

Management Report

North Riverside Public Library District
For the period ended December 31, 2021



Prepared on
February 11, 2022

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Profit and Loss

July - December, 2021

	Total
INCOME	
6903-01 Fines & Fees	2,357.16
6904-01 Donations	2,471.15
6905-01 Grants	97,806.00
6910-01 Misc. Revenue	7,248.00
Interest	
6906-01 Interest Earned	44.49
Total Interest	44.49
Property Taxes	
6901-01 Property Tax	431,099.28
6901-04 Tax Revenue-Audit Fund	3,386.55
6901-05 Tax Revenue-Liability Ins	2,055.87
6901-06 Tax Revenue-Unemploy Ins	725.66
6901-07 Tax Revenue-Bldg Fund	22,014.26
6901-08 Tax Revenue-SS	16,571.36
6901-12 Property Tax - IMRF Fund	6,047.94
Total Property Taxes	481,900.92
Total Income	591,827.72
GROSS PROFIT	591,827.72
EXPENSES	
8360-01 Grants	59,531.32
8380-01 Telephone	-84.73
Advertising & Marketing	
8365-01 Library Promotion	180.01
8370-01 Postage	1,814.84
8375-01 Advertising	37.96
8385-01 Memorials & Tributes	468.15
8404-01 Staff Recognition	96.00
8410-01 Printing	5,265.88
Total Advertising & Marketing	7,862.84
Bank Charges & Fees	
8396-01 Bank Charges & Fees	19.00
Total Bank Charges & Fees	19.00
Benefits	
7600-05 Health Insurance	17,007.91
7620-01 Payroll Expenses	40.00
7650-09 IMRF Pension	15,947.59
7670-01 Taxes-Fica Expense	21,631.14
Total Benefits	54,626.64
Building Expense	
8305-07 Building & Ground	9,716.50
8306-07 Building Supplies	3,605.86

	Total
8308-07 Service Contracts	21,981.28
8315-07 Fees & Permits	
8320-07 Building & Grounds	10,229.00
8335-07 Bulding Repairs	66,093.60
Total Building Expense	111,626.24
Computers/Technology	
8171-01 Tech Service	25,698.47
8172-01 Computer Equipment	66.47
8172-02 Digital Divide Project	9.06
8175-01 MLS Computer Fund	11,044.57
8180-01 Software	545.16
8190-01 Website	150.94
8195-01 Email	33.60
Total Computers/Technology	37,548.27
Insurance	
7660-06 Unemployment Insurance	-1,118.96
Total Insurance	-1,118.96
Interest Paid	
8601-02 Debt Service-Interest	5,565.41
Total Interest Paid	5,565.41
Legal & Professional Services	
8400-01 Accounting	6,955.00
8401-04 Audit	8,450.00
8402-01 Legal Fees	10,355.21
8406-01 Collection Agency	107.40
8430-01 Payroll Expenses	3,354.55
Total Legal & Professional Services	29,222.16
Library Materials	
8090-01 Books on CD - Adult	261.65
8091-01 Books on CD - Children	190.78
8097-01 Music CD - Children	332.30
8104-01 Adult Fiction	7,071.43
8105-01 Adult Non-Fiction	2,740.44
8106-01 Children Fiction / Non-Fiction	6,140.56
8107-01 Young Adult Fiction/Non-Fiction	3,263.44
8108-01 eBooks	3,120.67
8115-01 Adult Large Print	855.39
8120-01 Newspapers	268.60
8130-01 Databases	5,970.04
8140-01 Adult Periodicals	900.00
8141-01 Children/YA Periodicals	308.56
8160-01 Adult DVDs - Fiction	2,233.12
8162-01 Children DVDs	855.32
8163-01 YA DVDs	356.09

	Total
8164-01 Foreign Lang. DVDs	25.95
8166-01 Games	110.85
8399-01 ILL Loss/Damage	50.25
Total Library Materials	35,055.44
Office Supplies & Software	
8202-01 Office Supplies	6,825.74
Total Office Supplies & Software	6,825.74
Programs & Strategic Initiatives	
8150-01 Children's Programs	1,370.18
8152-01 Children's Summer Reading Program	858.29
8153-01 Young Adult Programs	650.25
8154-01 Makerspaces/library of things	1,964.60
8155-01 Adult Programs	2,366.24
8156-01 Technology Programs	11.94
8157-01 Senior Programs	135.00
8158-01 Strategic Initiatives	25.98
Total Programs & Strategic Initiatives	7,382.48
Salaries	
7504-01 Library Clerks	112,255.83
7507-01 Library Pages	19,743.64
7508-01 Administrators	150,637.59
7509-01 Salaries - Grant	1,679.56
8330-01 Casual Labor	75.00
Total Salaries	284,391.62
Travel & Training	
7700-01 Trustee Training	11.28
7800-01 Staff Training	824.80
8342-01 Lodging, Meals, Mileage	113.84
8355-01 Memberships	1,208.90
Total Travel & Training	2,158.82
Utilities	
8301-07 Telephone	11,539.49
8302-07 Electricity	11,043.29
8303-07 Natural Gas	1,735.93
8304-07 Water/Garbage	1,514.62
Total Utilities	25,833.33
Total Expenses	666,445.62
NET OPERATING INCOME	-74,617.90
OTHER EXPENSES	
8701-02 Debt Certificate Principle	25,700.00
Total Other Expenses	25,700.00
NET OTHER INCOME	-25,700.00
NET INCOME	\$ -100,317.90

Balance Sheet

As of December 31, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
1500-01 First American MM (5015)	176,334.27
1500-04 Cash-Audit Fund	7,665.45
1500-05 Cash-Liability Insurance Fund	44,977.59
1500-06 Cash-Unemployment Ins Fund	5,129.21
1500-07 Cash-Building Fund	22,000.58
1500-08 Cash-Social Security Fund	16,561.06
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	29,652.97
1500-13 Capital Projects	30,000.00
Total 1500-01 First American MM (5015)	308,712.34
1501-01 First American Checking (5001)	40,424.39
1505-07 Chase Bank	7,766.72
1509-07 Cash - IPTIP IL Funds	94,399.20
1512-02 Kadlec Annuity #71797	53,582.49
1515-01 BMO Harris	0.00
Total Bank Accounts	504,885.14
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
Total Accounts Receivable	0.00
Other Current Assets	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	3,119.20
2400-05 Prepaid Expenses 05	378.89
Total Other Current Assets	773,309.33
Total Current Assets	1,278,194.47
TOTAL ASSETS	\$1,278,194.47

LIABILITIES AND EQUITY

	Total
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	9,098.81
4100-05 Accounts Payable Liability Fund	2,915.61
4100-06 Accounts Payable Unemployment Fund	0.00
4100-07 Accounts Payable Building Fund	7,002.20
4100-09 Accounts Payable Pension Fund	0.00
Total Accounts Payable	19,016.62
Other Current Liabilities	
4002-01 IMRF - Employee Contribution	1,390.47
4003-01 Child Support	0.00
4200-01 Accrued Wages	13,911.42
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	812.47
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00
Total Other Current Liabilities	16,114.36
Total Current Liabilities	35,130.98
Total Liabilities	35,130.98
Equity	
3200-00 Retained Earnings	337.39
5600-01 General Fund Balance	1,441,271.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	4,281.00
5600-05 Public Liability Fund Balance	43,302.00
5600-06 Unemployment Insurance Fund Balance	4,404.00
5600-07 Building Fund Balance	-134,324.00
5600-08 Social Security Fund Balance	-3,185.00
5600-09 Pension Fund Balance	-42,705.00
Opening Balance Equity	0.00
Net Income	-100,317.90
Total Equity	1,243,063.49
TOTAL LIABILITIES AND EQUITY	\$1,278,194.47

North Riverside Public Library District
Budget vs Actual
December 2021

50%

REVENUE		Actual	Budget	% of Budget
6904-01	Donations	\$ 2,471	\$ 10,000	25%
6901-14	Estimated Loss Due to Property Assessment Appeals-Future Years	\$ -	\$ (15,000)	0%
6903-01	Fees and fines	\$ 2,357	\$ 5,000	47%
6905-01	Grants	\$ 97,806	\$ 50,000	196%
6906-01	Interest	\$ 44	\$ 1,500	3%
6901-01	Property tax	\$ 481,901	\$ 1,124,759	43%
6915-15	Loan Proceeds	\$ -	\$ 172,000	0%
6920-01	Unrealized Income Annuities	\$ -	\$ 20,000	0%
6909-01	Memorial Books/Lost & Paid Materials	\$ -	\$ -	0%
6910-01	Miscellaneous Revenue	\$ 7,248	\$ -	0%
	Total	\$ 591,828	\$ 1,368,259	43%

OPERATING EXPENSES		Actual	Budget	% of Budget
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SALARIES

7504-01	Clerks	\$ 112,256	\$ 222,200	51%
7507-01	Pages	\$ 19,744	\$ 27,200	73%
7508-01	Administration	\$ 150,638	\$ 288,775	52%
7509-01	Salaries - Grant	\$ 1,680	\$ -	0%
	Total	\$ 284,317	\$ 543,442	52%

BENEFITS

7600-05	health insurance	\$ 17,008	\$ 31,200	55%
7620-01	payroll expenses	\$ 40	\$ -	
7650-09	IMRF	\$ 15,948	\$ 31,840	50%
7660-06	unemployment insurance	\$ (1,119)	\$ 800	-140%
7670-08	social security/mcare	\$ 21,631	\$ 37,257	58%
	Total	\$ 53,508	\$ 101,097	53%

TRAINING

7700-01	educational training trustees	\$ 11	\$ 500	2%
7800-01	educational training staff	\$ 825	\$ 4,500	18%
	Total	\$ 836	\$ 5,000	17%

OPERATING EXPENSES

Actual

Budget

50%
% of Budget**MATERIALS**

8090-01	books on CD-adult	\$ 262	\$ 1,500	17%
8091-01	books on CD-children	\$ 191	\$ 700	27%
8096-01	compact disks-music-adult	\$ -	\$ 400	0%
8097-01	compact disks-music-children	\$ 332	\$ 1,000	33%
8104-01	adult fiction	\$ 7,071	\$ 14,500	49%
8105-01	adult nonfiction	\$ 2,740	\$ 9,500	29%
8106-01	children's fiction/nonfiction	\$ 6,141	\$ 18,000	34%
8107-01	YA Fiction/nonfiction	\$ 3,263	\$ 6,000	54%
8108-01	eBooks	\$ 3,121	\$ 5,000	62%
8115-01	adult large print	\$ 855	\$ 2,000	43%
8120-01	newspapers	\$ 269	\$ 3,400	8%
8130-01	internet databases	\$ 5,970	\$ 16,000	37%
8140-01	adult periodicals	\$ 900	\$ 900	100%
8141-01	Children's Periodicals	\$ 309	\$ 500	62%
8160-01	adult DVDs-feature movies	\$ 2,233	\$ 6,000	37%
8161-01	Adult Games	\$ -	\$ 1,300	0%
8162-01	children's DVDs-movies	\$ 855	\$ 1,400	61%
8163-01	ya DVDs	\$ 356	\$ 1,400	25%
8164-01	foreign language DVDs	\$ 26	\$ -	0%
8166-01	children's games	\$ 111	\$ 2,500	4%
	Total	\$ 35,005	\$ 92,000	38%

PROGRAMS

8150-01	children's programs	\$ 1,370	\$ 3,000	46%
8152-01	children's summer reading program	\$ 858	\$ 4,000	21%
8153-01	ya programs	\$ 650	\$ 2,000	33%
8154-01	Makerspaces/library of things	\$ 1,965	\$ 4,000	49%
8155-01	adult programs	\$ 2,366	\$ 4,000	59%
8156-01	Technology programs	\$ 12	\$ 1,000	1%
8157-01	senior programs	\$ 135	\$ 2,000	7%
	Total	\$ 7,357	\$ 20,000	37%

STRATEGIC INITIATIVES

8158-01	Strategic Initiatives	\$ 26	\$ 2,000	1%
	Total	\$ 26	\$ 2,000	1%

OPERATING EXPENSES

Actual

Budget

50%
% of Budget**COMPUTERS**

8171-01	information technology	\$ 25,698	\$ 18,500	139%
8172-01	new computer equipment	\$ 66	\$ 10,000	1%
8172-02	Digital Divide Project	\$ 9	\$ -	0%
8175-01	mls computer fund	\$ 11,045	\$ 23,000	48%
8180-01	software	\$ 545	\$ 1,500	36%
8190-01	website	\$ 151	\$ 7,500	2%
8195-01	email	\$ 34	\$ 500	7%
	Total	\$ 37,548	\$ 61,000	62%

OFFICE SUPPLIES

8202-01	Office Supplies	\$ 6,826	\$ 14,000	49%
	Total	\$ 6,826	\$ 14,000	49%

UTILITIES- OPERATING EXPENSE

8301-07	telephone	\$ 11,455	\$ 13,500	85%
8302-07	electricity	\$ 11,043	\$ 30,000	37%
8303-07	gas	\$ 1,736	\$ 6,000	29%
8304-07	water/garbage	\$ 1,515	\$ 2,000	76%
	Total	\$ 25,749	\$ 51,500	50%

BUILDING EXPENSE

8305-07	Building & Grounds	\$ 19,946	\$ -	0%
8306-07	building supplies and maintenance	\$ 3,606	\$ 12,000	30%
8308-07	service contracts	\$ 21,981	\$ 43,000	51%
8315-07	fees and permits	\$ -	\$ 1,950	0%
8330-01	casual labor	\$ 75	\$ 3,500	2%
8335-07	building repairs	\$ 66,094	\$ 204,000	32%
	Total	\$ 111,701	\$ 264,450	42%

TRAVEL

8342-01	lodging/meals/mileage	\$ 114	\$ 2,000	6%
	Total	\$ 114	\$ 2,000	6%

OPERATING EXPENSES

Actual

Budget

50%
% of Budget**OTHER EXPENSES**

8355-01	memberships	\$ 1,209	\$ 2,200	55%
8360-01	Grants	\$ 59,531	\$ 50,000	119%
8361-01	Donations	\$ -	\$ 10,000	0%
8365-01	library promotion	\$ 180	\$ 6,000	3%
8370-01	postage	\$ 1,815	\$ 3,000	60%
8375-01	Advertising	\$ 38	\$ 4,500	1%
8385-01	memorials and tributes	\$ 468	\$ 500	94%
8396-01	bank charges and fees	\$ 19	\$ 150	13%
8399-01	ILL Loss/Damage	\$ 50	\$ 250	20%
Total		\$ 63,310	\$ 76,600	83%

OUTSIDE SERVICES

8400-01	accounting	\$ 6,955	\$ 15,000	46%
8401-01	audit	\$ 8,450	\$ 12,000	70%
8402-01	legal fees	\$ 10,355	\$ 6,000	173%
8404-01	Staff Recognition	\$ 96	\$ 2,500	4%
8405-01	appraisal	\$ -	\$ 2,500	0%
8406-01	collection agency	\$ 107	\$ 200	54%
8408-01	strategic plan	\$ -	\$ 500	0%
8410-01	printing	\$ 5,266	\$ 10,000	53%
8430-01	payroll expenses	\$ 3,355	\$ 5,000	67%
8435-01	background checks	\$ -	\$ 200	0%
Total		\$ 34,584	\$ 53,900	64%

INSURANCE

8460-05	liability insurance package	\$ -	\$ 19,500	0%
8470-05	directors/officers insurance	\$ -	\$ -	0%
Total		\$ -	\$ 19,500	0%

OTHER EXPENSES

8360-01	Petty Cash	\$ -	\$ -	0%
8395-01	Miscellaneous Expense	\$ -	\$ -	0%
Total		\$ -	\$ -	0%

OTHER EXPENSES

8600-01	Bond Interest	\$ -	\$ -	0%
8600-02	Bond Principal	\$ -	\$ -	0%
8601-02	Debt Certificate Interest	\$ 5,565	\$ 16,500	0%
8701-02	Debt Certificate Principle	\$ 25,700	\$ 43,500	59%
Total		\$ 31,265	\$ 60,000	52%

TOTAL OPERATING EXPENSES

\$ 692,146 \$ 1,366,489

51%

NET INCOME

\$ (100,318) \$ 1,770

North Riverside Public Library District

Balance Sheet

As of December 31, 2021

	TOTAL
ASSETS	
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Bank Accounts	
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1500-08 Cash-Social Security Fund	16,561.06
1500-09 Cash-Pension Fund	-23,608.79
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1515-01 BMO Harris	0.00
Total Bank Accounts	\$504,885.14

	TOTAL
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
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Total Current Assets	\$1,278,194.47
TOTAL ASSETS	\$1,278,194.47

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	9,098.81
4100-05 Accounts Payable Liability Fund	2,915.61
4100-06 Accounts Payable Unemployment Fund	0.00
4100-07 Accounts Payable Building Fund	7,002.20
4100-09 Accounts Payable Pension Fund	0.00
Total Accounts Payable	\$19,016.62
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4003-01 Child Support	0.00
4200-01 Accrued Wages	13,911.42
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	812.47
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00
Total Other Current Liabilities	\$16,114.36
Total Current Liabilities	\$35,130.98
Total Liabilities	\$35,130.98
Equity	
3200-00 Retained Earnings	337.39
5600-01 General Fund Balance	1,441,271.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	4,281.00
5600-05 Public Liability Fund Balance	43,302.00
5600-06 Unemployment Insurance Fund Balance	4,404.00
5600-07 Building Fund Balance	-134,324.00
5600-08 Social Security Fund Balance	-3,185.00
5600-09 Pension Fund Balance	-42,705.00
Opening Balance Equity	0.00
Net Income	-100,317.90
Total Equity	\$1,243,063.49
TOTAL LIABILITIES AND EQUITY	\$1,278,194.47



North Riverside Public Library District
Check Detail
 December 2021

Date	Transaction Type	Name	Memo/Description	Amount
12/08/2021	Check	AWE ACQUISITIONS, INC	PROTECTIVE BUMPER FOR TABLETS	\$ 9,342.00
12/08/2021	Check	AT&T	708Z4004304042 NOV16 - DEC 15	\$ 360.38
12/08/2021	Check	AT&T 1	Billing for 12/16/2021 01/15/2022	\$ 63.10
12/08/2021	Check	AEP ENERGY	10/25/21 - 11/23/21 30 days	\$ 1,226.15
12/08/2021	Check	AT&T..	S668163163-21326	\$ 296.26
12/08/2021	Check	Baker & Taylor	CHILDREN FICTION AND NON FICTION	\$ 18.28
12/08/2021	Check	GRASSO GRAPHICS	WINTER NEWSLETTER, MAILING SERVICES	\$ 2,695.98
12/08/2021	Check	Lauterbach & Amen, LLP	Professional services for the month of November 2021	\$ 915.00
12/08/2021	Check	LEAF	3 COPIERS 12587566	\$ 668.00
12/08/2021	Check	Susan Locander	repayment menards	\$ 10.98
12/08/2021	Check	LIBRARY WORKS, INC	STAFF TRAINING	\$ 125.00
12/08/2021	Check	Veronica Martinez	REIMBURSEMENT KITCHEN TOWELS	\$ 16.89
12/08/2021	Check	Midwest Tape	MUSIC CD CHILDREN, YA DVD, DATABASES	\$ 896.05
12/08/2021	Check	Martin Petersen Company, Inc.	HVAC	\$ 1,789.00
12/08/2021	Check	Riverside Brookfield High School	ADVERTISING	\$ 100.00
12/08/2021	Check	Roscoe	MATS	\$ 155.28
12/08/2021	Check	Unique Management Services, Inc	inv 607795	\$ 26.85
12/08/2021	Check	Village of N. Riverside	Water operations	\$ 421.54
12/08/2021	Check	Popular Subscription Service	Children YA periodicals, Adult periodicals	\$ 1,208.56
12/08/2021	Check	INGRAM LIBRARY SERVICES	ADULT FICTION	\$ 78.00
12/08/2021	Check	LIMRICC	Four members DECEMBER 2021	\$ 2,560.95
12/08/2021	Check	Cathy Kolessar	Yoga and meditation 1/24/2022	\$ 50.00
12/20/2021	Check	Amazon	ACCOUNT 60457 8781 008220 2	\$ 196.85
12/20/2021	Check	CENGAGE Learning	Adult large Print	\$ 214.33
12/20/2021	Check	COMCAST .	ACCT# 904053498 INV 135972685	\$ 1,312.48
12/20/2021	Check	Comcast	Internet SERV DEC 07 2021 - JAN 6 2022	\$ 336.06
12/20/2021	Check	Hinckley Springs	2429867 120121	\$ 26.50
12/20/2021	Check	INGRAM LIBRARY SERVICES	ADULT FICTION	\$ 1,625.03
12/20/2021	Check	Libraries First	Museum Adventure pass 2021	\$ 75.00
12/20/2021	Check	Midwest Tape	501365719, 501345070, 501365865, 501344409, 501344410	\$ 174.44

12/20/2021	Check	Proven IT.com	copy machines	\$	313.01
12/20/2021	Check	Seaway Supply Co.	TOILET PAPER	\$	111.51
12/20/2021	Check	Terminix	Invoice 411791094	\$	102.00
12/20/2021	Check	Library Furniture International	Building grounds	\$	10,229.00
12/21/2021	Check	Trimline Landscaping	November	\$	1,305.00
12/21/2021	Check	LIMRiCC Unemployment Compensaton Group Account	Unemployment Compensation	\$	286.60
12/31/2021	Expense	ICMA	December ICMA	\$	3,139.62
12/31/2021	Expense	Paychex - Human Resource Services	Payroll 12.21	\$	446.76
12/31/2021	Expense	Nicor Gas	Nicor Gas Payment	\$	372.97
12/31/2021	Expense	First American Bank	Loan Payment	\$	31,265.41
			Total	\$	74,556.82

Management Report

North Riverside Public Library District
For the period ended November 30, 2021



Prepared on
December 13, 2021

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Profit and Loss

July - November, 2021

	Total
INCOME	
6903-01 Fines & Fees	1,970.60
6904-01 Donations	1,686.34
6905-01 Grants	94,208.70
6910-01 Misc. Revenue	7,248.00
Interest	
6906-01 Interest Earned	36.39
Total Interest	36.39
Property Taxes	
6901-01 Property Tax	430,831.35
6901-04 Tax Revenue-Audit Fund	3,384.45
6901-05 Tax Revenue-Liability Ins	2,054.59
6901-06 Tax Revenue-Unemploy Ins	725.21
6901-07 Tax Revenue-Bldg Fund	22,000.58
6901-08 Tax Revenue-SS	16,561.06
6901-12 Property Tax - IMRF Fund	6,044.18
Total Property Taxes	481,601.42
Total Income	586,751.45
GROSS PROFIT	586,751.45
EXPENSES	
8360-01 Grants	50,139.32
Advertising & Marketing	
8365-01 Library Promotion	105.01
8370-01 Postage	1,814.84
8375-01 Advertising	37.96
8385-01 Memorials & Tributes	468.15
8404-01 Staff Recognition	96.00
8410-01 Printing	2,569.90
Total Advertising & Marketing	5,091.86
Bank Charges & Fees	
8396-01 Bank Charges & Fees	19.00
Total Bank Charges & Fees	19.00
Benefits	
7600-05 Health Insurance	14,400.36
7620-01 Payroll Expenses	40.00
7650-09 IMRF Pension	17,279.41
7670-01 Taxes-Fica Expense	18,334.71
Total Benefits	50,054.48
Building Expense	
8305-07 Building & Ground	716.50
8306-07 Building Supplies	3,467.85
8308-07 Service Contracts	19,437.99

	Total
8315-07 Fees & Permits	
8335-07 Bulding Repairs	64,304.60
Total Building Expense	87,926.94
Computers/Technology	
8171-01 Tech Service	25,698.47
8172-01 Computer Equipment	66.47
8172-02 Digital Divide Project	9.06
8175-01 MLS Computer Fund	16.57
8180-01 Software	545.16
8190-01 Website	150.94
8195-01 Email	33.60
Total Computers/Technology	26,520.27
Insurance	
7660-06 Unemployment Insurance	-1,533.84
Total Insurance	-1,533.84
Legal & Professional Services	
8400-01 Accounting	6,040.00
8401-04 Audit	8,450.00
8402-01 Legal Fees	10,355.21
8406-01 Collection Agency	80.55
8430-01 Payroll Expenses	2,907.79
Total Legal & Professional Services	27,833.55
Library Materials	
8090-01 Books on CD - Adult	261.65
8091-01 Books on CD - Children	190.78
8097-01 Music CD - Children	311.31
8104-01 Adult Fiction	5,738.22
8105-01 Adult Non-Fiction	2,671.73
8106-01 Children Fiction / Non-Fiction	5,982.02
8107-01 Young Adult Fiction/Non-Fiction	3,112.19
8108-01 eBooks	3,120.67
8115-01 Adult Large Print	641.06
8120-01 Newspapers	268.60
8130-01 Databases	16,188.46
8160-01 Adult DVDs - Fiction	2,133.65
8162-01 Children DVDs	803.59
8163-01 YA DVDs	280.37
8164-01 Foreign Lang. DVDs	25.95
8166-01 Games	110.85
8399-01 ILL Loss/Damage	37.25
Total Library Materials	41,878.35
Office Supplies & Software	
8202-01 Office Supplies	6,808.85
Total Office Supplies & Software	6,808.85

	Total
Programs & Strategic Initiatives	
8150-01 Children's Programs	1,251.26
8152-01 Children's Summer Reading Program	848.69
8153-01 Young Adult Programs	461.34
8154-01 Makerspaces/library of things	1,964.60
8155-01 Adult Programs	2,366.24
8156-01 Technology Programs	11.94
8157-01 Senior Programs	135.00
8158-01 Strategic Initiatives	25.98
Total Programs & Strategic Initiatives	7,065.05
Salaries	
7504-01 Library Clerks	95,659.48
7507-01 Library Pages	16,184.14
7508-01 Administrators	127,463.13
7509-01 Salaries - Grant	1,679.56
8330-01 Casual Labor	75.00
Total Salaries	241,061.31
Travel & Training	
7700-01 Trustee Training	11.28
7800-01 Staff Training	699.80
8342-01 Lodging, Meals, Mileage	113.84
8355-01 Memberships	1,208.90
Total Travel & Training	2,033.82
Utilities	
8301-07 Telephone	9,171.21
8302-07 Electricity	9,817.14
8303-07 Natural Gas	1,362.96
8304-07 Water/Garbage	1,093.08
Total Utilities	21,444.39
Total Expenses	566,343.35
NET OPERATING INCOME	20,408.10
NET INCOME	\$20,408.10

Balance Sheet

As of November 30, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
1500-01 First American MM (5015)	376,659.09
1500-04 Cash-Audit Fund	7,665.45
1500-05 Cash-Liability Insurance Fund	44,977.59
1500-06 Cash-Unemployment Ins Fund	5,129.21
1500-07 Cash-Building Fund	22,000.58
1500-08 Cash-Social Security Fund	16,561.06
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	29,652.97
1500-13 Capital Projects	30,000.00
Total 1500-01 First American MM (5015)	509,037.16
1501-01 First American Checking (5001)	-39,680.67
1505-07 Chase Bank	7,766.66
1509-07 Cash - IPTIP IL Funds	94,394.68
1512-02 Kadlec Annuity #71797	53,582.49
1515-01 BMO Harris	0.00
Total Bank Accounts	625,100.32
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
Total Accounts Receivable	0.00
Other Current Assets	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	3,119.20
2400-05 Prepaid Expenses 05	378.89
Total Other Current Assets	773,309.33
Total Current Assets	1,398,409.65
TOTAL ASSETS	\$1,398,409.65

LIABILITIES AND EQUITY

	Total
Liabilities	
Current Liabilities	
Accounts Payable	
4100-01 Accounts Payable	9,098.81
4100-05 Accounts Payable Liability Fund	2,915.61
4100-06 Accounts Payable Unemployment Fund	0.00
4100-07 Accounts Payable Building Fund	7,002.20
4100-09 Accounts Payable Pension Fund	0.00
Total Accounts Payable	19,016.62
Other Current Liabilities	
4002-01 IMRF - Employee Contribution	-0.03
4003-01 Child Support	0.00
4200-01 Accrued Wages	13,911.42
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	2,329.83
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00
Total Other Current Liabilities	16,241.22
Total Current Liabilities	35,257.84
Long-Term Liabilities	
8701-02 Debt Certificate Principle	0.00
Total Long-Term Liabilities	0.00
Total Liabilities	35,257.84
Equity	
3200-00 Retained Earnings	-300.29
5600-01 General Fund Balance	1,441,271.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	4,281.00
5600-05 Public Liability Fund Balance	43,302.00
5600-06 Unemployment Insurance Fund Balance	4,404.00
5600-07 Building Fund Balance	-134,324.00
5600-08 Social Security Fund Balance	-3,185.00
5600-09 Pension Fund Balance	-42,705.00
Opening Balance Equity	0.00

	Total
Net Income	20,408.10
Total Equity	1,363,151.81
TOTAL LIABILITIES AND EQUITY	\$1,398,409.65

North Riverside Public Library District
Budget vs Actual
November 2021

42%

REVENUE		Actual	Budget	% of Budget
6904-01	Donations	\$ 1,686	\$ 10,000	17%
6901-14	Estimated Loss Due to Property Assessment Appeals-Future Years	\$ -	\$ (15,000)	0%
6903-01	Fees and fines	\$ 1,971	\$ 5,000	39%
6905-01	Grants	\$ 94,209	\$ 50,000	188%
6906-01	Interest	\$ 36	\$ 1,500	2%
6901-01	Property tax	\$ 481,601	\$ 1,124,759	43%
6915-15	Loan Proceeds	\$ -	\$ 172,000	0%
6920-01	Unrealized Income Annuities	\$ -	\$ 20,000	0%
6909-01	Memorial Books/Lost & Paid Materials	\$ -	\$ -	0%
6910-01	Miscellaneous Revenue	\$ 7,248	\$ -	0%
	Total	\$ 586,751	\$ 1,368,259	43%

OPERATING EXPENSES		Actual	Budget	% of Budget
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SALARIES

7504-01	Clerks	\$ 95,659	\$ 222,200	43%
7507-01	Pages	\$ 16,184	\$ 27,200	60%
7508-01	Administration	\$ 127,463	\$ 288,775	44%
7509-01	Salaries - Grant	\$ 1,680	\$ -	0%
	Total	\$ 240,986	\$ 543,442	44%

BENEFITS

7600-05	health insurance	\$ 14,400	\$ 31,200	46%
7620-01	payroll expenses	\$ 40	\$ -	
7650-09	IMRF	\$ 17,279	\$ 31,840	54%
7660-06	unemployment insurance	\$ (1,534)	\$ 800	-192%
7670-08	social security/mcare	\$ 18,335	\$ 37,257	49%
	Total	\$ 48,521	\$ 101,097	48%

TRAINING

7700-01	educational training trustees	\$ 11	\$ 500	2%
7800-01	educational training staff	\$ 700	\$ 4,500	16%
	Total	\$ 711	\$ 5,000	14%

OPERATING EXPENSES

Actual

Budget

42%
% of Budget**MATERIALS**

8090-01	books on CD-adult	\$ 262	\$ 1,500	17%
8091-01	books on CD-children	\$ 191	\$ 700	27%
8096-01	compact disks-music-adult	\$ -	\$ 400	0%
8097-01	compact disks-music-children	\$ 311	\$ 1,000	31%
8104-01	adult fiction	\$ 5,738	\$ 14,500	40%
8105-01	adult nonfiction	\$ 2,672	\$ 9,500	28%
8106-01	children's fiction/nonfiction	\$ 5,982	\$ 18,000	33%
8107-01	YA Fiction/nonfiction	\$ 3,112	\$ 6,000	52%
8108-01	eBooks	\$ 3,121	\$ 5,000	62%
8115-01	adult large print	\$ 641	\$ 2,000	32%
8120-01	newspapers	\$ 269	\$ 3,400	8%
8130-01	internet databases	\$ 16,188	\$ 16,000	101%
8140-01	adult periodicals	\$ -	\$ 900	0%
8141-01	Children's Periodicals	\$ -	\$ 500	0%
8160-01	adult DVDs-feature movies	\$ 2,134	\$ 6,000	36%
8161-01	Adult Games	\$ -	\$ 1,300	0%
8162-01	children's DVDs-movies	\$ 804	\$ 1,400	57%
8163-01	ya DVDs	\$ 280	\$ 1,400	20%
8164-01	foreign language DVDs	\$ 26	\$ -	0%
8166-01	children's games	\$ 111	\$ 2,500	4%
	Total	\$ 41,841	\$ 92,000	45%

PROGRAMS

8150-01	children's programs	\$ 1,251	\$ 3,000	42%
8152-01	children's summer reading program	\$ 849	\$ 4,000	21%
8153-01	ya programs	\$ 461	\$ 2,000	23%
8154-01	Makerspaces/library of things	\$ 1,965	\$ 4,000	49%
8155-01	adult programs	\$ 2,366	\$ 4,000	59%
8156-01	Technology programs	\$ 12	\$ 1,000	1%
8157-01	senior programs	\$ 135	\$ 2,000	7%
	Total	\$ 7,039	\$ 20,000	35%

STRATEGIC INITIATIVES

8158-01	Strategic Initiatives	\$ 26	\$ 2,000	1%
	Total	\$ 26	\$ 2,000	1%

OPERATING EXPENSES

Actual

Budget

42%
% of Budget**COMPUTERS**

8171-01	information technology	\$ 25,698	\$ 18,500	139%
8172-01	new computer equipment	\$ 66	\$ 10,000	1%
8172-02	Digital Divide Project	\$ 9	\$ -	0%
8175-01	mls computer fund	\$ 17	\$ 23,000	0%
8180-01	software	\$ 545	\$ 1,500	36%
8190-01	website	\$ 151	\$ 7,500	2%
8195-01	email	\$ 34	\$ 500	7%
	Total	\$ 26,520	\$ 61,000	43%

OFFICE SUPPLIES

8202-01	Office Supplies	\$ 6,809	\$ 14,000	49%
	Total	\$ 6,809	\$ 14,000	49%

UTILITIES- OPERATING EXPENSE

8301-07	telephone	\$ 9,171	\$ 13,500	68%
8302-07	electricity	\$ 9,817	\$ 30,000	33%
8303-07	gas	\$ 1,363	\$ 6,000	23%
8304-07	water/garbage	\$ 1,093	\$ 2,000	55%
	Total	\$ 21,444	\$ 51,500	42%

BUILDING EXPENSE

8306-07	building supplies and maintenance	\$ 4,184	\$ 12,000	35%
8308-07	service contracts	\$ 19,438	\$ 43,000	45%
8315-07	fees and permits	\$ -	\$ 1,950	0%
8330-01	casual labor	\$ 75	\$ 3,500	2%
8335-07	building repairs	\$ 64,305	\$ 204,000	32%
	Total	\$ 88,002	\$ 264,450	33%

TRAVEL

8342-01	lodging/meals/mileage	\$ 114	\$ 2,000	6%
	Total	\$ 114	\$ 2,000	6%

OPERATING EXPENSES

Actual

Budget

42%
% of Budget**OTHER EXPENSES**

8355-01	memberships	\$ 1,209	\$ 2,200	55%
8360-01	Grants	\$ 50,139	\$ 50,000	100%
8361-01	Donations	\$ -	\$ 10,000	0%
8365-01	library promotion	\$ 105	\$ 6,000	2%
8370-01	postage	\$ 1,815	\$ 3,000	60%
8375-01	Advertising	\$ 38	\$ 4,500	1%
8385-01	memorials and tributes	\$ 468	\$ 500	94%
8396-01	bank charges and fees	\$ 19	\$ 150	13%
8399-01	ILL Loss/Damage	\$ 37	\$ 250	15%
Total		\$ 53,830	\$ 76,600	70%

OUTSIDE SERVICES

8400-01	accounting	\$ 6,040	\$ 15,000	40%
8401-01	audit	\$ 8,450	\$ 12,000	70%
8402-01	legal fees	\$ 10,355	\$ 6,000	173%
8404-01	Staff Recognition	\$ 96	\$ 2,500	4%
8405-01	appraisal	\$ -	\$ 2,500	0%
8406-01	collection agency	\$ 81	\$ 200	40%
8408-01	strategic plan	\$ -	\$ 500	0%
8410-01	printing	\$ 2,570	\$ 10,000	26%
8430-01	payroll expenses	\$ 2,908	\$ 5,000	58%
8435-01	background checks	\$ -	\$ 200	0%
Total		\$ 30,499	\$ 53,900	57%

INSURANCE

8460-05	liability insurance package	\$ -	\$ 19,500	0%
8470-05	directors/officers insurance	\$ -	\$ -	0%
Total		\$ -	\$ 19,500	0%

OTHER EXPENSES

8360-01	Petty Cash	\$ -	\$ -	0%
8395-01	Miscellaneous Expense	\$ -	\$ -	0%
Total		\$ -	\$ -	0%

OTHER EXPENSES

8600-01	Bond Interest	\$ -	\$ -	0%
8600-02	Bond Principal	\$ -	\$ -	0%
8601-02	Debt Certificate Interest	\$ -	\$ 16,500	0%
8701-02	Debt Certificate Principle	\$ -	\$ 43,500	0%
Total		\$ -	\$ 60,000	0%

TOTAL OPERATING EXPENSES

\$ 566,343 \$ 1,366,489

41%

NET INCOME

\$ 20,408 \$ 1,770



North Riverside Public Library District

Balance Sheet

As of November 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1500-01 First American MM (5015)	376,659.09
1500-04 Cash-Audit Fund	7,665.45
1500-05 Cash-Liability Insurance Fund	44,977.59
1500-06 Cash-Unemployment Ins Fund	5,129.21
1500-07 Cash-Building Fund	22,000.58
1500-08 Cash-Social Security Fund	16,561.06
1500-09 Cash-Pension Fund	-23,608.79
1500-10 Cash-Debt Service Fund	0.00
1500-11 Equipment Fund	0.00
1500-12 Cash - IMRF Fund	29,652.97
1500-13 Capital Projects	30,000.00
Total 1500-01 First American MM (5015)	509,037.16
1501-01 First American Checking (5001)	-39,680.67
1505-07 Chase Bank	7,766.66
1509-07 Cash - IPTIP IL Funds	94,394.68
1512-02 Kadlec Annuity #71797	53,582.49
1515-01 BMO Harris	0.00
Total Bank Accounts	\$625,100.32

	TOTAL
Accounts Receivable	
2000-01 RE Taxes Receivable-Corp	0.00
2000-04 Taxes Receivable-Audit	0.00
2000-05 Taxes Receivable-Insurance	0.00
2000-06 Taxes Receivable-Liab Insur	0.00
2000-07 Taxes Recievable-Bldg Fund	0.00
2000-08 Taxes Receivable-SS Fund	0.00
2000-09 Taxes Receivable-Pension Fund	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
1500-01 Kadlec Annuity	250,502.21
1500-02 Kadlect Annuity #19563	116,393.94
1500-03 Kadlec Annuity #37743	402,915.09
2200-01 Due to/from Special Accounts	0.00
2200-09 Due to/from Pension Fund	0.00
2400-01 Prepaid Expenses	3,119.20
2400-05 Prepaid Expenses 05	378.89
Total Other Current Assets	\$773,309.33
Total Current Assets	\$1,398,409.65
TOTAL ASSETS	\$1,398,409.65

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Accounts Payable

4100-01 Accounts Payable	9,098.81
4100-05 Accounts Payable Liability Fund	2,915.61
4100-06 Accounts Payable Unemployment Fund	0.00
4100-07 Accounts Payable Building Fund	7,002.20
4100-09 Accounts Payable Pension Fund	0.00

Total Accounts Payable **\$19,016.62**

Other Current Liabilities

4002-01 IMRF - Employee Contribution	-0.03
4003-01 Child Support	0.00
4200-01 Accrued Wages	13,911.42
4220-01 Federal Withholding	0.00
4230-01 ICMA Retirement	2,329.83
4240-01 State Withholding	0.00
4250-01 FICA Withholding	0.00
4265-01 Cafeteria Plan	0.00
4300-01 Deferred Tax Rev - Corp FD	0.00
4300-04 Deferred Tax Rev - Audit Fund	0.00
4300-05 Deferred Tax Rev Liability Fund	0.00
4300-06 Deferred Tax Rev Unemployment	0.00
4300-07 Deferred Tax Rev Building Fund	0.00
4300-08 Deferred Tax Rev SS	0.00
4300-09 Deferred Tax Rev Pension	0.00
4470-07 Due to/from Corp - Building fund	0.00

Total Other Current Liabilities **\$16,241.22**

Total Current Liabilities **\$35,257.84**

Long-Term Liabilities

8701-02 Debt Certificate Principle	0.00
------------------------------------	------

Total Long-Term Liabilities **\$0.00**

Total Liabilities **\$35,257.84**

Equity

3200-00 Retained Earnings	-300.29
5600-01 General Fund Balance	1,441,271.00
5600-02 Debt Service Fund Balance	0.00
5600-03 Capital Projects Fund Balance	30,000.00
5600-04 Audit Fund	4,281.00
5600-05 Public Liability Fund Balance	43,302.00
5600-06 Unemployment Insurance Fund Balance	4,404.00
5600-07 Building Fund Balance	-134,324.00
5600-08 Social Security Fund Balance	-3,185.00
5600-09 Pension Fund Balance	-42,705.00
Opening Balance Equity	0.00

	TOTAL
Net Income	20,408.10
Total Equity	\$1,363,151.81
TOTAL LIABILITIES AND EQUITY	\$1,398,409.65



North Riverside Public Library District
Check Detail
November 2021

Date	Transaction Type	Num	Name	Memo/Description	Amount
11/03/2021	Check	14557	AT&T..	INV S668163163-21295	\$ 296.26
11/03/2021	Check	14558	AT&T	708 Z40 04304042,	\$ 360.38
11/03/2021	Check	14559	AEP ENERGY	AEP ENERGY # 3014417557 Utility # 3563062012	\$ 1,621.71
11/03/2021	Check	14560	Baker & Taylor	Children fiction / non fiction, Adult Fiction, Young Adult, CD Children	\$ 452.24
11/03/2021	Check	14561	Franczek Radelet	INV 207341, 207340	\$ 205.27
11/03/2021	Check	14562	FIRST AMERICAN BANK .	Databases, Tech Programs, Software, Website, Bank Fees	\$ 142.80
11/03/2021	Check	14563	Chicago Tribune	Digital and print TIL 12/07/21	\$ 216.60
11/03/2021	Check	14564	Comcast	Internet SERV OCT 07 2021 - NOV 6 2021	\$ 997.04
11/03/2021	Check	14565	INGRAM LIBRARY SERVICES	Adult Fiction, Adult Non Fiction, Children Fiction/Non Fiction, YA Fiction, Non Fiction	\$ 2,835.96
11/03/2021	Check	14566	Johnson Controls Security Solutions	11/001/21-01/31/22	\$ 110.94
11/03/2021	Check	14567	GLORIA KROC	CHILDREN PROGRAMS	\$ 12.90
11/03/2021	Check	14568	Lauterbach & Amen, LLP	Professional services for the month of October 2021	\$ 915.00
11/03/2021	Check	14569	LEAF	3 COPIERS 12361957	\$ 668.00
11/03/2021	Check	14570	Midwest Tape	YA DVDs, Children DVDs, Adult DVDs	\$ 274.63
11/03/2021	Check	14571	Veronica Martinez	supplies for the day of the dead event	\$ 6.63
11/03/2021	Check	14572	Nitech Fire & Security Industries, Inc	Service from May 1 2021 - July 31 2021	\$ 320.40
11/03/2021	Check	14573	Peregrine, Stine, Newman, Ritzman & Bruckner, Ltd.	Legal Services July 1 2021 Sept 30 2021	\$ 675.00
11/03/2021	Check	14574	Rosewood Construction Group	Electrical, Mechaical, Fire sprinklers	\$ 14,185.00
11/03/2021	Check	14575	Natalie Starosta	Reimbursement makerspace	\$ 234.00
11/03/2021	Check	14576	Technology Management Rev Fund	Billing # T2222065 Inv. T2205910	\$ 133.00
11/03/2021	Check	14577	Terminix	Invoice 412977766	\$ 102.00
11/03/2021	Check	14578	Trimline Landscaping	August and September	\$ 705.00
11/05/2021	Check	14579	CAPITAL ONE	OCTOBER STATEMENT	\$ 11,732.47
11/05/2021	Check	14580	Smiota Inc.	Book locker 1st half	\$ 9,716.50
11/08/2021	Check	14581	Elena Yescas	Window Cleaning, Statue Cleaning, Furnance, Storage Rooms	\$ 1,450.00
11/08/2021	Check	14582	Coverall North America	11/01/2021- 11/30/2021	\$ 1,350.00
11/09/2021	Check	14583	ATLAS door Repair	Entry door motor replacement	\$ 1,136.50
11/09/2021	Check	14584	Mike's Concrete	Concrete replacement	\$ 14,330.00
11/23/2021	Check	14585	ATLAS door Repair	INV 4358, 4366	\$ 1,411.50
11/23/2021	Check	14586	AT&T 1	Billing for 11/16/2021 12/15/2021	\$ 63.10
11/23/2021	Check	14587	Baker & Taylor	Children Fiction/ Non Fiction, YA Fiction	\$ 228.99
11/23/2021	Check	14588	Mike's Concrete	Concrete replacement	\$ 500.00
11/23/2021	Check	14589	Comcast	Internet SERV NOV 07 2021 - DEC 6 2021	\$ 321.06
11/23/2021	Check	14590	COMCAST .	ACCT# 904053498 INV 133973145	\$ 1,645.80
11/23/2021	Check	14591	Marla Curran	REIMBURSEMENT FOR CRAFTS	\$ 19.73

11/23/2021	Check	14592	FIRST AMERICAN BANK .	Databases, Tech Programs, Software	\$	66.83
11/23/2021	Check	14593	Franczek Radelet	PROFESSIONAL SERVICES THROUGH OCTOBER 31 2021	\$	112.45
11/23/2021	Check	14594	GW & ASSOCIATES PC	audit ended June 30 2021	\$	8,000.00
11/23/2021	Check	14595	Hinckley Springs	2429867 110321	\$	62.97
11/23/2021	Check	14596	Cathy Kolessar	STRETCH AND MEDITATE 12/06/2021	\$	50.00
11/23/2021	Check	14597	LIMRICC	Four members AUG, SEPT, OCT AND NOVEMBER 2021	\$	10,243.80
11/23/2021	Check	14598	Midwest Tape	YA DVDs, Children DVDs, Adult DVDs, CD Children	\$	106.95
11/23/2021	Check	14599	JESSICA MLINARIC	SECRET CHICAGO TRIVIA VIRTUAL	\$	150.00
11/23/2021	Check	14600	Ollis Book Corporation	Children Fiction / Non Fiction	\$	477.22
11/23/2021	Check	14601	Preferred Plumbing Inc	FIXED SLOAN TOILET LEAK , REPLACED THE VACUUM BREAKER	\$	145.00
11/23/2021	Check	14602	PEACE AND EDUCATION COALITION BACK OF THE YARDS	AZTEC DANCE 02/10/2022	\$	150.00
11/23/2021	Check	14603	Roscoe	Acct#1889-07544 INV 1710026, 1713803, 1717559, 1721325	\$	615.84
11/23/2021	Check	14604	Terminix	Invoice 411791094	\$	102.00
11/23/2021	Check	14605	Unique Management Services, Inc	INV 606756	\$	17.90
11/23/2021	Check	14606	Cathy Kolessar	STRETCH AND MEDITATE 12/20/2021	\$	50.00
11/23/2021	Check	14607	Cathy Kolessar	YOGA & MEDITATION 12/27/21	\$	50.00
11/24/2021	Check	14608	Black Stone	books on CD	\$	109.87
11/24/2021	Check	14609	CENGAGE Learning	Adult large Print	\$	244.72
11/24/2021	Check	14610	INGRAM LIBRARY SERVICES	INVOICES OCTOBER, NOVEMBER	\$	470.99
11/24/2021	Check	14611	Technology Management Rev Fund	Billing # T2222065 Inv. T2208618	\$	133.00
11/29/2021	Check	14612	Cathy Kolessar	stretching and meditation 1/3/2022	\$	50.00
11/29/2021	Check	14613	Preferred Plumbing Inc	FUNCTION OF SUMP PUMPS	\$	405.00
11/29/2021	Check	14614	Brodart Co.	STND 1MIL	\$	186.40
11/29/2021	Check	14615	INGRAM LIBRARY SERVICES	Adult Fiction, Children Fiction	\$	882.65
11/29/2021	Check	14616	CAPITAL ONE	NOVEMBER STATEMENT	\$	9,414.65
11/29/2021	Check	14617	Cathy Kolessar	STRETCHING AND MEDITATION	\$	50.00
11/30/2021	Check	14618	UNITED STATES POSTAL SERVICE	Permit # 47 and Postage	\$	1,731.56
11/30/2021	Expense		IMRF	IMRF - November	\$	4,964.24
11/30/2021	Expense		Paychex - Human Resource Services	Payroll 11.21	\$	974.65
11/30/2021	Expense		Nicor Gas	Nicor Gas Payment	\$	236.31
11/30/2021	Expense		IMRF	IMRF - October	\$	4,246.83
11/30/2021	Expense		ICMA	October ICMA	\$	2,982.77
Total					\$	116,861.01