	
38	Adult		168	154	114	103	201	109	135	117	129	138	125		1493	
39	Juvenile		28	5	0	0	1	5	1	10	0	12	2		64	
40	YA		7	0	7	2	1	0	5	0	0	4	4		30	

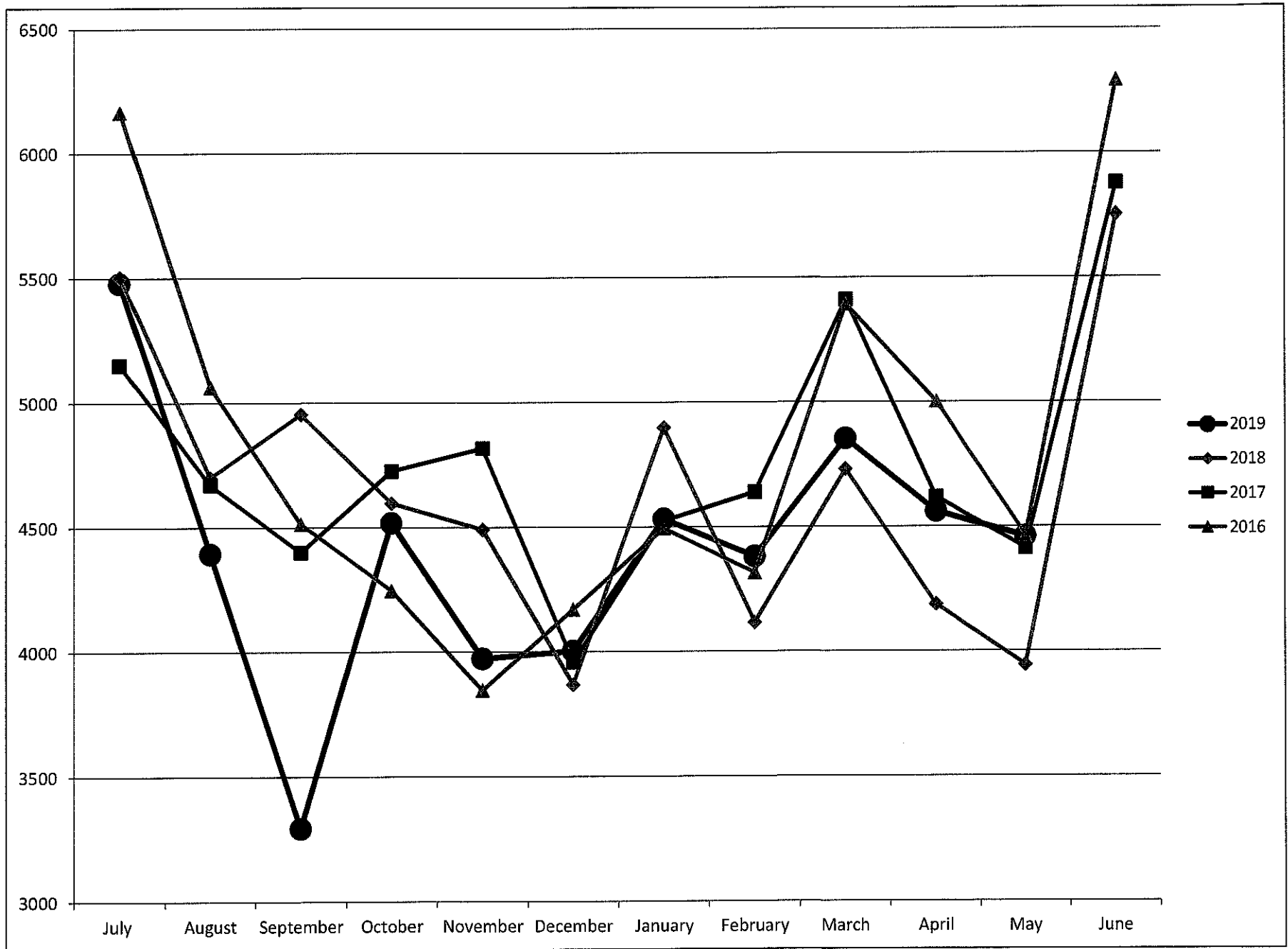
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
41																
44	Videogames 18/19		132	97	97	76	72	57	107	93	203	128	196	0	1258	
45	Juvenile		97	51	33	43	35	43	63	65	131	92	87		740	
46	YA		35	46	64	33	37	14	44	28	72	36	109		518	
47																
48	Museum Passes		21	21	7	12	7	14	1	2	13	15	15		128	
49	Puppets		7	8	7	8	11	4	7	6	17	6	9		90	
50																
52	Kindles FY 18/19		0	0	0	0	0	0	0	0	0	0	0	0	0	
53																
54	Kits														0	
55	Equipment		36	20	26	31	34	47	64	57	66	71	76		528	
56																
57	TOTAL ADULT		3823	3786	2806	3343	3429	3460	3868	3844	3956	3977	3929	0	40221	
58	TOTAL JUV		3592	2535	2197	2903	2285	2343	2713	2660	3153	2784	2590	0	29755	
59	TOTAL YA		685	577	444	540	395	380	307	207	328	299	348	0	4510	
60																
61	VISITS														Totals	
64	Visits FY 18/19		11476	10537	8239	10442	8429	8331	8412	9332	10240	9462	10564		105464	
65																
68	Reference FY 18/19														2452	
69	Senior		19	81	67	123	61	118	90	181	69	93	52		954	
70	Adult		62	173	138	206	71	135	97	151	94	135	55		1317	
71	YA/Kids		16	18	17	30	25	22	10	17	6	17	3		181	
72																
75	Computer FY 18/19		668	623	679	553	468	0	0	497	333	562	592	0	4975	
76	Adult		616	569	621	519	442	--	--	--	315	527	570		4179	
77	Juvenile		52	54	58	34	26	--	--	--	18	35	22		299	
78	WI-FI FY 16/17														0	
79	WI-FI FY 18/19														0	
80																
86	# Programs															
89	FY 18/19		67	55	50	67	68	67	73	70	69	70	61	0	717	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
90	Senior		3	3	4	4	5	6	5	7	11	10	9		67	
91	S - Passive		5	5	2	4	4	4	4	2	0	0	0		30	
92	Adult		0	0	5	9	7	7	9	12	8	11	8		76	
93	A - Passive		0	0	0	0	1	0	0	0	0	0	0		1	
94	Tech Program		3	12	8	7	10	3	8	8	6	9	6		80	
95	YA		8	4	1	4	5	10	10	7	5	9	4		67	
96	YA - Passive		1	2	0	0	0	0	2	4	2	1	2		14	
97	Elementary		19	9	8	10	9	7	7	6	4	7	9		95	
98	E - Passive		4	3	4	4	3	6	4	4	7	4	4		47	
99	Pre K		17	10	12	22	21	16	18	15	17	15	15		178	
100	Pre K - passive		7	7	6	3	3	8	6	5	9	4	4		62	
101	Co-Sponsored														0	
102																
103	Program Attendance														Totals	
106	FY 18/19		1078	948	769	1124	1087	1133	1126	1103	1076	1173	1459	0	12076	
107	Senior		39	28	44	31	52	58	43	75	78	89	101		638	
108	S - Passive		25	40	18	45	43	50	39	19	0	0	0		279	
109	Adult		0	0	30	72	30	41	50	112	68	119	79		601	
110	A - Passive		0	0	0	0	160	0	0	0	0	0	0		160	
111	Tech Program		3	12	6	7	10	4	9	9	10	14	13		97	
112	Young Adult		43	35	3	25	8	42	44	22	13	21	128		384	
113	YA - Passive		10	50	0	0	0	0	45	54	8	4	20		191	
114	Elementary		183	144	70	121	54	104	70	27	55	70	369		1267	
115	E - Passive		177	220	148	316	260	315	293	315	359	298	282		2983	
116	Pre K		238	74	144	247	190	171	223	137	105	223	153		1905	
117	Pre K - passive		360	345	306	260	280	348	310	333	380	335	314		3571	
118															360	
121	Vol. Hours 18/19		39	21	25	52	22	37	16	13.5	11	10	6.25		252.75	
123	# of Volunteers 18/19		142	18	21	27	6	8	4	9	7	11	4			
125																
126	Cardholders 6/30/17															
127	Cardholders 6/30/18															
128	Added or renewed		61	81	52	46	42	38	51	45	51	72	49		588	

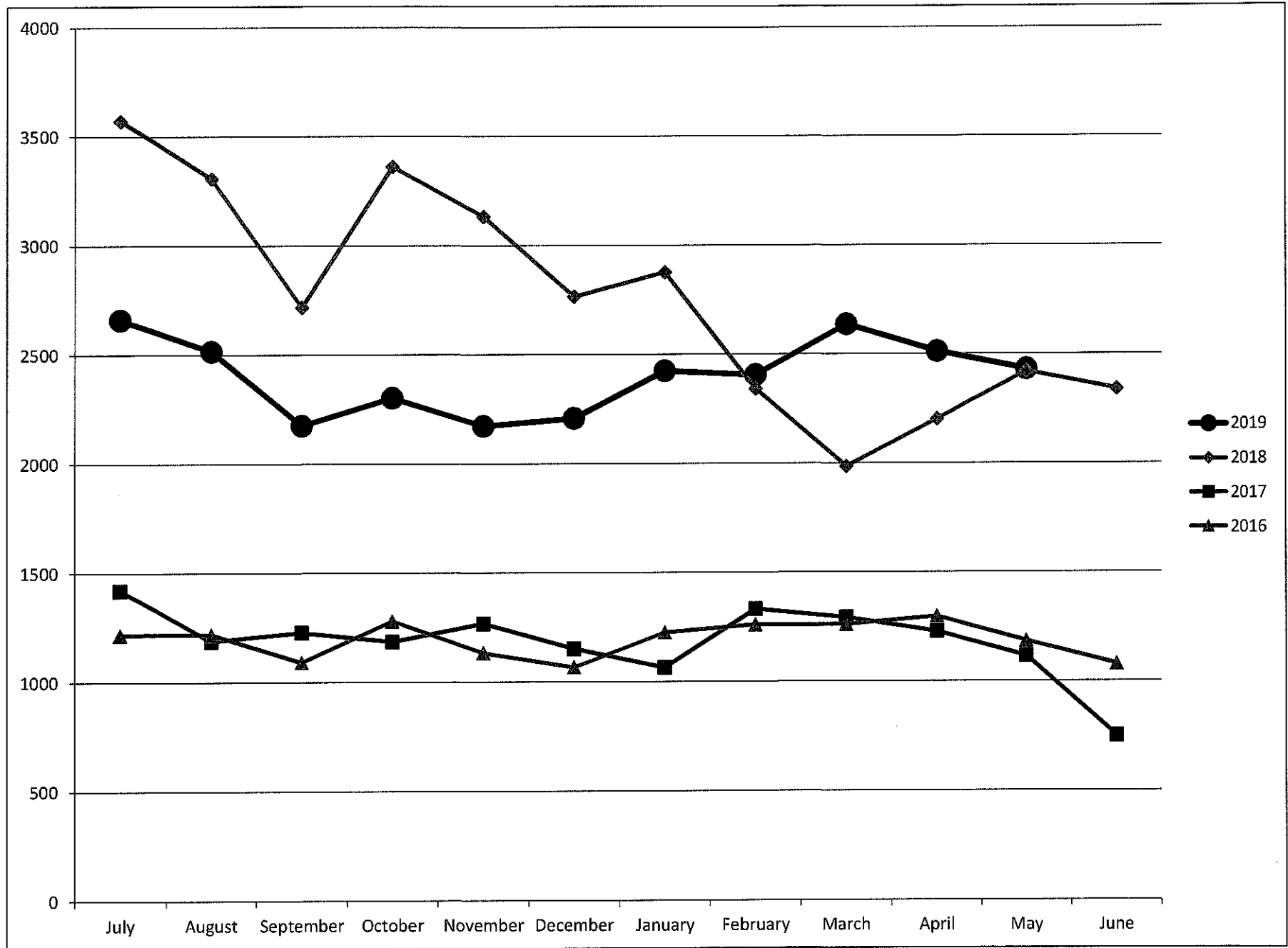
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129	Deleted		0	0	0	0	0	0	0	0	0	0	0		0	
130															588	
131	Website visits 18/19		2547	2337	1512	1814	1535	1669	1784	1637	1742	1705	1576		19858	
134																
135	Snapchat stats 18/19															
136																
137	Twitter Followers 18/19		87	88	88	87	88	85	90	89	90	91	91			
146																
147	Facebook 18/19															
148	Total likes		719	807	875	964	990	1085	1151	1215	1257	1325	1377			
149	New likes		78	88	68	89	26	95	66	68	68	69	52		767	
150	Page views		180	232	328	334	302	300	404	297	299	238	286		3200	
151	Engaged		1149	1371	2460	1866	1597	2539	1789	1835	1498	1629	2012		19745	
152	Reached		1485	2971	6615	3989	1214	9277	5592	4616	5269	5700	4025		50753	
153																
156	Overdrive 18/19		455	422	326	390	310	357	432	314	361	332	314		4013	
158	Newsbank 18/19		0	0	3	19	1								23	
159	Mango Languages		2	1	16	5	11	0	1	0	0	0	0		36	
160	AtoZ Database		32	22	1	34	36	9	7	0	0	1	3		145	
161	RB Digital Magazines		13	0	0	1	9	4	1	1	11	13	1		54	
162	Ancestry.com		0	0	68	3	31	0	21	0	0	0	3		126	
163	Hoopla	Total	77	107	105	123	105	103	126	112	138	113	105		1214	
164		Video/tv/music	41	59	44	46	39	33	49	27	55	46	25			
165		Audio/ebook/comic	36	48	61	77	66	70	77	85	83	67	80			
166																

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5	Note: Renewal numbers are highly inflated since SWAN added "Automatic Renewals" functionality.
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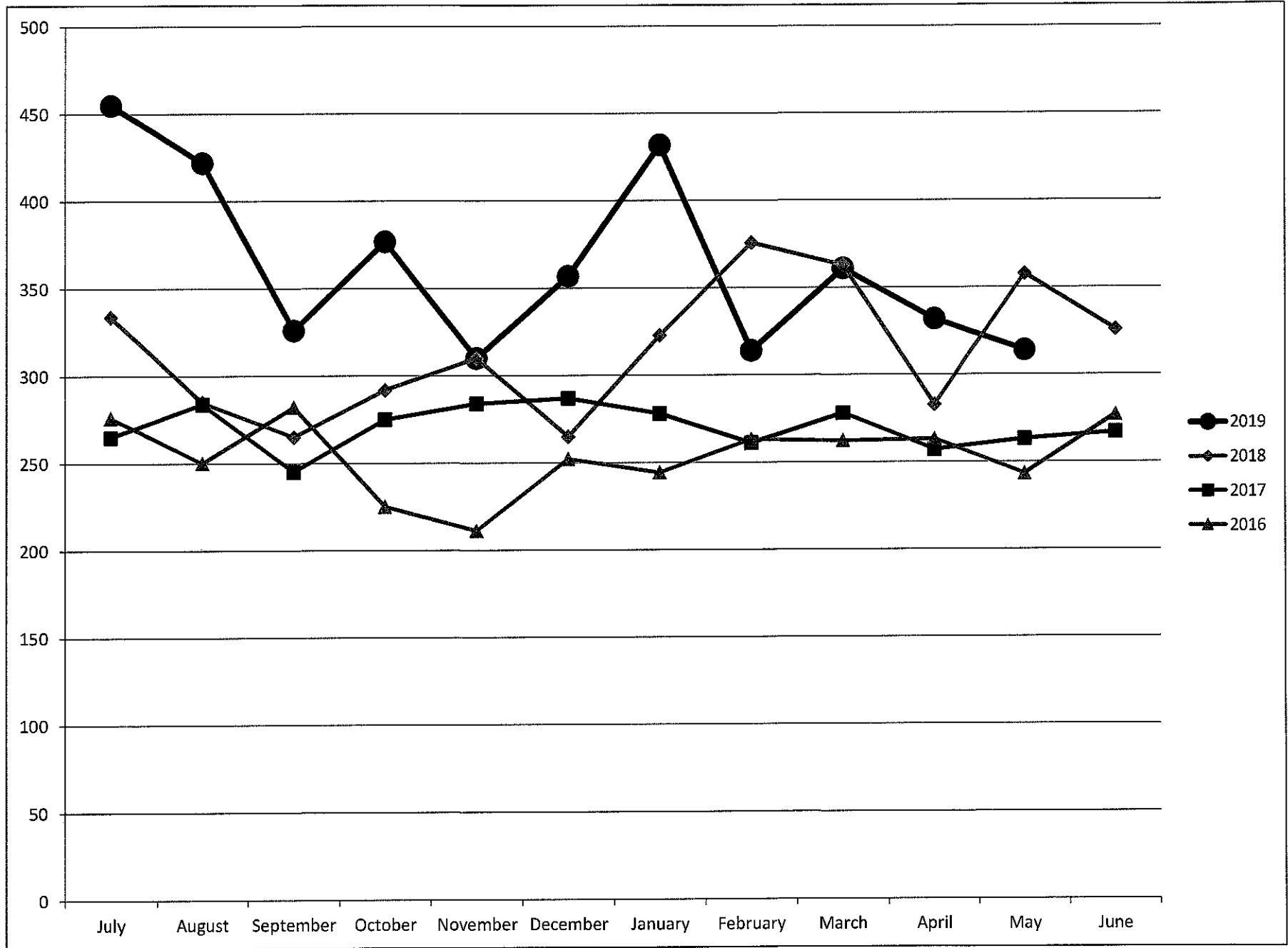
CHECKOUTS



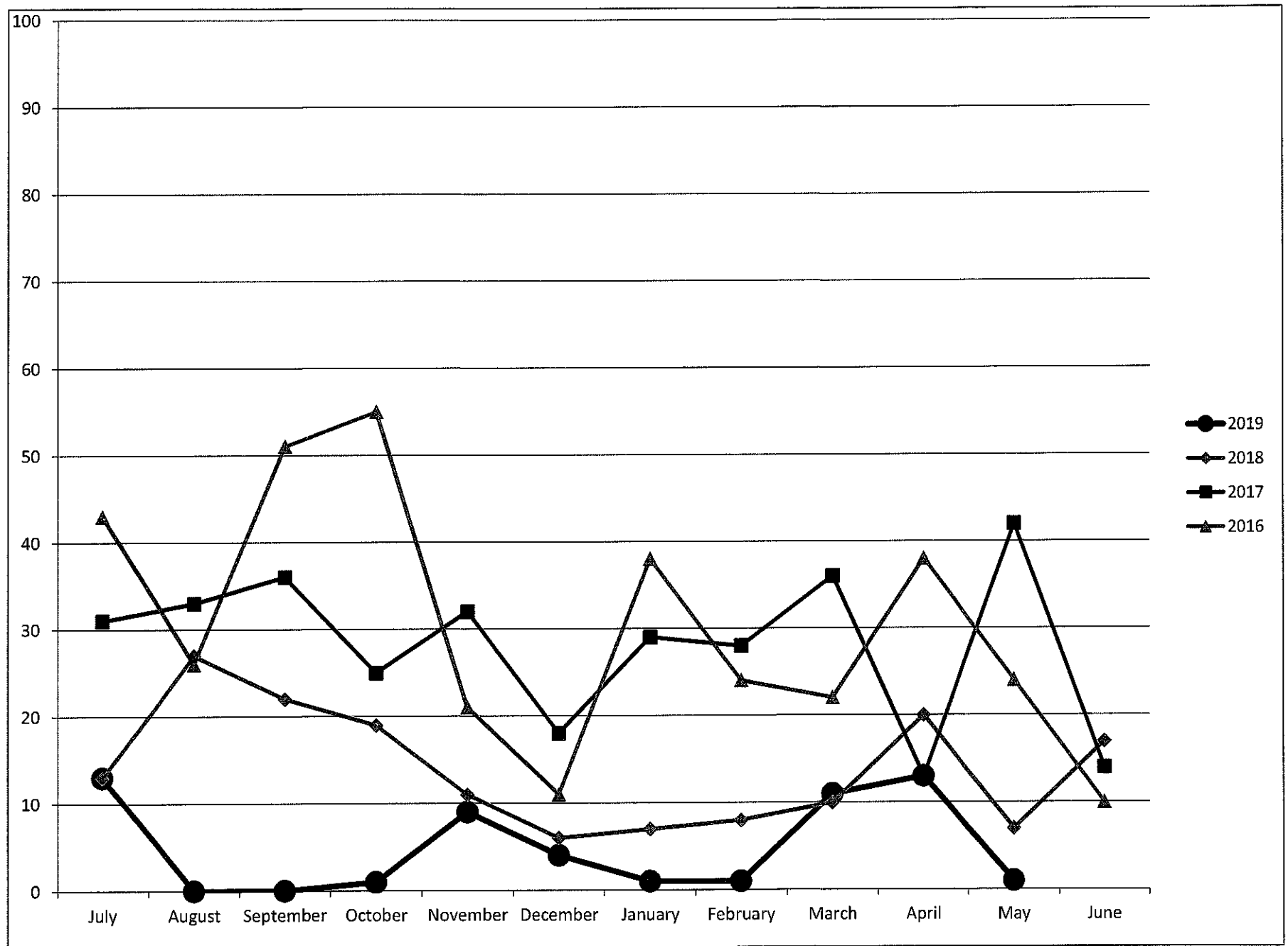
RENEWALS



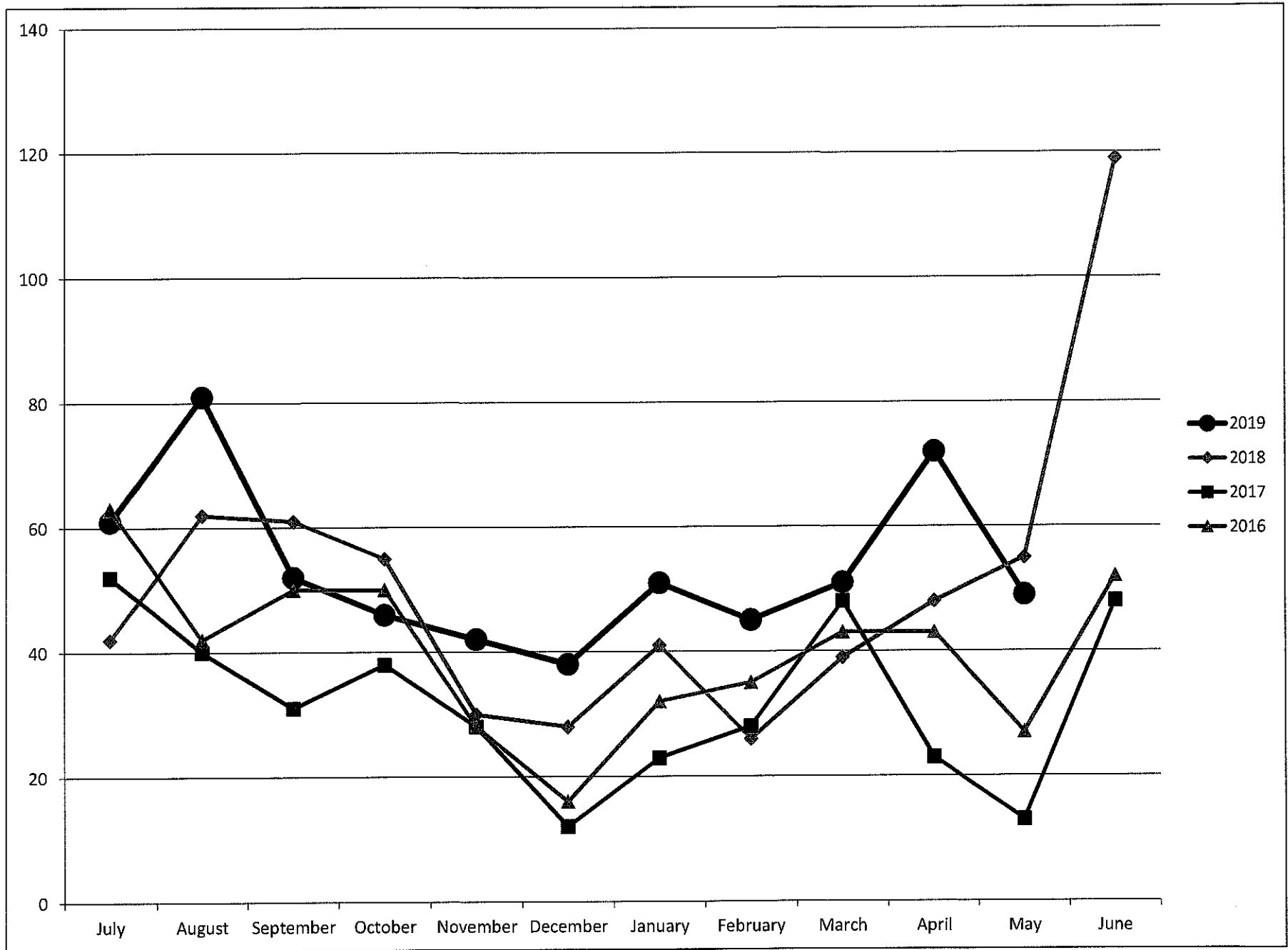
EBOOK CHECKOUTS



RBDIGITAL MAGAZINES (ZINIO)



NEW CARDS



WEB VISITS

