**North Riverside Public Library**

2400 S. Des Plaines Avenue

## North Riverside, Illinois 60546

Minutes

Committee of the Whole

Board of Trustees

November 1st, 2021

6:00 PM

1. **Open of Meeting**
   1. Call to order at 6:03pm by Vice President Greg Gordon.
   2. Quorum was met: In attendance – Ken Rouleau, Greg Gordon, Kyle Johnson, Jeanne Ottenweller, John Mathias, and Kathy Bonnar. Absent: Annette Corgiat.
   3. Recognition of visitors to the meeting included Director Starosta.
   4. Approval of agenda and requested changes to agenda: Motion made by Trustee Rouleau and seconded by Secretary Mathias. All aye.
2. **Open Forum**

No audience comments.

1. **Minutes**
   1. Motion made by Secretary Mathias and seconded by Trustee Rouleau to accept Minutes of August 30, 2021 Committee of Whole Meeting Open Session. All aye.
2. **Finance**
   1. Levy review – The Board reviewed the upcoming Levy Ordinance which will be voted on at the special meeting on November 29th, 2021. Vice President Gordon requested additional Levy training for the Board. The Director will send any trainings she can find to the Board.
3. **Personnel** 
   1. Facilities position – Vice President Gordon informed the Board of moving a current employee into a new facilities/cleaning positions and letting our current cleaning company go.
   2. Cost of Living Increase – Vice President Gordon led the discussion over the SSA’s 5.9% cost of living increase. The matter will be brought to the Board meeting for a vote.
   3. Pay Scale – Vice President Gordon discussed the need for a pay range for each positions and presented a document with a pay scale based on libraries with comparable budgets to ours. Matter will be brought to the Board meeting for a vote.

1. **Strategic Planning**
2. Annexation Update – Secretary Mathias informed the Board that all of the steps have been completed and the matter will be before the Board for a vote at the next regular meeting in November. He is working to explore the steps needed to annex the Hines area which is currently not served by a library but the children living there attend Komarek Elementary school .
3. **Adjournment**

Trustee Rouleau made a motion to adjourn the meeting at 6:43pm which was seconded by Secretary Mathias. All aye.

The Library Board meeting is scheduled for Monday, November 15th, 2021 at 6:00pm and a Special Meeting Monday, November 29th, 2021.