

Agenda
North Riverside Public Library District
Board of Trustees
2400 S. Des Plaines Avenue
North Riverside, Illinois
Regular Meeting, July 16, 2018
7:00 PM

1. Open of Meeting

- A. Call to order
- B. Determination of quorum
- C. Recognition of visitors to the meeting
- D. Approval of agenda

2. Open Forum

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3. Financial reports

- A. Finance Committee Report (Brad Lanken, chairman)
- B. Approval of financial statements (action)
- C. Approval of Warrant List #18-06 (action)
- D. Authorization to transfer \$80,000 from the money market to the checking account (action)
- E. Approval of Tax Review Settlement (action)

4. Committee Reports

- A. Building and Grounds (Ken Rouleau, chairman)
 - 1. HVAC and Lights Replacement (action)
 - 2. Service and Inspection Log (information)
 - 3. Repair Log (information)
- B. Strategic Planning (P. J. Folz, chairman)
 - 1. Strategic Initiatives Mini-Staff Grant (action)
- C. Personnel (Greg Gordon, chairman)
 - 1. Maintenance Job Description (action)
- D. Policy (Priscilla Skenandore, chairman)

5. President

6. Other Action Items

- A. Approval of the minutes
 - 1. June 18, 2018 Board Meeting (action)
 - 2. June 28, 2018 Special Board Meeting (action)
- B. Audit Engagement Letter (action)
- C. My Promo Receipt software purchase (action)

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7. Information items

- A. Committee Meetings
- B. Calendar
- C. Memorial Books Report
- D. Correspondence
- E. Board action log
- F. Trustee continuing education
- G. Grants
- H. Advocacy
- I. RAILS & SWAN

8. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

9. Return to open session

10. **Possible action item** (pertaining to closed session discussion)

11. Adjournment

*Note: Agenda items may be added that pertain to discussion or information.
No items may be added to the final agenda that require Board action.*

Next regular Board Meeting is scheduled for August 20th, 2018 at 7pm.