

**Minutes**  
**North Riverside Public Library District**  
**Board of Trustees**  
**Regular Meeting, January 18<sup>th</sup>, 2021**  
**6:00 PM**

**1. Open of Meeting**

- a. Call to order – Meeting called to order by Vice President Gordon at 6:01 p.m.
- b. Determination of quorum – President Annette Corgiat, Vice President Greg Gordon, Treasurer Allan Pineda, Secretary PJ Folz, Trustee Ken Rouleau, Trustee Kathy Bonnar, Trustee John Mathias
- c. Recognition of visitors to the meeting – Director Natalie Starosta, Interim Director Lizzy Boden
- d. Approval of agenda – A motion was made by Trustee Rouleau, seconded by President Corgiat. All aye.

**2. Open Forum**

- a. Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.

**3. Consent Agenda** – A motion was made by President Corgiat to approve the Consent Agenda as presented, seconded by Trustee Bonnar. All aye

- a. Secretary:
  - i.Minutes of the December 21<sup>st</sup>, 2020 Regular Board Meeting
  - ii.Correspondence – Thank you card from Staff
- b. Finance:
  - i.December 2020 Financial Statements
  - ii.Authorization to transfer \$50,000 to checking

**4. President's Report**

- None

**5. Director's Report**

- a. Discussion of updates to the NRPL Reopening Plan – Phase 3 of reopening tied to the area being classified Tier 2 and Phase 4 mitigation. Phase 3 is the reopening of the lobby and computer appointments.
- b. Donations continue to arrive in memory of Kay Subaitis. Additional donations for Adult Services Programming and materials.
- c. SWAN in discussion about EBSCO database subscriptions.

**6. Committee Reports**

- a. Building & Grounds (informational)
  - i.Room renovation – Kay's room discussion.
  - ii.Installation of baffle in HVAC by MPC for the new HVAC system.
- b. Personnel (informational) No updates
- c. Policy (informational) Policy updates listed in New Business

d. Strategic Planning (informational) No updates

**7. New Business**

- a. Longevity awards (action) - Motion made by Vice President Gordon to recognize and honor 8 employees for Service Awards for 5, 10, 15 and 30 years of service, seconded by Treasurer Pineda. All aye.
- b. Closed Session Minutes Review (action) - The review of closed session minutes was tabled until next board meeting.
- c. Director's Succession Plan (action) - The Director's Succession Plan was discussed and has been tabled until next board meeting.
- d. Board Bylaws (review/action) - Board Bylaws updates were discussed and tabled until next month's Committee of the Whole meeting on February 1<sup>st</sup>

**8. Old Business**

- a. Kay Subaitis Room (action) - A motion made by Trustee Rouleau to approve the bid on the Kay Subaitis Room by Rosewood construction, second President Corgiat. Roll call - all aye.

**9. Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

**10. Return to open session**

**11. Possible action item** (pertaining to closed session discussion)

**12. Adjournment** – A motion was made by Trustee Rouleau to adjourn the meeting at 6:51p.m., seconded by Treasurer Pineda. All aye.

*Note: Agenda items may be added that pertain to discussion or information.*

*No items may be added to the final agenda that require Board action.*

**Next Committee of the Whole meeting scheduled for February 1<sup>st</sup>, 2021 at 6:00 p.m.**

**Next regular Board Meeting is scheduled for February 15<sup>th</sup>, 2021 at 6:00 p.m.**