

**North Riverside Public Library District  
2400 S. Des Plaines Avenue  
North Riverside, Illinois**

**Agenda – Board of Trustees Meeting of May 8, 2017  
7:30 PM**

1. **Open of Meeting**
  - A. Call to order
  - B. Determination of quorum
  - C. Recognition of visitors to the meeting
  - D. Approval of agenda and requested changes to agenda
2. **Swearing in of Re-Elected Trustee Annette Corgiat and Newly Elected Trustee Heidi Rouleau**
3. **Election of Officers and Appointment of Committee Chairs**
4. **Open Forum**

Audience Note: If you wish to speak to the Board, please read and complete the open forum sheet provided and give it to the Board Secretary.
5. **Financial reports**
  - A. Treasurer
  - B. Accountant
  - C. Approval of financial statements (Action)
  - D. Approval of Warrant List #17-05 (Action)
  - E. Authorization to transfer \$70,000.00 (Action)

*Detailed information on all consent agenda items is included in this meeting packet. If you have any questions about consent agenda items or any agenda item as you prepare for the meeting, please contact the Library Director, Lorene Kennard at (708) 447-0869 or [kennardl@northriversidelibrary.org](mailto:kennardl@northriversidelibrary.org).*

6. **Committee Reports**
  - A. Building and Grounds (Ken Rouleau, chairman)
    1. Service and Inspection Log (Information)
    2. Repair Log (Information)
  - B. Finance (Brad Lancken, chairman)
    1. Review and approve new bank account to be used with new cash register system. (Action)
    2. Discuss Mary Kadlec's balance of deposit and the possibility of investment of that money to another annuity (Action)
  - C. Strategic Planning (Greg Gordon, chairman)

D. Personnel (PJ Folz, chairman)

F. Policy (Elizabeth Tomasek, chairman)

1. Action item: Approve updated meeting room policy
2. Action item: Approve new Travel Expense Authorization Request
3. Action item: Approve Alcohol in the Library policy
4. Action item: Approve updates to Circulation policies

**7. President**

1. Fourth of July parade participation
2. Foundation Gala
3. Friends of the Library
4. Employee Appreciation Dinner

**9. Other Action Items**

- A. Approval of the minutes
  1. April 10, 2017 Finance Committee Meeting
  2. April 10, 2017 Board of Trustees Meeting

**10. Information items**

- A. Committee Meetings
- B. Calendar
- C. Memorial Books Report
- D. Correspondence
- E. Board action log
- F. Trustee continuing education
- G. Grants, Advocay, RAILS & SWAN

11. **Closed session** (The Board of Trustees may decide, by a roll call vote, to convene in closed session if there are matters to discuss confidentially, in accordance with the Open Meetings Act)

12. **Return to open session**

13. **Possible action item** (pertaining to closed session discussion)

14. **Adjournment**

*Note: Agenda items may be added that pertain to discussion or information. No items may be added to the final agenda that require Board action.*

**Next meeting is currently scheduled for June 12, 2017**