**Minutes**

**North Riverside Public Library District**

**Board of Trustees**

**Regular Meeting, February 15th, 2021**

**6:00 PM**

1.   **Open of Meeting**

     a. Call to order – Meeting called to by President Corgiat at 6:01p.m.

     b. Determination of quorum – President Annette Corgiat, Secretary PJ Folz, Trustee John Mathias, Trustee Kathy Bonnar. Absent: Vice President Greg Gordon, Trustee Ken Rouleau, Trustee Allan Pineda

      c. Recognition of visitors to the meeting – Director Natalie Starosta, Interim Director Lizzy Boden

      d. Approval of agenda – A motion was made by Trustee Folz, seconded by Trustee Mathias. All aye.

2. **Open Forum**

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3.   **Consent Agenda**A motion was made by Trustee Folz to approve the Consent Agenda as presented, seconded by Trustee Bonnar. All aye.

a. Secretary:

i.    Minutes of the January 18th, 2021 Regular Board Meeting

ii.   Correspondence

1. Finance:
2. January 2021 Financial Statements
3. Authorization to transfer $60,000 to checking

4. **President’s Report**

a.  President received thank you note from Christine Vassos for Service Award

5. **Director’s Report**

1. Donations continue to arrive in memory of Kay Subaitis, including a family donation of a  new fireplace for the Kay Subaitis Book Room.
2. The Library will be applying for another round of the PNG grant.
3. The Library received the finalized 2019-20 Annual Report from O’Neill & Gaspardo.

6. Committee Reports

a. Building & Grounds (informational)

i.   Room renovation – Kay's room update.

b. Personnel (informational)

i.  The library welcomes new employees Ross Lemesurier and Alice Fingers.

c. Policy (informational) – See old business

d. Strategic Planning (informational) – No updates

7. **New Business**

8.**Old Business**

1. Closed Session Minutes Review (action) – The review of closed session minutes was tabled until next board meeting.
2. Director’s Succession Plan (action) – Motion made by Trustee Mathias to approve the Director’s Succession Plan, seconded by Trusteee Folz. All aye.
3. Board Bylaws revision (discussion & action) – Board bylaws updates were discussed and tabled until next board meeting.

9.   **Closed session**(The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10**. Return to open session**

11. **Possible action item**(pertaining to closed session discussion)

12.**Adjournment**– A motion was made by Trustee Folz to adjourn the meeting at 6:25 p.m., seconded by Trustee Bonnar. All aye.

***Note: Agenda items may be added that pertain to discussion or information.***

***No items may be added to the final agenda that require Board action.***

**Next regular Board Meeting is scheduled for March 15th, 2021 at 6:00 p.m.**