

**Minutes**  
**North Riverside Public Library District**  
**Board of Trustees**  
**Regular Meeting, December 21<sup>st</sup>, 2020**  
**6:00 PM**

1.     **Open of Meeting**

- a.     Call to order - Meeting called to order at 6:06pm by President Annette Corgiat
- b.     Determination of quorum – President Annette Corgiat, Vice President Greg Gordon, Treasurer Allen Pineda, Secretary PJ Folz, Trustee Ken Rouleau, Trustee Kathy Bonnar, Trustee John Mathias
- c.     Recognition of visitors to the meeting- Director Natalie Starosta
- d.     Approval of agenda - A motion was made by Trustee Rouleau to approve the agenda as presented, seconded by Treasurer Pineda. All aye.

2.     **Open Forum**

- a.     Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

3.     **Consent Agenda** - A motion was made by Secretary Folz to approve the consent agenda as presented, seconded by Trustee Rouleau. All aye.

- a.     Secretary:
  - i.     Minutes of the November 16<sup>th</sup>, 2020 Regular Board Meeting, November 30<sup>th</sup>, 2020 Special Board Meeting
  - ii.    Correspondence (none)
- b.     Finance:
  - i.     October and November 2020 Financial Statements
  - ii.    Authorization to transfer \$50,000 to checking

4.     **President's Report**

None

5.     **Director's Report**

- a.     Donations continuing in Memory of Kay as well as for programming and materials.
- b.     Early testing for new State Certification through RAILS.
- c.     Continuing to apply for grants and extend outreach activity.
- d.     Continuing to investigate exterior book lockers.
- e.     Staff very excited by gift cards and restaurant gift certificates.

6.     **Committee Reports**

- a.     Building & Grounds (informational) None

- b. Personnel (informational) None
- c. Policy (informational) Trustee Bonnar is working on Board bylaws review which has been tabled until the January meeting.
- d. Strategic Planning (informational) None

7. **New Business**

- a. Raises (action) A motion was made by Vice President Gordon to approve the proposed raises and 2 additional weeks of vacation for Director Starosta beginning January 1<sup>st</sup>, seconded by Trustee Bonnar. Roll call vote – all aye.
- b. Audit (action)- A motion made by Trustee Rouleau to approve the audit as presented, seconded by Treasurer Pineda. Roll call - all aye.

8. **Old Business**

- a. Book Sale Room (discussion) - Investigation into renovation continuing.
- b. Longevity Bonuses (discussion/action) - Vice President Gordon made a motion to approve the new employee recognition procedure, seconded by Trustee Bonnar. All aye.

9. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

10. **Return to open session**

11. **Possible action item** (pertaining to closed session discussion)

12. **Adjournment** - A motion Trustee Rouleau to adjourn the meeting at 6:37pm, seconded by Trustee Mathias. All aye.

*Note: Agenda items may be added that pertain to discussion or information.*

*No items may be added to the final agenda that require Board action.*

**Next regular Board Meeting is scheduled for January 18<sup>th</sup>, 2021 at 6:00 p.m.**