

Agenda
North Riverside Public Library District
Board of Trustees
2400 S. Des Plaines Avenue
North Riverside, Illinois
Regular Meeting, March 18, 2019
7:00 PM

1. Open of Meeting

- A. Call to order
- B. Determination of quorum
- C. Recognition of visitors to the meeting
- D. Approval of agenda

2. Open Forum

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3. Financial reports

- A. Finance Committee Report (Brad Lanken, chairman)
- B. Approval of Financial Statements (action)
- C. Approval of Check Detail Report #19-3 (action)
- D. Authorization to transfer \$80,000 from the money market to the checking account (action)
- E. *2019/2020 Budget (action)*

4. Committee Reports

- A. Building and Grounds (Ken Rouleau, chairman)
 - 1. HVAC Quotes (informational)
- B. Strategic Planning (P. J. Folz, chairman)
 - 1. See attached (informational)
- C. Personnel (Greg Gordon, chairman)
- D. Policy (Priscilla Skenandore, chairman)

5. President

6. Director's Report

Agenda
North Riverside Public Library Board of Trustees
Regular Meeting
March 18, 2019
Page 2

7. Other Action Items

- A. Approval of the minutes
 - 1. February 18, 2019 Board Meeting (action)

8. Information items

- A. Committee Meetings
- B. Calendar
- C. Memorial Books Report
- D. Correspondence
- E. Board action log
- F. Trustee continuing education
- G. Grants
- H. Advocacy
- I. RAILS & SWAN

9. Closed session (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. Return to open session

11. Possible action item (pertaining to closed session discussion)

12. Adjournment

*Note: Agenda items may be added that pertain to discussion or information.
No items may be added to the final agenda that require Board action.*

Next regular Board Meeting is scheduled for April 15th, 2019 at 7:00pm.

4. A. 1.

- HVAC quotes from the 5 companies recommended continue to be received.

4. B. 1.

- Strategic Initiatives Mini Grants for Staff were reviewed on March 1st. Out of the 6 grant applications we received, 3 were granted and one was held over for the May review.

- Approved applications included: new sign holders for the slat wall, book shelf display shelves, and a new display rack for YA. The application held over for May was for 2 new book carts. And the two not approved were for plants/statuary for the library and painting the ceiling in Children's.

- Since its inception at the beginning of the 2018/2019 fiscal year, the Strategic Initiatives Mini Grants for staff members have brought in 15 applications (through 3 review cycles – 1 cycle remains for this budget year) and has distributed \$2800. We hope to continue this level of staff interaction and increase it for the future.